



Twin Falls Parks and Recreation Commission Minutes

Tuesday, August 9, 2022, 11:30 AM

City Council Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Kevin Jensen; Ashley Squires; Micheal Metcalf; Heather Muth; Sherry Murray

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at 11:37 a.m. A quorum was present.

Members Present: Kirk Melton, Chairperson; Debbie VanEngelen, Corey King; Kevin Jensen; Micheal Metcalf; Heather Muth.

Members Absent: Jade Titus, Vice-Chairperson; Ashley Squires; Sherry Murray.

Council Liaison (present): Craig Hawkins

Staff Present: Mitch Humble, Deputy City Manager; Wendy Davis, Parks and Recreation Director (online); Jonathan Spendlove, Planning and Zoning Director (11:59 a.m.); Chance Munns, Parks Superintendent; Elois Joseph, Parks Administrative Assistant.

2) Consent Calendar

- a) Request to approve the meeting minutes from Parks and Recreation Commission meeting on July 12, 2022.
- b) Consider a request for a tree donation with a plaque to be placed at the area of the boat dock at Shoshone Falls from Eric Ettesvold "In memory of Steve Di Lucca 7/5/58-6/7/22"

MOTION: Corey King moved to approve the consent calendar as presented. Micheal Metcalf seconded the motion. Roll call vote determined all present voted in favor of the motion. Approved 6 to 0.

3) Items of Consideration

- a) Continue Park Use Philosophy Discussion

The Parks and Recreation Commission discussed the item, including the following:

- Revisiting the current fee schedule for reservations with the City of Twin Falls by adding fees and/or increasing existing fees in consideration of large impact events.

- Adequate monetary compensation was discussed in terms of impact on the amenities and resources, wear and tear, and exclusive requested use of facilities.
- Impact to the grass was mentioned. Considering the costs of maintaining and “repairing” grass after high traffic, high impact events was mentioned. Staff was requested to get an average cost of grass maintenance post large scale events, to be added to the Park Philosophy discussion at a future meeting.
- Including an arrangement to rent facilities for atypical events was mentioned. Considering liability concerns with contracts/lease agreements was raised as a potential concern.
- Considering percent profit sharing, or a lease agreement was mentioned.
- Events or groups (classes, lessons) that compete/conflict with City programs was discussed.
- The permitting process was briefly discussed. Fees for Tennis courts was mentioned.
- The city-code rewrite to include “services” sold on property was mentioned. Services would include items such as tennis lessons, laser tag, swim lessons, etc. Permission would be required from the property owner, in the instance of Parks facilities, the Parks and Recreation director would be responsible for permitting or not permitting requested services on park premises.
- Typical use (pickleball classes on pickleball courts) vs. atypical use (Laser tag at Sunway Soccer Complex) was discussed.
- The operations at the golf course were briefly mentioned.
- Considering pricing that was adequate to recuperate costs of providing these amenities and labor was discussed.
- The City of Post Falls fee schedule was discussed as an example of categorizing use.
- For the City of Twin Falls, the following categories were considered: family use vs. organization, considering resident use vs. non-resident use, exclusivity vs. open facility use.
- Having specific facilities where exclusivity was an option was discussed (i.e., event focused park such as City Park, Shoshone Falls, etc..)
- Other City’s procedure for auctioning weekends for exclusive park use for high-demand facilities to highest bidders was mentioned.
- The City of Twin Falls’ Annual Event process was described.

4) Department Updates

a) Department updates

Commissioners were provided with hard copies of the August 2022 Department Update.

Chance Munns gave an update for the Parks Department, including the following:

- Pickleball court construction update
- TransMap data for asphalt surfaces
- Baxter's/Blake Street sidewalk

5) Adjournment

The meeting was adjourned at 12:54 p.m.

A handwritten signature in blue ink that reads "Elois Joseph". The signature is written in a cursive style with a horizontal line under the last name.

Elois Joseph, Recording Secretary