



Twin Falls Youth Council Agenda

Monday, September 11, 2017, 4:00 PM

Sips N Sweet Treats
1020 Blue Lakes Blvd. North
Twin Falls

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
- 3) Items of Consideration
 - a) Orientation - Purpose of the meeting and role of members.
Purpose: Informational By: Suzanne Hawkins, Vice Mayor
- 4) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kathy Markus (208) 735-7222 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

RESOLUTION NO. 1917

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, SETTING FORTH THE REVISED BY-LAWS OF THE TWIN FALLS YOUTH ADVISORY COUNCIL.

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, THAT THE FOLLOWING BY-LAWS REVISED AS OF THIS DATE ARE HEREBY ADOPTED FOR THE CITY OF TWIN FALLS YOUTH COUNCIL:

Our Mission is to improve the lives of current and future generations in the Magic Valley through positive leadership and interaction while promoting youth involvement and supporting the mission of the City of Twin Falls.

BY-LAWS OF THE TWIN FALLS YOUTH ADVISORY COUNCIL
OF THE CITY OF TWIN FALLS, IDAHO

WHEREAS the youth of the City of Twin Falls, Idaho (hereinafter “the City”) constitute an underutilized resource of ideas, knowledge and experience with respect to the City and its affairs; and,

WHEREAS the Mayor and City Council of the City of Twin Falls (hereinafter “the Council”) desires and seeks input from the youth into the affairs and issues of the City through a Twin Falls Youth Advisory Council; and,

WHEREAS the high school students of Twin Falls are willing to devote their time and energy into improving the City and the community through a Twin Falls Youth Advisory Council;

NOW THEREFORE, the Mayor and the City Council of the City of Twin Falls hereby establish the Twin Falls Youth Advisory Council and adopt the following By-Laws.

ARTICLE I. INTENT

The intent in preparing and adopting these By-Laws is to provide a framework for organization of the Twin Falls Youth Advisory Council, its actions and agenda. It is not the intent of the City, or the officers and members hereinafter described, to create a legal entity of any sort including without limitation, a corporation, non-profit corporation, limited liability company, partnership, nor any other business, public or quasi-public entity.

ARTICLE II. OFFICES

The principal location of the Twin Falls Youth Advisory Council shall be the Office of the City Manager, 321 2nd Ave. E., P.O. Box 1907, Twin Falls, Idaho 83303-1907. The Twin Falls Youth Advisory Council may have such other offices as the Executive Council may

designate or as the business of the Twin Falls Youth Advisory Council may require from time to time.

ARTICLE III. MEMBERS

Section 1. General Membership Meetings. The Twin Falls Youth Advisory Council shall hold ten (10) General Membership meetings during the school year: One each in the months of September through June. The General Membership meetings shall be held at 4:00 immediately preceding the second City Council Meeting of the Month, generally Mondays unless otherwise noticed pursuant to these By-Laws. The May General Membership meeting shall include the annual election of the Executive Officers and general business. The September meeting shall include the introduction of prospective members, goals, annual report of prior year activities, and general business.

Section 2. Special Meetings. Special meetings of the members, for any purpose or purposes, may be called by the President or, a majority vote of the Executive Council.

Section 3. Place of Meeting. The Executive Council may designate any place as the place of meeting for any meeting called by the Executive Council. If no designation is made, or if a special meeting be otherwise called, the place of meeting shall be the principal location of the Twin Falls Youth Advisory Council.

Section 4. Notice of Meeting. Written or printed notice stating the place, day and hour of the meeting and, shall, unless otherwise prescribed by statute, be delivered not less than forty-eight (48) hours nor more than thirty (30) days before the date of the meeting, either personally, by e-mail, or by regular mail, by or at the direction of the President, or the Clerk, to each member of record entitled to vote at such meeting. The notice of a regular or special meeting of the Twin Falls Youth Advisory Council shall specify the purpose of the meeting, including amendment to these By-Laws, or business to be transacted at such meeting, and the Agenda to be considered.

Section 5. Quorum. At least 25% plus one (1) of the members shall constitute a quorum at a General Membership meeting. If less than a quorum of such members is represented at a meeting no general membership business may continue; however, if there is a quorum of the Executive Council, the Executive Council may continue with any business of the Executive Council. The members present at a duly organized meeting may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum, but only if a quorum was present at the time the agenda has been approved and attendance of the members has been taken. If a quorum is present at the time the agenda has been approved and attendance of the members has been taken, a majority of the members comprising the quorum is required for the Twin Falls Youth Advisory Council to take action upon any item set forth in the approved agenda. Should the votes be evenly split, the City Council Representative shall cast a deciding vote.

