



Twin Falls Parks and Recreation Commission Agenda

Tuesday, August 13, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the July 9, 2024, Parks and Recreation Commission meeting minutes.
By: Elois Joseph, Parks and Recreation Project Coordinator
 - b) **ACTION ITEM:** Consider a request to remove one Maple at 205 9th Ave. N.
By: Chance Munns
 - c) **ACTION ITEM:** Consider a request to remove two Purple Leaf Plums and two Ornamental Pear trees at Thomsen Park.
By: Chance Munns
- 4) Items of Consideration
 - a) **ACTION ITEM:** Master Plan update discussion
By: Wendy Davis, Parks and Recreation Director
 - b) **ACTION ITEM:** Budget Update
By: Wendy Davis, Parks and Recreation Director
 - c) **DISCUSSION:** Project Update
By: Wendy Davis, Parks and Recreation Director
- 5) Department Updates
 - a) **PRESENTATION:** August Department Update
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, July 9, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11:34 a.m. A quorum was present.

Members present: Kirk Melton, Chairperson; Debbie VanEngelen (arrived at 11:44 a.m.), Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

Members absent: Jade Titus, Vice-Chairperson.

Council liaison (absent): Cherie Vollmer

Staff present: Mitch Humble, Deputy City Manager; Wendy Davis, Parks and Recreation Director; Chance Munns, Parks Superintendent; Stacy McClintock, Recreation Supervisor; John Pauley, Aquatics Supervisor; Elois Joseph, Parks and Recreation Project Coordinator.

Guests present: none

2) General Public Input

There was no general public input at this meeting.

3) Consent Calendar

- a) Request to approve the June 11, 2024, Parks and Recreation Commission meeting minutes.
- b) Consider a request to remove two ornamental Plums at Vista Bonita

MOTION: Michael Metcalf moved to approve the consent calendar as presented. Corey King seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 7 to 0.

Debbie VanEngelen joined the meeting at 11:44 a.m.

4) Items of Consideration

- a) Consider a request to make a recommendation to City Council to increase athletic field use fees

****for a full account of this meeting, please view the recorded meeting on the city website, www.tfid.org****

Wendy Davis introduced the request. Stacy McClintock presented the item, including the following:

- A spreadsheet with the information on the organizations that have used Parks and Recreation facilities in the last few years including data on fees, amounts paid, true cost, and proposed cost was shared with the Commission.
- Fees in the proposed fee section were simplified to include, for example, a flat fee versus a daytime and evening use as the impact is the same.
- Comparable fees in cities of Pocatello, Nampa, and Boise were compared and discussed.
- The Commission was in favor of non-city events and organizations not to be subsidized with fees increased in incremental rates in annual phases to meet 100% recovery for City over time.

Discussion ensued regarding the proposed fees.

MOTION: Corey King moved to approve the item as presented. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Debbie Van Engelen, yes. Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 8 to 0.

b) Consider a request to remove one Elm at Harmon Park

Chance Munns presented the request including the following:

- Development expansion of Skate Park
- Issues with the tree including bark damage, exposed roots, compaction and proximity to asphalt.
- Tree species not favorable

Discussion ensued regarding the rate of growth of trees, and the replacement of trees in the City.

MOTION: Micheal Metcalf moved to approve the item as presented. Corey King seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Debbie Van Engelen, yes. Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 8 to 0.

c) Consider a request to remove one Maple at City Park

Chance Munns presented the request including the following:

- The trunk of the tree is solid, core samples revealed a healthy tree with no decay at the trunk. Failure of the tree would be caused by limb failure, not trunk failure.
- Pruning of decayed limbs can help save the tree for a period of time, but the tree will eventually fail.

Discussion ensued regarding the tree growth and percent of tree that was in failure. Tree is not currently high risk; however, limbs at the top are hollow and can lead to failure over time.

Planting another tree close to replace this tree was mentioned. The intention is to replace the trees at city park by phasing in new trees.

