



Twin Falls Parks and Recreation Commission Agenda

Tuesday, November 12, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley; Paul Melni

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the meeting minutes from the October 8, 2024, Parks and Recreation Commission meeting.
By: Elois Joseph, Parks and Recreation Project Coordinator
 - b) **ACTION ITEM:** Consider a request to remove two willows at 228 6th Ave. N.
By: Chance Munns, Parks Superintendent
- 4) Items of Consideration
 - a) **ACTION ITEM:** Consider a request from Chief Les Kenworthy to name the building at the Fire Training Center after James "Jim" Olson.
By: Wendy Davis, Parks and Recreation Director, Les Kenworthy, Fire Chief
 - b) **ACTION ITEM:** Consider a request from Steve Meyerhoeffer to raise fees for season passes at the Twin Falls Golf Club.
By: Steve Meyerhoeffer, Twin Falls Golf Club
 - c) **DISCUSSION:** A Discussion on Recreation Program Fees
By: Stacy McClintock, Recreation Supervisor
 - d) **INFORMATIONAL:** Discussion about December meeting and Open House
By: Wendy Davis, Parks and Recreation Director, Chance Munns, Parks Superintendent
- 5) Department Updates
 - a) **PRESENTATION:** November Department Update
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, October 8, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11:31 a.m. A quorum was present.

Members present: Kirk Melton, Chairperson; Debbie VanEngelen; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley.

Members absent: Jade Titus, Vice-Chairperson; Corey King.

Council liaison (absent): Cherie Vollmer

Staff present: Mitch Humble, Deputy City Manager; Wendy Davis, Parks and Recreation Director; Chance Munns, Parks Superintendent.

Guests present: none.

2) General Public Input

There was no general public input at this meeting.

3) Consent Calendar

- a) Request to approve the meeting minutes from the Parks and Recreation Commission meeting on September 10, 2024.

MOTION: Micheal Metcalf moved to approve the consent calendar as presented. Christiana Sipe-Pauley seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Debbie VanEngelen, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 6 to 0.

4) Items of Consideration

- a) Consider a request to remove select trees along rock creek trail and waive replacement.

Chance Munns presented the request including the following:

- Clean-up is intended to enhance views, allow accessibility to the water, allow for clearance for 7 ft. to the trail system, remove dry vegetation (fire hazards).
- Plan to include clean-up as annual maintenance of the trail.
- Primarily clearing brush and debris, some removal of trees.

Discussion ensued regarding the type of work that would be involved in the cleanup. Clarification was provided.

Removal of trees to include primarily Black Locust trees, Siberian Elm, and Russian Olive trees.

Russian Olive tree removal in the City was discussed.

Discussion ensued regarding waiving replacement. Concerns were raised as to whether the removal and lack of replacement would cause a negative impact to the urban forest and jeopardize the city's status as "Tree City". Staff noted that there are ample trees in the area, we would still qualify and meet the requirements for "Tree City" without the replacement in the area.

MOTION: Micheal Metcalf moved to approve the item as presented. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Debbie VanEngelen, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 6 to 0.

5) Department Updates

a) Department Update October 2024

Chance Munns gave a report on Parks including the following:

- Idaho Business for the outdoors, non-profit and Mondelez teamed up with the Parks department to complete a project facilitating 225 volunteers for a service project. Full day of work on Friday for the project.
- Safety as a priority for the clean-up project. Tree felling and major chainsaw activity will occur before the volunteer group arrives.
- Winterization of our facilities to commence on October 15th, blow-outs will occur after.
- Ready equipment for snow.

Wendy Davis gave a directors update, including the following:

- Meeting with Canyon Trail Junction contractors to define the scope of work
- Vista Bonita Park expansion - feedback to the design team, project progressing.
- Shoshone Falls and Dierkes Lake Park closures were discussed and clarified.
 - Road improvements
 - Dierkes lake intersection - attempt to create a safer intersection.
 - Widening of roads to occur at this facility.
 - Pre-construction meeting on the 10th of October
- Splash pad update pre-construction meeting on 21st of October.

Discussion ensued regarding traffic at Shoshone falls during the closure. Clarification was provided on what the closure entailed. There is no relation between the quagga mussels and the closure of the Park.

