**Public Art Commission**
**Agenda**

Tuesday, January 7, 2025, 12:00 PM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

**Members:** Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

1) Call Meeting to Order/Confirmation of Quorum
2) Consent Calendar
   a) **ACTION ITEM:** Request to approve the September 20, 2024, Public Art Commission meeting minutes.
      By: Elois Joseph, Parks and Recreation Project Coordinator
   b) **ACTION ITEM:** Request to approve the November 5, 2024, Public Art Commission meeting minutes.
      By: Elois Joseph, Parks and Recreation Project Coordinator
3) Items of Consideration
   a) **ACTION ITEM:** Discussion and planning for an event that recognizes artists and projects in progress.
      By: Commission
   b) **ACTION ITEM:** Strategize presentation for Long Term Planning (LTP) team
      By: Commission
4) General Public Input
5) Public Art Proposal Update
   a) **PRESENTATION:** January Update
      By: Elois Joseph, Parks and Recreation Project Coordinator
6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

**Public Input Procedures**

**1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
- Wait to be recognized by the Mayor or Chairman
- Approach the microphone/podium
- State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.

**2.** The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

**Public Hearing Procedures for Zoning Requests**

**1.** Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.

**2.** Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.

**3.** A City Staff Report shall summarize the application and history of the request.

**4.** The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
- A complete explanation and description of the request.
- Why the request is being made.
- Location of the Property.
- Impacts on the surrounding properties and efforts to mitigate those impacts.

**5.** Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.

**6.** The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.

**7.** The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
- Individuals are not permitted to give their time to other speakers.
- However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
- Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.

**8.** Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.

**9.** Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.

**10.** The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

**Public Art Commission**
**Minutes**

Friday, September 20, 2024, 12:00 PM

***SPECIAL MEETING***
Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

**Members**: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

**1) Call Meeting to Order/Confirmation of Quorum**

Janeale Dean called the meeting to order at approximately 12:06 p.m. A quorum was present.

**Members present:** Janeale Dean, Vice-Chairperson; Drew Nash; Camille Barigar; Tim Hafer; Laura Stewart.
**Members absent:** Melissa Crane, Chairperson; Amy Westover.
**Council liaison(absent):** Craig Hawkins

**Staff present:** Wendy Davis, Parks and Recreation Director; Elois Joseph, Parks and Recreation Project Coordinator.
**Guests present:** none

**2) Items of Consideration**

a) Continue discussion of Downtown Commons Mural Project.

Clarification on the artwork was provided. Commission members were concerned that there were two artists that had two pieces selected in the previous meeting.

Discussion ensued regarding having multiple pieces selected from an individual artist for this project, potential concerns were raised.

The placement of the pieces in the frame overlay image was discussed.

Building a rotational set of artwork was discussed. Staff will attempt to return existing pieces that are no longer viable for use to the original artists in lieu of disposal. The current artwork display of the cow was discussed as being in adequate condition to place in the collection for a future rotation.

One panel per artist selected verbiage to be included in future calls to prevent selection of multiple pieces from a single artist.

The lifespan of the pieces was discussed. The longevity of the material that will be used to fabricate the new pieces will last approximately 3-5 years.

Discussion ensued regarding the dates for the upcoming council meeting for approval of this project.

The celebration/party for the unveiling of the projects (Electrical Box Wraps and Downtown Mural Project) was discussed. Potential dates in October 2024 were mentioned.

**MOTION:** Tim Hafer moved to confirm the selection and make a recommendation to City Council. Camille Barigar seconded the motion. A voice vote was conducted. All present voted in favor of the motion. **Approved 5 to 0.**

**3) General Public Input**

There was no general public input at this meeting

**4) Adjournment**

The meeting was adjourned at approximately 12:32 p.m.

Elois Joseph
Parks and Recreation Project Coordinator

**Public Art Commission**
**Minutes**

Tuesday, November 5, 2024, 12:00 PM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

**Members**: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

## 1) Call Meeting to Order/Confirmation of Quorum

Melissa Crane called the meeting to order at approximately 12:01 p.m. A quorum was present.

**Members present:** Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer.
**Members absent:** none
**Council liaison(present):** Craig Hawkins

**Staff present:** Mitch Humble, Deputy City Manager; Wendy Davis, Parks and Recreation Director; Elois Joseph, Parks and Recreation Project Coordinator.
**Guests present:** none.