MOTION: Corey King moved to approve the item as presented. Micheal Metcalf seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Debbie Van Engelen, yes. Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 8 to 0.

d) Consider a request to remove Two Black Locust at 1305 Poplar Ave.

Chance Munns presented the request including the following:

- Request was written by City staff on behalf of the homeowner.
- Sidewalk replacement caused damage to the roots of the tree.
- Bringing irrigation to this area was discussed.

MOTION: Micheal Metcalf moved to approve the item as presented. Corey King seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Debbie Van Engelen, yes. Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 8 to 0.

e) Consider a request to remove one Ash at Cascade Park

Chance Munns presented the request including the following:

- limb failure, canopy dieback, peeling bark,
- cavity on the tree has been filled with spray foam.

Discussion ensued regarding the cause for the damage of the tree. Borer beetle damage helps explain some of the damage.

Lilac Ash borer and Emerald Ash borer damage was discussed.

MOTION: Micheal Metcalf moved to approve the item as presented. Corey King seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Debbie Van Engelen, yes; Ashley Squires, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 8 to 0.

5) Department Updates

a) July Department Update

John Pauley gave an update on the City Pool including the following:

- current heat conditions taken into consideration for staff at the City Pool
- pool remodel plans and layout to be presented to the Commission at a future meeting
- Aquatics coordinator Gessie Collins to return next week
- upcoming Fall programming

Stacy McClintock gave an update on Recreation, including the following:

- increase of the participation with youth baseball/softball
- summer solstice youth triathlon was a success
- volleyball camp with SIVA
- pickleball clinic for youth and adults was a large turnout
- Fall soccer registration open

Chance Munns gave an update on Parks, including the following:

- weed control in progress
- right of way mower window broken causing some delay in maintenance
- fixing irrigation lines and issues
- high use of the Parks facilities
- Trash removal, graffiti removal, and routine maintenance of Parks underway
- Harrison restroom now open
- New playground and trash receptacles placed at Harrison, next step is to place benches at this park.
- Tree maintenance in progress
- Annual backflow devices checked, two failures - result of an aging system, replacement parts are no longer available requiring full replacement.
- Harmon Skate park Open House was a huge success, 126 responses to the survey for public feedback for this facility.

Wendy Davis gave an update on the golf course, referencing notes from Steven Meyerhoeffer including the following:

- pump station at the golf course has issues, with impact on watering the course; but was resolved.
- Junior camps, twilight leagues, couples nights, etc. are very successful

Golf contract to expire in December 2025, current concessionaire is retiring and does not want to pursue a contract renewal. Parks department is looking for alternatives to how to manage this facility.

Wendy Davis gave the directors report, including the following:

- Canyon Trail Junction bid was received at 2.9 million. With an estimate of 1.1 million budget for this project, the bid was rejected. Staff are evaluating options moving forward including re-bidding, CMGC approach, and/or find it to be fact to be cheaper and go to open market negotiations.
- Canyon Rim Trail: Jump site going East –trail installation to be completed. Trail will remain accessible during the duration of the work.
- Public input for Vista Bonita Park in progress

- Shoshone Falls grade project intended to be sent to bid in August.
- State closure of Snake River from Pillar Falls to Twin Falls waterfall due to quagga mussels still in effect. State hopes to have a wash station at the boat dock soon to allow access to the river at this site.

6) Adjournment

The meeting was adjourned at approximately 1:03 p.m.

Elois Joseph
Parks and Recreation Project Coordinator



Date: Tuesday, August 13, 2024
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Maple at 205 9th Ave. N.

