



## Public Art Commission Agenda

Tuesday, February 1, 2022, 11:30 AM

City Council Overflow Room CH-116  
203 Main Avenue East- Twin Falls, Idaho

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
  - a) **ACTION ITEM:** Request to approve the meeting minutes from the following meetings:
    - 1) Public Art Commission December 7, 2021 meeting
    - 2) Public Art Commission January 13, 2022 Sub-Committee meeting

By: Elois Joseph, Recording Secretary
- 3) ITEMS OF CONSIDERATION
  - a) **ACTION ITEM:** Discussion of Public Art Commission Policy Draft (draft will be presented at meeting)  
By: Public Art Commission Sub-Committee Members
- 4) GENERAL PUBLIC INPUT
- 5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

### **Public Input Procedures**

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
  - Wait to be recognized by the Mayor or Chairman
  - Approach the microphone/podium
  - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

### **Public Hearing Procedures for Zoning Requests**

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
  2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
  3. A City Staff Report shall summarize the application and history of the request.
  4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
    - A complete explanation and description of the request.
    - Why the request is being made.
    - Location of the Property.
    - Impacts on the surrounding properties and efforts to mitigate those impacts.
  5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
  6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
  7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
    - Individuals are not permitted to give their time to other speakers.
    - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
    - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
  8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
  9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
  10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



## Public Art Commission Minutes

Tuesday, December 7, 2021, 11:30 AM

### **\*SPECIAL MEETING\***

City Council Overflow Room CH-116  
203 Main Avenue East- Twin Falls, Idaho

### 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Laura Stewart called the meeting to order at 11:40 a.m. A quorum was present.

**Members Present:** Laura Stewart, Chairperson; Drew Nash; Amy Westover; Tim Hafer

**Members Absent:** Melissa Crane, Vice-Chairperson; Janeale Dean; Camille Barigar

**Council liaison (absent):** Shawn Barigar

**Staff Present:** Wendy Davis, Parks and Recreation Director; Elois Joseph, Parks Administrative Assistant.

### 2) CONSENT CALENDAR

- a) Request to approve the Public Art Commission meeting minutes from November 2, 2021, and Public Art Commission Sub-Committee meeting minutes from November 9, 2021.

**MOTION:** Amy Westover moved to approve the consent calendar as presented. Drew Nash seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 4 to 0.

### 3) ITEMS OF CONSIDERATION

- a) Welcome new Commissioner Tim Hafer and introduction of the Public Art Commissioners

Commissioners introduced themselves and welcomed the new commissioner, Tim Hafer. Staff present introduced themselves.

- b) Policy Review

Laura Stewart led the discussion.

Discussion ensued regarding the following:

- Comparison of the current policy document versus the 2007 resolution document
- Keeping both documents with the policy guiding decision making, behavior, process; with the resolution document to set up the guidelines for the commission
- The role of the staff-liaison
- The URA inventory of Public Art was discussed
- The policy document that the subcommittee compiled at the November 9 sub-

committee meeting was discussed in detail.

- Maintenance and conservation of artwork for both existing and future projects
- Having artists provide detailed maintenance plans, including contracts with artists as part of the policy/guidelines for public art

Tim Hafer briefly explained some ideas and suggestions for future projects and events that the Public Art Commission can consider.

#### **4) GENERAL PUBLIC INPUT**

#### **5) ADJOURNMENT**

Laura Stewart adjourned the meeting at 1:11 p.m.

A handwritten signature in blue ink that reads "Elois Joseph". The signature is written in a cursive style with a horizontal line under the name.

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Elois Joseph, Recording Secretary



## Public Art Commission Minutes

Thursday, January 13, 2022, 2:00 PM

### **\*SUB-COMMITTEE MEETING\***

City Council Overflow Room - CH 116  
203 Main Avenue East- Twin Falls, Idaho

#### **1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM**

Laura Stewart called the meeting to order at 2:05 p.m.

**Sub-committee Members Present:** Laura Stewart, Chairperson; Janeale Dean, Drew Nash

**Sub-committee Members Absent:** Amy Westover

**Commission liaison Absent:** Shawn Barigar

**Staff Present:** Wendy Davis, Parks and Recreation Director; Elois Joseph, Parks Administrative Assistant.

#### **2) CONSENT CALENDAR**

#### **3) ITEMS OF CONSIDERATION**

##### **a) Policy Development**

Sub-committee members discussed the following:

- The "Policy Development" document was discussed in detail. Modifications were made.
- Wendy Davis provided clarification on the 2007 Resolution and 2019 Ordinance documents as obtained from the City's legal team. Amending the existing ordinance with the new information was discussed.
- It was decided that the sub-committee would include the new policy development items into the ordinance document at the next subcommittee meeting. This document will be presented to the Commission at the February meeting for review, comment, and approval.
- The sub-committee members will meet on January 26, 2022, at 3 p.m. – 4:30 p.m. to further discuss and develop this document.

#### **4) GENERAL PUBLIC INPUT**

#### **5) ADJOURNMENT**

The meeting was adjourned at 3:50 p.m.

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Elois Joseph, Recording Secretary