



Twin Falls City Council Agenda

Monday, November 27, 2023, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Christopher Reid, Council Members Craig Hawkins, Nikki Boyd, Jason Brown, Spencer Cutler, Alexandra Caval

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve City Council 2023 November 13, Minutes.
By: Amy Luna, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve City Council 2023 November 20, Minutes.
By: Amy Luna, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve Accounts Payable for November 9-15, 2023.
By: Amy Luna, Deputy City Clerk
 - d) **ACTION ITEM:** Request to approve November 15, Travel Requests. By: Amy Luna, Deputy City Clerk
- 5) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Consider a recommendation from the Public Art Commission to authorize the use of \$13,212 of Public Art Reserve Funds for an Electrical Box Wrap Project.
By: Wendy Davis, Parks and Recreation Director
 - b) **ACTION ITEM:** A request for approval to use \$8,750 from contingency funds to complete an actuarial attestation as required by the Idaho Department of Insurance for self-funding.
By: Kristen Kohntopp, Acting HR Director, Gretchen Scott, Deputy City Manager
 - c) **ACTION ITEM:** Request to approve a design services agreement with J-U-B Engineers in the amount of \$347,000 for an FAA Airport Terminal Access Improvement Project.
By: Bill Carberry, Airport Manager
 - d) **ACTION ITEM:** Request for the Twin Falls City Council to accept the Twin Falls County Canvassed election results for the November 7, 2023, election.
By: Breanna Howard, CFO
 - e) **PRESENTATION:** A presentation on the finances of the City of Twin Falls for the fourth quarter of fiscal year 2022-2023. This presentation will be an overview of the tax-supported funds and the three major enterprise funds: Water, Wastewater and Sanitation.
By: Breanna Howard, CFO
- 6) GENERAL PUBLIC INPUT
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8) PUBLIC HEARINGS
 - a) **ACTION ITEM:** Request to approve a resolution of the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule.
By: Bill Carberry, Airport Manager
 - b) **ACTION ITEM:** Request for a zoning district change from R-4 to R-4 with Professional Office Overlay for property located at 1301 11th Ave E. c/o Michael Rudolph FBO Activity3 WRR LLC. (PZ23-0062)
By: Lisa Strickland, City Planner
 - c) **ACTION ITEM:** Request for a zoning district change from C-1 to R-6 Professional Office Overlay for property located at 209 Washington ST N. c/o Fran Florence on behalf of 410 North Main ST LLC/Mark Balcos. (PZ23-0066)
By: William Klaver, Senior Planner

- d) **ACTION ITEM:** A public hearing and consideration of Ordinance No. O-2023-014 approving the Urban Renewal Plan for the Old Towne-2 Urban Renewal Project.

By: Shawn Barigar, Executive Director

9) EXECUTIVE SESSION

- a) **ACTION ITEM:** § 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

10) ADJOURNMENT

Any person(s) needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and thereafter removed from the room by order of the Mayor or Chairman.