



Public Art Commission Agenda

Tuesday, June 7, 2022, 11:30 AM

City Council Over flow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Laura Stewart Chairperson, Melissa Crane Vice-Chairperson, Amy Westover, Camille Barigar, Drew Nash, Janeale Dean, Tim Hafer
Council: Shawn Barigar

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the meeting minutes from the Public Art Commission from the May 3, 2022, meeting.
By: Elois Joseph, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Review and edit policy document.
By: Public Art Commission
- 4) GENERAL PUBLIC INPUT
- 5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Art Commission Minutes

Tuesday, May 3, 2022, 11:30 AM

City Council Overflow Room: CH-116
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Laura Stewart called the meeting to order at approximately 11:49 a.m. A quorum was present.

Members Present: Laura Stewart, Chairperson; Drew Nash (left at 12:25 p.m.); Janeale Dean, Tim Hafer

Members Absent: Amy Westover; Melissa Crane, Vice-Chairperson; Camille Barigar.

Council Liaison (present): Shawn Barigar

Staff Present: Wendy Davis, Parks and Recreation Director; Jonathan Spendlove, Planning & Zoning Director (left at 12:25 p.m.); Elois Joseph, Parks Administrative Assistant.

2) CONSENT CALENDAR

- a) Request to approve the meeting minutes from the April 5, 2022, Public Art Commission Meeting.

MOTION: Janeale Dean moved to approve the consent calendar as presented. Tim Hafer seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 4 to 0.

3) ITEMS OF CONSIDERATION

- a) Process/ Policy development discussion

Laura Stewart explained the request and the progress so far on the document.

The following items were discussed:

- The policy document was discussed in detail.
- A reconvening of the same sub-committee was discussed to begin work on the policy.
- Digitizing the application and forms was discussed.
- Identifying and considering maintenance tasks and costs of each project were discussed.
- The commission was cautioned against creating policy that would not have the flexibility to evaluate the varied projects that will arrive to the commission for consideration.
- Commissioning public art projects versus approving requests for public art was discussed - the commission would receive individuals coming to the commission with a request, or the commission would be seeking applicants to complete public art

projects.

- The role of the policy in the overall process for public art was discussed by City staff.
- Having multiple processes or forms was discussed (e.g., donations, commissions, project requests)
- Including a grievance process was discussed.
- Bidding processes for public art were briefly mentioned.
- Discussion ensued regarding the process for the selection panel of public art and/or artists.
- It was clarified that the commissioners needed to focus on the form and process for the types of public art requests coming in. The policy would include the criteria that drive the submission requests.
- Art Commission Process, Request, Donation Request were the three categories that were identified by the commission. Each category was identified as a section where criteria needed to be created to help facilitate the implementation of public art.
- Policy would set the criteria; the application forms would specify the requirements – both items would work synonymously as the policy sets the parameters for the application process.

4) GENERAL PUBLIC INPUT

5) ADJOURNMENT

The meeting was adjourned at approximately 12:55 p.m.

A handwritten signature in blue ink that reads "Elois Joseph". The signature is written in a cursive style with a horizontal line under the name.

Elois Joseph, Recording Secretary