## 2) Consent Calendar

No items were on the consent calendar.

## 3) Items of Consideration

a) Request to approve the minutes from the Public Art Commission October 1, 2024 meeting.

**MOTION:** Janeale Dean moved to approve the item as presented. Tim Hafer seconded the motion. A voice vote was conducted. All present voted in favor of the motion. **Approved 7 to 0.**

b) Continue funding mechanism discussion

Current budget and pending expenditures were discussed.

Funding allocated for maintenance in the Public Art Resolution was discussed. According to the resolution, 25% of the budget is allocated for “administrative costs”

which includes maintenance. Current artwork that may require maintenance were mentioned.

"The Twins" sculpture on the Canyon Rim Trail was mentioned. Discussion ensued regarding the current damage to this piece. The medium used in this sculpture could be deteriorating, potentially causing visible damage.

Various funding mechanisms, including the Seagraves and First Federal Foundation were discussed.

Idaho Arts Commission was mentioned as a potential grant option. Discussion ensued whether this organization funds cities.

Artist pools were discussed. Having artists submit their work to a pool for consideration was mentioned. Concerns regarding access to work if selected and intellectual property rights were raised. Payment of artists from the pool were discussed. It was clarified that the artists would be responsible to provide artwork that met requirements including adequate resolution, and payment would be made if/when the pieces were selected to be used.

Discussion ensued regarding the City's budget process. The long-term planning process was discussed.

Commissioners were open to the possibility of presenting the budget request to the City's long-term planning committee for consideration.

Commissioners were in favor of requesting 1% (current .05%) allocation for Public Art to be considered in the FY 26 budget.

**MOTION:** Camille Barigar moved to request an increase dedicated to the Public Art Commission to 1.0% of the capital improvement budget. Drew Nash seconded the motion. A voice vote was conducted. All present voted in favor of the motion. **Approved 7 to 0.**

Discussion ensued on the resolution change. The next steps for the Commission and staff were discussed.

The budget process begins in January 2025, at which time the commission might give a presentation on long-term planning. Creating a slideshow and providing data and examples of the need for the increase in budget were discussed.

Designating a meeting to specifically discuss the grant aspect of our funding strategy was discussed.

**4) General Public Input**

There was no general public input at this meeting.

**5) Public Art Proposal Update**

A brief update for the Electrical Box Wrap project and the Downtown Commons Mural project was given.

It was clarified that staff would make decisions and move forward with final approvals in lieu of commission approvals for the Electrical Box Wrap project to help expedite the process and project completion.

**6) Adjournment**

The meeting was adjourned at approximately 1:02 p.m.

Elois Joseph
Parks and Recreation Project Coordinator

**for a full account of this meeting, please view the video recording on the city website at www.tfid.org**

# Public Art Commission Proposal Update

## January 2025

**Project not pursued** **Project pursued** **Project in progress**

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| Budget | | |
|---|---|---|
| 127-00-00-102-27 | $ 75,162.81 | Reserve Fund |
| 127-98-98-670-00 | $ 4,710.91 | 2025 Budgeted |
| **Total Budget** | **$ 79,873.72** | |
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| | | |
| **Projects** | | |
| Electrical Box | $ 16,952.32 | projected use |
| DT Mural Project | $ 15,000.00 | projected use |
| | | |
| | | |
| **Balance (after projected use)** | $ 47,921.40 | |

## Robin Hite – Electrical Box Wrap Project

| Application Date | 02/22/2023 |
|---|---|
| | **March 7, 2023:** Applicant presented the request at the Public Art Commission meeting.<br>**April 4, 2023:** Selection of locations were completed by the Public Art Commission members, updated quotes were subsequently submitted via email to commissioners for consideration.<br>Commissioner Hafer's selection is pending, this project will be considered at the August 2023 Public Art Commission Meeting.<br>**August 1, 2023:** Continued discussion of the process involved in this project.<br>**October 3, 2023:** Robin Hite confirmed that the quotes were still viable from Lytle signs. At least 50 deg temp are required for installation, postponing the project until Spring of 2024. Each image will need to be a high-rez fill, vectorized artwork, an EPS or an AI file, photo or JPEG at least 300 DPI. Discussion and deliberation to occur at the November meeting.<br>**November 7, 2023:** Project was discussed further. The commission decided to place the budget request on the Nov 27 City Council Agenda for consideration before proceeding with the call-to-artists.<br>**November 16, 2023:** Commissioners met to finalize an amount for the City Council for consideration at an upcoming City Council meeting.<br>**November 27, 2023:** Electrical Box Wrap project was presented to City Council for consideration. Council was in favor of the project.<br>**January 2, 2024:** Commissioners made final edits to the Call-to-Artists (CTA)<br>**January 16, 2024:** CTA launched, with deadline of February 28, 2024, for all submissions.<br>**March 5 & 12, 2024:** Commissioners considered 43 artist submissions and selected artists and artwork.<br>**April 2, 2024:** Item was finalized and sent to city council for consideration |

