



Twin Falls City Council Agenda

Monday, October 10, 2022, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Ruth Pierce, Christopher Reid, Craig Hawkins, Nikki Boyd, Jason Brown, Spencer Cutler, Alexandra Caval

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS
 - a) **PRESENTATION:** Breast Cancer Awareness
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve City Council 2022 October 03, Minutes.
By: Amy Luna, Administrative Assistant
 - b) **ACTION ITEM:** Request to approve Accounts Payable for September 29 thru October 5, 2022.
By: Amy Luna, Administrative Assistant
 - c) **ACTION ITEM:** Request to approve the Wells Fargo Credit Commercial Card for August 2022
By: Amy Luna, Administrative Assistant
 - d) **ACTION ITEM:** Request to approve October 5, 2022, Travel Requests.
By: Amy Luna, Administrative Assistant
- 5) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Consideration of the Mayor's request to confirm the appointment of J.P. O'Donnell to the Airport Advisory Board.
By: Mayor, Ruth Pierce, Airport Manager, William Carberry
 - b) **ACTION ITEM:** Request to confirm the City Manager's appointment of Shawn Barigar to the position of Economic Development Director for the City of Twin Falls.
By: Travis Rothweiler, City Manager
 - c) **ACTION ITEM:** Request to authorize the commitment of matching funds for the Reconnecting Communities Pilot Discretionary Grant application.
By: Mandi Thompson, Assistant to the City Manager
 - d) **ACTION ITEM:** Request to declare airport equipment #9128, a 2001 International plow truck & sander, surplus and authorize its sale by online auction.
By: Matt Barnes, Airport Supervisor & Norm Hatke, Fleet Maintenance Supervisor

- e) **ACTION ITEM:** Request to utilize \$27,000 of airport reserve funds to replace the failing engine in the airport's 2001 John Deere Loader.

By: William Carberry, Airport Manager & Norm Hatke, Fleet Maintenance Supervisor

- 6) GENERAL PUBLIC INPUT
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8) PUBLIC HEARINGS
- 9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

*Office of the Mayor
City of Twin Falls, Idaho*

Proclamation

"CITY OF TWIN FALLS - BREAST CANCER AWARENESS MONTH"

Whereas, every year, too many Americans are impacted by the pain and hardship caused by breast cancer; and whereas breast cancer remains one of the leading causes of cancer-related deaths among women; the City of Twin Falls proudly honors those who lost their lives to breast cancer and the courageous survivors who are still fighting it.

Whereas, October is Breast Cancer Awareness Month, the City of Twin Falls will stand with breast cancer survivors and raise awareness in advancing research efforts. Furthermore, we commit ourselves to support survivors, their loved ones, and organizations that seek to forge a future free from all cancer.

Now, Therefore, I, Ruth Pierce, Mayor, and the City Council of Twin Falls, Idaho, do hereby proclaim October 2022 to be:

"BREAST CANCER AWARENESS MONTH"

We encourage citizens, government agencies, private businesses, nonprofit organizations, and all others to join in activities that increase awareness of breast cancer prevention.

In witness whereof we have hereunto set our hand and caused this seal to be affixed this 10th day of October.



*Ruth Pierce, Mayor
City of Twin Falls*

Attest:

*Amy Luna
Date: October 10, 2022*



Twin Falls City Council Minutes

Monday, October 3, 2022, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Vice Mayor Christopher Reid, Council Member Craig Hawkins, Jason Brown, Spencer Cutler, Nikki Boyd & Alexandra Caval.

Absent: Mayor Ruth Pierce.

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, P&Z Director Jonathan Spendlove, Senior Planner Daniel Mortoma, City Planner Ian Zollinger, Airport Manager William Carberry, Police Chief Craif Kingsbury, Captain Brent Wright, Help Desk Technician Sonia Salas, Finance Administrative Assistant Amy Luna.

