



Twin Falls Parks and Recreation Commission Agenda

Tuesday, January 14, 2025, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley; Paul Melni

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the November 12, 2024, Parks and Recreation Commission meeting minutes.
By: Elois Joseph, Parks and Recreation Project Coordinator
 - b) **ACTION ITEM:**
Consider a request to remove two spruce at 625 4th Ave East
By: Chance Munns
- 4) Items of Consideration
 - a) Welcome new Commissioner, Paul Melni
 - b) Overview of Commission responsibilities
 - c) **ACTION ITEM:** Consider a donation request from Linda and Duane Stands to place a park bench along the Canyon Rim Trail for "Barney J. Lewis 1927-2022"
By: Wendy Davis, Parks and Recreation Director
 - d) **ACTION ITEM:** Consider a request to remove one Ash tree at 124 Buchanan
By: Chance Munns
 - e) **ACTION ITEM:** Consider a request to remove Two Elms at 716 Grandview Drive North.
By: Chance Munns
 - f) **DISCUSSION:** Vista Bonita Open House follow up
By: Chance Munns, Parks Superintendent
- 5) Department Updates
 - a) **PRESENTATION:** January Department Update
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, November 12, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley; Paul Melni

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11:31 a.m. A quorum was present.

Members present: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Micheal Metcalf; Olyvia Meyer; Todd Shaw (online); Christiana Sipe-Pauley (joined online at 12:11 p.m.)

Members absent: Debbie VanEngelen; Corey King; Paul Melni.

Council liaison (absent): Cherie Vollmer

Staff present: Mitch Humble, Deputy City Manager (arrived at 11:44 a.m., left at 12:58 p.m.); Wendy Davis, Parks and Recreation Director; Les Kenworthy, Fire Chief (left at 12 p.m.); Stacy McClintock, Recreation Supervisor; Chance Munns, Parks Superintendent (arrived 11:52 a.m.); John Pauley, Aquatics Supervisor (online); Steve Meyerhoeffer, Golf Pro Municipal Golf Course; Elois Joseph, Parks and Recreation Project Coordinator.

Guests present: none

2) General Public Input

There was no general public input at this meeting.

3) Consent Calendar

- a) Request to approve the meeting minutes from the October 8, 2024, Parks and Recreation Commission meeting.

MOTION: Olyvia Meyer moved to approve the consent calendar item a) only. Jade Titus seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes. All present voted in favor of the motion. **Approved 5 to 0.**

- b) Consider a request to remove two willows at 228 6th Ave. N.

Kirk Melton requested this item removed from the consent calendar to be considered

as an item of consideration. This item was considered before item a) in the items of consideration and was re-considered upon Chance Munn's arrival to the meeting before item c) in the items of consideration.

Wendy Davis provided minor details on this request. It was determined that the Commission would wait for Parks Superintendent Chance Munns to arrive to provide further clarification.

Chance Munns presented the request including the following:

- The current tree is not an approved species (Salix and Populus genus are not permitted)
- The location of the tree was damaged due to a sidewalk repair.
- The tree is causing issues with the sidewalk and can cause issues with meter boxes, sewer, and water lines.
- Arborist selected to perform work is licensed to work on right-of-way trees.
- In summary – tree is a prohibited species, root has been damaged due to sidewalk repair, and the tree is causing issues with the surrounding area (sidewalk, meter boxes, sewer & water lines)

Discussion ensued regarding the timeline for replacement and how the adjacent property owner was held accountable. It was clarified that historically the Tree Commission would follow-up on the replacement.

Timeline for replacement is flexible due to the planting season.

MOTION: Micheal Metcalf moved to approve item b) on the consent calendar as presented. Jade Titus seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. All present voted in favor of the motion. **Approved 6 to 0.**

4) Items of Consideration

- a) Consider a request from Chief Les Kenworthy to name the building at the Fire Training Center after James "Jim" Olson.

Wendy Davis gave a brief overview on the role of the Commission as it is related to the Naming Policy.

Chief Kenworthy presented the request including the following:

- Supporting documentation was presented
- The current buildings in the vicinity and the function of the facilities were described.

- A brief biography of Jim Olson was shared. His contributions and support of Fire services were outlined.

