



Public Art Commission Agenda

Tuesday, September 7, 2021, 11:30 AM

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the Public Art Commission meeting minutes from August 3, 2021.
By: Elois Joseph, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **INFORMATIONAL:** Discussion of the Community Survey (Spanish version)
By: Laura Stewart
 - b) **ACTION ITEM:** Presentation for Electrical Box Decorative Wraps in the City
By: Robin Hite, Wendy Davis
 - c) **DISCUSSION:** Public Art Commission Discussion: Imagination Alley, Commission budget, and future projects and ideas.
By: Laura Stewart
- 4) GENERAL PUBLIC INPUT
- 5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Art Commission Minutes

Tuesday, August 3, 2021, 12:00 PM

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Laura Stewart called the meeting to order at approximately 12:01 p.m.

Members Present: Laura Stewart, Chairperson; Camille Barigar, Vice Chairperson; Amy Westover; Melissa Crane; Drew Nash; Janeale Dean

Members Absent: Olivia Barrett; Shawn Barigar, Council Liaison

Staff Present: Wendy Davis, Elois Joseph

2) CONSENT CALENDAR

a) Approve the minutes from the July 6, 2021 Commission Meeting

MOTION: Melissa Cane moved to approve the consent calendar as presented. Camille Barigar seconded the motion. Roll call vote determined that all members present voted in favor of the motion. Approved 6 to 0.

3) ITEMS OF CONSIDERATION

a) Review Public Art Survey Results

The responses to the survey were discussed; there were 809 total responses.

Discussion ensued regarding the survey being translated into Spanish and deployed to create an avenue for Spanish speakers to participate in the survey to tap into the Spanish speaking community of Twin Falls.

The Idaho Hispanic Chamber of Commerce was mentioned as a potential platform to deploy the survey. Potential translators were discussed.

Re-sending the survey to pursue applicants that have not responded within the survey-pool was discussed. There was a concern about duplicated responses from participants. Pursuing the Hispanic community through separate platforms, that catered to the Hispanic community was discussed.

Each survey response was discussed in detail. The survey was discussed as a method to explore priorities to help shape decisions and goals made within the Public Art Commission.

The Canyon Rim Trail was discussed as a major opportunity as a venue for art, maintenance concerns with art on the trail were discussed. Evaluating maintenance plans of different locations was discussed, the example of the Seattle Sculpture Park was mentioned.

Maintenance costs and concerns with public art displays were discussed. Discussion ensued regarding the maintenance education and maintenance cost section that can be included when

the call for entry for public art occurs.

Discussion ensued regarding the “top picks” of the survey as the public seem to be requesting : Fine Art displays in 2-D and 3-D format, Performing arts, in the Downtown area. The spaces in Downtown where Public Art could be displayed through the city was discussed. The Urban Renewal Agency (URA) areas and other City owned spaces were discussed as potential locations.

Obtaining a URA map of available areas was discussed.

Discussion ensued regarding reviewing and assessing the Public Art Commission budget at the next meeting.

Having a URA representative to be at the next meeting was discussed. The URA’s call for artists for a wall mural (outside the knowledge of the Public Art Commission) was discussed. Figuring out how the Public Art Commission can collaborate with these situations were discussed.

The budget was discussed, including the following:

- \$6400 FY 2021, \$6400 budgeted for FY 2022; monies from previous years are allocated to a reserve fund and are earmarked for Public Art through the Public Art Commission. The current available amount is just under \$60,000.
- Requesting monies from Council associated with a project, versus requesting an increased budget from Council was discussed.
- Reaching out to various cities to assess their maintenance and operation budget for their public art projects was discussed.

b) Discussion of Imagination Alley Concept

This item was tabled for a future meeting.

Commission terms and deadlines were discussed. The potential of having a Special Meeting to start the upcoming meeting at 11:30 a.m. was discussed.

4) GENERAL PUBLIC INPUT

5) ADVISORY BOARD REPORT/ANNOUNCEMENTS

6) PUBLIC HEARINGS

7) ADJOURNMENT

The meeting was adjourned at approximately 1:08 p.m.

May 29, 2019

To: Mandy Thompson
From: Jackie Fields
RE: public art and signal controller/pedestals

This memo is a result of a conversation we had regarding the development of an Art Commission at the same time the Engineering staff is attempting to utilize public art funds to wrap signal controllers.

The concept of wrapping signal controllers has come up several times in the last decade. Soon after he was hired the City's Traffic Tech, Robin Hite, asked about the possibility of wrapping signal controllers with an anti-graffiti, decorative wrap. I have not been an advocate of asking for a reduction in the Streets budget for overlay for activities that are not part of a pavement preservation system. In addition, I did not believe I was the best person to design or approve public art. This treatment is roughly \$1000/installation and we maintain 48 signals. Some of the signal controllers are smaller than the new ones and others have smaller pedestals adjacent to them and it makes sense to wrap those at the same time for several (possibly artistic) reasons.

