



## Twin Falls Parks and Recreation Commission Agenda

Tuesday, February 8, 2022, 11:30 AM

**Members:** Kirk Melton, Chairman; Sherry Murray, Vice-Chairman; Gabe Ostyn; Corey King; Kevin Jensen; Jade Titus; Ashley Squires; Micheal Metcalf; Heather Muth

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
  - a) **ACTION ITEM:** Request to approve the Parks and Recreation Commission meeting minutes from the January 11, 2022 meeting.  
By: Elois Joseph, Recording Secretary
- 3) Items of Consideration
  - a) **ACTION ITEM:** Request to remove four trees at 603 Garnet Street  
By: Chance Munns, Parks Superintendent
- 4) Department Updates
  - a) Department updates
- 5) Adjournment
  - a) **INFORMATIONAL:** Visit City Pool to see the maintenance projects.

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

### **Public Input Procedures**

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
    - wait to be recognized by the Mayor or Chairman
    - approach the microphone/podium
    - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
  - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



**Date:** Tuesday, February 8, 2022  
**To:** Parks and Recreation Commission  
**From:** Elois Joseph, Recording Secretary

### **ACTION ITEM**

**Request:**

Request to approve the Parks and Recreation Commission meeting minutes from the January 11, 2022 meeting.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

There is no significant budget impact associated with this request.

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. PRC Minutes January 11, 2022



## Twin Falls Parks and Recreation Commission Minutes

Tuesday, January 11, 2022, 11:30 AM

City Council Overflow Room CH 116  
203 Main Avenue East- Twin Falls, Idaho

**Members:** Kirk Melton, Chairperson; Sherry Murray, Vice-Chairperson; Gabe Ostyn; Corey King; Kevin Jensen; Jade Titus; Ashley Squires; Micheal Metcalf; Heather Muth

### 1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at 11:33 a.m. A quorum was present.

**Members present:** Kirk Melton, Chairperson; Sherry Murray, Vice-Chairperson (11:52 p.m.); Gabe Ostyn (12:04 p.m.); Corey King; Kevin Jensen; Jade Titus; Ashley Squires; Micheal Metcalf (online); Heather Muth (online, 11:34 p.m.)

**Members absent:** none

**Council-liaison absent:** Craig Hawkins

**Staff Present:** Wendy Davis, Parks and Recreation Director; Kevin Skelton, Parks Superintendent; Chance Munns, Parks Superintendent; John Pauley, Aquatics Director; Elois Joseph; Parks Administrative Assistant.

### 2) Consent Calendar

- a) Request to approve the Parks and Recreation Commission meeting minutes from the December 14, 2021 meeting.

**MOTION:** Kevin Jensen moved to approve the consent calendar as presented. Jade Titus seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 7 to 0

### 3) Items of Consideration

- a) Introduction to new Parks Superintendent: Chance Munns

New Parks Superintendent Chance Munns introduced himself to the Commission. Commissioners introduced themselves.

- b) Develop a survey to gain public input regarding enhancements at Harrison Park, Morning Sun Park & Oregon Trail Youth Complex

Discussion ensued and potential survey questions were mentioned.

It was clarified that the primary focus of this survey was to get community feedback specifically



for the North end portion of the Oregon Trail Youth Complex.

Discussion ensued regarding the following improvements at the Oregon Trail Youth Complex:

- Basketball court improvements/replacement was discussed
- Playground upgraded
- Picnic Shelter included
- Restroom improvements
- Tennis Courts improved or potentially turned into Pickleball courts
- Creating a walking trail

Discussion ensued regarding the current use of the facility to help understand the needs of the community in this park. Commissioner conducting in-person observations of the park was discussed.

The Public Art Commission community engagement survey was briefly discussed.

Discussion ensued regarding making the existing improvements as identified by staff, the Facility Enhancement Plan, and StackRock, without community feedback to understand the needed improvements at this facility.

Producing a survey at a later date was discussed as a way to engage public input after an improvement plan is provided by Stackrock.

A strong interest in improving the basketball courts at Oregon Trail Youth Complex was expressed.

**MOTION:** Corey King moved to proceed to develop a survey to gain public input regarding enhancements at Harrison Park Morning Sun Park & Oregon Trail Youth Complex. Kevin Jensen seconded the motion. Roll call vote determined all present voted against the motion. Failed 0 to 9.

#### 4) Department Updates

##### a) Department updates

John Pauley gave an update on the Pool

- Fee updates at the City Pool were discussed
- The fees that will go to the council meeting to request approval pertained to the lockers at the facility.
- The following fees were discussed - lock rental fee \$2.00; personal locker rental for a month (20-21 lockers available) \$20 res & \$25 non-res.

Discussion ensued regarding agreements, so patrons and staff were responsible to ensure

lockers remain clean and mold free. Day use lockers continue to be free of charge. There was positive feedback from the commission regarding these fees.

The pool improvements were briefly discussed. Work will commence in February 2022. Conducting a day-by-day basis photo log for the pool draining was discussed.

Brochures for Cabin Fever Day 2022 were distributed to the Commissioners.

## **5) Adjournment**

The meeting was adjourned at 12:52 p.m.

A handwritten signature in blue ink that reads "Elois Joseph". The signature is written in a cursive style with a horizontal line under the name.

