



Twin Falls City Council Agenda

Monday, November 22, 2021, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Suzanne Hawkins, Craig Hawkins, Nikki Boyd, Shawn Barigar, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve November 15, 2021, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - b) **ACTION ITEM:** Request to approve Accounts Payable for November 11-17, 2021.
By: Amy Luna, Finance Administrative Assistant
- 5) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Request to confirm the City Manager's appointment of Joshua Baird to the position of City Engineer for the City of Twin Falls.
Upon confirmation, Mayor Hawkins will issue the Oath of Office.
By: Travis Rothweiler, City Manager
 - b) **PRESENTATION:** Canyon Springs Grade Presentation
By: Erin Steel
- 6) GENERAL PUBLIC INPUT
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8) PUBLIC HEARINGS (None)
- 9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Leila Sanchez al teléfono (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, November 15, 2021, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Member Shawn Barigar, Craig Hawkins, Greg Lanting, Christopher Reid & Nikki Boyd.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, Police Chief Craig Kingsbery, Fire Chief Les Kenworthy, Human Resource Director Gretchen Scott, ODC Ansina Durham, Airport Manager William Carberry, City Engineer Josh Baird, Assistant City Engineer Troy Vitek, Parks & Recreation Director Wendy Davis, Public Information Coordinator Joshua Palmer, Finance Administrative Assistant Amy Luna.

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Hawkins invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) CONSENT CALENDAR

MOTION: Vice Mayor Pierce moved to approve the Consent Calendar as presented. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- a) Request to approve Accounts Payable for November 3-10, 2021.
- b) Request to approve November 08, 2021, City Council Minutes.
- c) Request to approve an airport ground lease renewal with Reeder Flying Service.
- d) Request approval of Findings of Fact and Conclusions of Law: PZ21-0141 Latitude 42PUD Amendment.

5) ITEMS OF CONSIDERATION

- a) Presentation of the ESGR (Employer Support of the Guard and Reserve) Statement of Support.

ODC Durham presented the ESGR Statement of Support

ESGR representative Gary Thomas spoke about the Statement of Support.

Council Member Lanting: Thanked the presenter.

Council Member Hawkins: Thanked the presenter.

Mayor Hawkins thanked ODC Durham and Mr. Thomas for the presentation.

- b) Request to confirm the appointment of Tim Hafer to the Public Art Commission.
Mayor Hawkins and Council Member Barigar requested to confirm the appointment of Tim Hafer to the Public Art Commission.

Discussion ensued on the following: None

MOTION: Council Member Barigar moved to confirm the appointment of Tim Hafer to the Public Art

Commission. **Vice Mayor Pierce** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- c) Request to approve an air service consulting contract with Volaire Aviation and utilize up to \$30,000 from unbudgeted Airport reserve funds for associated services.

Airport Manager Carberry requested to approve an air service consulting contract with Volaire Aviation and utilize up to \$30,000 from unbudgeted Airport reserve funds for associated services.

Discussion ensued on the following:

Council Member Reid: What are other airports, our size, doing? Does this hurt our current contracts?

Vice Mayor Pierce: What are your expectations on the renewal of our contract?

Council Member Lanting: Do we have enough passenger charge funds to do our wanted projects?

MOTION: **Council Member Reid** moved to approve the request to approve an air service consulting contract with Volaire Aviation and utilize up to \$30,000 from unbudgeted Airport reserve funds for associated service. **Council Member Barigar** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- d) Request to utilize Wastewater Reserves for installation of the Boiler at the Wastewater Treatment plant

Assistant City Engineer Vitek requested to utilize Wastewater Reserves for installation of the Boiler at the Wastewater Treatment Plant.

Discussion ensued on the following:

Mayor Hawkins: Spoke about the large increase in this and asked if there are other options.

Vice Mayor Pierce: Asked for clarification on the difference in the costs. What would be left in reserve after this is completed?

Council Member Hawkins: What is the life expectancy of the new boiler?

