



Public Art Commission Agenda

Tuesday, February 4, 2025, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Consent Calendar
 - a) Request to approve minutes from the following meeting: January 7, 2025
- 3) Items of Consideration
 - a) **DISCUSSION:** Update on Long Term Planning Presentation
By: Camille Barigar, Commissioner, Wendy Davis, Parks and Recreation Directore
 - b) **ACTION ITEM:** Update Commission on electrical box wraps and the downtown mural installation
By: Wendy Davis, Parks and Recreation Director
 - c) **ACTION ITEM:** Event planning for artist recognition of recent projects.
By: Commission
- 4) General Public Input
- 5) Public Art Proposal Update
 - a) **PRESENTATION:** Update on the Public Art Proposal
By: Wendy Davis, Parks and Rec Director
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Art Commission Minutes

Tuesday, January 7, 2025, 12:00 PM

Council Chamber Overflow Room CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

1) Call Meeting to Order/Confirmation of Quorum

Present: Laura Stewart, Camille Barigar, Melissa Crane, Janeale Dean, Drew Nash, Amy Westover, Tim Hafer.

Absent: None

Staff Present: Wendy Davis, Parks and Recreation Director; Mitch Humble, Deputy City Manager; Craig Hawkins, City Council Liaison; Lorrie Bauer, Administrative Assistant.

Melissa Crane called the meeting to order at 12:02 PM. A quorum was present.

2) Consent Calendar

- a) Request to approve the September 20, 2024, Public Art Commission meeting minutes.
- b) Request to approve the November 5, 2024, Public Art Commission meeting minutes.

MOTION: Janeale Dean moved to approve the Consent Calendar. Camille Barigar seconded the motion. All present voted in favor of the motion.

3) Items of Consideration

- a) Discussion and planning for an event that recognizes artists and projects in progress. Electrical box wraps have been installed and checks are being mailed to the artists. Clarification will be sought about Form W9 and artist contract verbiage for future projects. Wendy shared mural layout options from Lytle Signs. Option 2 was preferred by all Commissioners because they are sized to fit the existing frames. A celebration event was discussed to publicly recognize the selected artists for the wrap and mural projects. March, April, and May were suggested. Timing, purpose, and community outreach were discussed. Planning will continue at the next meeting and a date will be decided.
- b) Strategize presentation for Long Term Planning (LTP) team
Wendy explained the LTP process and how it is a funding mechanism for the Public Art Commission. She requested participation from the Commission with the presentation to the LTP Team. Melissa Crane and Camille Barigar volunteered to help Wendy prepare the presentation.

4) General Public Input

None.

5) Public Art Proposal Update

- a) January Update

Wendy shared that more information was requested about the proposed Shakespeare in the Park event. A reply has not been received as of this date.

6) Adjournment

The meeting adjourned at 1:03 PM.

Lorrie Bauer, Administrative Assistant

*** For a full account of this meeting, please view the video recording on the City website at www.tfid.org ***

Public Art Commission Proposal Update

February 2025

Project not pursued
 Project pursued
 Project in progress

Budget		
127-00-00-102-27	\$ 75,162.81	Reserve Fund
127-98-98-670-00	\$ 4,710.91	2025 Budgeted
Total Budget	\$ 79,873.72	
Projects		
Electrical Box	\$ 16,952.32	projected use
DT Mural Project	\$ 15,000.00	projected use
Balance (after projected use)	\$ 47,921.40	

Robin Hite – Electrical Box Wrap Project

Application Date	02/22/2023
	March 7, 2023: Applicant presented the request at the Public Art Commission meeting. April 4, 2023: Selection of locations were completed by the Public Art Commission members, updated quotes were subsequently submitted via email to commissioners for consideration. Commissioner Hafer's selection is pending, this project will be considered at the August 2023 Public Art Commission Meeting. August 1, 2023: Continued discussion of the process involved in this project. October 3, 2023: Robin Hite confirmed that the quotes were still viable from Lytle signs. At least 50 deg temp are required for installation, postponing the project until Spring of 2024. Each image will need to be a high-rez fill, vectorized artwork, an EPS or an AI file, photo or JPEG at least 300 DPI. Discussion and deliberation to occur at the November meeting. November 7, 2023: Project was discussed further. The commission decided to place the budget request on the Nov 27 City Council Agenda for consideration before proceeding with the call-to-artists. November 16, 2023: Commissioners met to finalize an amount for the City Council for consideration at an upcoming City Council meeting. November 27, 2023: Electrical Box Wrap project was presented to City Council for consideration. Council was in favor of the project. January 2, 2024: Commissioners made final edits to the Call-to-Artists (CTA)

