



## Urban Renewal Agency Minutes

Monday, July 15, 2024, 12:00 PM

Council Chambers  
203 Main Avenue East, Twin Falls, Idaho

**Commissioners:** Rudy Ashenbrener, Dan Brizee, Jan Rogers, JJ McBride, Dave McAlindin, Eric Smallwood, Jennifer Colvin

### 1) Confirmation of Quorum/Call Meeting to Order

Present: JJ McBride, Rudy Ashenbrener, Dan Brizee, Dave McAlindin via phone, and Eric Smallwood via phone

Absent: Jennifer Colvin, Jan Rogers

Staff Present: Lorrie Bauer, Administrative Assistant; Shawn Barigar, Executive Director; Parker Scherer, Assistant Finance Director; Jesse Schuerman, Staff Engineer; Ruth Pierce, City Council Liaison; Mitch Humble, Deputy City Manager; Breanna Howard, Finance Director; Travis Rothweiler, City Manager.

Chair Ashenbrener called the meeting to order at 12:01 PM. A quorum was present.

### 2) Conflict of Interest Declaration

None.

### 3) Consent Calendar

- a) Request to approve 1) Minutes for the June 17, 2024, meeting; 2) Minutes for the June 28, 2024, special meeting; 3) June 2024 Financial Report, and 4) July 2024 Accounts Payable.

**MOTION:** JJ McBride moved to approve the consent calendar as presented. Dan Brizee seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

### 4) Reports/Updates

- a) Executive Director's Report  
Executive Director, Shawn Barigar, voiced his report as included in the agenda packet.

### 5) Items of Consideration

- a) Adopt the preliminary FY2025 budget with expenditures in the amount of \$5,818,062, schedule a public hearing during the August 19, 2024 meeting, and authorize publication of a public hearing notice.

Assistant Finance Director, Parker Scherer, introduced the request as included in the agenda packet.

**MOTION:** Dan Brizee moved to accept the FY2025 proposed budget. JJ McBride seconded the motion.

Executive Director, Shawn Barigar, requested a motion to include all items in the request. Dan Brizee amended his motion. **MOTION:** Dan Brizee moved to adopt the preliminary FY2025 budget with expenditures of \$5,818,062, schedule a public hearing on August 19, 2024, and authorize the publication of a public hearing. JJ McBride seconded. Roll call vote showed all members present voted. Approved 5 to 0.

- b) Consideration of a request to adopt a preliminary amended FY2024 budget for the Washington Street South Revenue Allocation Area increasing expenditures to the amount of \$79,000, to schedule a public hearing to take public input during the August 19, 2024, meeting, and to authorize publication of a public hearing notice.

Assistant Finance Director, Parker Scherer, voiced the request as included in the agenda packet. Agency Legal Counsel, Meghan Conrad, added this is part of the termination process. The primary purpose is to show that a surplus is not anticipated. However, if there is a non-obligated surplus at the end of the fiscal year, the funds would be returned to the county for pro rata distribution to the overlapping taxing districts.

**MOTION:** JJ McBride moved to approve the request to adopt the preliminary amended FY2024 budget for the Washington Street South Revenue Allocation Area increasing expenditures to the amount of \$79,000, to schedule a public hearing to take public input during the August 19, 2024, meeting, and to authorize publication of a public hearing notice. Dave McAlindin seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

- c) Update on marketing and communication materials for Downtown Master Plan implementation.

Executive Director, Shawn Barigar, shared he's been working with GGLO to develop communication and marketing materials, including a public presentation slide deck and a detailed summary of the plan. He shared the latest version of the public presentation slide deck. Discussion ensued.

**6) Public Input and Announcements**

Chair Ashenbrener gave kudos to everyone involved in the repair of the clock on Main Street. Commissioner Smallwood shared that a little more work is needed to complete the repair project.

**7) Upcoming Meeting(s)**

- a) August 19, 2024, @ 12:00pm.

**8) Adjournment**

**MOTION:** JJ McBride moved to adjourn. Dan Brizee seconded the motion. All members present voted in favor of the motion. The meeting adjourned at 12:41 PM.



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Lorrie Bauer, Administrative Assistant