Council Member Reid: Confirmed the numbers for this project.

Mayor Hawkins: Thanked the staff for bringing this change to their attention.

City Manager Rothweiler: Explained the process for this project.

MOTION: **Council Member Lanting** moved to approve the request to utilize Wastewater Reserves, in the amount of \$537,829.00, for installation of the Boiler at the Wastewater Treatment Plant. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- e) Update on Shoshone Falls Grade Road Project.

P&R Director Davis & Assistant City Engineer Vitek presented an update on the Shoshone Falls Grade Road Project.

Discussion ensued on the following:

Council Member Reid: Spoke against the blasting aspect.

Council Member Barigar: Asked about re-routing access as an option. Maybe the order of the project could be different. Likes the option of pedestrian access as a connection to the canyon rim trail.

Mayor Hawkins: Asked how much has been spent on this project so far.

Vice Mayor Pierce: Asked about the pipe portion of the project and if this could be done separately?

Council Member Boyd: Asked about the bridge over the wetlands. Would that endanger the wetlands, and would this be the reason for the large cost of the bridge?

Council Member Lanting: Spoke about the increased width of the road and would like to see that corner be improved.

Council Member Reid: Asked for clarification on what is needed.

City manager Rothweiler: Spoke to the council about what is needed.

Council Member Boyd: How many complaints or accidents have there been in the recent timeframe?

Council Member Hawkins: Does the rock have to come down before the piping goes in? Would Piping help with longevity? Likes the idea of the extended trail.

Mayor Hawkins: Spoke about what she thought the project was to do.

Vice Mayor Pierce: Would like to see more options with priorities.

Council Member Reid: Asked for time to digest these proposals and discuss them again soon. Asked what has been spent on maintenance on this area in the last 10 years.

Council Member Barigar: Asked what the piping would really gain us?

The council thanked the staff for the information that was presented.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Lanting: Spoke about the Parks & Recreation Commission's upcoming meetings.

8) PUBLIC HEARINGS: None.

9) EXECUTIVE SESSION

- a) **EXECUTIVE SESSION §74-206 (1)(b)** To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

MOTION: Council Member Barigar moved to Adjourn to Executive Session 74206(1) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public- school student. **Vice Mayor Pierce** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

10) ADJOURNMENT

The meeting adjourned at 06:24 PM.

Amy Luna, Finance Administrative Assistant

For a full account of this meeting please visit tfid.org for the recording of this meeting



Date: Monday, November 22, 2021
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

ACTION ITEM

Request:

Request to confirm the City Manager's appointment of Joshua Baird to the position of City Engineer for the City of Twin Falls.

Upon confirmation, Mayor Hawkins will issue the Oath of Office.

Time Estimate:

The staff presentation will take about ten minutes. Following the presentation, additional time may be necessary for questions and discussion.

Background:

The purpose of this agenda item is to appoint Mr. Joshua Baird to the position of City Engineer for the City of Twin Falls. Josh has been serving in the capacity of City Engineer since June 6, 2021. The City Manager asked him to serve in his critical role shortly Mark Holtzen's departure. Mark worked for the City for almost two-years before returning to JUB to serve as its area manager.

Josh has been with the City of Twin Falls since 2013. He has led several significant engineering projects, including the Stockyard Sewer Replacement (2014), Eastland Drive North project (2018), Falls Avenue & Eastland Intersection project (2019), Twin Falls City Pool Parking Lot (2019), and Hankins Road project (2021).

In addition to his many contributions to the community, Josh has helped our organization transform its operating culture and champions the One City model. He has volunteered his talents on several parallel teams and helped create the City's Operational Values. Since being placed in the role of City Engineer, Josh has already made several contributions to the department and the organization.

From Josh's biography...

Josh is the fourth child of five and attended Inkom Elementary School, Marsh Valley Middle and High School in southeast Idaho. He played soccer, basketball, and golf in high school and was an Eagle Scout. In high school, he was voted Most Likely to Succeed by his peers and was awarded the 1999 Marsh Valley High School Most Outstanding Student.

