



Twin Falls Parks and Recreation Commission Agenda

Tuesday, December 14, 2021, 11:30 AM

City Hall Overflow Room - CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Kirk Melton, Chairman; Sherry Murray, Vice-Chairman; Gabe Ostyn; Corey King; Kevin Jensen; Jade Titus; Ashley Squires; Micheal Metcalf; Heather Muth

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the meeting minutes from the November 9, 2021, Parks and Recreation Commission meeting.
By: Elois Joseph, Recording Secretary
 - b) **ACTION ITEM:** Request to remove a tree at 214 9th Ave. N.
By: Kevin Skelton
 - c) **ACTION ITEM:** Request to accept a bench donation from City of Twin Falls staff in honor of Patrick "Woody" Cullen
By: Kristen Kohntopp, Human Resources
- 3) Items of Consideration
 - a) **DISCUSSION:** Commission Review of Parks for Facility Enhancement Plans
By: Commission
- 4) Department Updates
 - a) Department updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, December 14, 2021
To: Parks and Recreation Commission
From: Elois Joseph, Recording Secretary

ACTION ITEM

Request:

Request to approve the meeting minutes from the November 9, 2021, Parks and Recreation Commission meeting.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. PRC November 9 Minutes



Twin Falls Parks and Recreation Commission Minutes

Tuesday, November 9, 2021, 11:30 AM

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Sherry Murray, Vice-Chairperson; Gabe Ostyn; Corey King; Kevin Jensen; Jade Titus; Ashley Squires; Micheal Metcalf; Heather Muth

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at 11:34 a.m. A quorum was present.

Members Present: Kirk Melton, Chairperson; Sherry Murray, Vice-Chairperson; Gabe Ostyn(11:45 a.m.); Corey King; Kevin Jensen; Ashley Squires; Micheal Metcalf; Heather Muth(online);

Members Absent: Jade Titus

Council Liaison present: Greg Lanting, council liaison (12:08 p.m.)

Staff Present: Mitch Humble, Deputy City Manager; Wendy Davis, Parks and Recreation Director; Kevin Skelton, Parks Superintendent; Stacy McClintock, Recreation Supervisor (online); Liz Hart (12:03 p.m. – 12:40 p.m.); Elois Joseph, Parks Administrative Assistant.

Guests Present: Karlie Haskins, Family Health Services.

2) Consent Calendar

- a) Request to approve the Parks and Recreation Commission meeting minutes from October 12, 2021.
- b) Request to remove tree 530 3rd Ave. West

MOTION: Sherry Murray moved to approve the consent calendar as presented. Corey King seconded the motion. Roll call vote determined that all present voted in favor of the motion. Approved 7 to 0.

3) Items of Consideration

- a) Update on Poleline/Eastland Trailhead Design

This item was discussed with “Items of Consideration, item b)”

- b) Presentation by Karlie Haskins from Family Health Services (FHS) to build an outdoor gym space at the Poleline/Eastland Trailhead

Karlie Haskins presented the following:

- The potential outdoor recreation opportunity in collaboration with FHS to help the community have an active lifestyle
- Request for the Commission to consider allowing the land near the Poleline/Eastland

trailhead for an outdoor exercise facility

- Potential equipment at the location was discussed– proposed fitness equipment will cater to all fitness levels. The equipment is durable to withstand being outdoors with minimal maintenance.
- Funding, construction, promotion, and advertising will be secured by FHS.
- Creating a privacy wall with murals to showcase public art
- Bike public repair station to be included in the proposed space
- Possible slacklining space could be included
- Shade structures may be included in consideration of summer temperatures
- Platforms may be included to host classes, etc. for a multi-functional space
- A potential rock-climbing feature was discussed

Discussion ensued regarding other park facilities that could be used as sites for this proposal including existing park locations and the Evel Knievel jump site.

Discussion ensued regarding the cost of the presented fitness equipment. A rough estimate of \$100,000 was quoted.

