



Twin Falls Parks and Recreation Commission Agenda

Tuesday, September 10, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the August 13, 2024 Parks and Recreation Commission meeting minutes.
By: Elois Joseph, Parks and Recreation Project Coordinator
- 4) Items of Consideration
 - a) **DISCUSSION:** Continue Parks and Recreation Master Plan Discussion
By: Wendy Davis, Parks and Recreation Director
 - b) **PRESENTATION:** Recognition of Ashley Squires for her dedicated service.
By: Wendy Davis, Parks and Recreation Director
- 5) Department Updates
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, August 13, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Ashley Squires; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11:32 a.m. A quorum was present.

Members present: Kirk Melton, Chairperson (left at 11:58 a.m.); Jade Titus, Vice-Chairperson (online); Debbie VanEngelen (arrived at 11:36 a.m.); Corey King; Ashley Squires; Micheal Metcalf (online); Todd Shaw; Christiana Sipe-Pauley.

Members absent: Olyvia Meyer.

Council liaison (absent): Cherie Vollmer.

Staff present: Mitch Humble, Deputy City Manager; Wendy Davis, Parks and Recreation Director; Chance Munns, Parks Superintendent (arrived at 11:41 a.m.); Stacy McClintock, Recreation Supervisor; John Pauley, Aquatics Supervisor; Elois Joseph, Parks and Recreation Project Coordinator.

2) General Public Input

There was no general public input at this meeting.

3) Consent Calendar

- a) Request to approve the July 9, 2024, Parks and Recreation Commission meeting minutes.
- b) Consider a request to remove one Maple at 205 9th Ave. N.
- c) Consider a request to remove two Purple Leaf Plums and two Ornamental Pear trees at Thomsen Park.

MOTION: Corey King moved to approve the consent calendar as presented. Christiana Sipe Pauley seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Corey King, yes; Ashley Squires, yes; Micheal Metcalf, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 7 to 0.

Deb VanEngelen joined the meeting at approximately 11:36 a.m.

4) Items of Consideration

a) Master Plan update discussion

Wendy Davis presented the item, including the following:

- Master Plan is accessible online and on TEAMS for Commissioners to reference.
- Master Plan is part of the City's comprehensive plan
- The importance of updating the plan on a regular basis
- The Master Plan contains information on the department, properties managed, and programs offered.
- Survey results and data were skewed because of the user groups that participated in the Master Plan survey outreach.
- Ratio of manicured versus natural landscape parks was mentioned
- Park designations were discussed (i.e., community parks, regional parks, etc..)
- Evaluation of the acres of Park as related to the population.
- Maps in the Master Plan were shared and explained.

Discussion ensued regarding the Master Plan.

GIS mapping of the Master Plan maps to create a dynamic document with the information in the plan was discussed.

Future discussions for this item were mentioned. Referencing the Master Plan online was discussed. Commission to discuss updates to the Master Plan in future meetings.

No action was taken on this item.

Chance Munns joined the meeting at approximately 11:41 a.m.

Kirk Melton left the meeting at approximately 11:58 a.m.

b) Budget Update

Wendy Davis gave an update, including the following.

- City Council in favor the new position requested by Parks - open space/regional park trail manager.
- Ticket booth redesign funds have been allocated
- City Pool redesign

No action was taken on this item

c) Project Update

Wendy Davis gave an update, including the following.

- Baxter's Dog Park was not prioritized this year.
- Evel Knievel priority unclear, project pending

- Harmon Park Tennis Courts, estimate came in double what was expected, project pending
- Skate Park redesign at Harmon Park was discussed
- SSF road project was discussed.
- Update on the Splashpad at Sunway was given – may remain closed for the remainder of the year – priority is the safety of the community. Concrete pour on the recent construction was not grounded causing safety issues.
- Canyon Trail Junction bid rejection was discussed.

No action was taken on this item

5) Department Updates

a) August Department Update

Stacy McClintock gave an update on the Recreation fees, including the following:

- Fee increases were not included this year due to an interdepartmental miscommunication.
- Commissioners were thanked for the work.
- Master fee schedule will be updated accordingly to reflect the updated fees.

John Pauley gave an update on the city pool, including the following:

- Pool remodel plans were shared.

Discussion ensued regarding the access and drive-thru with the new remodel.

Discussion ensued regarding the duration of the project.

6) Adjournment

The meeting was adjourned at approximately 1:03 p.m.

Elois Joseph
Parks and Recreation Project Coordinator