



Twin Falls Parks and Recreation Commission Minutes

Tuesday, November 12, 2024, 11:30 AM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley; Paul Melni

1) Confirmation of Quorum/Call Meeting to Order

Kirk Melton called the meeting to order at approximately 11:31 a.m. A quorum was present.

Members present: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Micheal Metcalf; Olyvia Meyer; Todd Shaw (online); Christiana Sipe-Pauley (joined online at 12:11 p.m.)

Members absent: Debbie VanEngelen; Corey King; Paul Melni.

Council liaison (absent): Cherie Vollmer

Staff present: Mitch Humble, Deputy City Manager (arrived at 11:44 a.m., left at 12:58 p.m.); Wendy Davis, Parks and Recreation Director; Les Kenworthy, Fire Chief (left at 12 p.m.); Stacy McClintock, Recreation Supervisor; Chance Munns, Parks Superintendent (arrived 11:52 a.m.); John Pauley, Aquatics Supervisor (online); Steve Meyerhoeffer, Golf Pro Municipal Golf Course; Elois Joseph, Parks and Recreation Project Coordinator.

Guests present: none

2) General Public Input

There was no general public input at this meeting.

3) Consent Calendar

- a) Request to approve the meeting minutes from the October 8, 2024, Parks and Recreation Commission meeting.

MOTION: Olyvia Meyer moved to approve the consent calendar item a) only. Jade Titus seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes. All present voted in favor of the motion. **Approved 5 to 0.**

- b) Consider a request to remove two willows at 228 6th Ave. N.

Kirk Melton requested this item removed from the consent calendar to be considered

as an item of consideration. This item was considered before item a) in the items of consideration and was re-considered upon Chance Munn's arrival to the meeting before item c) in the items of consideration.

Wendy Davis provided minor details on this request. It was determined that the Commission would wait for Parks Superintendent Chance Munns to arrive to provide further clarification.

Chance Munns presented the request including the following:

- The current tree is not an approved species (Salix and Populus genus are not permitted)
- The location of the tree was damaged due to a sidewalk repair.
- The tree is causing issues with the sidewalk and can cause issues with meter boxes, sewer, and water lines.
- Arborist selected to perform work is licensed to work on right-of-way trees.
- In summary – tree is a prohibited species, root has been damaged due to sidewalk repair, and the tree is causing issues with the surrounding area (sidewalk, meter boxes, sewer & water lines)

Discussion ensued regarding the timeline for replacement and how the adjacent property owner was held accountable. It was clarified that historically the Tree Commission would follow-up on the replacement.

Timeline for replacement is flexible due to the planting season.

MOTION: Micheal Metcalf moved to approve item b) on the consent calendar as presented. Jade Titus seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes; Christiana Sipe-Pauley, yes. All present voted in favor of the motion. **Approved 6 to 0.**

4) Items of Consideration

- a) Consider a request from Chief Les Kenworthy to name the building at the Fire Training Center after James "Jim" Olson.

Wendy Davis gave a brief overview on the role of the Commission as it is related to the Naming Policy.

Chief Kenworthy presented the request including the following:

- Supporting documentation was presented
- The current buildings in the vicinity and the function of the facilities were described.

- A brief biography of Jim Olson was shared. His contributions and support of Fire services were outlined.

Discussion ensued regarding the exact requested name for the building. Clarification was provided. James “Jim” Olson Fire Training Center was discussed as the name of the facility, as stated in the letter provided.

The timeline as related in the Naming Policy was discussed. Discussion ensued regarding the reasoning behind the 6 month and 3 month waiting period defined in the Naming Policy.

Discussion ensued. The Commission was in favor to waive the timeline as defined in the naming policy and present the recommendation to City Council.

MOTION: Micheal Metcalf moved to approve the request as presented and waive the 3 month waiting period for City Council consideration. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes. All present voted in favor of the motion. **Approved 5 to 0.**

Mitch Humble joined the meeting at approximately 11:44 a.m.

Chance Munns joined the meeting at approximately 11:52 a.m.

- b) Consider a request from Steve Meyerhoeffer to raise fees for season passes at the Twin Falls Golf Club.

Wendy Davis gave a brief description of the request and an overview on the role of the Commission as the Golf Commission.

Steve Meyerhoeffer handed out hard copies of the fee increase, the item was presented, including the following:

- Requested fee increases are less than 5%.