6) Adjournment

a) Optional visit to Twin Falls Golf Club

Wendy Davis offered an on site visit to the Twin Falls Golf Course. Some commissioners opted out of the visit, others indicated that they would like to have this option for a site visit at another time. This will be an option at a future meeting.

Importance of a site visit was emphasized as the Golf Course's management may change with the intended retirement of current concessionaire in 2025.

The meeting adjourned at approximately 12:03 p.m.

Elois Joseph
Parks and Recreation Project Coordinator



Date: Tuesday, November 12, 2024
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove two willows at 228 6th Ave. N.

Time Estimate:

Consent Calendar

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

This application is for the removal of two Willows at 228 6th Ave. N. Please see the attached request for permit and supporting documents.

Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

Analysis:

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed Maple at 228 6th Ave. N.
Twin Falls City Code 8-4-8 (D): declared nuisances

Attachments:

1. Permit For Tree Removal 228 6th Ave N 2 - redacted



City of Twin Falls Permit For Tree Removal

Today's Date *

10/26/2024

First Name *

Jennifer

Last Name *

[REDACTED]

Phone Number *

[REDACTED]

Email *

[REDACTED]

Address of work to
be done *

Street Address

228 6th Ave N

Address Line 2

City

Twin Falls

State / Province / Region

Idaho

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

☒ Public right-of-way

☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Tree B Gone

Contractor First
Name *

Stryder

Contractor Last
Name *

Hartley

Contractor Phone Number *

Contractor Email *

Tree Species

Tree Species *

Globe Willow



Description of This Tree's Location on Property *

Two (2) Globe Willow trees in front of home on right of way.

Reason for Request *

Tree roots are raising the sidewalk. A contractor has already started replacing the sidewalk, in doing so has cut an approximately 10" root to the East tree. Both tree root systems will be damaged by the construction before finished. Trees will be immediately replaced with a quality hardwood variety.

Tree Species *

Globe Willow



Description of This Tree's Location on Property *

Same as above

Reason for Request *

Same as above

[Add Additional Tree](#)

Signature

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

Salix is a prohibited genus in public ROW, or anywhere within 50' of walkway or 75' from sewer line. Removal recommended as soon as possible due to species as well as damage to roots

Tree Images

File Upload

Upload

20241029_151812.jpg

7.32MB

X



20241029_151828.jpg

6.74MB

X





20241029_151903.jpg

6.63MB



Add

Comments

2000 characters left

Approve

Reject



Date: Tuesday, November 12, 2024
To: Parks and Recreation Commission
From: Wendy Davis, Parks and Recreation Director, Les Kenworthy, Fire Chief

ACTION ITEM

Request:

Consider a request from Chief Les Kenworthy to name the building at the Fire Training Center after James "Jim" Olson.

Time Estimate:

Allow approximately 10 minutes for presentation and deliberation.

Background:

In April of 2012, the Twin Falls City Council adopted a Naming Policy. This policy provides guidelines and a process for naming public properties, streets, buildings, parks and other facilities. Because most of these opportunities occur in parks, the Twin Falls Parks and Recreation Commission is tasked with the duty of hearing these requests and making recommendations to the City Council. Please see the attached copy of the City's Naming Policy.

Twin Falls Fire Department Chief, Les Kenworthy, has submitted a request to name the Fire Training Building located at the Jim Beiri Regional Fire Training Center, after James "Jim" Olson. The building would become the "James 'Jim' Olson Fire Training Building".

Attached please find a letter requesting consideration of the name, acknowledgment and support from the family, and a description of Mr. Olson's contributions. Staff has reviewed the submission, believes it aligns with #4 in the criteria, and deems it worthy of consideration. It has been 6 months since Mr. Olson's passing, and a recommendation to council in February will satisfy the 3 month wait period.

Approval Process:

A simple majority will approve this request, and make a recommendation to Twin Falls City Council for final approval.

Budget Impact:

There is no budget impact associated with this request.

Regulatory Impact:

Approval will send a recommendation to Council for consideration in February.

History:

N/A

Analysis:

N/A

Conclusion:

If Commission finds this recommendation appropriate and in alignment with the Naming Policy, a positive motion will approve the request.