Robin let his creative, problem-solving mode kick in and he has several options to consider:

- The wrap project could be phased to meet available funding.
- Funding may be possible through use of the City's public art funds or as a forgone project proposal.
- Signalized intersections could be sponsored by businesses willing to sponsor artists to create the imagery for the box-wraps. The designs would need to be reviewed and found appealing or acceptable to the City's Art Commission.
- The Commission could accept sponsorships on a first-come-first-serve basis with the exception of the intersections near public schools. These locations would be opportunities for the schools to place their mascots in the public eye or utilize the location to highlight the art of student. Suggested "school intersections" would be:
 - Quincy and Falls Ave. (CSI)

- North College Road and Washington St. North (CRHS)
- Filer and Locust (TFHS)
- 2nd Ave N/E and Addison Ave. (MVHS) (Addison and Washington box is under a tree)
- The ped. signal at Caswell and Washington St. N. (RSMS)
- Elizabeth and Eastland (OMS)
- Reservation for South hills Middle School at a future signal location or now at the intersection of Orchard and Washington St. S.
- The City could provide a small financial award to the student artists for the school locations because these locations are not sponsored by business. Alternately, the individual school could seek a business partner in order to provide for a larger award/stipend to the artist/graphics designer.
- Direct advertising in public right of way is not legal per the sign portion of City Code so enabling business to put their name on a signal controller is inappropriate. . However, effective advertising can occur with imagery.
- Sponsors would need to be aware that the box wraps have a limited, unknown lifespan.
- Personally, I think the Commission should be encouraged to allow a variety of artistic styles. Specifically, a business on the corner of Washington St. S and South Park effectively became a big "tag". It was well, done, local, and cool in the same way that some tattoos are truly beautiful. These styles are different from the twin angels or the Trojan horse at 5 points but they are equally a part of this community and can be represented without being vulgar.



Lytle Signs Inc.

Twin Falls Office

P.O. Box 305 1925 Kimberly Rd.
TWIN FALLS, IDAHO 83303
208.733.1739 fax 208.736.8653
1.800.621.6836

Boise/Meridian Office

2070 Commercial St.
MERIDIAN, IDAHO 83642
208.388.1739 fax 208.388.3966
Web Site: www.lytlesigns.com
E-mail: sales@lytlesigns.com

PROPOSAL

Proposal #: 23849

Proposal Date: 05/07/19
Customer #: 80390
Page: 1 of 3
Salesperson: BB

SOLD TO:	JOB LOCATION:
CITY OF TWIN FALLS (OA) P.O. BOX 1907 TWIN FALLS ID 83303-1907	CITY OF TWIN FALLS (OPEN ACCT) P.O. BOX 1907 TWIN FALLS ID 83303-1907 REQUESTED BY: Robin Hite

AS PER SKETCH (IF PROVIDED BY LYTLE SIGNS, INC)

1	QUOTE #38657-R Traffic Control Box Wrap Manufacture and apply a digitally printed wrap with anti graffiti laminate for (2) 53" x 28.5" sides, (1) 53" x 44" front, (1) 53" 44" back, and (1) 28" x 44" top of (1) traffic control box. (additional charge could apply for prep). **Please note if high resolution, print ready art is not supplied by the customer additional art fees would apply to this quote**	\$934.00	\$934.00
1	QUOTE #38657-SR Smaller Traffic Control Box Wrap Manufacture and apply a digitally printed wrap with anti graffiti laminate for (2) 48" x 17.5" sides, (1) 48" x 20" front, (1) 48" x 20" back, and (1) 18" x 21" top of (1) traffic control box. (additional charge could apply for prep). **Please note if high resolution, print ready art is not supplied by the customer additional art fees would apply to this quote**	\$730.00	\$730.00
		SUB TOTAL:	\$1,664.00
		ESTIMATED SALES TAXES:	\$0.00

ACQUISITION OF PERMITS AND PERMIT COSTS WILL BE BILLED IN ADDITION (IF APPLICABLE)

ELECTRICAL REPAIRS WILL BE BILLED IN ADDITION AT TIME AND MATERIAL RATES (IF APPLICABLE)

