



Twin Falls City Council Minutes

Monday, November 27, 2023, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Ruth Pierce, Vice Mayor Christopher Reid, Council members Jason Brown, Spencer Cutler, Nikki Boyd & Alexandra Caval.

Absent: Council Member Craig Hawkins

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, Police Chief Matt Hicks, Deputy City Attorney Jeff Dearing, Airport Manager Bill Carberry, City Planner Lisa Strickland, Senior Planner William Klaver, URA Executive Director Shawn Barigar, Parks & Recreation Director Wendy Davis, Acting HR Director Kristen Kohntopp, CFO Breanna Howard, Desktop Support Analyst Kim Hafer, Deputy City Clerk Amy Luna.

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS

4) CONSENT CALENDAR

MOTION: Council Member Boyd moved to approve the Consent Calendar as presented. **Vice Mayor Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- a) Request to approve City Council 2023 November 13, Minutes.
- b) Request to approve City Council 2023 November 20, Minutes.
- c) Request to approve Accounts Payable for November 9-15, 2023.
- d) Request to approve November 15, Travel Requests.

5) ITEMS OF CONSIDERATION

- a) Consider a recommendation from the Public Art Commission to authorize the use of \$13,212 of Public Art Reserve Funds for an Electrical Box Wrap Project.
P&R Director Davis made a recommendation from the Public Art Commission to authorize the use of \$13,212 of Public Art Reserve Funds for an Electrical Box Wrap Project.

Discussion ensued on the following:

Council Member Boyd: Asked for clarification on the request. What is the \$13,212 for, exactly?

Council Member Brown: Asked for clarification on the intersections shown on the provided map. Does ITD have to have input on the selections that they control? Is in favor of this proposal.

Vice Mayor Reid: Asked how this is to move forward.

Mayor Pierce: Spoke about the updated bids from Lytle Signs and gave some clarification on the proposal.

Council Member Caval: Spoke in favor of this project.

MOTION: Vice Mayor Reid moved to approve the request from the Public Art Commission to authorize the use of \$13,500 of Public Art Reserve Funds for an Electrical Box Wrap Project. **Council Member Boyd** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- b) A request for approval to use \$8,750 from contingency funds to complete an actuarial attestation as required by the Idaho Department of Insurance for self-funding.
Acting HR Director Kohntopp & Deputy City Manager Scott requested approval to use \$8,750 from contingency funds to complete an actuarial attestation as required by the Idaho Department of Insurance for self-funding.

Discussion ensued on the following:

Council Member Caval: What was the reason for staying with a funded policy rather than being self-funded, based on the previous attestation? Shared concern for our risk going forward.

MOTION: Council Member Caval moved to approve the approval to use \$8,750 from contingency funds to complete an actuarial attestation as required by the Idaho Department of Insurance for self-funding. **Council Member Cutler** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- c) Request to approve a design services agreement with J-U-B Engineers in the amount of \$347,000 for an FAA Airport Terminal Access Improvement Project.

Airport Manager Carberry requested approval for a design services agreement with J-U-B Engineers in the amount of \$347,000 for an FAA Airport Terminal Access Improvement Project.

Discussion ensued on the following:

Council Member Cutler: Spoke in favor of this request.

MOTION: Council Member Boyd moved to approve the request for a design services agreement with J-U-B Engineers in the amount of \$347,000 for an FAA Airport Terminal Access Improvement Project. **Council Member Cutler** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- d) Request for the Twin Falls City Council to accept the Twin Falls County Canvassed election results for the November 7, 2023, election.

CFO Howard requested the Twin Falls City Council to accept the Twin Falls County Canvassed election results for the November 7, 2023, election.

Discussion ensued on the following: None.

MOTION: Council Member Brown moved to approve the request to accept the Twin Falls County Canvassed election results for the November 7, 2023, election. **Vice Mayor Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- e) A presentation on the finances of the City of Twin Falls for the fourth quarter of fiscal year 2022-2023. This presentation will be an overview of the tax-supported funds and the three major enterprise funds: Water, Wastewater and Sanitation.

CFO Howard made a presentation on the finances of the City of Twin Falls for the fourth quarter of fiscal year 2022-2023.

Discussion ensued on the following:

Council Member Caval: What 3 million dollars didn't happen between the budgeted/spent for Capital Expenditures.

Mayor Pierce thanked **CFO Howard** for her presentation.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Deputy City Manager Scott reminded everyone that the Holiday Parade is Friday at 5:00 pm.

8) PUBLIC HEARINGS

- a) Request to approve a resolution of the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule.

Airport Manager Carberry made a request to approve Resolution R-2023-017 for the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule.

Discussion ensued on the following:

Council Member Cutler: Would the typical user need more than one badge?

Vice Mayor Reid: Failure to return a badge fee. What does that mean?

Public Hearing Opened: 6:21 pm

Citizen Verlyn Broek OD (pilot) - Spoke against this request. Would like this to be postponed, so they can get more information.

Citizen Kathleen Atwell - Spoke against this request.

Citizen Doug McFall - Spoke against this request.