| | |
|---|---|
| | **April 8, 2024:** Presented and approved by City Council for placement, location, and artists.<br>**May 7, 2024:** Commissioners pursue an agreement between Artist and COTF to work toward completion of project.<br>Artist agreements created, artists have signed.<br>**July 2, 2024:** Design to be finalized at the meeting. Commission decision was to pursue asking the company to work with the artist to design layouts. Company was unable to meet the request.<br>**August 6, 2024:** Commissioners discussed proceeding with the project through Alphagraphics. City staff will proceed with working with the artists and the companies to facilitate the request.<br>**October 3, 2024:** to be considered for direction from the Commission on proceeding with the project electrical box – Shayla Williams (artist no longer has access to the work) Artis Dalton Coe was selected. Artist has delivered the work to Alphagraphics. Alphagraphics is waiting for weather and final revisions and approval.<br>**November 2024:** Staff is working with Alphagraphics to complete the project. Printer at Alphagraphics broke, so project was delayed. Weather is causing some issues with installation due to temperature requirements.<br>**December 2024:** Artwork installed, artist payment request submitted 12/31/2024. |
| **ACTION** | **IN PROGRESS** |
| **BUDGET** | **November 27, 2023:** City Council moved to approve the Public Art Commission to authorize the use of **$13, 500** of Public Art Reserve Funds. An additional **$3739.93** to be used from current annual budget FY 24. (Actual total: $16,952.32) |
| **STATUS** | **IN PROGRESS** |

## Arnel Culum – Downtown Commons Mural Rotation

| **Application Date** | **01/02/2024** |
|---|---|
| | **February 6, 2024:** Application was presented to the Commission for consideration. Commissioners requested that staff re-visit with Lytle for clarification on the longevity of the current prints.<br>**May 7, 2024:** Commissioners discussed potentially moving forward with this project, to be discussed at the June 4 meeting.<br>Commissioners decided to move forward with this project.<br>**June 24, 2024:** City Council has approved the use of up to $15,000 from Public Art Reserve Fund for this project.<br>**July 8, 2024:** Call to artist was launched, 12 applicant submitted 30 total works for consideration.<br>**September 3, 2024:** Commissioners considered artwork received.<br>**September 20, 2024 (special meeting):** Commissioners held Special Meeting to send positive recommendation to City council to proceed with the project.<br>**September 30, 2024:** Placement and artwork selected approved by City Council. Staff is working with Lytle to finalize the project.<br>**November 2024:** Lytle in progress with scanning the images into high resolution. Will provide staff with a mockup as some images need to be cropped, staff will obtain artist consent once mockups are received to verify the level of modification. |

| ACTION | IN PROGRESS |
|---|---|
| BUDGET | Final $$ TBD. Lytle signs provided applicant with quote of $7,676.37 to replace 6 wraps in the Commons area.<br>**June 24, 2024:** City Council has approved the use of up to $15,000 from Public Art Reserve Fund for this project. |
| STATUS | **IN PROGRESS** |

## Brendan Rowlands – Shakespeare in the Park

| Application Date | 12/07/2024 |
|---|---|
| | **December 9, 2024:** EJ requested clarification on what funding requested would go toward and notified applicant that additional forms (special event and parks application, map, insurance) may be required.<br>**December 19, 2024:** Applicant requested holding off on the proposal as funding amount may be more than what was requested. Application has been added to the PAC February meeting, contingent on response from applicant. |
| ACTION | IN PROGRESS |
| BUDGET | Final $$ TBD. |
| STATUS | **IN PROGRESS** |