Vice Mayor Reid called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Vice Mayor Reid invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS

4) CONSENT CALENDAR

MOTION: Council Member Boyd moved to approve the Consent Calendar as presented. **Council Member Caval** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0

- a) Request to approve City Council 2022 September 26, Minutes.
- b) Request to approve Accounts Payable for September 22-28, 2022.
- c) Approval of the Findings of Fact and Conclusions of Law:
831 Park Avenue Annexation, Zoning District Change, and Zoning Map Amendment (PZ22- 0093)
350 Blue Lakes Boulevard Annexation (PZ21-0178)
Mary Alice Lake at the Preserve Subdivision Final Plat (PZ22-0147)
Eastersun Subdivision (PZ22-0145)
- d) Consideration of a request by Shayne Nope, representing the Twin Falls LDS Stake, to approve the Twin Falls LDS Stake Youth Dance event to be held at the LDS Stake Center parking lot located at 2085 South Temple. This event is scheduled for Saturday, October 8, 2022, from 8:00 p.m. to 11:00 p.m.

5) ITEMS OF CONSIDERATION

- a) Request to waive the Non-Conforming Building Expansion Permit Process to allow an expansion on property located at 1245 5th Avenue East. (PZ22-0144)
Senior Planner Martoma made a request to waive the Non-Conforming Building Expansion Permit Process to allow an expansion on property located at 1245 5th Avenue East. (PZ22- 0144)

Discussion ensued on the following: None.

MOTION: Council Member Hawkins moved to approve the request to waive the Non- Conforming Building Expansion Permit Process to allow an expansion of property located at 1245 5th Avenue East. (PZ22-0144) **Council Member Cutler** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- b) Request to adopt Ordinance #2022-021 for the Annexation and of property located at 831 Park Avenue.

P&Z Director Spendlove made a request to adopt *Ordinance #2022-021* for the Annexation of property located at 831 Park Avenue.

Discussion ensued on the following:

Council Member Cutler: Commented on the publication of this request.

MOTION: Council Member Cutler made a motion to dispense with reading the rules and put *Ordinance #2022-021* on third and final reading by title only. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Vice Mayor Reid read *Ordinance 2022-021* by title only.

MOTION: Council Member Boyd moved to approve *Ordinance #2022-021* for the Annexation of property located at 831 Park Avenue. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- c) Request to adopt Ordinance #2022-022 for the Annexation and of property located at 350 Blue Lakes Boulevard.

P&Z Director Spendlove made a request to adopt *Ordinance #2022-022* for the Annexation of property located at 350 Blue Lakes Boulevard.

Discussion ensued on the following:

Council Member Boyd: Commented on the location description.

MOTION: Council Member Brown made a motion to dispense with reading the rules and put *Ordinance #2022-022* on third and final reading by title only. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Vice Mayor Reid read *Ordinance 2022-022* by title only.

MOTION: Council Member Caval moved to approve *Ordinance #2022-022* for the Annexation of property located at 350 Blue Lakes Boulevard. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- d) Consideration to approve an amendment to the existing 2022 Minimum Revenue Guarantee agreement between the City of Twin Falls/Twin Falls County and SkyWest Airlines allowing for the inclusion of a second Delta flight between Magic Valley Regional Airport & Salt Lake City International Airport.

Airport Manager Carberry requested approval of an amendment to the existing 2022 Minimum Revenue Guarantee agreement between the City of Twin Falls/Twin Falls County and SkyWest Airlines allowing for the inclusion of a second Delta flight between Magic Valley Regional Airport & Salt Lake City International Airport.

Discussion ensued on the following:

Council Member Boyd: Spoke in favor of this request. Vice

Mayor Reid: Spoke in favor of this request.

Council Member Brown: Spoke in favor of this request.

MOTION: Council Member Boyd moved to approve the request to amendment to the existing 2022 Minimum Revenue Guarantee agreement between the City of Twin Falls/Twin Falls County and SkyWest Airlines allowing for the inclusion of a second Delta flight between Magic Valley Regional Airport & Salt Lake City International Airport. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- e) Request for City Council to authorize Craig Kingsbury, Chief of Police, to sign the Mutual Assistance Agreement with the Twin Falls County Sheriff's Office regarding the Special Investigation Unit.

Police Chief Kingsbury requested City Council authorize **Police Chief Kingsbury** to sign the Mutual Assistance Agreement with the Twin Falls County Sheriff's Office regarding the Special Investigation Unit.

Discussion ensued on the following:

Vice Mayor Reid: Asked if they can be put on Council Schedule.