Time Estimate:

5

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

Analysis:

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed Maple at 205 9th Ave. N.
Twin Falls City Code 8-4-8: declared nuisances

Attachments:

1. City of Twin Falls Permit For Tree Removal



City of Twin Falls Permit For Tree Removal

Today's Date * 7/17/2024

First Name * Rena

Last Name * Steadham

Phone Number * (208)308-6864

Email * 4seasonsjerome@gmail.com

Address of work to be done *

Street Address		
205 9th Ave N		
Address Line 2		
City	State / Province / Region	
Twin falls	Idaho	
Postal / Zip Code	Country	
83301	USA	

The tree(s) in question reside on * ☒ Public right-of-way ☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name 4 Season Tree Service

Contractor First Name * Randy

Contractor Last Name * Steadham

Contractor Phone Number * (208)410-5159

Contractor Email * 4seasonsjerome@gmail.com

Tree Species

Tree Species * Maple

Description of This Tree's Location on Property * South east corner of the yard

Reason for Request * Tree is completely dead and hazardous

Signature



By signing this form, I agree to abide by the conditions set herein.

Arborist Review

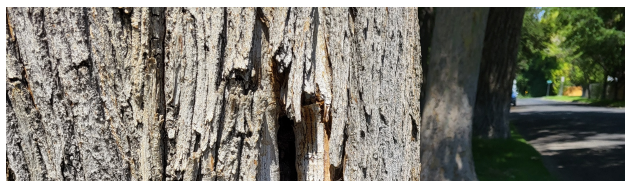
Comments

The Southern most tree along Gooding Street at 205 9th Ave N. has little to no canopy left with majority of limbs dry and brittle. A large crack can be found on the south side vertically up from the base. Mushrooms growing on the north side of tree at root flare indicates root decay. This tree is recommended for removal and replacement.

Tree Images

1

2





20240802_145322.jpg

6.27MB





Date: Tuesday, August 13, 2024
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove two Purple Leaf Plums and two Ornamental Pear trees at Thomsen Park.

Time Estimate:

0

Background:

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Approval Process:

A simple majority will approve this request

Budget Impact:

Parks staff to remove and replace.

Regulatory Impact:

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History:

Analysis:

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed two Purple Leaf Plums and two Ornamental Pear trees at Thomsen Park.

Twin Falls City Code 8-4-8: declared nuisances

Attachments:

1. City of Twin Falls Permit For Tree Removal



City of Twin Falls Permit For Tree Removal

Today's Date * 8/2/2024

First Name * Chance

Last Name * Munns

Phone Number * (208)308-7387

Email * cmunns@tfid.org

Address of work to be done *
Street Address
1036 Carriage Lane

Address Line 2

City

Twin Falls

Postal / Zip Code

83301

State / Province / Region

United States (+1)

Country

United States

The tree(s) in question reside on *
☐ Public right-of-way

☒ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name tfid

Contractor First Name * Chance

Contractor Last Name * Munns

Contractor Phone Number * (208)308-7387

Contractor Email * cmunns@tfid.org

Tree Species

Tree Species * Prunus cerasifera, Pyrus calleryana

Description of This Tree's Location on Property *
two along entrance drive nearest restroom
and two at NW trail intersection

Reason for Request*

Two Plums at Thomsen park along the entrance drive are failing. They've been declining over the past few years, as many of the same specie in Twin have done, and now less than half their canopy remains. Ants are now living in the trees and indicate significant internal dead wood.

Two Pear trees on the north end of the park near the trail intersection are also dying. One shows over 50% dieback and the other 90%. It is likely that these trees contracted verticillium wilt and will be completely dead soon. The pear to the west also has a girdling root at the base which can choke out the tree in time.

