



Twin Falls Parks and Recreation Commission Agenda

Tuesday, August 9, 2022, 11:30 AM

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Kevin Jensen; Ashley Squires; Micheal Metcalf; Heather Muth; Sherry Murray

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the meeting minutes from Parks and Recreation Commission meeting on July 12, 2022.
By: Elois Joseph, Parks Administrative Assistant
 - b) **ACTION ITEM:** Consider a request for a tree donation with a plaque to be placed at the area of the boat dock at Shoshone Falls from Eric Ettesvold "In memory of Steve Di Lucca 7/5/58-6/7/22"
By: Chance Munns, Parks Superintendent
- 3) Items of Consideration
 - a) **ACTION ITEM:** Continue Park Use Philosophy Discussion
By: Commissioners
- 4) Department Updates
 - a) Department updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, August 9, 2022
To: Parks and Recreation Commission
From: Elois Joseph, Parks Administrative Assistant

ACTION ITEM

Request:

Request to approve the meeting minutes from Parks and Recreation Commission meeting on July 12, 2022.

Time Estimate:

Allow 2 minutes

Background:

N/A

Approval Process:

N/A

Budget Impact:

There is no significant budget impact associated with this request.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

1. Parks and Recreation Commission MINUTES July 12, 2022



Twin Falls Parks and Recreation Commission Minutes

Tuesday, July 12, 2022, 11:30 AM

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Kevin Jensen; Ashley Squires; Micheal Metcalf; Heather Muth; Sherry Murray

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at 11:38 a.m. A quorum was present.

Members Present: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen (joined at 11:44 a.m.), Corey King; Ashley Squires; Micheal Metcalf; Heather Muth (online); Sherry Murray

Members Absent: Kevin Jensen

Council liaison (present): Craig Hawkins

Staff Present: Wendy Davis, Parks and Recreation Director; Chance Munns, Parks Superintendent, Stacy McClintock, Recreation Supervisor; John Pauley, Aquatics Supervisor; Elois Joseph, Parks Administrative Assistant.

2) Consent Calendar

a) Request to approve the meeting minutes from the Parks and Recreation Commission June 14, 2022, meeting.

b) Request to remove tree at City Park

This item was discussed under “Items of Consideration” before the request to approve recommended City Pool fee adjustments.

Discussion ensued regarding the existing plaque and what the process would be for handling the donation plaque once the tree was removed. An appropriate process was discussed.

MOTION: Micheal Metcalf moved to approve the removal of the tree with the action that the Parks department choose an appropriate replacement, the city contact the donor family and the donor family are given the option of being involved in the process of tree selection, if desired. The plaque will remain with the new tree. Sherry Murray seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 8 to 0.

- c) Request to remove tree at Frontier Park
- d) Request to remove tree at Harry Barry Park
- e) Consider a request from Lori Calico to donate a bench along the Canyon Rim Trail in memory of Calvin Calico.

Micheal Metcalf requested to remove item b from the consent calendar for further discussion.

MOTION: Micheal Metcalf moved to approve the consent calendar with the exception of item b). Corey King seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 7 to 0.

Debbie VanEngelen joined the meeting in person at 11: 44 a.m.

3) Items of Consideration

- a) Request to approve recommended City Pool fee adjustments.

John Pauley presented the item, including the following:

- The request to have two new categories for “children” for daily admissions and punch passes.
- Including the tower-inflatable rental category.

Discussion ensued regarding past fee increases at the City Pool.

Having City employee benefits extend to City recognized boards and commissions was discussed. Staff was requested to include this as an item for discussion and deliberation at the next Parks and Recreation Commission meeting.

MOTION: Corey King moved to approve the item as presented. Sherry Murray seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 8 to 0.

- b) Continue park philosophy discussion

4 Categories for facilities that were discussed at a previous meeting was mentioned:
Does the event

- 1) Restrict access to public for profit
- 2) Restrict access to public for fundraiser
- 3) Open access to public for profit

4) Open access to public for fundraiser

Leasing property was discussed as a possible method to accommodate atypical requests. The arrangement would ensure that the City is indemnified from any liability from the event or event participants.

Staff was requested to compile information and data from the City of Boise and other cities to help analyze fee structures and categories that could be considered for policies for the use of facilities and parks in City of Twin Falls.

Current fee structures and arrangements for groups or individuals requesting use of public property for private gain was discussed. The ability to create profit-sharing agreements with these groups was mentioned. An example of tennis lessons were given.

Cost-benefit analysis of the use of the facility, specifically in consideration of requests at Shoshone Falls and Dierkes Lake, including impact to roads, restrooms, trash, etc. were mentioned.

c) Site visit to Baxter's Park

4) Department Updates

a) Department updates

5) Adjournment

The meeting was adjourned at 12:41 p.m. to the site visit at Baxter's Park. No decisions will be made, and the meeting will not re-convene.