MOTION: Council Member Brown moved to approve the authorization for **Police Chief Kingsbury** to sign the Mutual Assistance Agreement with the Twin Falls County Sheriff's Office regarding the Special Investigation Unit. **Council Member Boyd** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Hawkins spoke about the Police Awards Banquet.

Council Member Boyd spoke about the Airport Committee projects.

8) PUBLIC HEARINGS

9) ADJOURNMENT

- a) REQUEST TO ADJOURN TO EXECUTIVE SESSION:

§ 74-206(1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

MOTION: Council Member Boyd moved to adjourn to Executive Session 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. **Council Member Caval** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

The regular City Council Meeting adjourned at 05:28 pm.

The Executive Session adjourned at 6:02 pm.

Amy Luna, Administrative Assistant

****If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. **** Tfid.org



October 10, 2022 City Council Meeting

To: Twin Falls City Council

From: Mayor, Ruth Pierce

Request: Consideration of the Mayor's request to confirm the appointment of J.P. O'Donnell to the Airport Advisory Board.

Time Estimate: The presentation will take approximately 3 minutes.

Background: The City advertised for applicants interested in becoming a City representative on the Airport Board due to the departure of Joe Mason. Joe Mason decided to step down after one 3-year term due to his schedule conflicts. Staff worked with the City PIO in issuing a public announcement and listing the opening on the City Web page.

An interview committee composed of Mayor, Ruth Pierce, Airport Liaison, Nikki Boyd, Airport Board Chairman Tom Frank, and Airport Manager Bill Carberry interviewed 5 applicants (JP O'Donnell, Chris Bratt, Jeremiah Anderson, Mathew Buck, and Trevor Anderson) last month. The committee was impressed with Mr. O'Donnell and unanimously agreed to recommend him.

Mr. O'Donnell has a long history in our community working in law enforcement; he is a pilot and hangars his aircraft here at Joslin Field. Mr. O'Donnell is familiar with the airport's long-term objectives in the airport's master plan and embraces the role of ambassador for our airport.

Approval Process: City Code 8-7-3 says that Airport Board members are appointed by the Mayor and confirmed by the City Council.

Budget Impact: None

Regulatory Impact: Approval of this request will maintain full membership on the Airport Advisory Board.

Conclusion: I request that the Council confirm the Mayor's recommendation to appoint J.P. O'Donnell to the Airport Advisory Board for a 3-year term.



Date: Monday, October 10, 2022
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

ACTION ITEM

Request:

Request to confirm the City Manager's appointment of Shawn Barigar to the position of Economic Development Director for the City of Twin Falls.

Upon confirmation, Mayor Pierce will issue the Oath of Office.

Time Estimate:

The staff presentation will take about ten minutes. Following the presentation, additional time may be necessary for questions and discussion.

Background:

The purpose of this agenda item is to appoint Mr. Shawn Barigar to the position of Economic Development Director for the City of Twin Falls.

The City of Twin Falls conducted a nationwide search for candidates and selected three to interview with two different boards, which were comprised of members of city council, the Twin Falls Urban Renewal Agency, the City's executive leadership team, economic development professionals, and community partners. Both boards unanimously recommended Mr. Barigar to be appointed to the position of Economic Development Director. The City Manager was able to meet with Mr. Barigar and confirmed that he was the best candidate for the position.

The Economic Development Director position oversees the City's Prosperous Community strategic plan initiatives. The person serving in this position plays a critical role in attracting and retaining businesses and industries to Twin Falls. The Director also serves as the Executive Director of the Twin Falls Urban Renewal Agency, represents the City of Twin Falls interests on regional economic development boards, and oversees the City's airport. The Economic Development Director is a member of the City's executive leadership team.

Mr. Barigar is a past member of Twin Falls City Council, including three terms as Mayor, and the President and CEO of the Greater Twin Falls Area Chamber of Commerce. He is a Twin Falls County native who graduated from the University of Idaho and has also served on several regional and state economic development boards. He was an active participant in many of the City's largest economic development recruitment efforts, including Chobani and Clif Bar.

Approval Process:

The approval of this request requires a simple majority (50%+1) of the members in attendance at this meeting.

Budget Impact:

The total cost of the Economic Development Director is funded in the current FY 2023 Budget.

Regulatory Impact:

Idaho Code Section 50-811, City Manager – Duties, states: shall “(m)ake the appointment of all department heads, subject to such civil service regulations as may relate thereto.”

