



Twin Falls Parks and Recreation Commission Agenda

Tuesday, June 11, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the April 9, 2024, Parks and Recreation Commission meeting minutes.
By: Elois Joseph, Parks and Recreation Project Coordinator
- 4) Items of Consideration
 - a) **ACTION ITEM:** Request to remove Ash tree at 435 5th Ave E.
By: Chance Munns, Parks Superintendent
 - b) **ACTION ITEM:** Consider Options for Gaining Public Input for Vista Bonita Park and Other Park Projects
By: Chance Munns, Parks Superintendent
 - c) **DISCUSSION:** Discuss Increasing Fees for Athletic Field Use
By: Stacy McClintock, Recreation Supervisor
- 5) Department Updates
 - a) **PRESENTATION:** June 2024 Department Update
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, April 9, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East- Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11: 39 a.m. A quorum was present.

Members Present: Kirk Melton, Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw (online); Christiana Sipe-Pauley

Members Absent: Jade Titus, Vice-Chairperson

Council liaison (present): Cherie Vollmer

Staff present: Wendy Davis, Parks and Recreation Director; Chance Munns, Parks Superintendent; Steve Meyerhoffer, Golf Course Manager; Morgan Mitchell, Economic Development Administrative Assistant.

Guests present: none

2) General Public Input

There was no general public input at this meeting.

3) Consent Calendar

a) Request to approve the March 12, 2024, Parks and Recreation Commission meeting minutes.

MOTION: Corey King moved to approve the item as presented. Micheal Metcalf seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Debbie VanEngelen, yes; Corey King, yes; Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw (online), yes; Christiana Sipe-Pauley, yes. Approved 8 to 0.

New Commissioner, Olyvia Meyer, was welcomed and introduced. Commissioners and staff introduced themselves.

4) Items of Consideration

a) Golf Course - Annual Report

Steve Meyerhoffer presented the Annual Report, including the following:

- Increase in golf course use.
- 2023 is the busiest season, historically
- Golf leagues, both men and women are full.
- Junior Golf calendar shared
- Sprinkler system may need to be replaced in the next 10 years.
- Maintenance equipment discussed.
- Parking lot was chip sealed and oiled last year.
- Discussion ensued regarding the financials of the operation.
- Friends with Muni is no longer an event. This event has been replaced with the John Wilson Scholarship Pro Am.
- Clarification of the financial relationship between the City and the Golf Course was provided.

b) Continue Discussion on Amendments to the City's Tree Ordinance and Tree Selection Guide

Chance Munns shared that City Council was in favor to work on modifying the current tree ordinance. Discussion ensued.

Commissioners requested further investigation on the following with regard to the ordinance:

- Malicious injury to property
- Timber trespass

Right of way responsibilities were discussed.

Staff were tasked with creating a proposed ordinance change for the Commission to review at a later meeting.

c) Twin Falls Arbor Day

Chance Munns discussed the following:

- City will be celebrating Arbor Day on Monday, April 29th, 2024 at 10 a.m. with the planting of four new trees at the Courtney Conservation Park.
- Twin Falls High School Service Leadership Class will bring 25 students to help with this project. They will also help with spreading granite on the pathway.
- Proclamation to be signed at City Council meeting on April 15th.

5) Department Updates

a) Department Updates will be provided at the meeting.

Chance Munns presented an update on Parks, including the following:

- Season staff hires
- Restrooms and Concessions are in progress or re-opening
- Harrison Park under construction – restroom, play equipment, climbing boulder.

Wendy Davis presented the update for Recreation, and the directors report including the following:

- Spring Soccer season has commenced.
- Increase in recreation participation from prior years
- Signups for Youth Baseball and softball open
- Shoshone Falls ticket booth re-opening for the season
- ISDA closure for quagga mussels in the Snake River is still impacting Shoshone Falls Park boat access. Pillar Falls to Broken Bridge still remains closed.
- Year 27 of being Tree City USA
- Shoshone Falls After Dark light show under lease agreement, to share a percent of funds with the City.
- Community Transformation grant for Harmon Park
- Vista Bonita Park public information/ open house for community feedback

Discussion ensued regarding portables and trash pickup contract with PSI

Commissioner Sipe-Pauley requested an update on the Recreation Center, this update will be included in the Director's Update at the next meeting. A brief synopsis on the progress with the Recreation Center was provided.

Discussion ensued regarding where the public could receive project updates on facility improvements. The input process for equipment, such as playground amenities, was discussed.

6) Adjournment

The meeting was adjourned at approximately 12:38 p.m.

Elois Joseph
Parks and Recreation Project Coordinator

****for a full account of this meeting, please view the recorded meeting on the city website, www.tfid.org****



Date: Tuesday, June 11, 2024
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Request to remove Ash tree at 435 5th Ave E.

Time Estimate:

5 minutes

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal and replace tree if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

Analysis:

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed Ash at 435 5th Ave E. but does not recommend it. Pruning advised.

Twin Falls City Code 8-4-8: declared nuisances

Attachments:

1. 435 5th ave tree removal request



City of Twin Falls Permit For Tree Removal

Today's Date * 5/17/2024

First Name * Anastasia

Last Name * Stanzak

Phone Number * (208)420-9865

Email * arstanzak@gmail.com

Address of work to be done *

Street Address		
435 5th Ave E		
Address Line 2		
City	State / Province / Region	
Twin Falls	Idaho	
Postal / Zip Code	Country	
83301	USA	

The tree(s) in question reside on * ☒ Public right-of-way ☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name Elevation Tree Service

Contractor First Name * Manase

Contractor Last Name * Ngauamo

Contractor Phone Number * (208)420-9244

Contractor Email * elevationtreepros@gmail.com

Tree Species

Tree Species * Ash

Description of This Tree's Location on Property * Southeast corner of property between the street and the sidewalk

Reason for Request * Most of the tree is dead. It has large dead limbs overhanging the street and detached dead limbs hanging over the sidewalk, it is a major hazard.