Citizen Ron Miller - Spoke against this request. Mike Park - Spoke against this request.

Citizen Eric Jonsson - Spoke against this request. (stated name before coming to the mic)

Economic Development Director Barigar provided FAA/TSA requirements in relation to this request. Airport Operations Supervisor Matt Barnes gave more information on who would be required to go through this process.

Public Hearing Closed: 6:37 pm

Discussion ensued on the following:

Council Member Caval: Do we have any examples of other airports that have gone through this transition? Do some airports have a badge system that has a renewal every few years rather than every year?

Council Member Boyd: Asked about the audit program that is conducted by the FAA. The security Guard option is temporary, and would the program take us to complete compliance?

Vice Mayor Reid: Are there other systems available? Why did we choose Air Badge?

Council Member Cutler: Understands the why of fees but would like additional information on who would have to be badged, before moving forward.

Council Member Boyd: The current program would be written by whom?

Airport Manager Carberry explained how this would move forward and what the request for tonight is.

Council Member Boyd: This is mandated by the federal government because we have grown. What is the downside of not moving forward? Are there penalties for not complying? What is the cost of going beyond the deadline?

Vice Mayor Reid: Asked what the timeline is. If voted through, when would this take effect? Timeline for who is going to need this and what our procedure would be.

Council Member Brown: What was the foundation used for the fee schedule? Are we trying to recoup any employee costs? If someone flies into our airport from another airport, would they need to participate in this program?

Vice Mayor Reid: Asked if this could be moved to the December 11th meeting without any complications.

City Manager Rothweiler: Explained the process going forward.

Council Member Caval: Asked for some additional information from other airports.

This item will be placed on the December 11, 2023, meeting agenda for further discussion.

- b) Request for a zoning district change from R-4 to R-4 with Professional Office Overlay for property located at 1301 11th Ave E. c/o Michael Rudolph FBO Activity3 WRR LLC. (PZ23- 0062)

City Planner Strickland requested a zoning district change from R-4 to R-4 with Professional Office Overlay for property located at 1301 11th Ave E. c/o Michael Rudolph FBO Activity3 WRR LLC. (PZ23-0062)

The applicant's representative made a presentation.

Discussion ensued on the following:

Council Member Caval: Asked for more information on the parking situation.

Public Hearing Opened: 7:10 pm

Citizen Rudy Ashenbrener spoke in favor of this request. This business does not change the feel of the area.

Public Hearing Closed: 7:13 pm

Discussion ensued on the following:

Council Member Boyd: Spoke in favor of this request.

Council Member Caval: Spoke in favor of this request.

MOTION: **Vice Mayor Reid** moved to approve a zoning district change from R-4 to R-4 with Professional Office Overlay for property located at 1301 11th Ave E. c/o Michael Rudolph FBO Activity3 WRR LLC. (PZ23-0062)

Council Member Boyd seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- c) Request for a zoning district change from C-1 to R-6 Professional Office Overlay for property located at 209 Washington ST N. c/o Fran Florence on behalf of 410 North Main ST LLC/Mark Balcos. (PZ23-0066)

Senior Planner Klaver requested a zoning district change from C-1 to R-6 Professional Office Overlay for property located at 209 Washington St. N. c/o Fran Florence on behalf of 410 North Main St. LLC/ Mark Balcos. (PZ23-0066)

The applicant's representative spoke on this request. Followed by the applicant.

Discussion ensued on the following: None.

Public Hearing Opened: 7:23 pm

Public Hearing Closed: 7:24 pm

Discussion ensued on the following:

Council Member Boyd: Spoke in favor of this request.

MOTION: Vice Mayor Reid moved to approve a zoning district change from C-1 to R-6 Professional Office Overlay for property located at 209 Washington St. N. c/o Fran Florence on behalf of 410 North Main St. LLC/Mark Balcos. (PZ23-0066) **Council Member Boyd** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- d) A public hearing and consideration of Ordinance No. O-2023-014 approving the Urban Renewal Plan for the Old Towne-2 Urban Renewal Project.

URA Executive Director Barigar requested consideration of **Ordinance No. O-2023-014** approving the Urban Renewal Plan for the Old Towne-2 Urban Renewal Project.

Public Hearing Opened: 7:30 pm

Public Hearing Closed: 7:31 pm

Discussion ensued on the following: None.

MOTION: Council Member Brown made a motion to dispense with reading the rules and put **Ordinance #2023-014** on third and final reading by title only. **Vice Mayor Reid** seconded the motion. The Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Mayor Pierce read the ordinance by title only.

MOTION: Vice Mayor Reid moved to approve **Ordinance No. O-2023-014** approving the Urban Renewal Plan for the Old Towne-2 Urban Renewal Project. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

9) EXECUTIVE SESSION

- a) § 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; ~~(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.~~

MOTION: Council Member Boyd moved to adjourn to Executive Session 74206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

10) ADJOURNMENT

Adjourned into Executive Session at 7:33 pm. Adjourned from regular meeting at 8:20 pm.



Amy Luna, Deputy City Clerk

****If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. **** [Tfid.org](https://www.tfid.org)