Working with local business owners and the Seagraves foundation as potential funding sources for this project was discussed.

FHS is requesting credit be given to the group in the form of a plaque or other inscription at the facility. No ownership of the facility or the items donated through FHS is requested.

Liability concerns were raised. In public spaces that meet design standards and specifications, liability is covered under recreation immunity.

Staff will meet with Karlie to put together a donation request to be on the agenda at the December meeting.

No action was taken on this item.

c) Consider a request to review the City's Tree Ordinance

Micheal Metcalf discussed the following:

- Concerns regarding the ambiguity of the existing Tree Ordinance.
- Setting up a sub-committee was discussed.

Discussion ensued. It was mentioned that Gerry Bates with the Department of Lands has offered to help assist with the Ordinance.

Micheal Metcalf offered to meet with staff at a later date on behalf of the commission in lieu of the sub-committee. Recommendations will be brought to the Commission for consideration, review, and comment at a future meeting.

MOTION: Micheal Metcalf moved to instruct the Tree Commission to have a member meet with staff to discuss and work on the tree ordinance. Sherry Murray seconded the motion. Roll call vote determined that all present voted in favor of the motion. Approved 8 to 0.

- d) Consider a request from Marjorie McBride to donate a little library to be placed along the canyon rim trail.

Wendy Davis presented the request, including the following:

- The request for the creation of 1 “little library”, on the Canyon Rim Trail near the stump at the section of the trail leading from Poleline/Eastland to the Evel Knievel jumpsite.
- The original request was for two little libraries one at the Trail and one at the City Pool. The request has since changed to include just one location at the Trail.
- There is a request for the suicide hotline to be included on the plaque at the little library.

Concerns were raised about the requested location of the little library. Vandalism, litter, maintenance, and accessibility to the library were mentioned.

Discussion ensued regarding incorporating the little library at the proposed area that will be placed at the Poleline/Eastland trailhead.

Discussion ensued regarding the original request and the second location at the City Pool that was mentioned in the original application. This was a more viable location that addressed the concerns of the Commission.

MOTION: Corey King moved to approve the request. Micheal Metcalf seconded the motion. Roll call vote determined all present voted against the motion. Motion failed 8 to 0.

Discussion ensued regarding offering feedback to the applicant for a little library in another location where the concerns of vandalism, litter, maintenance, and accessibility were addressed. Park facilities or the City pool were listed as potential locations.

- e) Discuss next phase of Facility Enhancement Plans

Wendy Davis presented the request including the following:

- The following facilities are being considered for improvements: Oregon Trail Youth Complex, Morning Sun Park, and Harrison Park.
- Staff is seeking direction from the commission on procuring meaningful feedback for the improvements. Methods to gather information and feedback for the park improvements were discussed. Feedback from outside sources such as having citizens and/or impacted members from the community participate in the feedback process to invite input, and/or having commissioners visit these facilities and create an itemized list of needed improvements were discussed.

Discussion ensued regarding the parameters and capacities of the facilities. A list of the project improvements was requested . Staff will send the list to the commission for reference.

Discussion ensued regarding documenting usage of the park. The potential to tie demographics in the area to the uses of the park was mentioned.

Parks in lieu dollars were mentioned as a potential source of funding to supplement the capital improvement dollars for the projects.

Introducing a story-book themed playground at Harrison Park was discussed. Burley's story-book park was given as an example.

Implementing a restroom at Morning Sun Park was mentioned as an enhancement that has been requested from members of the community.

No action was taken on this item.

4) Department Updates

a) Department updates

No department updates were discussed at this meeting.

5) Adjournment

The meeting was adjourned at 1:01 p.m.

Elois Joseph

Elois Joseph, Recording Secretary



Date: Tuesday, December 14, 2021
To: Parks and Recreation Commission
From: Kevin Skelton, Parks Superintendent

ACTION ITEM

Request:

Request to remove a tree at 214 9th Ave. N.