Attachments:

1. Naming Request from Kenworthy for Jim Olson at Fire Training Center
2. Naming Policy Adopted 04-23-2012



345 Second Avenue Easy Avenue East

Twin Falls, Idaho 83303-1907

Fax: (208) 733-3146



Office of the Fire Chief

208 735-7231

October 15, 2024

Parks and Recreation Commission,

I am writing to you as the Fire Chief of the Twin Falls City Fire Department (TFFD) on behalf of my team to propose naming our latest addition to the fire training facility after the late James "Jim" Olson, former Commissioner of the Twin Falls Rural Fire Protection District.

The Twin Falls Rural Fire Protection District (TFRFPD) has been planning, funding, and constructing the Jim Beiri Regional Fire Training Center at 430 Victory Avenue for several years. This facility, owned by the city of Twin Falls, is envisioned as a regional training hub for fire departments across the area.

Jim Olson was a dedicated resident of Twin Falls, deeply connected to the community (please see his service record attached). He was passionate about fire service, supporting wildland firefighters through his field operations. He served as the lead fire commissioner for the Twin Falls Rural Fire District since 2002, playing a crucial role in its development.

Jim joined the Fire District as a Commissioner in December 2002 and became chairman in 2006. He also served as President of the state board of rural fire protection districts and contributed significantly to the growth of the statewide Fire District Association. The vision for the training center was initially conceived by Jim Olson and supported by the Twin Falls Rural Fire Commissioners.

To date, the primary funding for the training center has come from the Twin Falls Rural Fire District. The facility currently features a two-acre training surface, a covered prep area, and a four-story training tower. A new 10,000-square-foot metal building is under construction, with completion expected by February 2025. The center is named in honor of Jim Beiri, the founder of the Twin Falls Rural Fire District.

The training center is just one of Jim's many contributions to the Twin Falls fire community. He played a crucial role in securing approval for several grants that funded vital resources, including a fire department ambulance, a regional Fire Air Unit, fire trucks, and numerous community education programs, among others. Jim's efforts have significantly impacted the safety and well-being of our community, helping to save countless lives and protect property.

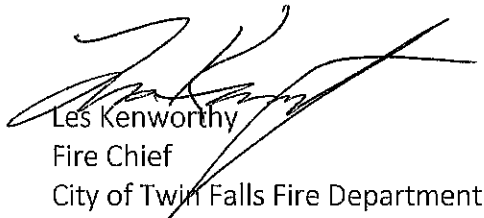
Tragically, we recently lost Jim Olson, the long-serving lead commissioner and the visionary behind this training center. Given his years of service, dedication, and vision for regional fire

training, I respectfully request that the new building be named in his honor. Jim's commitment to establishing this facility was unwavering.

Just two days before his passing, I had the privilege of visiting Jim in the hospital. During our conversation, I expressed my gratitude for his efforts and shared my intention to request this honor. With tears in his eyes, he reached for my hand and, though weak, conveyed his heartfelt appreciation. This moment resonated deeply with his family and attendees at his celebration of life, who were moved by the idea.

I kindly ask that you consider this request to name the new building after Jim Olson, a remarkable man whose legacy will continue to inspire future generations.
Thank you for your consideration.

Sincerely,



Les Kenworthy
Fire Chief
City of Twin Falls Fire Department

Janet Olson
2849A East 3500 N
Twin Falls, ID 83301
208-731-5838

September 27, 2024

Parks and Recreation Commission
City of Twin Falls
Twin Falls, ID 83301

Dear Members of the Parks and Recreation Commission,

I am writing on behalf of our family in response to a request made by Chief Kenworthy of the Twin Falls City Fire Department. We have been approached regarding the proposal to name one of the new buildings at the Jim Bieri Regional Training Center at 430 Victory Avenue after our beloved husband and father, Jim Olson.

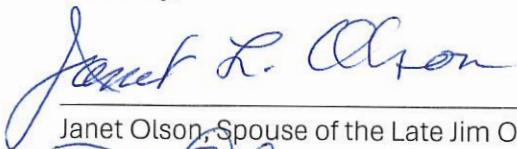
Chief Kenworthy has expressed his desire to honor Jim, by naming one of the three buildings to recognize his significant contributions to our community. As the Lead Commissioner for the Twin Falls Rural Fire District, Jim Olson was instrumental in this project's vision, planning, and funding. His dedication and leadership played a crucial role in developing the training center, a project he was deeply passionate about and worked on behalf of up until his last day with us.

