Twin Falls City Council
Minutes

Monday, July 15, 2024, 5:00 PM

Council Chambers
203 Main Avenue East. Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Christopher Reid, Spencer Cutler, Cherie Vollmer & Grayson Stone.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, Police Chief Craig Kingsbury, Captain Hicks, Fire Chief Les Kenworthy, IT Director Kathy Markus, GIS Manager Alison Walker, Planning & Zoning Director Jonathan Spendlove, Aquatics Supervisor John Pauley, Public Information Coordinator Josh Palmer, City Engineer Troy Vitek, Senior Planner Will Klaver, Airport Manager Bill Carberry, Streets Superintendent Mark Thomson, Human Resources Director Kristen Kohntopp, Program Coordinator Brandy Mason, Public Works Director Josh Baird, Parks & Recreation Director Wendy Davis, Chief Financial Officer Breanna Howard, Assistant Finance Director Parker Scherer, Network Administrator Dee Davidson, Deputy City Clerk Amy Luna.

Mayor Pierce called the meeting to order at 5:02 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) CONSENT CALENDAR

MOTION: Council Member Hawkins moved to approve the Consent Calendar as presented. **Council Member Cutler** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

a) Request to approve City Council 2024 July 01, Minutes.
b) Request to approve Accounts Payable for June 27-July 10, 2024.
c) Request for approval of a Final Plat for El Milagro Subdivision No. 3, consisting of 2.37 acres on property located at 1122 Washington St S c/o Ryan Hackett, Syringa Housing Corporation (PZ24-0060).
d) Request for approval of Finding of Facts and Conclusions of Law for the following Final Plats: Washington Fire Station Subdivision PZ24-0034
Marisela Lee Subdivision PZ24-0039 Prosperity Hills Subdivision PZ24-0053 The Villas on Falls SubdivisionPZ24-0061
e) Request City Council to approve the Special Event Permit for the organizers of the Twin Falls East Stake Party.
f) Request City Council to approve the Special Event Permit for the organizers of the Paranormal Cirque ll event.
g) Request City Council to approve the Special Event Permit for the organizers of the Amazing Grace Fellowship Church the Gathering Concert event.
h) Request to approve two FAA grant applications for the design & construction of theairport's N.W. aircraft parking ramp and authorize the mayor to sign the applications.
i) Request City Council to approve the Special Event Permit for the organizers of theSummer Showdown Car Show event.

4) ITEMS OF CONSIDERATION

a) Request to authorize the reallocation of $12,830 in unspent full-time salaries to professional services for manager training in Emotional Intelligence.

Human Resource Director Kohntopp requested to authorize the reallocation of $12,830 in unspent full-time salaries to professional services for manager training in Emotional Intelligence.

Discussion ensued on the following:
Mayor Pierce: Asked if anyone has taken this training before.

MOTION: Council Member Hawkins moved to approve the request to authorize the reallocation of $12,830 in unspent full-time salaries to professional services for manager training in Emotional Intelligence. **Council Member Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

b) A request to authorize the mayor to sign the Master Services Agreement with Jacobs Engineering Group for the completion of the Rock Creek Watershed Restoration Master Plan.

City Manager Rothweiler made a request to authorize the mayor to sign the Master Services Agreement with Jacobs Engineering Group for the completion of the Rock Creek Watershed Restoration Master Plan.

Discussion ensued on the following:
Council Member Cutler: Spoke in favor of this project being in conjunction with Jacobs Engineering Group.

MOTION: Vice Mayor Brown moved to approve the request to authorize the mayor to sign the Master Services Agreement with Jacobs Engineering Group for the completion of the Rock Creek Watershed Restoration Master Plan. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

c) A request to adopt a city fee waiver policy.

Deputy City Manager Humble requested to adopt a city fee waiver policy.

Discussion ensued on the following:
Council Member Stone: How will we be sharing this with the public?
Mayor Pierce: Asked about the approval amounts being enough.
Council Member Reid: When will this take effect? Thank you to all that worked on this.

MOTION: Council Member Reid moved to approve the request to adopt a city fee waiver policy. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

d) A presentation of the City Manager's recommended budget for fiscal year 2024-2025 budget Strategic Plan Focus Areas 1 and 7.

Deputy City Manager Scott made a presentation of the City Manager's recommended budget for fiscal year 2024-2025, Strategic Plan Focus Areas 1 and 7.

Discussion ensued on the following:
Council Member Stone: What is the process to replace playground equipment? Thanked all for their presentations. Asked about fleet management, and how much it is to outfit a patrol car? Asked if all our cars have the capability to tie into the GIS maps?
Council member Cutler: What is the estimated discretionary funding? Could we get a printout of this?

5) GENERAL PUBLIC INPUT

Comments on the Budget:
Citizen Barbara Morgan spoke about the underserved citizens of Twin Falls. Asked about the responsible and healthy community budget items. Believes that some of the funds that were allocated in the budget need to be reallocated to the underserved citizen needs.

