



Twin Falls City Council Agenda

Monday, July 15, 2024, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve City Council 2024 July 01, Minutes.
By: Amy Luna, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for June 27-July 10, 2024.
By: Amy Luna, Deputy City Clerk
 - c) **ACTION ITEM:** Request for approval of a Final Plat for El Milagro Subdivision No. 3, consisting of 2.37 acres on property located at 1122 Washington St S c/o Ryan Hackett, Syringa Housing Corporation (PZ24-0060).
By: Lisa Strickland, City Planner
 - d) **ACTION ITEM:** Request for approval of Finding of Facts and Conclusions of Law for the following Final Plats:
Washington Fire Station Subdivision PZ24-0034 Marisela Lee Subdivision PZ24-0039
Prosperity Hills Subdivision PZ24-0053 The Villas on Falls Subdivision PZ24-0061
By: Jonathan Spendlove, Planning and Zoning Director
 - e) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Twin Falls East Stake Party.
By: Lou Coronado, Sergeant, Twin Falls Police Department
 - f) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Paranormal Cirque II event.
By: Lou Coronado, Sergeant, Twin Falls Police Department
 - g) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Amazing Grace Fellowship Church the Gathering Concert event.
By: Lou Coronado, Sergeant, Twin Falls Police Department
 - h) **ACTION ITEM:** Request to approve two FAA grant applications for the design & construction of the airport's N.W. aircraft parking ramp and authorize the mayor to sign the applications.
By: Bill Carberry, Airport Manager
 - i) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Summer Showdown Car Show event.
By: Lou Coronado, Sergeant, Twin Falls Police Department
- 4) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Request to authorize the reallocation of \$12,830 in unspent full-time salaries to professional services for manager training in Emotional Intelligence.
By: Kristen Kohntopp, Human Resource Director
 - b) **ACTION ITEM:** A request to authorize the mayor to sign the Master Services Agreement with Jacobs Engineering Group for the completion of the Rock Creek Watershed Restoration Master Plan.
By: Travis Rothweiler, City Manager
 - c) **ACTION ITEM:** A request to adopt a city fee waiver policy.
By: Mitch Humble, Deputy City Manager
 - d) **PRESENTATION:** A presentation of the City Manager's recommended budget for fiscal year 2024- 2025 budgets Strategic Plan Focus Areas 1 and 7.
By: Gretchen Scott, Deputy City Manager
- 5) GENERAL PUBLIC INPUT
- 6) ADVISORY BOARD REPORT/ANNOUNCEMENTS

7) PUBLIC HEARINGS

- a) **ACTION ITEM:** Request for a Zoning Title Amendment to Title 10 Chapter 11: Required Improvements, and Chapter 13: Building Permits; modifying the timing of installation for required infrastructure and conditions to obtain a certificate of occupancy.

By: Jonathan Spendlove, Planning and Zoning Director

8) ADJOURNMENT

Any person(s) needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman