



Twin Falls Development Impact Fee Advisory Committee & Improvement Reimbursement Commission Minutes

Thursday, April 25, 2019, 12:00 PM

203 Main Ave E.
Twin Falls, ID 83301

SPECIAL MEETING

Members: Gerald Martens, Nathan Bishop, Chad DeBie, Andrew DiPietro, Jennifer Jensen, Susan Petruzzelli, Colby Ricks

Council Liaison: Chris Talkington

1) Confirmation of Quorum/Call Meeting to Order

Chairman DeBie called the meeting to order at 12:01 PM

A quorum was present.

Members present: Martens, Bishop, DeBie, Petruzzelli, Ricks

Staff present: Spendlove, Ebersole, Vitek, Fehring

2) Consent Calendar

a) Approval of Minutes from the following meeting: 11-29-18 Special Meeting

Unanimously approved

3) Review of Member Terms

a) Membership List

PZ Director Spendlove reviewed the Impact Fee and Improvement Reimbursement Committee membership list and terms. Currently, there are two vacancies. If commission has recommendations for new members, please email Jonathan Spendlove or Kelli Ebersole and staff will contact them directly with invite to apply for commission.

Staff will send job description to commission members for referrals.

4) Election of Officers

Commissioner Petruzzelli made a motion for Commissioner DeBie to remain as Chairperson. Commissioner Bishop seconded the motion.

Unanimously Approved.

Commissioner Bishop made a motion for Commissioner Ricks as Vice-Chairperson.

Commissioner Martens seconded the motion.

Unanimously Approved.

5) Impact Fee Items

a) **Review of the Finance Report, including an update of all amounts, and expenditures.**

- PZ Director Spendlove reviewed the annual Impact Fee activity report. He stated the police impact fee allocation is spent. He stated the funds are now being used to pay back an interest free loan to the city. The construction of North College Road is reflected in this report. There is a sign on the property that explains the project is being paid for by impact fees.
- Commissioner Martens asked is there are any new street projects planned. He stated he would like to know where the impact fees are going before voting on any changes.
- Assistant Engineer Vitek stated the current street projects center around adding additional street lights where needed. At this time, there are no new street projects that would use Impact Fees. Impact fees are only to be used for growth, not maintenance.
- Commissioner Petruzelli asked if there is a way to advertise projects using impact fees on social media to inform the public.
- Assistant Engineer Vitek stated they are in process of revisiting impact fees and Capitol Improvement list to make sure they are fair and equitable. He stated the Transportation Master Plan is also in revision now. They are working to identify Growth and level of service.
- Commissioner Petruzelli stated she would like to see an organized effort to show how impact fees are being spent (projects such as canyon rim trail) to help educate the public.
- PZ Director Spendlove and Assistant Engineer Vitek stated they will coordinate with PIO Josh Palmer for notice to social media.
- Commissioner Marten asked if the Breckenridge trail will be funded by Impact fees.
- Assistant Engineer Vitek stated the trail is not being funded by impact fees at this time. He stated the purchase of the property was made out of the general fund. He stated staff may ask the committee for funding of the trail down the road.
- PZ Director Spendlove stated this project may be eligible and be part of the Parks and Recreation fee reevaluation.
- Chairman DeBie asked if there is a way to differentiate impact fee funds for the fire department from the bond money.
- PZ Director Spendlove explained the bond funds are set to replace fire stations #1, 2, and #3. Impact fees funds are for projects based on growth needs, such as a new fire truck.

6) General Input/Announcements - Public/Staff

PZ Director Spendlove stated there will be a need for the commission to meet in the coming months as project reevaluations are completed. The commission will be given notice of additional meeting(s) by staff, with a possibility of three additional meetings to discuss fees for new projects.

7) Upcoming Meeting(s)

a) October 24, 2019 – Fall meeting

8) Adjournment

The meeting adjourned at 12:33 pm.