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Elois Joseph, Recording Secretary



**Date:** Tuesday, February 8, 2022  
**To:** Parks and Recreation Commission  
**From:** Chance Munns, Parks Superintendent

### **ACTION ITEM**

**Request:**

Request to remove four trees at 603 Garnet Street

**Time Estimate:**

Allow approximately 15 minutes for the presentation of the request, discussion and deliberation.

**Background:**

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;

2. Attach any object to public tree(s);

3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;

2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;

3. The Twin Falls parks and recreation department may condition the approval of any permit;

4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;

5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

**8-4-2: STATEMENT OF PURPOSE:**

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

The Commission should consider these purposes in making decisions regarding tree removal requests:

This application is for the removal of four Crabapple trees located at 603 Garnet St. along Elizabeth Ave. Please see the attached request for permit and supporting documents.

**The City of Twin Falls Arborist Assessment**

Four Crabapple trees located in landscape strip between curb and sidewalk along Elizabeth Ave. Overhead utility lines close but not in current conflict or expected future conflict due to expected mature size of trees. Contact with utility service line can be avoided with light pruning. Concrete walkway and curb appear to be in good condition with no signs of damage from roots. Trees are located along section of widened road with no conflict with moving traffic and expected mature size of tree does not indicate future conflict. Health and condition of trees in question is average for species with no obvious signs of decay or damage but abundant water sprouts and suckers typical of ornamental fruit trees have emerged as a reaction from previous pruning. These trees do produce excess fruit that falls to the surface and requires regular cleaning and maintenance.

**Approval Process:**

A simple majority will approve this request.

**Budget Impact:**

There is no budget impact associated with this request.

**Regulatory Impact:**

Approval of this request will enable Parks and Recreation Director to approve the request and set conditions to insure replacement tree is planted.

**History:**

N/A

**Analysis:**

N/A

**Conclusion:**

Parks staff does not find significant evidence meeting tree removal criteria for the four Crabapple trees along Elizabeth Ave at 603 Garnet Street.

**Attachments:**

1. Tree Removal Request LHarr 603 Garnet St.
2. 20220204\_083528
3. 20220204\_083541
4. 20220204\_083620
5. 20220204\_083634



## City of Twin Falls Permit For Tree Removal

Today's Date \*

1/18/2022

First Name \*

Logan

Last Name \*

Harr

Phone Number \*

(208)308-0039

Email \*

loganmanman@gmail.com

Address of work to  
be done \*

Street Address

603 Garnet Street

Address Line 2

City

TWIN FALLS

State / Province / Region

ID

Postal / Zip Code

83301

Country

United States

The tree(s) in  
question reside on \*

☒ Public right-of-way

☐ Public Property

### Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Snake river tree services

Contractor First  
Name \*

Brett

Contractor Last  
Name \*

Dixon

**Contractor Phone  
Number \***

(208)324-0392

**Contractor Email \***

brett@snakerivertreeservice.com

## Tree Species

**Tree Species \***

California pepper tree. I think?

**Description of This  
Tree's Location on  
Property \***

Just outside my fence line on a little strip of  
grass

**Reason for  
Request \***

These trees make a mess all year around.  
They hang over my fence and the road so I  
have to pay to get them trimmed yearly

**Signature**



By signing this form, I agree to abide by the conditions set herein.

## Arborist Review

**Comments**

## Tree Images

**File Upload**

Upload

Comments





















## **Parks and Recreation Department Updates**

Parks and Recreation Commission

February 2022

### **Recreation Update**

**Brandy Mason & Justin Wolters Recreation, Coordinators; Stacy McClintock, Recreation Supervisor**

**Winter Basketball:** Regular season play will conclude on February 26<sup>th</sup>. The season has been progressing very smoothly with no complaints from the coaches, parents or staff to date.

**Spring Soccer:** K-8<sup>th</sup> grade leagues. Registration for spring soccer started on Monday January 24<sup>th</sup>, practices will start the week of March 14<sup>th</sup> and games will begin on Monday March 28<sup>th</sup> (no games on Easter weekend).

### **Parks**

**Chance Munns & Todd Andersen**

The Parks Department has been busy taking down and putting away the seasonal décor. The snow and ice have not made it easy (ornaments frozen in planters).

The City's Christmas tree was planted at the Twin Falls Golf Club.

The pool resurfacing project has begun and crews will assist in prepping for the new liner, and doing other maintenance projects around the facility during the closure.

Crews are busy attending training (backflow prevention recertification), and conferences (Idaho Nursery/Landscape Association Horticulture Expo), while preparing equipment and plans for spring.

### **Pool Update**

**John Pauley**

John Pauley will give an update when the commission visits the City Pool as part of the meeting.

### **Golf Course Update**

**Steve Meyerhoeffer**

Twin Falls Golf Club has not been playable since the middle of December. This is the longest layoff for golfers since I have been here, 2011.

The flooring in the downstairs of the clubhouse is completed. It looks wonderful and already getting compliments from the few visitors we have been getting.

The maintenance crew have had plenty of time to finish their indoor work and now are getting anxious to start getting outside when the weather permits.

I have been lucky to have a majority of my employees return year after year, however this season I am looking for a kitchen/bar manager. This position is currently open and would be a nice job for a food and beverage person that likes to golf!!

The 2022 calendar is completed and looks like another busy year in 2022. The yearly schedule as well as the junior camp dates will be added to the website in the near future.

Starting to get anxious for the new golfing season however the break has been nice.

### **Director's Update**

**Wendy Davis**

Long Term planning has begun, and the department is busy setting capital project priorities.