Twin Falls Municipal Code Section 1-2-3 – CITY MANAGER – states, “The city council and its members shall deal with the administrative services of the city only through the city manager, except for the purpose of inquiry, and neither the city council nor any member thereof shall give orders to any subordinates of the city manager. It shall be the responsibility of the city council and its members to aid and assist in an advisory capacity any department head, individually or collectively, on any phase of policy and/or public relations, such association not to conflict with the administrative duties of the city manager. (Ord. 3106, 10-5-2015)

Twin Falls Municipal Code Section 1-2-4 defines department heads as the deputy city managers, chief financial officer, police chief, fire chief, city engineer, public works director, and human resource director. (Ord. 3106, 10-5-2015)



Date: Monday, October 10, 2022
To: Honorable Mayor and City Council
From: Mandi Thompson, Assistant to the City Manager

ACTION ITEM

Request:

Request to authorize the commitment of matching funds for the Reconnecting Communities Pilot Discretionary Grant application.

Time Estimate:

10 minutes for a brief explanation of the grant project and questions by Council

Background:

The City of Twin Falls is applying for a planning grant through the Reconnecting Communities Pilot Discretionary Grant program established by the Bipartisan Infrastructure Bill passed by Congress earlier this year. The planning grant will be used to inform the requirements to begin relocating Highway 30 off of the 2nds. Grants awarded with FY2022 program funds must be obligated by September 20, 2025.

These funds, which will be awarded by the US Department of Transportation, will be used to complete a comprehensive traffic survey that will include traffic data and analysis of both the 2nds and any proposed new route(s), conceptual engineering drawings and overview of recommendations for both the new location of Highway 30 as well as the improvements to the 2nds, a high level environmental scan and stakeholder/community outreach.

The grant is requesting \$480,000 in federal funds (80%) with a local match of \$120,000 (20%) for a project total of \$600,000. Because of the project timeline, we have time to budget for these funds, while also seeking participation from interested community stakeholders. The completion of these project tasks will allow the City to begin seeking Federal resources for the project, including right-of-way acquisition, engineering and design, a full environmental assessment, relocation/construction of Highway 30 and reconstruction of the 2nd Avenues.

The letter states the Council's willingness to utilize City General Funds for the local match.

Approval Process:

Majority approval.

Budget Impact:

There is no FY 2023 budget impact associated with the Council's approval of this request. However, should the council approve the request, and if the grant application is subsequently approved, the City will need to budget \$120,000 from the general fund in a future fiscal year, no later than FY 2025, as the required match for the grant.

Regulatory Impact:

Approval of this request will authorize the Mayor to sign the grant application letter. If the City is awarded the grant, then the City will need to budget the \$120,000 match in a future fiscal year.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Council approve the request to use future general funds as a local match and authorize the Mayor to sign the grant application letter.

Attachments:

1. Twin Falls Reconnecting Communities Grant - Funding Commitment Letter_Mayor Pierce



City of Twin Falls

Office of the Mayor

October 10, 2022

Secretary Pete Buttigieg
U.S. Department of Transportation
Office of the Secretary of Transportation
1200 New Jersey Avenue, SE
Washington, D.C. 20590

Dear Secretary Buttigieg:

On behalf of the residents of Twin Falls, Idaho, I'm proud to submit this application for \$480,000 in FY22 Reconnecting Communities Pilot (RCP) Discretionary Grant program funding for the ***Twin Highway Corridors Relocation and Neighborhood Safety Project***.

This critical planning project will at last deliver a comprehensive vision and detailed path forward—guided by a robust and equity-driven public engagement process—to relocate US Route 30 away from Twin Falls' residential neighborhoods and vibrant Main Street district. For decades, this legacy highway infrastructure has divided the community, leaving our businesses, schools, and key community amenities surrounded by twin, five-lane, one-way highway corridors operating on North and South Second Avenues. These highway corridors prevent residents and children from some of the region's most disadvantaged communities from safely accessing schools, businesses, and other important destinations in the City. Economic development, mobility, and quality of life in this thriving community in southern Idaho are at risk until this dangerous and overbuilt highway is moved away from residential areas and re-envisioned as a safe, neighborhood street for all.