A handwritten signature in blue ink that reads "Elois Joseph". The signature is written in a cursive style with a horizontal line at the end.

Elois Joseph, Recording Secretary



Date: Tuesday, August 9, 2022
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request for a tree donation with a plaque to be placed at the area of the boat dock at Shoshone Falls from Eric Ettesvold "In memory of Steve Di Lucca 7/5/58-6/7/22"

Time Estimate:

Allow 5 minutes for the presentation, discussion, and decision

Background:

On July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy. The policy states:

All proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Council approval shall happen through the consent calendar, unless deemed necessary for consideration.

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored.

Plaque inscriptions may include the following language in addition to the name of the person and the date. "In Memorium", "In Memory of", "In Honor of" or "Donated by"

Please see the attached Donation Request Form from Eric Ettesvold.

Approval Process:

A simple majority will approve this request

Budget Impact:

Regulatory Impact:

Approval will send a recommendation to City Council.

History:

Analysis:

Conclusion:**Attachments:**

1. EEttesvold Tree & Plaque Donation - Steve DiLucca 2022



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 6/8/2022

Requested by: Eric Ettesvold

Address: 711 Falls View Drive
Street Address

<u>Twin Falls</u>	<u>ID</u>	<u>83301</u>
City	State	Zip Code

Home Phone: <u>208-490-6470</u>	Work Phone: <u>208-422-4983</u>
(Area Code)	(Area Code)

Donation Requested: Tree with plaque

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: In the area of the boat dock at Shoshone Falls

Alternative Location: _____

Plaque Inscription: "In memory of Steve Di Lucca"

*Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.*

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____

The Benefits are Endless...



Date: Tuesday, August 9, 2022
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Continue Park Use Philosophy Discussion

Time Estimate:

Allow approximately an hour for discussion

Background:

The Twin Falls City Council requested that the Parks and Recreation Commission consider current park use and fee structure, and make any identified recommendations to Council. The Commission has been reviewing current practices and would like to explore park reservation categories and fee structures. The following areas were identified for further consideration:

1. Restricting access for profit
2. Restricting access for donation/fundraiser
3. Open to public for profit
4. Open to public for donation/fundraiser

Staff was asked to gather information from other communities. Please see the attached document.

Approval Process:

Any action would require a motion and a simple majority vote.

Budget Impact:

Regulatory Impact:

Any identified action would result in a recommendation for Council consideration.

History:

Analysis:

Conclusion:

Attachments:

1. Information for Park Philosophy Discussion

Nampa	Meridian	Boise	Twin Falls	Post Falls	
96,825 pop	107,787 pop	228,057 pop Has resident and non-resident rate	49,819 pop	34,971 pop Family, non-profit, business rate (\$50 difference) - weekend/weekday rate, res/non-res rate (\$10 difference)	
Lakeview Maple Grove Shelter	Settlers Park Shelter	Marianne Williams Park	Harmon Green Shelter	Tullamore Park North Pavilion	
\$ 100.00 5hr 11A-4P, 430P-930P 100 cap	\$ 75.00 5 hr 9A-2P, 4P-9P 200 cap	\$ 75/ \$116.24 3hr 8A-11A, 12-4P, 5P- sunset 100 cap	\$ 25.00 7 hr 8A-3P, 4P-11P 108 cap	Weekday	Weekend
				\$ 23/\$ 35 \$ 30/\$ 40 \$ 35/\$ 45	\$ 50/\$ 65 \$ 55/\$ 65 \$ 60/\$ 70
				75 cap	
Requesting Information	Multi Use Grass Fields \$10 per hour \$75 per day		Grassy Areas at Parks no fee Fields (Soccer Field - grass only no prep) \$15 per day Fields (Baseball Field - field only no prep) \$50 per day \$25 half day	Grassy Areas at Parks no fee - first come, first served basis <u>West Lawn Area:</u> grass, picnic tables, BBQ- can be roped off for reservations	
				Weekday	Weekend
				\$ 100/\$ 125	\$ 175/\$ 225
				\$ 125/\$ 175	\$ 200/\$ 250
				\$ 150/\$ 200	\$ 225/\$ 275
No comparable facility ?	Julius M. Kleiner Memorial Park Full Park \$ 1,500.00 per day 1000+	Julia Davis Park Bandshell \$ 430/\$ 666.50 8A-11A, 12-4P, 5P- sunset 1500 cap	Bandshell at City Park & All Park \$50 + \$15 (PA system) per day we do not have a max cap	No comparable facility ?	