Section 6. Proxies. Proxies shall not be allowed.

Section 7. Membership. Any full-time student, in good standing, or an accredited home school student, who is in the 8th grade or higher or who is 13 years of age or older, may apply for general membership. An applicant may qualify for membership by participating in meetings, fundraisers and/or other volunteer events. Admission to membership shall be by majority vote of the membership. A proposed member must be present at the meeting to consider the applicant's admission. Any member in good standing is entitled to vote on general membership issues.

Section 8. Termination of Membership. Any member of the Twin Falls Youth Advisory Council may resign at any time provided, however, that for courtesy and efficiency purposes, notice of resignation shall be in writing and copies given to the Youth Council President and the Mayor. Any member of the Twin Falls Youth Advisory Council shall be deemed to have voluntarily resigned his/her membership automatically upon the occurrence of any of the following: 1) failing to be present at any three (3) or more regular meetings over a five (5) month period, unless a reasonable excuse acceptable to both a majority of the Executive Council and the Mayor is provided; 2) failing to be enrolled at a qualified High School or Home School program; 3) failing to maintain good standing at the school in which such member is enrolled; and 4) failing to participate in 70% of all volunteering, projects and campaigns; provided, however, that a graduating senior may retain membership on the Twin Falls Youth Advisory Council through August following such senior's graduation, at which time they will become a Member Emeritus. A Member Emeritus is a non-voting past honored member in good standing.

ARTICLE IV. EXECUTIVE COUNCIL

Section 1. General Powers and Duties. The business and affairs of the Twin Falls Youth Advisory Council shall be managed by the Executive Council. The Executive Council shall be responsible for planning the agenda for the school year and for each of the General Membership and Executive Council meetings of the Twin Falls Youth Advisory Council, setting and proposing potential ad hoc committees, and discharging any other responsibilities assigned by the Executive Council or determined by majority vote of a quorum of the members of the Twin Falls Youth Advisory Council.

Section 2. Number, Tenure, and Qualifications. The number of members on the Executive Council shall be Five (5) members of the Twin Falls Youth Advisory Council. A member must be in the 9th grade or higher, or 14 years of age or older, in order to be eligible to serve on the Executive Council. Executive Council Members shall be elected by secret ballot at the June General Membership meeting, and the term of office of each member shall be one (1) year, commencing July 1, and continuing to June 30, of the following year, or until the first regular meeting of members of the following school year and the election and qualification of successors. The Executive Council shall consist of a President, a Vice-President, Clerk and two (2) Executive Council Directors, each of whom shall be elected by secret ballot of the voting members of the Twin Falls Youth Advisory Council.

Section 3. Regular Executive Council Meetings. A regular meeting of the Executive Council may be held without other notice than these by-laws, during or immediately following, and at the same place as each of the ten (10) regular meetings of the General Membership. The Executive Council shall provide, by Resolution, the time and place for the holding of two (2) additional Executive Council meetings during the months of June, July, or August immediately following the school year without other notice than such Resolution. Additional regular meetings shall be held at the principal office of the Twin Falls Youth Advisory Council in the absence of any designation in the Resolution.

Section 4. Special Meetings. Special meetings of the Executive Council may be called by or at the request of the President or other Executive Council member, and shall be held at the principal office of the Twin Falls Youth Advisory Council or at such other place as the Executive Council may determine.

Section 5. Notice. Notice of any additional or special meeting of the Executive Council shall be given as outlined above in Article III, Section 2 of these By-Laws. The notice shall specify the purpose of, or business to be transacted at, such a meeting and the Agenda thereof.

Section 6. Quorum. A majority of the number of Executives fixed by these By-Laws shall constitute a quorum for the transaction of business at any meeting of the Executive Council, but if less than such majority is present, the attending Executives may adjourn the meeting.

Section 7. Election and Term of Office. The Executives to be elected by the members shall be elected annually by the members at the May meeting. Nominations for Executive Council positions can only be made by voting members. Each member of the Executive Council shall hold office until resignation or termination in the manner herein provided.