## Adrian Espinoza – Request to Adding Location to Public Art Map/Tour

| Application Date | 01/31/2024 |
|---|---|
| | **February 1, 2024:** Applicant was contacted via phone call & email to submit property owner's consent to have this property (private property in public view) be a part of the Public Art Map/Tour. Applicant is working on getting this information before proposal is brought to the Commission for consideration.<br>**April 2, 2024: intent to consider item at this meeting.**<br>**April 4, 2024:** applicant was contacted via email to reach out to the property owner, no response.<br>**October 1, 2024:** Commissioners will not pursue the project as the property owner has not been able to be contacted. |
| **ACTION** | Staff has informed the applicant that they are welcome to reach out again if property owner can be reached and agrees to the terms. |
| **BUDGET** | TBD |
| **STATUS** | **COMPLETED – PROJECT NOT PURSUED** |

## Jose Trejo – Sculpture Option

| Application Date | 06/05/2024 |
|---|---|
| | **July 2, 2024:** This item was placed on the agenda for consideration. |
| **ACTION** | Commission will not pursue this project at this time. |
| **BUDGET** | Arist has requested $15,000 for this project. |
| **STATUS** | **COMPLETED – PROJECT NOT PURSUED** |

## Arnel Culum – Magic Chalk Festival

| Application Date | 03/09/2023 |
|---|---|
| | **May 2, 2023:** Applicant presented this item at the Public Art Commission meeting.<br>**June 6, 2023:** Items were on the agenda but tabled due to lack of time for consideration.<br>This item will be revisited at the August 2023 Public Art Commission meeting.<br>**August 1, 2023:** Continued discussion of this proposal. Commissioners would like to have the applicant to resubmit details of an organized event with a request for funding.<br>Applicant was contacted via email and expressed that he was not interested in pursuing the project as requested by the commission. |
| **ACTION** | Commission will not pursue this project at this time |
| **BUDGET** | N/A |
| **STATUS** | **COMPLETED – PROJECT NOT PURSUED** |

## Arnel Culum – Rock Creek Reimagined

| Application Date | 03/08/2023 |
|---|---|
| | **May 2, 2023:** Applicant presented this item at the Public Art Commission meeting. |

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|---|---|
| | **June 6, 2023:** Items were on the agenda but tabled due to lack of time for consideration.<br>This item will be revisited at the August 2023 Public Art Commission meeting.<br>**August 1, 2023:** Continued discussion of this proposal. Commissioners wanted staff to reach out to the applicant to see if he wants to own this project, he will need to submit detailed information and a line-item budget focusing on Victory Bridge only.<br>Applicant was contacted via email and expressed that he was not intereseted in pursuing the project as requested by the commission. |
| **ACTION** | Commission will not pursue this project at this time |
| **BUDGET** | N/A |
| **STATUS** | **COMPLETED – PROJECT NOT PURSUED** |

## Jose Trejo – Transparencies in Time

| **Application Date** | **06/09/2023** |
|---|---|
| | **July 5, 2023:** This item was placed on the agenda for consideration. Item was tabled for the August 2023 Public Art Commission Meeting to allow time for consideration and review of paperwork submitted.<br>**August 1, 2023:** Staff will reach out to Jose Trejo to let him know that we are not interesed in pursuing this project at this time. |
| **ACTION** | Commission will not pursue this project at this time |
| **BUDGET** | N/A |
| **STATUS** | **COMPLETED – PROJECT NOT PURSUED** |

# Mark Shawver (Donation) – 5 Acrylic on Canvas Paintings

| Application Date | Original contact, 04/10/2023 - final application: 07/19/2023 |
|---|---|
| | **June 6, 2023:** Request was submitted for consideration at the Public Art Commission meeting for appropriateness.<br>**July 5, 2023:** Available artwork was submitted for consideration at the Public Art Commission meeting. Commissioners had a positive recommendation for the acceptance of the donation as presented, location was discussed.<br>Staff were able to secure a location based on the request of the applicant, the Twin Falls Public Library has agreed to accept the request. Final proposal will be presented to the Public Art Commission at the August 2023 Public Art Commission Meeting for final consideration and recommendation to City Council. Applicant will then be contacted to install framed paintings and plaques with coordination from Parks, Public Art Commission, and Twin Falls Public Library.<br>**August 1, 2023:** Commissioners voted in favor of accepting the donation.<br>**August 30, 2023:** Artwork was placed at the Public Library. |
| **ACTION** | Commission was in support of this project |
| **BUDGET** | No Impact: Artwork and installation was a donation by artist. |
| **STATUS** | **COMPLETED** |