Items not on the Budget or Agenda:
Citizen Jeannette Roe spoke about aging citizens and elder abuse.
Citizen Joss Grangean spoke in support of the Ride TFT program.
Citizen Barbara Morgan spoke about reallocating funds to different areas and how we are going to save for future needs.

6) ADVISORY BOARD REPORT/ANNOUNCEMENTS
Council Member Cutler reported on the Library Board meeting and advised about some requests to remove books.

7) PUBLIC HEARINGS

a) Request for a Zoning Title Amendment to Title 10 Chapter 11: Required Improvements, and Chapter 13: Building Permits; modifying the timing of installation for required infrastructure and conditions to obtain a certificate of occupancy.

P&Z Director Spendlove presented a request for a Zoning Title Amendment to Title 10 Chapter 11: Required Improvements, and Chapter 13: Building Permits; modifying the timing of installation of required infrastructure and conditions to obtain a certificate of occupancy.

Discussion ensued on the following:
Mayor Pierce: Asked for clarification on the requirements.
Council Member Stone: Asked about the 3-month period vs the 6-month period for initial TCO.
Council Member Reid: Is in favor of the 6-3 timeline.
Vice Mayor Brown: Total of 9 months is more than enough to finish. If we allow it to drag on, it will drag on.
Mayor Pierce: Asked for clarification on the proposed fees.
Vice Mayor Brown: Asked what the fees are used for.

Council Member Stone: Would like to see the extension period be 3-3 rather than 6-3. Feels like the time frame is too long and then not motivated to get the work done.

Mayor Pierce: Commented on the need for the 6-3-month timeline.
Council Member Reid: If the time is 6 months, they pay an administrative fee and if they need an extension, they pay another administrative fee.
Council Member Stone: As long as there is motivation to get it done.
Council Member Vollmer: How did you come up with the 1.5% increase? What would this money turn into or be used for? This money would turn into a "fine" if the items are not completed.
Council Member Cutler: Supports 1.5%. Stated that this should be like a speeding ticket. "We are not worried about where the fine went, or how it is being used, but trying to keep people from speeding."
City Manager Rothweiler: Gave guidance to the council. Be sure to spell out that the deposit turns into a fine if failure to comply, if that is what is wanted.
Council Member Reid: Agreed that this should turn into a fine.
P&Z Director Spendlove: Posed this question. "Do you want the keep the retainer or do you not want to keep it?"
Deputy City Manager Humble: Motion to approve this would need a condition to clarify the intent.
Council Member Reid: Is pulling the TCO enough teeth to get them to finish? Or is the dollar amount more teeth?
Council Member Stone: Would like the fee to be "Non-Refundable" rather than a "fine", if construction is not completed in the time frame. (If the TCO expires). Would not like to vote on this tonight but bring it back after the changes are made.
Mayor Pierce: Asked Jonathan what his recommendation is. He needs clear directions to move forward.
Council Member Vollmer: Would like confirmation that Non-Refundable and Fine are interchangeable.
P&Z Director Spendlove: Give instructions on how to postpone this item's vote. I need further instructions.
Council Member Reid: How often does this happen?
Mayor Pierce: What is the purpose of having a refundable deposit that you are going to send back?
Council Member Reid: Asked about the individual who had a TCO for seven years and how we would move forward to not have this happen again.
Mayor Pierce: Suggested a prorated approach to the refund.
Vice Mayor Brown: Spoke about the city growing and getting to the point of having to draw and define lines in the sand. Using the TCO to stop making improvements and this is not acceptable any longer. In favor of the prorated option.
City Manager Rothweiler: Gave further directions to move forward. Look at this as the exception to the rules for those who are not following the rules. He does not believe that they will use this very often, but, if it is needed, it needs to be spelled out completely.
Council Member Vollmer: Agreed with the need to move forward.
Mayor Pierce: Would like to see a prorated refund and would like to hear from the rest of the council.
Council Member Stone: Asked for two drafts, one with no refund and one withprorated refund.

Public Hearing Opened: 7:23 pm.
Citizen Francis Alves spoke in favor of the draft, point by point.
Public Hearing Closed: 7:25 pm.

Discussion ensued on the following:
Council Member Stone: is fine with the 6-3-time frame.
Mayor Pierce: Asked about the "Time Certain" date to revisit this item.
City Manager Rothweiler: Suggested August 5, 2024, for the "Time Certain" date. He gave further directions.

MOTION: Council Member Stone moved to table the request for a Zoning Title Amendment to Title 10 Chapter 11: Required Improvements, and Chapter 13: Building Permits; modifying the timing of installation of required infrastructure and conditions to obtain a certificate of occupancy, to August 5, 2024. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

8) ADJOURNMENT
The meeting adjourned at 07:31 PM

Amy Luna

Amy Luna, Deputy City Clerk

**If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. ** Tfid.org