



Twin Falls City Council Agenda

Monday, October 28, 2024, 5:00 PM

Council Chambers
203 Main Avenue East Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve Accounts Payable for October 17-23, 2024.
By: Amy Luna, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve the Findings of Fact and Conclusions of Law:
 - Federation Point ZDA Amendment
 - Washington St S and Park Avenue Annexation

By: Jonathan Spendlove, Planning and Zoning Director
- 4) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Consider a Request to Confirm the Mayor's appointment of Paul Melni to serve on the Parks and Recreation Commission.
By: Wendy Davis, Parks and Recreation Director
 - b) **ACTION ITEM:** Authorize the City Engineer to sign a professional service agreement with Civil Science, Inc., in the amount of \$263,461 for the design of improvements at the intersection of Washington Street and Filer Avenue, of which \$19,339 will come from Street Fund Reserves to cover the City's required 7.33% local match.
By: Troy Vitek, City Engineer
 - c) **ACTION ITEM:** Request to approve the extension of an Employee Retention Program for Library employees and the allocation of \$45,000 from Library cash reserves to fund the program for fiscal year 2025.
By: Kristen Kohntopp, Human Resources Director
 - d) **ACTION ITEM:** Consider a request to approve the Intergovernmental Cooperation Agreement between the City of Twin Falls and Twin Falls County for operation of Joslin Field - Magic Valley Regional Airport and authorize the mayor to sign the agreement.
By: Shawn Barigar, Economic Development Director
 - e) **PRESENTATION:** Fall 2024 Odor Study Update By: Nathan Erickson, Environmental Manager
- 5) GENERAL PUBLIC INPUT
- 6)
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8)
- 9) PUBLIC HEARINGS
 - a) **ACTION ITEM:** Request for City Council to approve a Zoning District Change from C-1 PUD to C-1 on property located at 997 Washington St S., c/o J-U-B Engineers, Inc. on behalf of Zaremba Group, LLC. (PZ24-0084)
By: Lisa Strickland, City Planner
 - b) **ACTION ITEM:** Request for an annexation and zoning district of approximately 10 (+/-) acres located along the 1500 block of Harrison St S., c/o Katrina Kulm on behalf of Elevate Academy Foundation, Inc. (PZ24-0087)
By: Kelli Ebersole, City Planner
- 10) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to other speakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and thereafter removed from the room by order of the Mayor or Chairman.