



Public Art Commission Agenda

Tuesday, December 7, 2021, 11:30 AM

SPECIAL MEETING

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the Public Art Commission meeting minutes from November 2, 2021, and Public Art Commission Sub-Committee meeting minutes from November 9, 2021.
By: Elois Joseph, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **PRESENTATION:** Welcome new Commissioner Tim Hafer and introduction of the Public Art Commissioners
By: Laura Stewart, Commission Chair
 - b) **ACTION ITEM:** Policy Review
By: Laura Stewart, Commission Chair
- 4) GENERAL PUBLIC INPUT
- 5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Art Commission Minutes

Tuesday, November 2, 2021, 11:30 AM

City Hall - Room 116 Overflow
203 Main Avenue East- Twin Falls, Idaho

****SPECIAL MEETING****

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Laura Stewart called the meeting to order at 11:43 a.m. A quorum was present.

Members Present: Laura Stewart, Chairperson; Melissa Crane, Vice-chairperson; Amy Westover; Drew Nash; Janeale Dean; Camille Barigar; Shawn Barigar, council-liaison.

Members Absent: none

Staff Present: Wendy Davis, Parks and Recreation Director; Elois Joseph, Parks Administrative Assistant.

2) CONSENT CALENDAR

- a) Request to approve the Public Art Commission meeting minutes for September 7, and October 5, 2021

MOTION: Melissa Crane moved to approve the consent calendar as presented. Janeale Dean seconded the motion. Approved 6 to 0.

3) ITEMS OF CONSIDERATION

- a) Public Art Commission policy development

Forming policy, guidelines and documents that Commissioners were tasked with researching were discussed, including the following:

- Policies/Guidelines from various cities were discussed (including Moscow, Idaho; Boulder, Colorado; and Minneapolis, Minnesota).
- Using existing City of Twin Falls department policies as a foundation for Public Art policy development was discussed.
- Outlining projects driven by the Commission vs. projects proposed to the Commission was emphasized.
- Working on increasing the Public Art Commission's annual budget was discussed.
- Discussion ensued regarding the position of the Art Commission in the sphere of public art – what responsibility the commission would take over considering project management, support (financial and/or approval), oversight of installation, maintenance, the proposal/acceptance of public art.

- URA "transfer of projects" with full details, and art inventory was discussed.
- Creating a sub-committee to facilitate policy development was discussed. The subcommittee would meet to bring the recommendations to the Commission. The subcommittee was set to meet on November 9, 2021, to begin the policy development document. Laura Stewart, Janeale Dean, Amy Westover, and Drew Nash volunteered to be a part of the sub-committee. Councilmember Barigar, Wendy Davis, and Elois Joseph would be involved for staff support.

4) GENERAL PUBLIC INPUT

5) ADJOURNMENT

The meeting was adjourned at 12:46 p.m.

Elois Joseph

Elois Joseph, Recording Secretary



Public Art Commission Minutes

Tuesday, November 9, 2021, 3:15 PM

SPECIAL MEETING

Sub-committee Meeting

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Laura Stewart called the meeting to order at 3:21 p.m.

Members present: Laura Stewart, Chairperson; Amy Westover(3:23 p.m.); Janeale Dean (3:23 p.m.); Drew Nash; Shawn Barigar, council liaison.

Staff present: Wendy Davis, Parks and Recreation Director; Elois Joseph, Parks Administrative Assistant.

2) CONSENT CALENDAR

3) ITEMS OF CONSIDERATION

a) Public Art Policy Development

Discussion ensued regarding the public art policy including the following:

- The Moscow, Idaho and Boulder, Colorado Public Art policy were discussed as guidelines to help build the Twin Falls Public Art policy
- Locating the dollar amount for the funding for the commission was discussed.
- A document was created in Teams with an outline for the fundamental structure of the policy.
- Creating and implementing a potential Master Plan was discussed
- Sub-committee members and staff were tasked with completing sections in the document to present to the rest of the Public Art Commission at the December meeting

4) GENERAL PUBLIC INPUT

5) ADJOURNMENT

The meeting was adjourned at 5:15 p.m.

Elois Joseph

Elois Joseph, Recording Secretary



Date: Tuesday, December 7, 2021
To: Public Arts Commission
From: Laura Stewart, Commission Chair

PRESENTATION

Request:

Welcome new Commissioner Tim Hafer and introduction of the Public Art Commissioners

Time Estimate:

Background:

Commissioner Tim Hafer was appointed to the Public Art Commission on November 15, 2021 at the City Council Meeting.

Approval Process:

N/A

Budget Impact:

There is no significant budget impact associated with this request.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

None



Date: Tuesday, December 7, 2021
To: Public Arts Commission
From: Laura Stewart, Commission Chair

ACTION ITEM

Request:

Policy Review

Time Estimate:

Allow the rest of the meeting to discuss this item.

Background:

The Policy Development Sub-Committee for the Public Art Commission met on November 9, 2021 to discuss and set-up the foundation for the City of Twin Falls Public Art Policy. Sub-Committee members Laura Stewart, Drew Nash, Janeale Dean, and Amy Westover will present the document for the commission to consider, comment, and review.

Approval Process:

N/A

Budget Impact:

There is no significant budget impact associated with this request.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

None