Unfortunately, Jim passed away on May 9, 2024, before witnessing the completion of this phase of the project. Despite his passing, his legacy and impact remain profound, and we believe honoring him in this manner would be a fitting tribute to his many years of service and dedication to the community.

As stipulated in the city policy regarding naming facilities after individuals, please accept this letter as written documentation from our family supporting this proposal. We fully endorse Chief Kenworthy's request and appreciate the opportunity to honor our husband and father in this meaningful way. For the purpose of naming the building we would like his name to be listed as James M. "Jim" Olson.

Thank you for considering this request. Please do not hesitate to contact me if you require any further information or documentation.

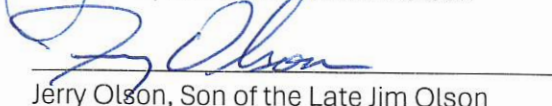
Sincerely,

A handwritten signature in blue ink that reads "Janet L. Olson". The signature is fluid and cursive, with the first name "Janet" being more prominent.

Janet Olson, Spouse of the Late Jim Olson

A handwritten signature in blue ink that reads "Jeff Olson". The signature is cursive and somewhat stylized.

Jeff Olson, Son of the Late Jim Olson

A handwritten signature in blue ink that reads "Jerry Olson". The signature is cursive and appears to be written with a pen.

Jerry Olson, Son of the Late Jim Olson



The Community Services

Of James "Jim" Martin Olson

February 11, 1933 - May 9, 2024

Throughout his life, Jim valued service to others. This was evident by his active involvement in numerous state and community organizations. Masonic organizations were a guiding principle in Jim's life. As a young man he was active in and rose to the level of Senior DeMolay. He was initiated into the Porterville Masonic Lodge #303 in 1951 and raised to Master Mason on January 29, 1955. He became a part of the El Korah Shrine in 1968. He was an instrumental part of the El Korah Shrine Circus for 5 years and helped organize and served as the President of the "Magic Mini Patrol" of Twin Falls, traveling to many parades and events throughout the state. In 1980, Jim transferred his membership to Kaylor Lodge #94 in Twin Falls and later to the Jerome Lodge #61. He proudly welcomed both Jeff and Jerry into the Masonic life as Master Masons in the years following and, shortly thereafter, all three joined the Scottish Rite together.

The youth of the Magic Valley have much to honor Jim for. Even before his children were born, he held an active role in forming the Kiwanis 7th Grade Football League of Twin Falls and coached in the league for 7 years. He was also on the YMCA Board of Directors. As his boys grew, they joined the local Demolay Chapter and Jim served on the Advisory Council and as the Dad Advisor, receiving an Honorary Key in 1981. He also traveled nationally with the boys as they each took state offices.

Jim was an Eagle scout in Boy Scouts of America and served as a Merit Badge Counselor for the Methodist Troop #65 and Knull Grange Troop #62. He even took a group of 25 young scouts to Ely, MN for a kayak and touring trip. To say he was active in his boys' lives would be an understatement.

Jim was a member of Kiwanis International, and was the Chairman for the District High School Rodeo and a committee member for the National High School Rodeo. He helped organize the CSI Golden Eagle Booster Club and was a charter member. He served on many committees and boards throughout the state, including the Twin Falls Parks and Waterways Board, Idaho FFA Foundation Golf Advisory Committee and the Southern Idaho Tourism Committee. He served as the Chairman of the State Fire District and most recently was Chairman of Twin Falls Rural Fire Protection District. He was also instrumental in the construction of the new Twin Falls Fire Training Facility.



City of Twin Falls Naming Policy

Public Buildings, Streets, Public Parks, & Park and Recreation Facilities

The City of Twin Falls believes that the designation of names for public buildings, streets, public parks, and park and recreation facilities is in the public interest and should promote & celebrate the community's identity, diversity and pride.

The City Council shall designate the names of public buildings, streets, public parks, and parks and recreation facilities, after receiving a recommendation from the Parks and Recreation Commission which recommendation shall be based on public input and compliance to the standards contained herein.

