



## SLFRF Committee Agenda

Thursday, October 6, 2022, 11:00 AM

Council Chambers  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Ruth Pierce, Christopher Reid, Spencer Cutler, Rudy Ashenbrenner, Tom Frank, Michele McFarlane, Debbie Dane, Erick Keck, Perri Gardner

- 1) CALL MEETING TO ORDER
- 2) CONSENT CALENDAR
  - a) **ACTION ITEM:** Request to approve the meeting minutes from the September 15, 2022 SLFRF Committee Meeting.  
  
By: Amy Luna, Finance Administrative Assistant
- 3) ITEMS OF CONSIDERATION
  - a) **INFORMATIONAL:** Analyses of Strategic Plan and potential needs expressed by Eric Keck  
By: Breanna Howard, CFO, Wendy Davis, Parks and Recreation Director, Bill Carberry, Airport Manager, Craig Kingsbury, Chief of Police
  - b) **PRESENTATION:** Presentations of potential SLFRF projects  
By: Mark Thomson, Street Superintendent, Troy Vitek, City Engineer
- 4) GENERAL PUBLIC INPUT
- 5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Amy Luna (208) 735-7287 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Amy Luna al teléfono (208) 735-7287.

### **Public Input Procedures**

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
  - Wait to be recognized by the Mayor or Chairman
  - Approach the microphone/podium
  - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

### **Public Hearing Procedures for Zoning Requests**

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
  - A complete explanation and description of the request.
  - Why the request is being made.
  - Location of the Property.
  - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
  - Individuals are not permitted to give their time to otherspeakers.
  - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
  - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

\* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



## Public Art Commission Minutes

Thursday, September 15, 2022, 10:00 AM

### 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Ruthe Pierce, Vice Mayor Christopher Reid, Council Member Spencer Cutler, Committee Members Rudy Ashenbrenner, Tom Frank, Debbie Dane, Erick Keck, Michele McFarlane, Perri Gardner.

Absent:

Staff Present: City Manager Travis Rothweiler, CFO Breanna Howard, City Attorney Shayne Nope, Administrative Assistant Amy Luna.

### 2) CONSENT CALENDAR

### 3) ITEMS OF CONSIDERATION

- a) Open Meeting Laws, Transparency Resolution and General Operating Procedures.  
**City Attorney Nope** reviewed the Open Meeting Laws, Transparency Resolution and General Operating Procedures.

**City Manager Rothweiler** discussed what would happen with this committee.

- b) State and Local Recovery Fund (SLFRF) history and background.  
**CFO Howard** presented the SLFRF history and background information.

**Comments:**

**Council Member Cutler:** Asked about the items that we cannot allocate money to.

- c) Purpose/Goals.  
**CFO Howard** discussed some of the options that could be used.

\$8,465,111 is the amount to be allocated.

**Comments:**

**Member Ashenbrenner:** Asked for clarification on marketing to the public.

**Mayor Pierce:** Spoke on how we need to "advertise"

**Member Gardner:** Asked about community meetings.

- d) City of Twin Falls 2018 Strategic Plan.  
**City Manager Rothweiler** spoke about the Strategic Plan.

**Comments:**

**Eric Keck:** Asked where to find the strategic plan.

### 4) GENERAL PUBLIC INPUT

### 5) ADJOURNMENT

The meeting adjourned at 12:53 PM

Twin Falls SLFRF Analysis

| Strategic Plan Reference | Description                                            | Pros                                                                                                                                   | Cons                                                                                                                   | Questions                                                                                                       |
|--------------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| HC1.3                    | Explore options for the creation of a community center | Partnership opportunities.                                                                                                             | Will require substantial capital construction costs as well as ongoing operation, maintenance, and depreciation costs. | What partnerships have been identified? Are corporate sponsorships available to help with capital construction? |
| SC1.4.2                  | Digital evidence submittal system for crime reporting  | Will afford greater accessibility to the public. A necessity in the digital age.                                                       | Ongoing costs to sustain system.                                                                                       | Will this system also require people along with the technology? What is the total cost of this proposal?        |
| AC1.2.1                  | Expand and Connect Bicycle Facilities                  | Twin Falls has a great asset in the Canyon Rim Trail. Expansion and connection of facilities would be ideal. Partnership is mentioned. | Ongoing maintenance and upkeep of the system.                                                                          | With MAVTEC now disbanded, what partnership exists to help with this system expansion?                          |
| AC1.2.2                  | Expand and Connect Pedestrian Facilities               | This is a must for a community that wants to improve accessibility as well as aid in community health. Partnership is mentioned.       | Ongoing maintenance and upkeep of the system.                                                                          | Same question as above. Who are the partners that will help with this objective?                                |
| AC3.2.2                  | Expand Passenger Air Service                           | Critical for economic development.                                                                                                     | Subsidies necessary to attract airlines. Will                                                                          | Who are the partners that could help with                                                                       |

|         |                                                                     |                                                                                                                                  |                                                                                                                         |                                                                                                                                                                |
|---------|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                                                                     | Partnership was mentioned.                                                                                                       | extend beyond available funds and will require ongoing commitment.                                                      | this? What costs are projected to help with additional airlines? Will this require additional gate construction?                                               |
| PC3.1.1 | Expand utilities around the airport to support economic development | Great concept. I saw how beneficial this was to the Coeur d'Alene Airport and how it attracted significant aerospace investment. | Extension of utilities outside the core of the city is expensive and will have maintenance expenses over the long haul. | Is there an airport master plan that articulates where and how development could occur there? What industries would the city target to develop at the airport? |