



## Twin Falls Parks and Recreation Commission Minutes

Tuesday, September 10, 2024, 11:30 AM

Council Chamber Overflow Room CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen, Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

### 1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11:36 a.m. A quorum was present.

**Members present:** Kirk Melton, Chairperson; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley

**Members absent:** Jade Titus, Vice-Chairperson; Debbie VanEngelen.

**Council liaison (present):** Cherie Vollmer

**Staff Present:** Wendy Davis, Parks and Recreation Director; Chance Munns, Parks Superintendent; Stacy McClintock, Recreation Supervisor; John Pauley, Aquatics Supervisor; Elois Joseph, Parks and Recreation Project Coordinator.

### 2) General Public Input

There was no general public input at this meeting.

### 3) Consent Calendar

- a) Request to approve the August 13, 2024 Parks and Recreation Commission meeting minutes.

**MOTION:** Micheal Metcalf moved to approve the consent calendar as presented. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Corey King, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. Approved 6 to 0.

### 4) Items of Consideration

- a) Continue Parks and Recreation Master Plan Discussion

Wendy Davis introduced the item. Commissioners to discuss and provide feedback on the current Master Plan. Commissioners were tasked with reviewing the document and bringing suggestions for edits, inclusions, and exclusions for the updated Master Plan.

The item was considered by the Commission, discussion ensued, including the following:

- Obtaining updated data since the data in the current Master Plan is over 10 years old. The methods on how the survey reached the public was mentioned.
- Hosting a public open house was mentioned to obtain feedback from key members from the community, user groups, various socio-economic groups, and general public.
- Updating the current maps was mentioned. Including new maps, such as population density, and other demographic information (e.g. socio-economic status, and access to transportation) was discussed.
- Comparing with neighboring cities in Idaho with similar demographics and population was mentioned.
- Discussion ensued regarding the efficiencies and deficiencies of the current Master Plan.
- Community's voice needs to be well represented in the analysis and feedback before creating an updated document.
- Encouraging public input in the October meeting was discussed. A potential evening meeting was mentioned as a method to capture a larger audience outside of standard work hours.

City staff commented on the current Master Plan and provided feedback.

Discussion ensued regarding data analysis and statistically valid survey data.

Commissioners expressed interest in pursuing public feedback, prior to submitting a new survey for consideration and data. Prioritizing the future needs of the community was emphasized.

Updated maps, updated information, and increased community input were identified as the top three priorities for the Master Plan update.

Staff will work to schedule a meeting time frame to hold a meeting after business hours to encourage public input regarding parks, programs, and informing the Commission on priorities. Having a public press release was mentioned.

b) Recognition of Ashley Squires for her dedicated service.

Wendy Davis and Council Member Vollmer thanked Ashley for her service on the Parks and Recreation Commission.

A certificate was awarded. Commissioner Ashley Squires made a brief speech.

## 5) Department Updates

John Pauley gave an update on the City pool including the following:

- City pool closed on Saturdays of October for High School swim meets.
- Starting blocks are to be installed

Stacy McClintock gave an update on Recreation, including the following:

- Staff to attend the upcoming NRPA Conference in October
- Fall Girls basketball registration in progress

Chance Munns gave an update on Parks, including the following:

- Repairs underway
- CRT improvements done - cracks, drainage, etc..
- Event coordination
- Canyon Trail Junction - bids came in high, 6 RFQs received, 4 invited to interview.

Wendy Davis gave a director's update including the following:

- CMGC process allows subcontractor bids to be negotiated individually.
- City Park restroom design funded by CDBG funds
- Official letter of resignation from Steve from the golf course in 2025
- Splashpad still in progress
- State of the City address
- Recreation Center Committee has an on-site visit to the E-Street Community Center.

## 6) Adjournment

The meeting was adjourned at approximately 1:04 p.m.

*Elois Joseph*

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Elois Joseph  
Parks and Recreation Project Coordinator