The selection of names for buildings, streets, parks, and park and recreation facilities shall be based upon the following criteria:

1. Neighborhood or geographical identification (e.g. Harrison and Morning Sun Parks, Albion, Buhl, etc. street names)
2. Natural or geological features (e.g. Shoshone Falls and Dierkes Lake)
3. Local or national historical or cultural significance (e.g. Oregon Trail Youth Complex and Frontier Field)
4. A historical figure, individual, family, or organization that has made a significant land, monetary, or service contribution to the acquisition of the property, park system, or the community in general (e.g. Cascade Park, Clyde Thomsen Park, Drury Park, and Harry Barry Park)
 - Building, parks, and facilities shall not ordinarily be named for living persons, except in the event that an individual, family or organization has made a significant and tangible contribution or donations to, or has performed extraordinary or outstanding public service for the community and/or parks and recreation system, or in cases where such name is stipulated as a condition of the donation or acquisition.

- In cases where the person is living, or the event to be commemorated took place within the last year, there shall be a lapse of at least three months between the receipt of the name proposal and the final recommendation for its adoption.
 - In cases where the person is deceased, the person shall have been deceased for a minimum of six months, and there shall be a lapse of at least three months between the receipt of the name proposal and the final recommendation for its adoption.
 - In cases of outstanding public service; buildings, streets, parks or facilities may be named for a person, provided at least six or more months have lapsed between the service provided and the consideration for naming.
5. In general, portions of a facility typically do not have a name other than that of the entire facility. However, a park's interior features, rooms in a building, sub-elements and/or facilities may have names other than that of the entire park (e.g. Carter Gibb Field at Frontier Field). In naming minor facilities, rooms, and sub-elements or parks, these names are subject to the criteria designated herein.

Elected/appointed City of Twin Falls officials and currently employed staff shall not be eligible for consideration until they are no longer in office or have been retired from city service for at least six months.

6. A name, once adopted, should be bestowed with the intention that it will be permanent, and changes should be strongly resisted.

Procedure

1. A request for naming of a public building, street, public park, or park and recreation facility shall be submitted in writing to the Parks and Recreation Department.
2. Those submitting a naming request should show how the proposed name is consistent with the criteria in this policy. When naming after a person or persons, the application will describe that person's local or national historical or cultural significance. Written documentation of approval by next of kin to be honored (if available) is required as part of the proposal. City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to contributions in the case of an individual before forwarding to the Parks & Recreation commission. If the request is incomplete, staff will contact the applicant, in writing, and provide them with the opportunity to resubmit a revised request.
3. Upon completion of staff review, the request will be scheduled for consideration by the Parks and Recreation Commission. The request will be considered at a public meeting to provide the opportunity for public input on the proposed naming.
4. The Parks and Recreation Commission shall forward their recommendation to the City Council for final decision.

5. If a contest or competition is to be held to determine the name of a building, street, park, or park and recreation facility, the Parks and Recreation Commission and the Parks & Recreation Director or appropriate staff shall establish guidelines and rules for the contest.
6. The City Council and/or the Parks and Recreation Commission can initiate the naming process whenever deemed necessary and/or in the best interest of the City.
7. In the absence of any naming requests, the Parks and Recreation Commission shall adhere to criteria stated in this policy in recommendation of a name.

Renaming of Existing Public Buildings, Public Park, and Park and Recreation Facilities

Renaming of public buildings, streets, public parks, and parks and recreation facilities carries with it a much greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Each application must meet the criteria in this policy, but meeting all criteria does not ensure renaming. The process for renaming a facility is the same procedure to name a public building, street, public park, or park and recreation facility.

General Naming Regulations

1. Land and/or improvements dedicated to the City as part of a subdivision's development requirements shall not be considered a significant contribution as it relates to this naming policy.
2. This naming policy shall not apply to new streets being proposed and/or constructed as part of a subdivision by a developer.
3. Nothing contained in this policy shall prevent the City from entering into a contractual agreement regarding the naming and sponsorship of a facility. A naming and sponsorship contract shall be subject to the process described in this policy. A facility sponsorship name shall not be considered permanent, but will expire with the expiration of the contract.
4. In the renaming of a street, the applicant shall notify all property owners and residents on that street of a public hearing in front of the City Council.
5. The regulations contained in this policy may be waived in certain circumstances at the discretion of the City Council.