Discussion ensued regarding the exact requested name for the building. Clarification was provided. James “Jim” Olson Fire Training Center was discussed as the name of the facility, as stated in the letter provided.

The timeline as related in the Naming Policy was discussed. Discussion ensued regarding the reasoning behind the 6 month and 3 month waiting period defined in the Naming Policy.

Discussion ensued. The Commission was in favor to waive the timeline as defined in the naming policy and present the recommendation to City Council.

MOTION: Micheal Metcalf moved to approve the request as presented and waive the 3 month waiting period for City Council consideration. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes. All present voted in favor of the motion. **Approved 5 to 0.**

Mitch Humble joined the meeting at approximately 11:44 a.m.

Chance Munns joined the meeting at approximately 11:52 a.m.

- b) Consider a request from Steve Meyerhoeffer to raise fees for season passes at the Twin Falls Golf Club.

Wendy Davis gave a brief description of the request and an overview on the role of the Commission as the Golf Commission.

Steve Meyerhoeffer handed out hard copies of the fee increase, the item was presented, including the following:

- Requested fee increases are less than 5%.

Discussion ensued regarding the increase, and if there are any concerns that the increase would negatively impact the number of users. It was indicated that the Twin Falls Municipal Golf Course’s fees were competitively priced in comparison to local cities.

The additional funds will go toward the cost to operate the golf course.

Discussion ensued regarding the affordable costs in the operation of the golf course.

MOTION: Micheal Metcalf moved to approve the item as presented. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes. All present voted in favor of the motion. **Approved 5 to 0.**

Christiana Sipe-Pauley joined the meeting at approximately 12:11 p.m.

Item b) on the consent calendar was re-considered and discussed after item b) on the items of consideration.

c) A Discussion on Recreation Program Fees

Stacy McClintock presented the request, including the following:

- Current programs and fees subsidized.
- Core youth programs were discussed, including fees for residents vs. non-residents.
- Subsidies for youth sports were discussed.

Local cities' prices were discussed. It was mentioned that the cost for programs offered for youth was something that the Commission were in favor of. There were no complaints received regarding the fees for the programs offered.

Discussion ensued regarding the fees and whether the subsidization was appropriate. It was clarified that the youth sports were subsidized while adult sports were self-supporting.

A question was raised regarding scholarship programs. The current scholarship options were discussed. It was clarified that no child has been turned down to play youth sports.

Commissioners were in support of the current fee structure and subsidies.

Programs that are not offered through our program could potentially be subsidized. Duplication of/competition with city sponsored programs was discussed.

MPOG fees were mentioned as a way for organizations to avail grant money to support services that the City does not currently offer. Utilizing a similar model for Recreation programs was considered.

Staff to propose the concept to City council so that a philosophy can be agreed upon, offering guidelines on how the programs and fees are facilitated.

Questions were raised regarding whether we have a mission statement. It was clarified that this discussion with City Council could result in the creation of a mission statement or policy that sets the framework for the organizations philosophy.

d) Discussion about December meeting and Open House

Wendy Davis provided clarification that the December Parks and Recreation Commission Meeting is on the same date at the City Employee Retreat.

In lieu of a meeting on the 10th, hosting an Open House for feedback for Vista Bonita Park was discussed.

Commissioners were in support of having the Open House at the Fire Station 3.

An online survey is available for feedback. Staff will target the surrounding homes to solicit feedback through either the survey and/or the Open House.

5) Department Updates

a) November Department Update

John Pauley gave an update on the City Pool, including the following:

- Updated plans and rendering for the City pool improvements were shared.
- Various vantage points of the rendering were shared
- Discussion ensued regarding the time frame and whether the pool would need to be shut down during this project

Stacy McClintock gave an update on Recreation, including the following:

- Youth Sports participants in Girl's Basketball season, registration for Boys Winter basketball open.
- Adult Sports – basketball and volleyball
- Santa Mailbox to be set up on December 1st
- Cabin Fever Day January 4, 2025
- Pumpkin carving day, may charge a fee next year and provide pumpkins

Chance Munns gave an update on Parks, including the following:

- Splashpad completed, up to specifications
- Winterization and leaf pickup at Parks
- Rock creek cleanup with Mondelez a massive success. Over 200 volunteers showed up to participate. Provided free firewood for the community to pick up from this project.

