Joslin Field, Magic Valley Regional Airport

Magic Valley Airport Advisory Board
Agenda

Tuesday, September 5, 2017, 11:00 AM

Joslin Room
492 Airport Loop
Twin Falls, ID 83301

Members: Mike March, Abbie Mashaal, Bonnie Deitrick, Brady Workman, Steve Kolar, Mark Cutler, Chris Talkington, Don Hall

1) Confirmation of Quorum/Call Meeting to Order

2) Consideration of Amendments to the Agenda

3) Approval of Minutes

   a) Approval of minutes for 06/06/2017 meeting

   b) Approval of 08/01/2017 Airport Advisory Board Minutes

4) General Public Input

5) Items of Consideration

   a) Consideration of a one year extension of the lease term for Precision Aviation's aircraft parking area, Lot 5 Block 11.

      Purpose: Action By: Bill Carberry

   b) Consideration of annual election for Board Chairman and Vice-Chairman

      Purpose: Action By: Bill Carberry

6) Status Report

   a) Update on FAA Projects and Funding

      Purpose: Informational By: Bill Carberry

   b) Update on process for filling County Board seat opening

      Purpose: Informational By: Bill Carberry

7) General Input/Announcements - Public/Staff

8) Upcoming Meeting(s)

9) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
   - wait to be recognized by the Mayor or Chairman
   - approach the microphone/podium
   - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
   - A complete explanation and description of the request.
   - Why the request is being made.
   - Location of the Property.
   - Impacts on the surrounding properties and efforts to mitigate those impacts.
4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
5. A City Staff Report shall summarize the application and history of the request.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
   - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
   - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
   - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Councilor Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

Magic Valley Airport Advisory Board
Minutes

Tuesday, June 6, 2017, 11:00 AM

Airport Maintenance Conference Room
202 Joslin Way

Members: Mike March, Abbie Mashaal, Bonnie Deitrick, Brady Workman, Steve Kolar, Mark Cutler, Chris Talkington, Don Hall

1) **Confirmation of Quorum/Call Meeting to Order**
Mike March called the meeting to order at 11:03 AM
A quorum was present.

2) **Consideration of Amendments to the Agenda**
None at this time

3) **Approval of Minutes**

   a) Approval of May 2, 2017 Airport Board Minutes
   MOTION: Bonnie Deitrick moved to approve the May 2, 2017 minutes. Abbie Mashaal seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

4) **General Public Input**
None at this time

5) **Items of Consideration**

   a) Consideration of a preferred alternative design for the N.E. development area
   MOTION: Mike March moved to approve the preferred design of 7C. Brady Workman seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

   b) Consideration of a private hangar ground lease with Mark Wright for a new 50 x 50 ft. hangar
   MOTION: Abbie Mashaal moved to approve the process of moving forward with Mark Wright's plan to build a hanger. Mike March seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

6) **Status Reports**

   a) Update on FAA Projects and Funding
   Discussion ensued on the following:
   Bill Carberry, Airport Manager, discussed the future of FAA projects and funding.

7) **General Input/Announcements - Public/Staff**

8) **Upcoming Meeting(s)**

   a) Next meeting will be Tuesday, August 1st, 2017
   Discussion ensued on the following:

The next meeting for the Airport Advisory Board will be August 1, 2017.

9) Adjournment

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Donna Newbry, Administrative Assistant

Magic Valley Airport Advisory Board
Minutes

Tuesday, August 1, 2017, 11:00 AM

Joslin Conference Room
492 Airport Loop
Twin Falls, ID 83301

Members: Mike March, Abbie Mashaal, Bonnie Deitrick, Brady Workman, Steve Kolar, Mark Cutler, Chris Talkington, Don Hall

1) Confirmation of Quorum/Call Meeting to Order

No Quorum present.

Present:	Mike March, Abbie Mashaal, Mark Cutler
Absent:	Bonnie Deitrick, Brady Workman, Steve Kolar, Don Hall
Staff Present:	Bill Carberry, Donna Newbry

Guests - Steve Irwin, Jared VanderKooi, Kent Atkin - JUB Engineering

2) Consideration of Amendments to the Agenda

No action items will be decided without a Quorum.

3) Approval of Minutes

Discussion ensued on the following: The minutes for June 6, 2017 and August 1, 2017 will need to be approved at the September 5, 2017 meeting.

4) General Public Input

None at this time

5) Items of Consideration

a) Consideration of accepting an FAA AIP grant offer for TWY A rehabilitation in the amount of $3,460,768.
Discussion ensued on the following: Consideration of accepting an FAA AIP 39 grant offer for TWY A rehabilitation in the amount of $3,460,768.00 to present to the City Council.

6) Status Report

a) Update on FAA projects & Funding: TWY A, ARFF Truck, Taxi lane connector construction
Discussion ensued on the following:
Bill Carberry updated the Board on FAA TWY A, ARFF Truck and the taxi lane connector construction.

b) Review process for filling Mark Cutler's vacant County seat effective October 1, 2017
Discussion ensued on the following:
Bill Carberry reviewed the process for filling Mark Cutler's vacant County Seat effective October 1, 2017.

7) General Input/Announcements - Public/Staff

Discussion ensued on the following:

Jared VanderKooi discussed the Allen and Company report and how they had a record sales in fuel this year for the convention. He was pleased with all of his staff and appreciative for the airport personnel and all of their help.

8) Upcoming Meeting(s)

a) The next Airport Board Meeting will be Tuesday, September 1st at 11:00 am.

9) Adjournment

The meeting adjourned at 12:03 PM

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Donna Newbry, Administrative Assistant

Date: Tuesday, September 5, 2017

To: Airport Advisory Board

From:

Request:

Consideration of a one year extension of the lease term for Precision Aviation's aircraft parking area, Lot 5 Block 11.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None

Joslin Field, Magic Valley Regional Airport

Date: Tuesday, September 5, 2017

To: Airport Advisory Board

From:

Request:

Consideration of annual election for Board Chairman and Vice-Chairman

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None