	January 16, 2024: CTA launched, with deadline of February 28, 2024, for all submissions. March 5 & 12, 2024: Commissioners considered 43 artist submissions and selected artists and artwork. April 2, 2024: Item was finalized and sent to city council for consideration April 8, 2024: Presented and approved by City Council for placement, location, and artists. May 7, 2024: Commissioners pursue an agreement between Artist and COTF to work toward completion of project. Artist agreements created, artists have signed. July 2, 2024: Design to be finalized at the meeting. Commission decision was to pursue asking the company to work with the artist to design layouts. Company was unable to meet the request. August 6, 2024: Commissioners discussed proceeding with the project through Alphagraphics. City staff will proceed with working with the artists and the companies to facilitate the request. October 3, 2024: to be considered for direction from the Commission on proceeding with the project electrical box – Shayla Williams (artist no longer has access to the work) Artis Dalton Coe was selected. Artist has delivered the work to Alphagraphics. Alphagraphics is waiting for weather and final revisions and approval. November 2024: Staff is working with Alphagraphics to complete the project. Printer at Alphagraphics broke, so project was delayed. Weather is causing some issues with installation due to temperature requirements. December 2024: Artwork installed, artist payment request submitted 12/31/2024. January 2025: Artists have been paid and notified of installation. Artis Jill Fisher contacted us and said one of her pieces was installed upside down. Alpha Graphics has been contacted and will re-install. Haven't seen a bill yet.
ACTION	IN PROGRESS
BUDGET	November 27, 2023: City Council moved to approve the Public Art Commission to authorize the use of \$13, 500 of Public Art Reserve Funds. An additional \$3739.93 to be used from current annual budget FY 24. (Actual total: \$16,952.32)
STATUS	IN PROGRESS

Arnel Culum – Downtown Commons Mural Rotation

Application Date	01/02/2024
	February 6, 2024: Application was presented to the Commission for consideration. Commissioners requested that staff re-visit with Lytle for clarification on the longevity of the current prints. May 7, 2024: Commissioners discussed potentially moving forward with this project, to be discussed at the June 4 meeting. Commissioners decided to move forward with this project.

	June 24, 2024: City Council has approved the use of up to \$15,000 from Public Art Reserve Fund for this project. July 8, 2024: Call to artist was launched, 12 applicant submitted 30 total works for consideration. September 3, 2024: Commissioners considered artwork received. September 20, 2024 (special meeting): Commissioners held Special Meeting to send positive recommendation to City council to proceed with the project. September 30, 2024: Placement and artwork selected approved by City Council. Staff is working with Lytle to finalize the project. November 2024: Lytle in progress with scanning the images into high resolution. Will provide staff with a mockup as some images need to be cropped, staff will obtain artist consent once mockups are received to verify the level of modification. January 2025: Lytle signs has completed the image scanning and artists have been notified to pick up their original artwork.
ACTION	IN PROGRESS
BUDGET	Final \$\$ TBD. Lytle signs provided applicant with quote of \$7,676.37 to replace 6 wraps in the Commons area. June 24, 2024: City Council has approved the use of up to \$15,000 from Public Art Reserve Fund for this project.
STATUS	IN PROGRESS

Brendan Rowlands – Shakespeare in the Park

Application Date	12/07/2024
	December 9, 2024: EJ requested clarification on what funding requested would go toward and notified applicant that additional forms (special event and parks application, map, insurance) may be required. December 19, 2024: Applicant requested holding off on the proposal as funding amount may be more than what was requested. Application has been added to the PAC February meeting, contingent on response from applicant.
ACTION	IN PROGRESS
BUDGET	Final \$\$ TBD.
STATUS	IN PROGRESS