- MV Fly Fishermen volunteered another cleanup to improve visibility and access to the water at Rockcreek to occur the weekend of November 16.
- New nets to be installed at Oregon Trail Youth Complex
- Story boards along Thomsen Trail should be installed by the end of the week. Collaboration with the Library, who will install stories in the panels.
- The condition of Thomsen Park trail was discussed.
- Canyon Trail Junction in progress, expecting groundbreaking in the Spring of 2025.
- Shoshone Falls Grade road construction underway.
- Harrison Park was discussed.
- New restroom at Frontier Park, closure is impacting
- Christmas decorations are scheduled to be completed before the Festival of Lights parade.
- Open Space Supervisor position application is currently open, commissioners encouraged to share with those who would be a good candidate for the position.

6) Adjournment

The meeting was adjourned at approximately 1:06 p.m.

Elois Joseph
Parks and Recreation Project Coordinator



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove two spruce at 625 4th Ave East

Time Estimate:

0

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed two spruce at 625 4th Ave East and recommends approval of request, waiving replacement of one tree.

Twin Falls City Code 8-4-8 (D) declared nuisances

Attachments:

1. City of Twin Falls Permit For Tree Removal



City of Twin Falls Permit For Tree Removal

Today's Date * 12/10/2024

First Name * Cathryn

Last Name * Elston

Phone Number * (208)731-5680

Email * Cj13elston@gmail.com

Address of work to be done *

Street Address	625 4th Ave East	
Address Line 2		
City	State / Province / Region	ID
Twin Falls		
Postal / Zip Code	Country	
83301	United States	

The tree(s) in question reside on *

☒ Public right-of-way ☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name Elevation Tree Service

Contractor First Name * Manase

Contractor Last Name * Ngauamo

Contractor Phone Number * (208)420-9244

Contractor Email * elevationtreepros@gmail.com

Tree Species

Tree Species * Spruce? Pine

Description of This Tree's Location on Property * Trees are on the grass between the sidewalk and the road.

Reason for Request * It is leaning and not a good tree

Tree Species * Spruce? Pine

Description of This Tree's Location on Property* Tree is on the grass between the sidewalk and the road

Reason for Request* Tree is growing into another tree and killing it and I prefer the other tree

Signature



By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments The Norway Spruce located on this property is leaning towards the road. This species is not appropriate for ROW planters as their canopy will eventually get too big for the space and to meet clearance requirements over the road and sidewalk, would have to be aggressively pruned. The Colorado Blue Spruce has already been topped and is in close proximity to an ornamental tree. Similarly, the Blue Spruce is not an appropriate species for ROW landscape strips. Staff recommends removal of two spruce and replacement with more appropriate species.

Tree Images

1

2







Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From:

INFORMATIONAL

Request:

Welcome new Commissioner, Paul Melni

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From:

INFORMATIONAL

Request:

Overview of Commission responsibilities

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From: Elois Joseph, Parks and Recreation Project Coordinator, Parks and Recreation Project Coordinator

ACTION ITEM

Request:

Consider a donation request from Linda and Duane Stands to place a park bench along the Canyon Rim Trail for "Barney J. Lewis 1927-2022"

Time Estimate:

Allow 10 minutes for presentation and deliberation.

Background:

On July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy. The policy states: All proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Council approval shall happen through the consent calendar, unless deemed necessary for consideration. Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission. Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Plaque inscriptions may include the following language in addition to the name of the person and the date. "In Memorium", "In Memory of", "In Honor of" or "Donated by"

Please see the attached Donation Request from Linda and Duane Stands. The donor is requesting the plaque inscription "Barney J. Lewis 1927-2022". Parks staff has reviewed this request and determined a suitable location.

Approval Process:

A simple majority will approve the request.

Budget Impact:

Any budget impact will be reimbursed by donor.

Regulatory Impact:

Approval of this request will make a recommendation to City Council to accept this donation.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends approval of this request.