Signature



By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

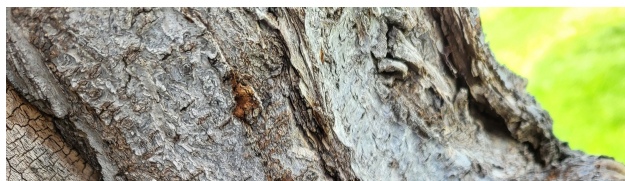
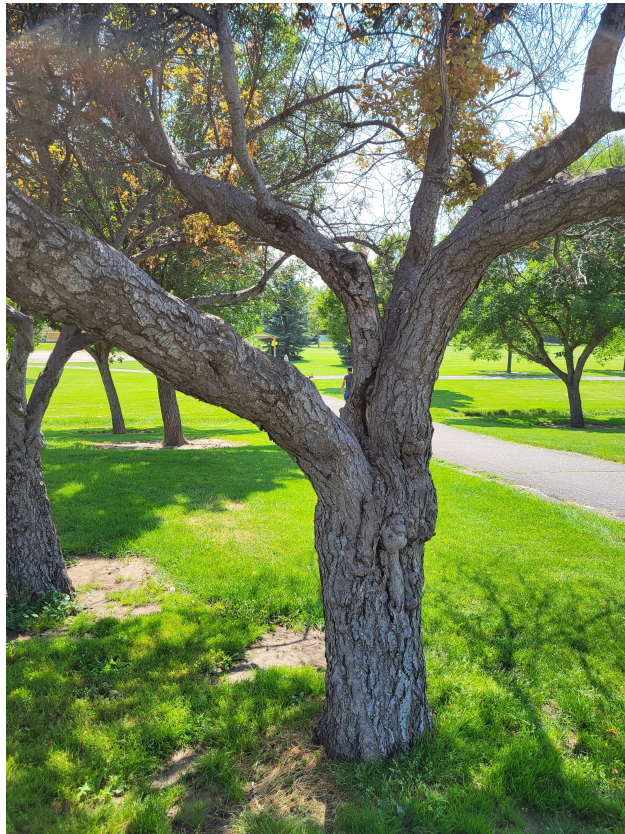
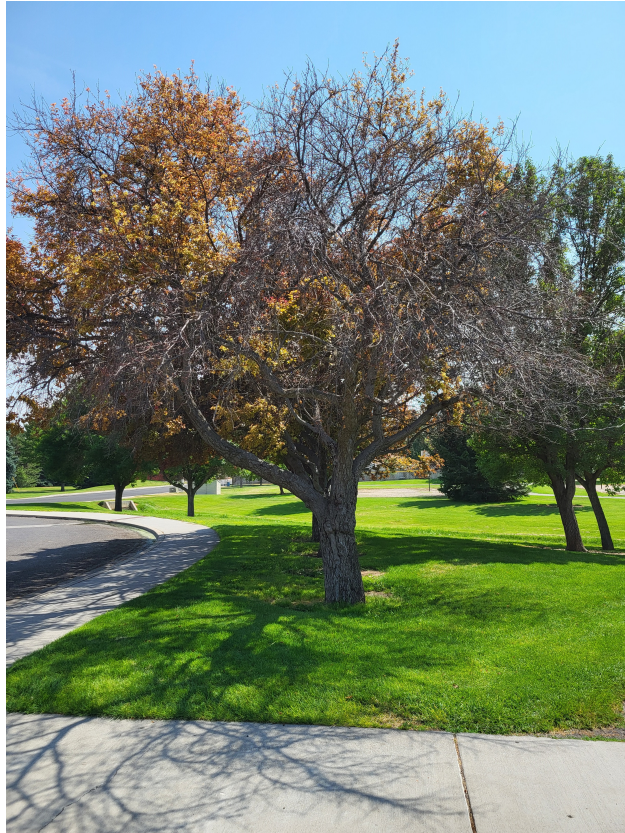
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Tree Images

