



Twin Falls Historic Preservation Commission Minutes

Monday, January 13, 2025, 3:00 PM

Members: Doug Baughman Chairperson, Jennifer Shaffer Vice Chairperson, Terry McCurdy, Sharon Dowdle, Gary Sipe

Council Liaison: Spencer Cutler

1) Confirmation of Quorum/Call Meeting to Order

Chairman Baughman called the meeting to order at 03:00 PM

A quorum was present.

2) Consent Calendar

a) Approval of minutes from the following meeting: September 9, 2024

Commissioner Sipe made a motion to approve the consent calendar, as presented.

Commissioner Shaffer seconded the motion.

3) Certificate of Appropriateness

a) Request for a Certificate of Appropriateness to allow a new signage on property located at 301 Main Ave W. c/o Twin Falls School District (app. PZ25-001)

Staff Presentation:

Planner Strickland presented the request for a Certificate of Appropriateness to allow a new signage on property located at 301 Main Ave W. c/o Twin Falls School District (app. PZ25-001)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application. The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness. The Commission may approve or deny the request. Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

The property is located in the Commercial Central Business zoning district with a P-1 Parking Overlay. It is a non-contributing building constructed circa 1918. The property was Moon's Paint and Glass until 1971. Spencer's Stationery occupied the building from 1978 to 1991. The building is currently used by Community Health and the Twin Falls School District. The property located at 301 Main Avenue West is located within the boundary of the Downtown Historic District. On March 30, 2017 the commission approved a Certificate of Appropriateness for the construction of a new roof and on November 20, 2017 the commission approved a Certificate of Appropriateness to replace the siding on the building. The current request is to install a sign on the front of the building for Community Health.

The wall sign will be manufactured and will be flat cut out letters painted black. The

sign will not be illuminated and will be approximately 8.22 sq. ft. Staff has reviewed the request based the downtown historic district general guidelines and signs appropriateness. The window sign will be approximately 3' x 2'5 1/8" made of white vinyl and attached to the window on the right side of the building entrance. The proposed signs are suitable for the building and are compatible with the guidelines. Adding the signs to the building would not be detrimental to the building nor the district. Based on the information provided and the downtown historic district guidelines staff would be in support of approving the request. Should the Commission approve the request staff recommends the approval be subject to:

1. Any site plan amendments as required by City Codes and standards
2. Obtaining permits as required by City Codes and standards.

MOTION: Commissioner Dowdle moved to approve the request for a Certificate of Appropriateness to allow a new signage on property located at 301 Main Ave W. c/o Twin Falls School District. Commissioner Shaffer seconded the motion. Roll call vote showed all members present voted.

Approved 5 to 0.

4) Old Business

5) New Business

- a) 2025 Idaho Historic Preservation Month
Discussion on what to do on behalf of the Historic Preservation Commission.
- b) 2025 Historic Preservation Photo Library

6) Upcoming Meeting(s)

- a) February 3, 2025

7) Adjournment

The meeting adjourned at 03:23 PM

Jody Green

Jody Green, Planning Technician