He attended Idaho State University for a year on a Presidential Scholarship before embarking on a 2-year mission to Düsseldorf Germany for the Church of Jesus Christ of Latter-day Saints. Upon completion of his missionary service, he once again attended Idaho State University and graduated in December 2005, majoring in Civil Engineering, and minoring in German.

While at ISU, he met the love of his life, Emmylou Hepworth, who was attending Pharmacy School. They married in August 2004 and moved to Twin Falls in 2006. There, Josh began his professional career with Riedesel Engineering as an Engineer-in-Training. In 2011, Josh & Emmylou decided to move back to Pocatello. Josh went to work for the City of Pocatello and was able to accomplish one of his lifelong bucket list items by teaching the Transportation Engineering course at Idaho State University for a

semester. After 18 months, they decided they wanted to make Twin Falls their permanent home and moved back in February 2013. That is when Josh started his career at the City of Twin Falls as a Staff Engineer.

Josh and Emmylou have been blessed with four children; Hannah (14), Mariah (12), Megan (8), and Ryan (3). Josh currently serves on the Executive Committee for the Idaho Standards for Public Works Construction and is the Magic Valley Chapter MATHCOUNTS coordinator. He built his own home near Kimberly in 2014 with the help of his father and enjoys snowmobiling, watching sports, eating good food (especially dessert), spending time with his family, and playing golf on his phone.

Approval Process:

The approval of this request requires a simple majority (50%+1) of the members in attendance at this meeting.

Budget Impact:

The total cost of the City Engineer position is funded in the current FY 2022 Budget.

Regulatory Impact:

Idaho Code Section 50-811, City Manager – Duties, states: shall “(m)ake the appointment of all department heads, subject to such civil service regulations as may relate thereto.”

Twin Falls Municipal Code Section 1-2-3 – CITY MANAGER – states, “The city council and its members shall deal with the administrative services of the city only through the city manager, except for the purpose of inquiry, and neither the city council nor any member thereof shall give orders to any subordinates of the city manager. It shall be the responsibility of the city council and its members to aid and assist in an advisory capacity any department head, individually or collectively, on any phase of policy and/or public relations, such association not to conflict with the administrative duties of the city manager. (Ord. 3106, 10-5-2015)

Twin Falls Municipal Code Section 1-2-4 defines department heads as the deputy city managers, chief financial officer, police chief, fire chief, city engineer, public works director, and human resource director. (Ord. 3106, 10-5-2015)

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

None



Date: Monday, November 22, 2021
To: Honorable Mayor and City Council
From: Erin Steel, Staff Engineer

PRESENTATION

Request:

Canyon Springs Grade Presentation

Time Estimate:

5 Minutes

Background:

In late August of this year, City Council received concerns from individuals living in the area of Canyon Springs Grade. These individuals were concerned with street speeds, lack of passing zones, and faded pavement markings. The council requested multiple departments to get involved and come up with solutions to address these concerns. The Engineering, Police, and Public Works Departments worked as a team to identify the issues and find proactive solutions to remedy the situation.

As a team, the following changes were made:

- 1) Trees that were obscuring various regulatory signs were trimmed near the intersection of Fillmore and Canyon Sprins Road;
- 2) Installed a new 25 MPH sign at the bottom of the grade for uphill traffic;
- 3) In conjunction with an engineering study, we restriped the entire grade with double yellow (no passing) and a section of skip stripes to create a passing zone in a higher visibility area.

We feel these modifications have addressed the concerns brought to the Council.

Approval Process:

NA

Budget Impact:

NA

Regulatory Impact:

NA

History:

NA

Analysis:

NA

Conclusion:

All three departments worked as a team to communicate with citizens (PD), perform the study (ENGR), and stripe the road section (PW). We are stronger as a team, and this team came together to address the concerns of our citizens. This is the definition of "One City".

Attachments:

None