As our application demonstrates, the Twin Highway Corridors Relocation and Neighborhood Safety Project is an ideal candidate for RCP Program funding, as the project will primarily benefit the low-income and vulnerable residents in the city who have suffered from a disproportionate lack of investment in community infrastructure. Within the State of Idaho, these Justice40 communities includes neighborhoods in the 95th percentile for people of color, 98th percentile for low income, and 98th percentile for traffic proximity.

The City of Twin Falls, and our community stakeholders, are fully committed to ensuring the success of this important project – through the RCP planning process and beyond. Local matching funds for the Twin Highway Corridors Relocation and Neighborhood Safety Project will be drawn from the City's General Fund, and this letter serves as our commitment of these local matching funds towards the project. We also intend to seek project support from community partners including the Twin Falls Urban Renewal Agency.

The City of Twin Falls would be proud to deliver this vital transportation infrastructure investment on behalf of our residents, and we are committed to ensuring that the project is delivered in a timely and cost-effective manner. We thank you for your consideration of this important project.

Sincerely,

Ruth Pierce
Mayor
City of Twin Falls



October 10, 2022 City Council Meeting

To: Twin Falls City Council

From: Bill Carberry, Airport Manager

Request: Request to declare airport equipment #9128, a 2001 International plow truck & sander, surplus and authorize its sale by online auction.

Time Estimate: The presentation will take approximately 5 minutes.

Background: Due to the equipment's age and lack of utilization in the airport snow removal fleet, both the airport and our fleet maintenance supervisor, Norm Hatke, recommend declaring the equipment surplus and be let out for online auction. Although the equipment is over 20 years old, it is in fair condition and should receive interest by bidders.

Approval Process: A majority vote of the City Council is needed for approval.

Budget Impact: Also, on the agenda with this item, the airport is requesting \$27,000 for repairs to the John Deere Loader. Any revenue from the online auction would help off-set the cost of the repairs.

Regulatory Impact: The equipment, originally purchased with FAA grant funding in 2001, is beyond the 10-year FAA threshold for airport ownership and no longer is required to be kept in the airport fleet.

Conclusion: Staff requests the City Council declare airport equipment #9128, a 2001 International plow truck & sander, surplus and authorize its sale by online auction.



October 10, 2022 City Council Meeting

To: Twin Falls City Council

From: Bill Carberry, Airport Manager

Request: Request to utilize \$27,000 of airport reserve funds to replace the failing engine in the airport's 2001 John Deere Loader.

Time Estimate: The presentation will take approximately 5 minutes.

Background: The airport was recently informed by our Fleet Maintenance Supervisor, Norm Hatke, that the airport's 2001 John Deere Loader showed critically poor engine oil analysis results. The analysis indicates that the engine is in jeopardy of failing all together.

The airport JD Loader is a primary piece of equipment in the snow removal fleet. It is cross-utilized to push snow with a 20-foot ramp box plow, blow snow with a front mounted hydraulic snow blower, and load snow into dump trucks during snow pile removal and stockpiling.

The airport does have the acquisition of a new front-end loader in its FAA capital improvement plan for 2023. However, due to the time required to bid, receive a grant offer, award, and wait for delivery, we may not see a new loader before two winters come and go.

The airport, in conjunction with Norm Hatke, discussed the pros and cons of potentially leasing a loader in the interim, but the cost and potential lack of availability did not outweigh the benefit of repairing the equipment.

Norm Hatke, has advised us that there is a replacement engine available and that he anticipates the repair would be in time for this coming snow season.

Approval Process: A majority vote of the City Council is needed for approval.

Budget Impact: Due to the fact that this issue has recently developed, the airport did not consider it in the formulation of the fiscal 2023 budget and is requesting utilizing airport reserve funding. The airport reserve fund balance is healthy and made stronger recently through CARES funding grants received by the airport.

Also, on the agenda with this item, the airport has requested authorization to declare a plow truck surplus and go to online auction. Any revenue received could potentially offset the cost of the repair to the JD Loader.

Regulatory Impact: The equipment, originally purchased with FAA grant funding in 2001, no longer has any ties or requirements with the FAA.

Conclusion: Staff recommends the City Council approve the request to utilize \$27,000 of airport reserves funds to replace the failing engine in the airport's 2001 John Deere Loader.