Time Estimate:

Allow 5 minutes for discussion

Background:

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6 (B) 2. states that Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Dept. Additionally, 8-4-6 (B) 1. states that the permit process is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation. The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

This application is for the removal of a Green Ash located at 214 9th Ave. North.

have visited this site and have determined it to be a valid request.

Approval Process:

A simple majority will approve this request

Budget Impact:

There is no budget impact associated with this request.

Regulatory Impact:

Approval of this request will enable the Parks and Recreation Director to approve the request and set conditions to insure a replacement tree is planted.

History:

N/A

Analysis:

N/A

Conclusion:

Arborist's Assessment

This Ash tree has what appears to be about 30% die back. It has had some poor pruning practices in flush cuts that appear to have affected the overall health of the tree. There were some hangers observed as well as broken limbs up higher. This Ash tree is growing into a spruce tree as well as another Ash tree. Trees were planted too close together for the type of tree and is a poor site for a class III tree. Ash tree has approximately a 22 degree lean east towards another house. Tree should be removed from site due

to condition of tree and its location not being conducive to a class III tree with other class III trees in close proximity.

Attachments:

1. 214 9th Ave. N. Permit App.
2. 214 9th N (3)
3. 214 9th N (4)
4. 214 9th N (5)
5. 214 9th N (1)
6. 214 9th N (2)



City of Twin Falls Permit For Tree Removal

Today's Date * 11/17/2021

First Name * Mark and Mary

Last Name * Nelson

Phone Number * (208)308-1892

Email * mark@willowrealestategroup.com

Address of work to be done *

Street Address	State / Province / Region
214 9th Ave N	ID
Address Line 2	Country
City	United States
Twin Falls	
Postal / Zip Code	
83301	

The tree(s) in question reside on * ☒ Public right-of-way ☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name 4 Seasons Tree Trimming

Contractor First Name * Randy

Contractor Last Name * Steadman

Contractor Phone Number * (208)404-2346

Contractor Email * bcdesertdog@live.com

Tree Species

Tree Species * Ash Tree

Description of This Tree's Location on Property * In the east portion of park strip in from of 214 9th Ave N, Twin Falls

Reason for Request * Tree is dead - emerald ash bore

Signature

Mark Nelson

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

Tree Images

File Upload













Date: Tuesday, December 14, 2021
To: Parks and Recreation Commission
From: Wendy Davis, Parks and Recreation Director

ACTION ITEM

Request:

Request to accept a bench donation from City of Twin Falls staff in honor of Patrick "Woody" Cullen

Time Estimate:

Background:

The City of Twin Falls Donation Policy states that all proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Please see the attached Donation Request Form from the City of Twin Falls Human Resources department to donate a bench to be placed in Vista Bonita Park in memory of Patrick "Woody" Cullen.

Approval Process:

A simple majority will approve this request.

Budget Impact:

All materials and labor costs will be donated, so there will be no budget impact.

Regulatory Impact:

Approval will send a recommendation to Twin Falls City Council to accept the request.

History:

Analysis:

Conclusion:

Staff recommends approval of this request.

Attachments:

1. Parks_20211209_170828



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 10/20/2021

Requested by: HR - City of Twin Falls

Address: 203 Main Ave. E.

Street Address

Twin Falls

City

Idaho

State

83301

Zip Code

Home Phone: 208-735-7328
(Area Code)

Work Phone: same
(Area Code)

Donation Requested: A park bench in memory of City of Twin Falls employee Patrick "Woody" Cullen.
(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: Vista Bonita Park

Alternative Location: TBD - preferably close to Cortez Loop so his family can easily access it.

Plaque Inscription:

In memory of Patrick "Woody" Cullen

Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____

• The Benefits are Endless...