Attachments:

1. Stands - Barney Lewis Bench Donation - CRT_redacted



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 10-21-24

Requested by: Linda and Duane Stands

Address: [REDACTED]

Street Address

Buhl

City

Idaho

State

83316

Zip Code

Home Phone: [REDACTED]

(Area Code)

Work Phone: [REDACTED]

(Area Code)

Donation Requested: Park Bench

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: Canyon Trails - Snake River, ^{Canyon} Pillar Falls, or Perrine Coulee or Canyon Rim

Alternative Location: Anywhere along the trails where one can enjoy the view

Plaque Inscription: Barney J. Lewis
1927 - 2022

Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____



The Benefits are Endless...



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Ash tree at 124 Buchanan

Time Estimate:

10

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

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1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

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3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

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- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed Ash at 124 Buchanan. Twin Falls City Code 8-4-7 and recommends removal with replacement.

Attachments:

1. City of Twin Falls Permit For Tree Removal 124 buchanan
2. Code Enforcement Receipt 11-14-2024



City of Twin Falls Permit For Tree Removal

Today's Date * 11/11/2024

First Name * Maria

Last Name * SANACHEZ

Phone Number * (208)316-9531

Email * atelly22@outlook.com

Address of work to be done *

Street Address		
124 Buchanan st		
Address Line 2		
City	State / Province / Region	
Twin falls	Idaho	
Postal / Zip Code	Country	
83301	USA	

The tree(s) in question reside on * ☒ Public right-of-way ☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Contractor First Name * Alley

Contractor Last Name * Rodriguez

Contractor Phone Number * (208)404-7028

Contractor Email * atelly22@outlook.com

Tree Species

Tree Species * Na

Description of This Tree's Location on Property * Right in front

Reason for Request * Removal of tree

Signature



By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

This Tree was found already topped by Ram's Tree Service. Topping violates City Tree Ordinance 8-4-7 (D)3. It shall be unlawful for any person to: Engage in any pruning activity on public trees not in accordance with ANSI A300, including, but not limited to: topping, heading, rounding or shearing unless otherwise approved by the tree commission.

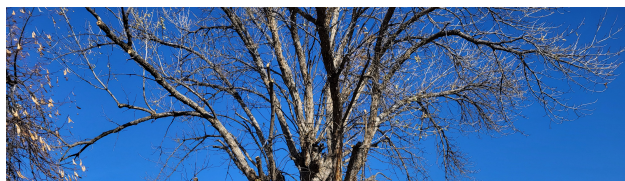
Since tree was already topped, contractors were asked to complete removal and replace with a new tree at their cost.

Otherwise, penalties for violation include: "...fine equal to or less than the monetary value of the tree as assessed by a certified arborist or certified tree appraiser..." (8-4-10). Adjacent tree was also improperly pruned but work was halted before damage was too severe. Correctional pruning will have to be performed on the adjacent tree.

Tree Images

1

2





TWIN FALLS CODE ENFORCEMENT

CITATION #

CE24-03559

EVENT

Report Date 11/14/2024 00:00:00	Reporting Area
Address 124 BUCHANAN ST, Twin Falls, IDAHO 83301	
Reinspection Due Date 11/14/2024	

VIOLATION(S)

1 Violation
8-4-7.A DAMAGING, DESTROYING, MUTILATING OR REMOVING PUBLIC TREES - (A) DAMAGE

8-4-7 (A): DAMAGING, DESTROYING, MUTILATING OR REMOVING PUBLIC TREES: It is unlawful for any person to: Damage, destroy, mutilate, or remove any public tree.

Fine
\$0.00

Fine Notes

Violation Notes

2 Violation
8-4-4-1.B ADJACENT PROPERTY OWNERS' RESPONSIBILITIES FOR PUBLIC TREES - (B) Routine Maintenance

8-4-4-1 (B): ADJACENT PROPERTY OWNERS' RESPONSIBILITIES FOR PUBLIC TREES: Adjacent property owners shall:
1. Prune and maintain trees, remove dead limbs or other limbs that are considered a "public nuisance".
2. Topping, heading, shearing or rounding over are not allowed on public trees.
3. Control pests on public trees.
4. Trees shall be pruned to remove dead limbs or other limbs that are considered a "public nuisance".
5. Provide water sufficient to keep public trees in a healthy, growing condition.

