



Twin Falls City Council Agenda

Monday, June 3, 2024, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS
 - a) **PRESENTATION:** Support Local Gems Day
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve City Council 2024 May 20, Minutes.
By: Amy Luna, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for May 16-29, 2024.
By: Amy Luna, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve 2024 April Wells Fargo Credit Card Summary.
By: Amy Luna, Deputy City Clerk
 - d) **ACTION ITEM:** Request to approve an Alcohol License for Carnitas El Compa LLC By: Amy Luna, Deputy City Clerk
 - e) **ACTION ITEM:** Request City Council to approve the amended Special Event Permit for the organizers of the Evel Knievel's Labor Day Snake River 50-year anniversary tribute ride event.
By: Lou Coronado, Sergeant, Twin Falls Police Department
 - f) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Magic Valley Refugee Day event.
By: Lou Coronado, Sergeant, Twin Falls Police Department
 - g) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Retail Therapy Boutique Grand Opening event.
By: Lou Coronado, Sergeant, Twin Falls Police Department
 - h) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the annual Twin Falls Tonight Concert Series.
By: Lou Coronado, Sergeant, Twin Falls Police Department
- 5) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Request to appoint Jennifer Colvin and reappoint Dave McAlindin and JJ McBride to the Urban Renewal Agency Board of Commissioners.
By: Shawn Barigar, Executive Director
 - b) **ACTION ITEM:** Request to approve the Contract with BS&A Software for a total cost of \$348,750 and to authorize the use of \$58,750 of contingency funds.
By: Breanna Howard, CFO
 - c) **ACTION ITEM:** Request permission for Staff to negotiate a contract for the 2024 Chip Seal Project.
By: Sam O'Leary, Staff Engineer
 - d) **ACTION ITEM:** Request to approve a service agreement with Hawley Troxell Attorneys & Counselors for consultation on the State of Idaho Department of Insurance self-funded plan registration process and to authorize the use of \$20,000 from the Legal department salary line for professional services.
By: Gretchen Scott, Deputy City Manager
 - e) **ACTION ITEM:** Seeking City Council priorities on the development of the FY 2024-2025 budget.
By: Travis Rothweiler, City Manager
- 6) GENERAL PUBLIC INPUT
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

8) PUBLIC HEARINGS

- a) **ACTION ITEM:** Request to City Council to amend the St Lukes PUD, adding multiple land uses, and modifying the Master Plan layout on property located at 801 Pole Line Rd West. c/o Rick Stewart on behalf of Curtis Weedop (PZ24-0020)

By: William Klaver, Senior Planner

9) EXECUTIVE SESSION

10) ADJOURNMENT

Any person(s) needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and thereafter removed from the room by order of the Mayor or Chairman.