



Twin Falls City Council Minutes

Tuesday, November 12, 2024, 5:00 PM

Council Chambers
203 Main Avenue East Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Cherie Vollmer & Grayson Stone.

Absent: Council Member Christopher Reid

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, City Attorney Bruce Castleton (via Teams), Economic Development Director Shawn Barigar, Administrative Assistant Rachael Long, Deputy City Clerk Amy Luna.

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) CONSENT CALENDAR

MOTION: Council Member Hawkins moved to approve the Consent Calendar as presented. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

- a) Request to approve City Council 2024 November 04, Minutes.
- b) Request to approve Accounts Payable for October 31 thru November 06, 2024.
- c) Request to approve November 06, 2024, Travel Requests.
- d) Request City Council approve the Special Event Permit for the organizers of the Candy Cane Lane on Main Avenue Market.

4) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Hawkins spoke about the City Retreat.

Council Member Cutler gave an update on the library.

Council Member Vollmer gave an update on Vista Bonita Park.

5) GENERAL PUBLIC INPUT

6) WORK SESSION

- a) Presentation of draft charter for proposed Multi-Use Event Center Ad Hoc Committee.

Economic Development Director Barigar made a presentation of the draft charter for the proposed Multi-Use Event Center Ad Hoc Committee.

Discussion ensued on the following:

Mayor Pierce asked for some clarification.

- b) A discussion about the City's Special Event Permit process and possible changes to that process.

Deputy City Manager Humble led a discussion about the City's Special Event Permit process and possible changes to that process.

Discussion ensued on the following:

Title of the Events:

Vice Mayor Brown: Is the confusion internal or external?

Mayor Pierce: This might be an educational thing.

Use of Tiers:

P&R Director Davis: Gave some clarification on the Tier options.

Mayor Pierce: Spoke in favor of the Tiers

Council Member Vollmer: Spoke in favor of the Tiers.

Council Member Cutler: Spoke in favor of the Tiers. Are their exemptions for religious entities?

Council Member Stone: Asked about the "Extraordinary City Resources" upgrade. Spoke in favor of the Tiers.

Vice Mayor Brown: Spoke in favor of the Tiers. Have you looked at other tiers for smaller numbers?

Parks Personnel gave some clarification.

Vice Mayor Brown asked about the city's financial resource use.

Approval Authority:

Mayor Pierce: Spoke on why the City Council wants to be involved in the Special Event approvals. Suggested a calendar of notice that the council could see.

Council Member Stone: Suggested just a "Announcement" of those that have been approved.

Mayor Pierce: Asked about the appeal process.

Council Member Vollmer: Spoke in favor of allowing the Chief to approve the permits and having the appeals process with the Council.

Deputy City Manager Scott: Spoke about the liability component and running that through the City Attorney.

Vice Mayor Brown: Would like to NOT be caught off guard and maybe have tiers for the approvals as well.

Extraordinary City Resources: Recommendation: Yes, some of them (define which)

Mayor Pierce asked about charging a percentage. What is a common thread that we can build into our code?

Council Member Vollmer: Asked about using the tier system and charging accordingly. **Police Chief Kingsbury** spoke about the safety of special events. A lot more to the special events than there were a few years ago.

Vice Mayor Brown: Talked about tiers for the fees as well, and we need to decide which costs we need to recover.

Police Chief Kingsbury talked about budgeting for overtime for certain events.

Pre-Approved Venues: Recommendation: Band Shell & Downtown Commons be pre- approved venues.

Mayor Pierce: asked for clarification.

Vice Mayor Brown: asked about exceptions.

Council Member Vollmer asked for clarification.

Council Member Stone asked for clarification on reservations.

Mayor Pierce asked, "Where do you draw the line"?

Council Member Vollmer asked if there are ways to make this easier?

Council Member Stone: Asked about tiers for different locations.

Application Timelines: Recommendation: 45 days for new Tier 2 and 3 events, 30 days for Tier 1 or repeat events.

Council Member Cutler: Spoke in favor of whatever timelines that the city staff needs. **Mayor Pierce:** Spoke about the timelines and the research that was put into it. Maybe we have a lot of education on our timelines.

Vice Mayor Brown: Spoke in favor of the strict timeline and allowing for repeat events. Would like to give the staff and citizens the best use of flexibility.

Liability Insurance:

Recommend increase to \$1,000,000

Application Fees:

Recommend: Raising the fees and possibly charging a cleaning/damage deposit.

Vice Mayor Brown: Yes to the tiered fees.

Council Member Stone: Asked about being in good standing before issuing another permit.

P&R Director Davis asked about possibly changing reservation fees along with the special event application fees.

Council Member Vollmer asked about a specific use of a venue.

Mayor Pierce spoke in favor of having good communication/education for any changes that we go with.

Council Member Stone: Asked about an effective date that is in the future.

7) ADJOURNMENT

The meeting adjourned at 06:28 PM.



Amy Luna, Deputy City Clerk