Section 8. Vacancies. Any vacancy occurring on the Executive Council because of resignation, removal, disqualification, or otherwise, shall be filled by secret ballot of a majority of the remaining voting members of the Executive Council. A member so elected to fill a vacancy shall be elected for the unexpired term of the predecessor in office.

Section 9. Powers and Duties. The powers and duties of the Officers shall be as provided from time to time by Resolution or Directives of the members.

The President shall preside over and conduct all meetings of the Twin Falls Youth Advisory Council and of the Executive Council, determine agendas for the regular meetings of the Twin Falls Youth Advisory Council and the Executive Council, act as spokesperson for the Twin Falls Youth Advisory Council, act as signatory on all documents for which the Twin Falls Youth Advisory Council provides authorization to sign, delegate authority to any Executive or member of the Twin Falls Youth Advisory Council if circumstances so warrant, and act upon any other matters and in the manner authorized by the Twin Falls Youth Advisory Council.

The Vice-President shall act in the place of the President upon the President's absence or inability to act as authorized herein, and take action as delegated by the President. In the event a vacancy occurs in the position of the President, the Vice President shall ascend to the position of President and the Vice President's position shall be considered vacant and subject to election to fill the vacancy.

The Clerk shall act as the record keeper of all activities of the Twin Falls Youth Advisory Council, keep minutes, archives, and arrange for public notices of all meetings. The Clerk shall prepare the minutes of each meeting of the Twin Falls Youth Advisory Council and Executive Council prior to the next regular meeting, prepare and mail the notices of each meeting and prepare and enclose the agendas for each meeting with the notice of such meetings. The Clerk shall also act in the place of the President upon the President's and Vice-President's absence or inability to act as authorized herein, and take action as delegated by the President.

The two remaining Executive Council Directors shall be appointed by the President to chair the two standing committees: The Finance Committee and the Member Relations Committee. The Finance Committee Chair shall be responsible for all financial matters of the Twin Falls Youth Advisory Council including the budget, financial reports, vouchers, and the books or ledgers, in conjunction with the City of Twin Falls Finance Department. The Membership Relations Chair shall be responsible to prepare public relations notices and media releases to keep the membership and public aware of Youth Council Activities, as well as new membership growth and education.

A member of the Executive Council who fails or refuses to fulfill the duties associated with his/her position may be removed from the Executive Council by a two-thirds (2/3) majority vote of the voting members of the Youth Advisory Council.

Section 10. Agendas. Any member of the Twin Falls Youth Advisory Council may submit a request for placement of an item on the agenda to any member of the Executive Council for consideration at the next following regular meeting. Such request shall be placed on the agenda at the discretion of the President and, if placed upon the agenda, shall be considered at a regular meeting determined by the Executive Council, provided adequate and sufficient notice of the item for consideration has been given as set forth herein.

ARTICLE V. SUBCOMMITTEES

Section 1. Standing Committees. The following committees shall be standing committees, and their term shall be perpetual: the Executive Council, Finance Committee, and the Public Relations Committee.

Section 2. Ad hoc committees. Any other subcommittees the Twin Falls Youth Advisory Council determines are necessary shall be created for the limited term of the remainder of the school year and shall continue during such school year at the discretion of the Twin Falls Youth Advisory Council. Such subcommittees shall be created by a majority vote of a quorum of Executive Council members.

ARTICLE VI. AMENDMENTS

These By-Laws may be altered, amended, or repealed, and new By-Laws may be adopted by the Twin Falls Youth Executive Council with prior written notice to the members as provided herein; provided, however, that such alterations, amendments or repeals first be authorized by a two-thirds (2/3) vote of all voting /members of the Twin Falls Youth Advisory Council, and provided further that vote by proxy shall not be permitted.

ARTICLE VII. ADOPTION AND EFFECTIVE DATE

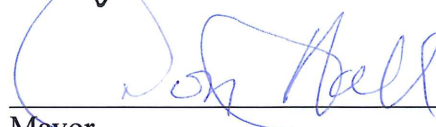
The foregoing Revised By-Laws were regularly adopted at the September 9, 2013, meeting of the Twin Falls Youth Advisory Council, and thereafter ratified at a meeting of the City Council of the City of Twin Falls.

PASSED BY THE CITY COUNCIL

SIGNED BY THE MAYOR

January 27, 2014

January 27, 2014



Mayor

ATTEST:


Deputy City Clerk – Leila A. Sanchez