Signature

ANASTASIA STANZAK

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

Green Ash found at 435 5th Ave E in the planter between curb and sidewalk is also located at the split between property lines of neighbor at 445 5th Ave E.

The tree appears to be declining with significant canopy dieback. Lower sprouts of epicormic growth indicates poor health and possible borer damage. Aphids found on new growth. Burl/Gal at base. No evidence of significant decay or sidewalk damage but some minor cracks found.

This Ash meets qualifications for tree removal under city ordinance 8-4-8. Replacement recommended.

Tree Images







Date: Tuesday, June 11, 2024
To: Parks and Recreation Commission
From: Stacy McClintock, Parks and Recreation Supervisor

DISCUSSION

Request:

Discuss Increasing Fees for Athletic Field Use

Time Estimate:

Allow approximately 20 minutes for presentation and discussion.

Background:

The fees for athletic field preparation were last reviewed in 2018. The Department is in process of reviewing the hard costs for field preparation in order to propose a fee increase to City Council.

Staff is seeking Commission input on the process used to identify costs, as well as the proportion of program fees to be used to offset costs, and finally, amount to be charged to outside entities using the fields. Final proposal will be presented to the Commission for review and a subsequent recommendation made to City Council.

Approval Process:

N/A

Budget Impact:

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff is seeking feedback in order to finalize the proposed fees.

Attachments:

None

Parks and Recreation Department Updates

Parks and Recreation Commission

June 2024

Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

Youth Baseball & Softball: The season will started on Monday, June 3rd.

Year:	Participants
2024	1004
2023	801
2022	807
2021	798

Track & Field Day:

We had 192 participants pre-register, with 25 day of registrations. Of the 217 people registered, 152 participated. Each participant received a goodie bag with healthy treats and a participation ribbon. It seemed like everyone was enjoying themselves and had a great time.

Summer Volleyball Camp:

This is our 4th year offering this camp for boys and girls K-8th grade. It provides a fun opportunity for young players to learn the fundamentals of the game, as well as skill development from beginner to the more experienced players. Each camper will develop their skills in passing, setting, hitting and serving. This camp will be taught by current SIVA (Southern Idaho Volleyball Academy) and former Twin Falls High School Volleyball coach Andria Harshman and her staff. The camp will be held at Twin Falls High School June 27th- 29th from 9am-12pm.

Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

Big things are happening!

Bids are being accepted for the Canyon Trail Junction and Chobani Wellness Park. Harrison Park playground and restroom are installed with some site amenities to be placed soon.

Sunway playground received a new surface and splashpad is under construction.

We have concepts for a revised parking lot layout and all-wheels track at Harmon Park.

Initial concepts for Vista Bonita park expansion have been submitted. Ready for public input.

Volunteers have helped with painting projects, cleaning volleyball pits, clearing Rock Creek Trail, etc.

Hanging baskets have been placed and secured with drip lines installed on Main.

Irrigation systems have been programmed and operators are going through systems to repair.

Backflows are being tested (87 total). We have two certified testers on Parks staff.

Five Additional dog bag dispensers were installed along Rock Creek Trail and at Pheasant Meadows.

Parks staff helped take down the pool bubble and it is safely stored away in our shop.

Demolition is planned for the Priebe Fish Hatchery in August this year.

Ballfields are being prepped every day with incremental improvements made along the way.

All athletic fields have been fertilized.

Grass is getting mowed, restrooms cleaned, and trash picked up.

When we have time, trees get pruned for pedestrian and vehicular clearance.

City Pool

John Pauley, Aquatic Supervisor

Gessie Collins, Aquatic Coordinator

General Public Input

Elois Joseph, Parks and Recreation Project Coordinator

There was no public input received.

Municipal Golf Course

Steve Meyerhoeffer

Golf season is now in full swing, just need to inform mother nature of this!!

Men's League, Ladies' league, junior golf camps and couples' nights are underway. We also hosted a 3-day event sponsored by Wills Toyota over memorial weekend. The "John Wilson" memorial fundraiser is scheduled for June 8th. Our busy summer schedule is upon us.

We are running a full staff now and have added some new employees that have been a nice addition up to this point.

The golf course came through the winter wonderfully and has been getting compliments daily. Keeping our older equipment pieces running is still a huge challenge! Our outside staff is very creative and gets has done a great job maintaining the golf course with these challenges.

We are adding a new White tee box on hole 17. A lot of seniors play the white tees and it is a very long par 3, so we decided to make a new box that plays 150 yards. The old tee, 200 yards, will still host the Blue tees. Should be a very nice improvement.

Excited for the busy summer and fall to come.

Director's Update

Wendy Davis

Ready or not, Summer season is upon us. Shoshone Falls put on quite a show this spring bringing lots of visitors to the park. As the weather warms up, we should start seeing more visitors to the Dierkes Lake to picnic, relax in the sun or in the shade of the many trees, and cool off in the refreshing lake.

Lots of events planned for our parks. We continue to attempt to balance protecting the resources and supporting event organizers who plan fun things for the community.

The team did a pretty good job of covering all of the things we have going on.

Cheers to June and the beginning of Summer!