Magic Valley Airport Advisory Board Minutes

JOSLIN FIELD
MAGIC VALLEY REGIONAL AIRPORT
TWIN FALLS, IDAHO

Tuesday, March 5, 2024, 11:00 AM

Joslin Room
492 Airport Loop
Twin Falls, ID 83301

Members: Tom Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell
Council Liaison : Chris Reid County Liaison: Brent Reinke

1) ****PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474**

2) **Confirmation of Quorum/Call Meeting to Order**
Chairman, Jim O'Donnell, called the meeting to order at 11:00 AM
A quorum was present.
Present: Tom Frank, Jim O'Donnell, Dan Olmstead, Taylor Morgan, J.P. O'Donnell , Scott Martin, Chris Reid, Brent Reinke
Absent:
Staff Present: Bill Carberry, Matt Barnes, Donna Newbry, Shawn Barigar

Guests: Jared VanderKooi- Reeder Jet Center, Kent Atkin- JUB

3) **Consideration of Amendments to the Agenda**
None

4) **Approval of Minutes**

   a) Request to approve the Airport Board Meeting Minutes of February 6, 2024
   MOTION: Tom Frank moved to approve the minutes from February 6, 2024. Dan Olmstead seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

5) **General Public Input**
None

6) **Status**

   a) Air Service Update
   Discussion ensued on the following:
   Airport Manager, Carberry, discussed the Minimum Revenue Guarantee with Delta and at this

time, there is no need for another MRG.
Economic Director, Barigar, discussed the plans to continue marketing the flights.

b) FAA Construction Projects Update
Discussion ensued on the following:
Kent Atkin- JUB

- East Apron Project- construction will begin in April
- West Apron Project- Summit Construction was awarded the bid. Construction Schedule to be determined.

c) ITD Aerounautics FY 24 Grant Offers
Carberry, Airport Manager, discussed the following:
We received two separate Idaho Department of Transportation Grants from the State of Idaho:
$1,000,000.00 to help fund match for AIP grants
$20,000.00 to assist with the local match on the East Apron expansion project.

d) Airport Security Plan and Badging Program Update
Discussion ensued on the following:
Matt Barnes, Airport Operations Supervisor, discussed the continued work on our Badging and Security Program for Part 1542 compliance. the revised Airport Security Plan and the new badging program will debut this spring.

7) Items of Consideration

a) Hertz Rental Car - TWF Station's Operating Status
Discussion ensued on the following:
Carberry, Airport Manager, discussed the operating status of the Hertz Rental Car, which closed operations in mid February.

b) Request to continue planning a new hangar development with Reeder Jet Center based on their letter of Intent.
Carberry, Airport Manager, discussed Reeder Flying Jet Center's request to continue planning a new development based on their letter of intent. The concept is to build a hangar on the NE ramp. Jared VanderKooi, discussed Reeder Jet Center's continued support for the airport and the need to expand a hangar area to accommodate aircraft in need of hangar space.

MOTION: Tom Frank moved to continue planning a new hangar development with Reeder Jet Center based on their letter of intent.
Taylor Morgan seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

8) General Input/Announcements - Public/Staff
Discussion ensued on the following:
Chairman, Jim O'Donnell, discussed that there will be an upcoming airshow meeting with Idaho Director of Commerce later this month.
He also appreciates everyone who has stepped up to help with the Airshow.

9) Upcoming Meeting(s)

a) The next regularly scheduled meeting of the Airport Board will be Tuesday, April 2, 2024.

10) Adjournment

MOTION: Dan Olmstead moved to adjourn the meeting. J.P. O'Donnell seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

Meeting Adjourned at 11:56 AM