Discussion ensued regarding the increase, and if there are any concerns that the increase would negatively impact the number of users. It was indicated that the Twin Falls Municipal Golf Course’s fees were competitively priced in comparison to local cities.

The additional funds will go toward the cost to operate the golf course.

Discussion ensued regarding the affordable costs in the operation of the golf course.

MOTION: Micheal Metcalf moved to approve the item as presented. Olyvia Meyer seconded the motion. A roll call vote was conducted. Kirk Melton, yes; Jade Titus, yes; Micheal Metcalf, yes; Olyvia Meyer, yes; Todd Shaw, yes. All present voted in favor of the motion. **Approved 5 to 0.**

Christiana Sipe-Pauley joined the meeting at approximately 12:11 p.m.

Item b) on the consent calendar was re-considered and discussed after item b) on the items of consideration.

c) A Discussion on Recreation Program Fees

Stacy McClintock presented the request, including the following:

- Current programs and fees subsidized.
- Core youth programs were discussed, including fees for residents vs. non-residents.
- Subsidies for youth sports were discussed.

Local cities' prices were discussed. It was mentioned that the cost for programs offered for youth was something that the Commission were in favor of. There were no complaints received regarding the fees for the programs offered.

Discussion ensued regarding the fees and whether the subsidization was appropriate. It was clarified that the youth sports were subsidized while adult sports were self-supporting.

A question was raised regarding scholarship programs. The current scholarship options were discussed. It was clarified that no child has been turned down to play youth sports.

Commissioners were in support of the current fee structure and subsidies.

Programs that are not offered through our program could potentially be subsidized. Duplication of/competition with city sponsored programs was discussed.

MPOG fees were mentioned as a way for organizations to avail grant money to support services that the City does not currently offer. Utilizing a similar model for Recreation programs was considered.

Staff to propose the concept to City council so that a philosophy can be agreed upon, offering guidelines on how the programs and fees are facilitated.

Questions were raised regarding whether we have a mission statement. It was clarified that this discussion with City Council could result in the creation of a mission statement or policy that sets the framework for the organizations philosophy.

d) Discussion about December meeting and Open House

Wendy Davis provided clarification that the December Parks and Recreation Commission Meeting is on the same date at the City Employee Retreat.

In lieu of a meeting on the 10th, hosting an Open House for feedback for Vista Bonita Park was discussed.

Commissioners were in support of having the Open House at the Fire Station 3.

An online survey is available for feedback. Staff will target the surrounding homes to solicit feedback through either the survey and/or the Open House.

5) Department Updates

a) November Department Update

John Pauley gave an update on the City Pool, including the following:

- Updated plans and rendering for the City pool improvements were shared.
- Various vantage points of the rendering were shared
- Discussion ensued regarding the time frame and whether the pool would need to be shut down during this project

Stacy McClintock gave an update on Recreation, including the following:

- Youth Sports participants in Girl's Basketball season, registration for Boys Winter basketball open.
- Adult Sports – basketball and volleyball
- Santa Mailbox to be set up on December 1st
- Cabin Fever Day January 4, 2025
- Pumpkin carving day, may charge a fee next year and provide pumpkins

Chance Munns gave an update on Parks, including the following:

- Splashpad completed, up to specifications
- Winterization and leaf pickup at Parks
- Rock creek cleanup with Mondelez a massive success. Over 200 volunteers showed up to participate. Provided free firewood for the community to pick up from this project.

- MV Fly Fishermen volunteered another cleanup to improve visibility and access to the water at Rockcreek to occur the weekend of November 16.
- New nets to be installed at Oregon Trail Youth Complex
- Story boards along Thomsen Trail should be installed by the end of the week. Collaboration with the Library, who will install stories in the panels.
- The condition of Thomsen Park trail was discussed.
- Canyon Trail Junction in progress, expecting groundbreaking in the Spring of 2025.
- Shoshone Falls Grade road construction underway.
- Harrison Park was discussed.
- New restroom at Frontier Park, closure is impacting
- Christmas decorations are scheduled to be completed before the Festival of Lights parade.
- Open Space Supervisor position application is currently open, commissioners encouraged to share with those who would be a good candidate for the position.

6) Adjournment

The meeting was adjourned at approximately 1:06 p.m.

Elois Joseph

Elois Joseph
Parks and Recreation Project Coordinator