**Public Art Commission**
**Agenda**

Tuesday, May 3, 2022, 11:30 AM

City Council Overflow Room: CH-116
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

2) CONSENT CALENDAR

   a) **ACTION ITEM:** Request to approve the meeting minutes from the April 5, 2022 Public Art Commission Meeting.

      By: Elois Joseph, Recording Secretary

3) ITEMS OF CONSIDERATION

   a) **DISCUSSION:** Process/ Policy development discussion

      By: Public Art Commission

4) GENERAL PUBLIC INPUT

5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

**Public Input Procedures**

**1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
- Wait to be recognized by the Mayor or Chairman
- Approach the microphone/podium
- State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.

**2.** The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

**Public Hearing Procedures for Zoning Requests**

**1.** Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.

**2.** Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.

**3.** A City Staff Report shall summarize the application and history of the request.

**4.** The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
- A complete explanation and description of the request.
- Why the request is being made.
- Location of the Property.
- Impacts on the surrounding properties and efforts to mitigate those impacts.

**5.** Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.

**6.** The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.

**7.** The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
- Individuals are not permitted to give their time to other speakers.
- However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
- Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.

**8.** Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.

**9.** Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.

**10.** The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

**Public Art Commission**
**Minutes**

Tuesday, April 5, 2022, 11:30 AM

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

## 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Melissa Crane is the acting Chairperson for this meeting. Melissa Crane called the meeting to order at 11:52 a.m. A quorum was present.

**Members present:** Melissa Crane, Vice-chairperson; Amy Westover; Camille Barigar; Janeale Dean; Drew Nash; Tim Hafer.
**Members absent:** Laura Stewart, Chairperson.

**Council liaison present:** Shawn Barigar
**Staff Present:** Wendy Davis, Parks and Recreation Director; Jonathan Spendlove (12:05 p.m. ), Planning & Zoning Director; Elois Joseph, Parks Administrative Assistant.

## 2) CONSENT CALENDAR

a) Request to approve the March 1, 2022 Public Art Commission meeting minutes.

**MOTION:** Camille Barigar moved to approve the consent calendar as presented. Janeale Dean seconded the motion. A voice vote determined all present voted in favor of the motion. None opposed. Approved 6 to 0.

## 3) ITEMS OF CONSIDERATION

a) Review and finalize the Public Art Commission Resolution 2022

Wendy Davis explained the request and stated that the document was presented to the City Attorney's office for review. Minor changes were made to the document by the City Attorney.

Commissioners showed interest in attending the City Council meeting where the Resolution would be brought for approval.

Commissioners went through the document in detail to finalize the document and discussion ensued regarding the allocation of the funding for the Public Art Commission.

No motion was taken on this item.

b) Consider a request to make a recommendation to City Council to adopt the Public Art Commission Resolution 2022.

**MOTION:** Camile Barigar moved to make a recommendation to City Council to adopt the Public Art Commission Resolution 2022. Amy Westover seconded the motion. A voice vote determined all present voted in favor of the motion. None opposed. Approved 6 to 0.

Discussion ensued regarding increasing the funding for this Commission.

c) Update on Urban Renewal Agency Public Art Sub Committee actions

Wendy Davis introduced Planning and Zoning Director Jonathan Spendlove to the Commission.

Wendy Davis clarified that the correct name of the sub-committee is "The Urban Renewal Agency Downtown Arts Sub-Committee," and gave an update on this item, including the following:

- The URA's inventory/directory that identifies Public Art in the City of Twin Falls which will be handed over to the Public Art Commission for use.
- Website (maintained by the library) with a QR code, and brochure.
- Public signage at the Downtown Commons that will outline Public Art.
- The second part of the mural that will be completed on the back of the City Information building

Jonathan Spendlove briefly described his role with the Public Art process.

Discussion ensued regarding the Uban Renewal agency, including whether they will continue to collect funds for Public Art in their new district, as well as whether they would intend to create another Art related sub-committee.

Discussion ensued regarding the next step, creating policy for the processes.

The Commission discussed the sub-committee meeting again to discuss the policy creation before the May Public Art Commission meeting.

**4) GENERAL PUBLIC INPUT**

Commissioners discussed the following:

- K-12 Grant available
- Art and Soul registration

Discussion ensued regarding linking survey results to the Public Art Commission meeting site.

Wendy Davis gave an update on the Graffiti Free Wall in collaboration with the Canyon Ridge High School. Graffiti wall is currently “open” to public for use.

**5) ADJOURNMENT**

The meeting was adjourned at approximately 12:58 p.m.

Elois Joseph, Recording Secretary