Adopted April 23, 2012



Date: Tuesday, November 12, 2024
To: Parks and Recreation Commission
From: Steve Meyerhoeffer, Twin Falls Golf Club

ACTION ITEM

Request:

Consider a request from Steve Meyerhoeffer to raise fees for season passes at the Twin Falls Golf Club.

Time Estimate:

Allow approximately 10 minutes for presentation of request, questions and deliberation.

Background:

Steve Meyerhoeffer, dba Steva LLC, is the contracted Concessionaire for city owned Twin Falls Golf Club. Per the Concession Agreement, 7. Quality and Cost of Golf Services, the Concessionaire has permission to operate a golf program on the premises, and 7. a) Increases 5% or less must obtain the Golf Advisory Commission's consent. As the functioning Golf Advisory Commission, the Parks and Recreation Commission is tasked with hearing this request.

Please see the attached request. Proposed increases do not exceed 5%. The last fee increase was approved in 2022 for the 2023 season.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Proposed fee increases have no direct impact on the City's budget.

Regulatory Impact:

Approval will allow Steve to raise the season pass fees as proposed.

History:

N/A

Analysis:

N/A

Conclusion:

The requested fee increase is in alignment with the terms of the Concession Agreement, and seems appropriate.

Attachments:

1. Golf Course Fee Increase Proposal

TFGC 2025 Season Pass Increase Proposal

2023 and 2024 Fees		Proposed 2025
Adult Pass	\$590	\$615 (\$25)
Adult Couples	\$880	\$920 (\$40)
Senior Pass	\$510	\$535 (\$25)
Senior Couples	\$800	\$840 (\$40)
College	\$340	\$350 (\$10)
Junior Pass	\$160	\$165 (\$5)

-All proposed increases are less than 5%.

-This small increase request is less than cost of living increase over the last 2 years.

-The last "season pass" increase was approved in 2022 and implemented in 2023. We have operated with the same fee structure for the last two seasons.

-With approved increases, Twin Falls Golf Club will still have the lowest golf rates of any 18-hole golf course in Southern Idaho by a substantial amount.

-Our goal is to continue to run Twin Falls Golf Club as efficient as possible and to remain the most affordable golf option in the valley. With this goal in mind increases will only be requested when we feel there is a definite need.

Steve Meyerhoeffer

PGA Golf Professional

208-731-4108

Parks and Recreation Department Updates

Parks and Recreation Commission

November 2024

Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

Youth Basketball Fall (Girls): The season will conclude on November 16th. We had 469 enrolled, compared to last year as we had 374.

Pumpkin Carving: The event had 14 registered, but only two participated.

Youth Basketball Winter (Boys): The season has not begun as we are in open registration. There are 280 registered for the season so far. Late registration will begin on November 25th. Practices will begin the week of January 6th.

Adult Flag Football: The season has concluded and had 123 participants.

Adult Volleyball: The season is going well with 359 participants.

Adult Basketball: The season has not begun as we are still in registration. The season will start on January 6th.

Santa Letter Mailbox will open on December 1st.

Cabin Fever Day is on January 4th, 2025. Look for a list of the activities on our website, Facebook and Instagram.

Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

1. Guess what? The splashpad at Sunway Soccer Complex is now complete. If that sounds like something you've heard before, it's because you have. Splashpad 3.0 comes complete with newly powder coated features, new spray nozzles, and fresh concrete surface. Most importantly, it includes electrical bonding hiding beneath the surface protecting all users from potential sudden shock. This is particularly exciting news as we completed the installation just in time to close it for the winter.
2. Restrooms are winterized, locked down and abandoned. Irrigation systems have been drained, blown out, and switched off.