Adrian Espinoza – Request to Adding Location to Public Art Map/Tour

Application Date	01/31/2024
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	February 1, 2024: Applicant was contacted via phone call & email to submit property owner's consent to have this property (private property in public view) be a part of the Public Art Map/Tour. Applicant is working on getting this information before proposal is brought to the Commission for consideration. April 2, 2024: intent to consider item at this meeting. April 4, 2024: applicant was contacted via email to reach out to the property owner, no response. October 1, 2024: Commissioners will not pursue the project as the property owner has not been able to be contacted.
ACTION	Staff has informed the applicant that they are welcome to reach out again if property owner can be reached and agrees to the terms.
BUDGET	TBD
STATUS	COMPLETED – PROJECT NOT PURSUED

Jose Trejo – Sculpture Option

Application Date	06/05/2024
	July 2, 2024: This item was placed on the agenda for consideration.
ACTION	Commission will not pursue this project at this time.
BUDGET	Arist has requested \$15,000 for this project.
STATUS	COMPLETED – PROJECT NOT PURSUED

Arnel Culum – Magic Chalk Festival

Application Date	03/09/2023
	May 2, 2023: Applicant presented this item at the Public Art Commission meeting. June 6, 2023: Items were on the agenda but tabled due to lack of time for consideration. This item will be revisited at the August 2023 Public Art Commission meeting. August 1, 2023: Continued discussion of this proposal. Commissioners would like to have the applicant to resubmit details of an organized event with a request for funding. Applicant was contacted via email and expressed that he was not interested in pursuing the project as requested by the commission.
ACTION	Commission will not pursue this project at this time
BUDGET	N/A
STATUS	COMPLETED – PROJECT NOT PURSUED

Arnel Culum – Rock Creek Reimagined

Application Date	03/08/2023
	May 2, 2023: Applicant presented this item at the Public Art Commission meeting. June 6, 2023: Items were on the agenda but tabled due to lack of time for consideration. This item will be revisited at the August 2023 Public Art Commission meeting. August 1, 2023: Continued discussion of this proposal. Commissioners wanted staff to reach out to the applicant to see if he wants to own this project, he will need to submit detailed information and a line-item budget focusing on Victory Bridge only. Applicant was contacted via email and expressed that he was not interested in pursuing the project as requested by the commission.
ACTION	Commission will not pursue this project at this time
BUDGET	N/A
STATUS	COMPLETED – PROJECT NOT PURSUED

Jose Trejo – Transparencies in Time

Application Date	06/09/2023
	July 5, 2023: This item was placed on the agenda for consideration. Item was tabled for the August 2023 Public Art Commission Meeting to allow time for consideration and review of paperwork submitted. August 1, 2023: Staff will reach out to Jose Trejo to let him know that we are not interested in pursuing this project at this time.
ACTION	Commission will not pursue this project at this time
BUDGET	N/A
STATUS	COMPLETED – PROJECT NOT PURSUED

Mark Shawver (Donation) – 5 Acrylic on Canvas Paintings

Application Date	Original contact, 04/10/2023 - final application: 07/19/2023
	June 6, 2023: Request was submitted for consideration at the Public Art Commission meeting for appropriateness. July 5, 2023: Available artwork was submitted for consideration at the Public Art Commission meeting. Commissioners had a positive recommendation for the acceptance of the donation as presented, location was discussed. Staff were able to secure a location based on the request of the applicant, the Twin Falls Public Library has agreed to accept the request. Final proposal will be presented to the Public Art Commission at the August 2023 Public Art Commission Meeting for final consideration and recommendation to City Council. Applicant will then be contacted to install framed paintings and plaques with coordination from Parks, Public Art Commission, and Twin Falls Public Library.

	August 1, 2023: Commissioners voted in favor of accepting the donation. August 30, 2023: Artwork was placed at the Public Library.
ACTION	Commission was in support of this project
BUDGET	No Impact: Artwork and installation was a donation by artist.
STATUS	COMPLETED