Date: Tuesday, December 14, 2021
To: Parks and Recreation Commission
From:

DISCUSSION

Request:

Commission Review of Parks for Facility Enhancement Plans

Time Estimate:

Background:

At the November 9, 2021 meeting the Commission decided that they would like to review the recommendations listed in the Twin Falls Parks and Recreation Master Plan, and visit the three parks identified for plans in 2021. The parks to be reviewed are Oregon Trail Youth Complex, Morning Sun Park and Harrison Park. The Commission will present their findings and work to identify needs to be addressed in the facility enhancement plan process.

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None

Parks and Recreation Department Updates
Parks and Recreation Commission
December, 2021

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinator

Winter 2022 Basketball: Regular registration ended Monday, November 29th. Practices will begin January 3rd and games will start Saturday, January 15th. This table shows the participants signed up as of December 9th, 2021, and the final participant numbers for 2019-2021 seasons. We are accepting late signups through December 30th and are getting quite a few late sign-ups every day.

Year	Participants
2022	528
2021	319
2020	512
2019	546

Ice Rink 2021: The Ice Rink officially opened on Friday December 3rd, 2021. We had a great turn out for the first Friday night and following Saturday. Days and times for skate rentals are available as follows: Fridays Dec. 3rd, 10th, & 17th 5-7pm. Saturdays Dec. 4th, 11th, & 18th 11am-5pm. Weekdays Dec. 20th-23rd & Dec. 27th-30th 11am-5pm, with December 30th being the last day to rent skates. Skate rentals are \$5/each.

Parks
Kevin Skelton & Todd Andersen

Staff has been busy picking up leaves in the parks and other areas we maintain.

Staff have got the Downtown Christmas tree installed and decorated. City Park has all the lights up and on for the season.

The downtown skating rink has been installed and will be open for business soon.

New snowflake decorations were installed on the street light poles along Main St. and Shoshone St.

The new skills track at Auger Falls is under construction and should be completed soon.

Bids went out for the installation of a new swimming pool liner. Two responses were received, and the bid was awarded to RenoSys for \$133,020.00.

Pool Update
John Pauley

Pool Liner (Update): With the pool liner contract being awarded, we have an installation schedule in place. We will close on Friday, February 4 to drain and repair broken plaster over the next week. Renosys will need 2-3 weeks after that to install the liner. Once it is installed, it will take another week or 2 to refill, heat, and balance the water. We are aiming to reopen in early to mid-March.

New Lockers: The lockers are being installed on Monday, December 13. Pictures to follow in January.

Spring Programs: The schedule for our spring swim lessons and programs through May is open for the public to register. We have lessons and Hurricanes in January but will take a break until after Spring Break because of the liner project.

Holiday Hours:

- Monday, December 20 - Thursday, December 23: Open Swim from 5:30am-7pm
 - THE TOWER will be in Tuesday, December 21 & Thursday, December 23 from 12-5pm.
- Friday, December 24 - Sunday, December 26: Closed
- Monday, December 27 - Thursday, December 30: Open Swim from 5:30am-7pm
 - THE TOWER will be in Tuesday, December 28 & Thursday, December 30 from 12-5pm.
- Friday, December 31: Open Swim from 5:30am-5pm. Close at 5pm.
- Saturday, January 1 & Sunday, January 2: Closed

Marlins Swim Meet: The Marlins will host their annual Igloo swim meet on Saturday, January 8. We will be closed to the public for this event.

**Golf Course Update
Steve Meyerhoeffer**

**Director's Update
Wendy Davis**

The Auger Falls skills park work has been completed. It fits into the landscape well and is getting some good use. We hope to have a ribbon cutting for the park once the sign is completed.

Planning continues on the Poleline/Eastland trailhead. We are hoping to get the final plan for the restroom placement so we can get that installation completed, as well as plans for the rest of the space. Conversations with potential partners on this project are going well. Hope to have some news shortly.

Design work on the canyon rim trail signs is nearing completion. Hope to have that done and the signs made and ready for installation this winter/spring.