3. Planter baskets have been taken down. Glowing snowflakes and shooting stars will soon adorn the vacant light poles along Shoshone and Main for the winter months.
4. As beautiful as they appear lying colorfully helpless on the ground this autumn, leaves will be gently mulched or picked up before too many escape to neighboring properties and cause disgruntled calls to the Parks office.
5. Rock creek cleanup went very well with over 200 volunteers showing up to haul debris to four different chippers fed by our Parks Team. Your role in permitting the tree removals and subsequent cleanup did not go unnoticed. The volunteers gave approximately 1,760 hours, equivalent to one full month of work for Parks full-time maintenance staff.
6. New are being installed at Oregon Trail Youth Complex today. Only once did the lift lock up and not descend – trapping operators in the cold and wind for a couple hours. But it's all worth it to protect the domes of noble youth sport spectators. Boards have all been stained and prepared for installation at the remaining Harmon Park dugouts.
7. Story boards are being installed along the trail at Thomsen Park and should be completed this week. These boards were made possible by generous donations to the public library and we're excited to finally have them installed.
8. Canyon Trail Junction is near an agreement with Wright Brothers. Ground breaking expected in Spring 2025, although we've already been hauling topsoil and boulders to the site preparing for construction.
9. Shoshone Falls Grade Road is under demolition. Crews are currently chiseling away at the sharp cliff face that claimed innumerable RV's and camper trailers over its long-decorated career. The final resting place for said boulders chipped away from the cliff will be Canyon Trail Junction and Harrison Park as well as 'over the edge' to prep a future trail to Shoshone Falls Park. Work will continue through the winter months while Shoshone Falls Park and Dierkes Lake remain closed to public access. Yes, even the climbing routes. If you are a hopeful person, expected completion of the new road is sometime in late April. If you are pragmatic, expected completion might be the end of May, 2025. If you are skeptic, completion dates could extend into the summer months, upsetting the majority of Twin Falls County, neighboring communities, adjacent states, and travelers from all over the world.
10. Harrison Park is also receiving a mandatory facelift along Tyler Street with parallel parking, curb, gutter, sidewalk, and water retention area. Boulders will be used to keep traffic from inadvertently entering the park along the southern edge where garbage trucks and other alleyway drivers frequent.
11. We are currently collecting survey results from Vista Bonita Park expansion. We wish to share these results at our rescheduled meeting in December with the public where we invite further feedback that will be delivered to the designers.
12. Frontier Park is getting a new restroom! No, really, that restroom approved by the commission back in 2021 is now being installed. The old restroom, may it rest in peace, was demolished last week. Although we are excited to build this new restroom and

facility for the public, implications of disconnecting power to the site include no lights for softball or pickleball. For that reason, and irrigation shared with CSI, fall-winter was chosen as the ideal time for construction.

13. Parks staff will be gearing up for the holiday season with decorations going up at City Park and in the Commons. Until a squirrel-proof light strand is invented we will continue to make repairs to our lights throughout the season and they will remain on all day to... as a deterrent. This year's tree, after showing off at the commons for the month of December, will be planted at the new Fire Station 3.
14. We're excited to announce that we've posted the position of Open Space Supervisor. Please forward to anyone you know who qualifies. We're looking for anyone with outdoor recreational planning and/or environmental resource management backgrounds and education to apply.

City Pool

John Pauley, Aquatic Supervisor
Gessie Collins, Aquatic Coordinator

General Public Input

Elois Joseph, Parks and Recreation Project Coordinator

There was no public input received.

Municipal Golf Course

Steve Meyerhoeffer

The golfing calendar is complete for the 2024 season. Another very busy year that as a whole went very smoothly. The next two months will be spent preparing for the 2025 golf season.

Our outside staff always has a very busy fall-winter season. We have had 3 employees working 7 hours a day almost totally on leaf removal. This will continue until the snow flies.

They will be winterizing the sprinkler system this week as well. Once they have to move inside, they will begin the upkeep, maintenance and repair of the equipment. As I have mentioned, with the age of our mowers, this is always a challenge.

I have begun to work on next year's schedule. We are so busy that year to year is fairly similar, with generally a few additions and subtractions. We did have a banner year with our junior camps, couple's nights, and our men and lady leagues. We were maxed out on all of the above.

The ordering of merchandise for the pro-shop is also done in the fall for the upcoming season. I have 12 to 15 reps I meet with to plan out our inventory and delivery dates on all the new goods. This probably covers roughly 70% of the yearly total of merchandise expenses with 30% coming from fill ins and special orders.

The overall staff numbers will drop from around 25 currently to around 8 to 10 in November-February. As always, I am hoping for little turnover of employees! I feel our current staff is very solid and hope I can retain them for 2025.

FYI, we are open all winter for golf unless the course is covered with snow. If that does happen, the pro-shop is still open with limited hours all winter.

Director's Update

Wendy Davis

The team nailed it this month!