



## Twin Falls Historic Preservation Commission Minutes

Monday, April 18, 2022, 3:00 PM

203 Main Avenue East  
Twin Falls, ID 83301

### **COUNCIL CHAMBERS SPECIAL MEETING**

**Members:** Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Lisa Buddecke

**Council Liaison:** Spencer Cutler

#### **1) Confirmation of Quorum/Call Meeting to Order**

Vice Chair Baughman called the meeting to order at 03:01 PM

A quorum was present.

**Members Present:** *Baughman, Shaffer, Woodbury, Maas*

**Staff Present:** *Strickland, Spendlove, Zollinger, Ebersole*

#### **2) Consent Calendar**

**MOTION:** Commissioner Woodbury moved to approve the Consent Calendar, as presented. Commissioner Shaffer seconded the motion.

**Unanimously Approved by a vote of 4 to 0.**

- a) Approval of minutes from the following meeting: April 4, 2022

#### **3) Certificate of Appropriateness**

- a) Request for a Certificate of Appropriateness for a facade change, signage and lighting on property located at 238 Main Avenue North c/o Meghan Billings. (PZ22-0070)

##### **Staff Presentation:**

City Planner Strickland presented the request for a Certificate of Appropriateness for a facade change, signage and lighting on property located at 238 Main Avenue North c/o Meghan Billings. (PZ22-0070)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The Historic Preservation Commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

The property is a non-conforming building constructed circa 1922. There were not any photos of the building in the national historic registry documents however in 2017 the property came through for a Certificate of Appropriateness request to reconstruct the building facade. A photo from that application has been provided in the staff report. The facade was completely reconstructed as shown in the before and after photo provided by the applicant for this request.

The property is currently in the Downtown Historic District and it is zoned CB. The proposed land use of professional office is an outright permitted use in this zone. The applicant is proposing to remove the existing facade that is not original to the building and replace it with brick. A brick facade is quite a common material used throughout the Downtown Historic District. The sign being proposed with goose neck illumination above is similar in nature to other signs found within the district.

Upon conclusion, should the commission approve the request as presented, staff recommends the following condition:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

**Applicant Presentation:**

Meghan Billings, applicant, presented her request for a facade change, signage, and lighting on property located at 238 Main Avenue North.

**HPC Questions & Comments:**

- Commissioner Woodbury asked if there will be any structural changes.
- City Planner Strickland explained there are only facade changes.
- Commissioner Maas asked if they are using real brick.
- Applicant Billings stated they are using real brick.

**Discussions Followed: without concerns**

**MOTION:** Commissioner Maas moved to approve the request for a Certificate of Appropriateness for a facade change, signage and lighting on property located at 238 Main Avenue North c/o Meghan Billings. (PZ22-0070), as presented, with staff recommendations. Commissioner Shaffer seconded the motion.

**Unanimously Approved by a vote of 4 to 0.**

**4) Old Business**

**a) Friends of the Avenue-Update**

City Planner Strickland gave an update on Residential Historic District request to City Council. She stated City Council asked staff for a budgetary presentation on the costs of creating the new district. She stated City Council requested hearing this item on the first or second week of May, due to current budget talks.

#### **HPC Questions**

- Commissioner Woodbury asked what the biggest portion of this budget is.
- City Planner Strickland shared the full scope of project and how that scope was determined. She stated staff is working with consultants for a base cost request, so there is a rough estimate to bring to City Council.
- Vice Chair Baughman stated there is the old survey of the registry to rely on.
- City Planner Strickland stated it needs to be reviewed to determine if whole requested district area is on the National Registry.
- Commissioner Maas asked if SHPO can help with funding.
- City Planner Strickland stated SHPO can help with a portion of the funding, but the city would have to match. She is not sure if there are enough in-kind hours to match potential funding, so the city would have to put the project in the budget.

#### **b) Proposed Project Ideas List**

City Planner Strickland reviewed the project list and asked the commission which projects were they willing to work on.

- Commissioner Woodbury and Lisa Maas stated they would like to work on creating a digital presence.
- Commissioner Maas stated she has discussed with City Planner Strickland getting funding/donations from some of the bigger companies in the city to fund all district video tours. She would like a professional company help create the videos and access them online. She stated it would be a way to share with the 4<sup>th</sup> grade classes.
- Commissioner Woodbury asked about publishing HPC projects on the website.
- City Planner Strickland addressed how projects could be added to the website/Facebook page. For the website content, Josh Palmer is the city contact to help with the website. She stated that she would need content to publish on the website.
- Commissioner Maas asked about lobby display.
- City Planner Strickland updated the display status. She stated she would like to continue project.
- Commissioner Woodbury stated he would like to get see the 4<sup>th</sup> grade Idaho history projects displayed in the foyer of City Hall.
- City Planner Strickland shared the idea of having the City Park walking tour made available to the 4<sup>th</sup> grade classes.
- Commissioner Woodbury will reach out to the school district for projects for the next school year.
- Commissioner Shaffer suggested putting HPC education out at city events. ex. Western days. She suggested putting the photo displays in a booth and have commissioners volunteer to be there and answer questions regarding HPC.
- Planning Technician Ebersole will gather event list for the city park by next meeting.

## 5) New Business

### a) Historic Tour Sip N Cycle

Monica McCue gave her presentation on the idea of partnering with Sip n Cycle to do historic downtown tours. She stated with May being Historic Preservation month, this would be a good time to get started as an education piece. Her idea is to have two 1 hour tours an evening with a member of HPC curating the tour from the bike.

**Action Item:** Monica McCue will forward contact information and the updates will be added to the May 2 agenda.

### b) CSI-Community Education Historic Walking Tours

City Planner Strickland shared Chairperson Culum's update on historic walking tours thru CSI Community Education.

## 6) Upcoming Meeting(s)

a) Monday, May 2, 2022

## 7) Adjournment

The meeting adjourned at 03:28 PM

*Kelli Ebersole*

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Kelli Ebersole, Technician