Fine
\$0.00

Fine Notes

Violation Notes

3 Violation
8-4-4-1.A ADJACENT PROPERTY OWNERS' RESPONSIBILITIES FOR PUBLIC TREES - (A) Permits

8-4-4-1 (A): ADJACENT PROPERTY OWNERS' RESPONSIBILITIES FOR PUBLIC TREES: Adjacent property owners shall meet all requirements and obtain all permits necessary:
1. For work done on any public trees.
2. Prior to commencing repair of damage done to public streets or sidewalk adjacent to any public trees.
3. For any tree planting on public property.

Fine
\$0.00

Fine Notes

Violation Notes

4 Violation
8-4-5 LICENSING OF PRIVATE TREE SERVICE COMPANIES

8-4-5: LICENSING OF PRIVATE TREE SERVICE COMPANIES: Tree service companies performing work on public trees are required to apply for a license through the Twin Falls Parks and Recreation Department.

Fine
\$0.00

Fine Notes

Violation Notes

Total Fine Amount Due
\$0.00

BUSINESS/ORGANIZATION(S) INVOLVED

1 Business/Organization Name

RAMS TREE SERVICE

Address

Phone 1	Phone 2	Email
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PERSON(S) INVOLVED

1 Name (Last, First Middle)

MARTINEZ, IVAN

Address

124 BUCHANAN ST, Twin Falls, IDAHO 83301

Cell Phone	Home Phone	Email
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2 Name (Last, First Middle)

MARTINEZ, MARIA ISABEL

Address

124 BUCHANAN ST, Twin Falls, IDAHO 83301

Cell Phone	Home Phone	Email
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OFFICER

Officer Name Standley, Sean 12271	Date 11/14/2024 07:59:00
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IMPORTANT - READ CAREFULLY

TO CONTACT:
CODE ENFORCEMENT
321 SECOND AVE E
PHONE: (208) 735-7278
EMAIL: codeenforcement@tfid.org

MAKE CHECKS PAYABLE TO:
CITY OF TWIN FALLS
TO PAY IN PERSON:

321 SECOND AVE E
TWIN FALLS ID 83301

TO MAIL:
CITY OF TWIN FALLS
P.O. BOX 3027
TWIN FALLS ID 83303



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove Two Elms at 716 Grandview Drive North.

Time Estimate:

5

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

City to pay for removal and coordinate sidewalk installation.

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

NA

Analysis:

NA

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed Two Elms at 716 Grandview Drive North. .

Twin Falls City Code 8-4-7 and recommends removal without replacement.

Attachments:

1. Tree removal request 716 Grandview



City of Twin Falls Permit For Tree Removal

Today's Date *

1/3/2025

First Name *

Chance

Last Name *

Munns

Phone Number *

(208)308-7387

Email *

cmunns@tfid.org

Address of work to
be done *

Street Address

716 Grandview Drive North

Address Line 2

City

Twin Falls

State / Province / Region

ID

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

☐ Public right-of-way

☒ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Trees and Stumps of Magic Valley

Contractor First
Name *

Librado

Contractor Last
Name *

Chavez

Contractor Phone Number * (208)420-0771

Contractor Email * libradochavez9@icloud.com

Tree Species

Tree Species * Ulmus

Description of This Tree's Location on Property * Along Grandview north of Caswell at 716 Grandview drive N, on city-owned property

Reason for Request * Trees are failing, undesirable species, interfering with utilities, and in the way of future sidewalk.

[Add Additional Tree](#)

Signature

Chance Munns

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments The two Elms found at 716 Grandview Drive North have been sheared on the west side to clear from utility lines. Many eastern limbs have broken and fallen to the ground with much

Tree Images

File Upload

Upload

20250103_095718.jpg

5.52MB



20250103_095743.jpg

4.41MB





20250103_095817.jpg

6.84MB



Add

Comments

2000 characters left

Approve

Reject



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From:

DISCUSSION

Request:

Vista Bonita Open House follow up

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, January 14, 2025
To: Parks and Recreation Commission
From:

PRESENTATION

Request:

January Department Update

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None