****THIS PROPOSAL MAY BE WITHDRAWN, AND PRICING MAY CHANGE IF NOT ACCEPTED WITHIN 7 DAYS**

TOTAL PROPOSAL AMOUNT: \$1,664.00

TERMS: 0.0% DOWN, BALANCE DUE ON COMPLETION

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

TERMS AND CONDITIONS

1. THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, OR STAMPED ENGINEERED DRAWINGS UNLESS SPECIFICALLY STATED.
2. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED. ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.
3. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, LYTLE SIGNS MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY THE COMPANY, INCLUDING ATTORNEY'S FEES.
4. CUSTOMER AGREES TO PROVIDE ELECTRICAL SERVICE FEED WIRE OF APPROVED AND SUITABLE CAPACITY TO LOCATION OF DISPLAY IN ADVANCE OF INSTALLATION.
5. AN ADDITIONAL CHARGE WILL BE MADE IF DURING EXCAVATION UNFORESEEN CIRCUMSTANCES ARISE OR IF RESTORATION OF EXISTING LANDSCAPING IS REQUIRED.
6. ALL AGREEMENTS ARE CONTINGENT UPON THE ABSENCE OF STRIKES, DELAYS, OR INCIDENTS BEYOND LYTLE SIGNS, INC. CONTROL.
7. QUOTED PRICE DOES **NOT** INCLUDE ELECTRICAL SERVICE TO OPERATE PROPOSED SIGN OR LIGHTING. ADDITIONAL CHARGES MAY APPLY TO BRING CURRENT ELECTRIC SERVICE AND SIGNAGE TO CODE. ELECTRICAL COMPONENTS WILL COMPLY WITH 120V SERVICE UNLESS OTHERWISE SPECIFIED.
8. INITIAL DESIGN IS INCLUDED IN QUOTE PRICE. CHANGES REQUIRING ADDITIONAL SKETCH TIME WILL BE DONE AT AN HOURLY RATE. REQUEST FOR LOGOS ON CD OR MEMORY STICKS WILL RESULT IN ADDITIONAL CHARGES.
9. THE TIME INTERVAL FOR PROJECT COMPLETION WILL BEGIN WHEN ALL PERTINENT INFORMATION AND PERMITS ARE RECEIVED BY ENGINEERING.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY AN AUTHORIZED LYTLE SIGN'S REPRESENTATIVE.

Lytle Signs, Inc. is Licensed in: Idaho, Utah, Oregon, Wyoming, Montana & Nevada (0029311 - \$750,000)

COMPANY INITIALS _____

CUSTOMER INITIALS _____



Lytle Signs Inc.

Twin Falls Office

P.O. Box 305 1925 Kimberly Rd.
TWIN FALLS, IDAHO 83303
208.733.1739 fax 208.736.8653
1.800.621.6836

Boise/Meridian Office

2070 Commercial St.
MERIDIAN, IDAHO 83642
208.388.1739 fax 208.388.3966
Web Site: www.lytlesigns.com
E-mail: sales@lytlesigns.com

PROPOSAL

Proposal #: 23849

Proposal Date: 05/07/19
Customer #: 80390
Page: 2 of 3
Salesperson: BB

SALESPERSON: _____

DATE: _____

ACCEPTED BY: _____

TITLE: _____

SIGNATURE: _____

DATE: _____



Lytle Signs Inc.

Twin Falls Office

P.O. Box 305 1925 Kimberly Rd.
TWIN FALLS, IDAHO 83303
208.733.1739 fax 208.736.8653
1.800.621.6836

Boise/Meridian Office

2070 Commercial St.
MERIDIAN, IDAHO 83642
208.388.1739 fax 208.388.3966
Web Site: www.lytlesigns.com
E-mail: sales@lytlesigns.com

DEPOSIT INVOICE

Invoice #: DP23849

Inv Date: 05/07/19

Customer #: 80390

Page: 3 of 3

SOLD TO:	JOB LOCATION:
CITY OF TWIN FALLS (OA) P.O. BOX 1907 TWIN FALLS ID 83303-1907	CITY OF TWIN FALLS (OPEN ACCT) P.O. BOX 1907 TWIN FALLS ID 83303-1907 REQUESTED BY: Robin Hite

ORDERED BY	PO NUMBER	SALESPERSON	PAYMENT TERMS
Robin Hite		BB	Due Upon Receipt

DESCRIPTION			TOTAL PRICE
1	QUOTE #38657-R Traffic Control Box Wrap Manufacture and apply a digitally printed wrap with anti graffiti laminate for (2) 53" x 28.5" sides, (1) 53" x 44" front, (1) 53" 44" back, and (1) 28" x 44" top of (1) traffic control box. (additional charge could apply for prep). **Please note if high resolution, print ready art is not supplied by the customer additional art fees would apply to this quote**	\$934.00	\$934.00
1	QUOTE #38657-SR Smaller Traffic Control Box Wrap Manufacture and apply a digitally printed wrap with anti graffiti laminate for (2) 48" x 17.5" sides, (1) 48" x 20" front, (1) 48" x 20" back, and (1) 18" x 21" top of (1) traffic control box. (additional charge could apply for prep). **Please note if high resolution, print ready art is not supplied by the customer additional art fees would apply to this quote**	\$730.00	\$730.00
S U B T O T A L			----- \$1,664.00
ESTIMATED SALES TAXES			\$0.00
TOTAL PROPOSAL AMOUNT			\$1,664.00
*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***			
PLEASE PAY THIS DEPOSIT AMOUNT:			\$0.00