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2





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4.65MB





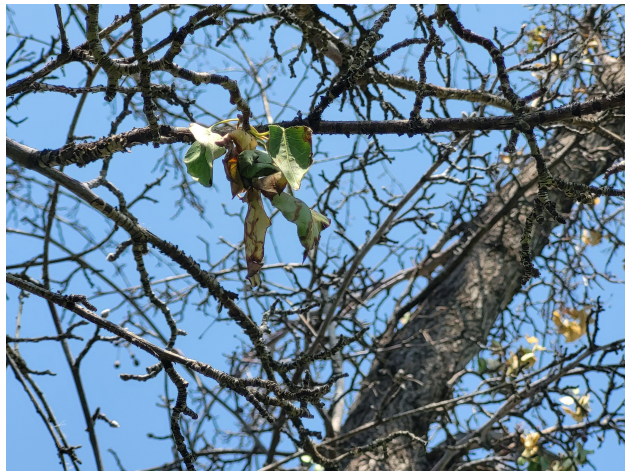
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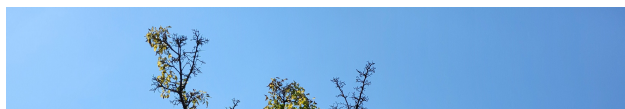
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Parks and Recreation Department Updates

Parks and Recreation Commission

August 2024

Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

Fall Soccer: Soccer registration ended on July 29th. Practices are scheduled to begin the week of August 12th and the season will start August 26th. We have 753 kids registered at this time, with late registration open until August 23rd. Last year our final number was 677 participants.

Girls Fall Basketball: Registration will begin on August 12th and will run to September 16th. Practices will start on Monday September 23rd and games will begin on Saturday October 5th and will run until Saturday November 16th.

Adult One Pitch Softball: The season starts on Monday 19th. We had 33 teams register this Fall, the same number that registered last season. One pitch is a fun quick softball game where your team's pitcher pitches to the batter, and they get one pitch to either hit the ball or strike out.

Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

In addition to keeping parks clean and safe we've been busy chasing weeds and broken irrigation lines while trying to stay cool in this heat. We've been receiving more and more calls about dogs being off leash in parks so we ordered 60 more signs that will be mounted on all dog bag dispenser posts.

We've completed some fence repair along the Canyon Rim Trail as well as brush clearing and weed removal. Many trees have been pruned for clearance over roads and sidewalks.

Sunway splashpad was completed but did not have proper equipotential bonding grid under the surface so it cannot open until National Electric Code requirements are met.

An RFQ was published on the 1st for Canyon Trail Junction in search for qualified candidates to act as Construction Manager and possibly General Contractor (CMGC) for the project.

Many mowers were broken down this month so we are behind on mowing both the grass and right of way shoulders but are catching up now that all equipment is up and running again.

Our ballfield crew and many other seasonal staff left our team this week to go back to school. We'll keep the position open to see if we get any more staff that can work through October or into November.

Raymond Silvaz was promoted from Senior Operator to Lead Operator and David _____ was hired as a Senior Operator this month.

City Pool

John Pauley, Aquatic Supervisor

Gessie Collins, Aquatic Coordinator

General Public Input

Elois Joseph, Parks and Recreation Project Coordinator

There was no public input received.

Municipal Golf Course

Steve Meyerhoeffer

Thursday July 25th the golf course was hit by the worst storm in my 13 years working here. We lost five trees from the roots up and thousands of limbs, branches twigs etc. Also, a large limb fell on a power line in the parking lot and almost brought the wire down. Luckily nobody was hurt in the fiasco and the outside staff has 75 to 80 percent of the debris cleaned up!! The damage was done in a 5-to-10-minute storm burst, then cleared off to beautiful blue skies.

With the heat wave, the golf course has been extremely busy early then slows down after the lunch hour. The numbers pick up again in the early evening until dark. Hopefully one more week of hundred-degree weather then a bit of a cool down.

The sprinkler pump issues have been resolved for the most part, with only a few nights of not completing its cycle. Despite the water issues, the golf course is in very good condition.

In about 3 more weeks our leagues will conclude and the fall season will be here. We do have a busy fall schedule lined up as well as the Twin Falls Golf Team season. This will be the third year since the 4A schools moved golf to the fall.

Been a busy year again, but starting to be the new normal. Aside from the day-to-day fires that always seem to pop up, everything is going well.

Steve

Director's Update

Wendy Davis