Public Art Commission
Agenda

Tuesday, March 4, 2025, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

1) Call Meeting to Order/Confirmation of Quorum
2) Consent Calendar
   a) Request to approve the minutes from the following meeting: February 4, 2025.
3) Items of Consideration
   a) **ACTION ITEM:** Finalize plans for reception.
4) General Public Input
5) Public Art Proposal Update
6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
- Wait to be recognized by the Mayor or Chairman
- Approach the microphone/podium
- State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.

2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.

2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.

3. A City Staff Report shall summarize the application and history of the request.

4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
- A complete explanation and description of the request.
- Why the request is being made.
- Location of the Property.
- Impacts on the surrounding properties and efforts to mitigate those impacts.

5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.

6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.

7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
- Individuals are not permitted to give their time to other speakers.
- However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
- Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.

8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.

9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.

10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

Public Art Commission
Minutes

Tuesday, February 4, 2025, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

1) **Call Meeting to Order/Confirmation of Quorum**
Chairperson Crane called the meeting to order at 12:02 PM
A quorum was present.
Members present: Crane, Barigar, Nash Stewart, Hafer
Staff Present: Davis, Humble, Green

2) **Consent Calendar**

a) Request to approve minutes from the following meeting: January 7, 2025
Commissioner Barigar made a motion to approve the consent calendar, as presented.
Commissioner Nash seconded the motion.

3) **Items of Consideration**

a) Update on Long Term Planning Presentation

Staff Presentation:
Update on Long Term Planning Presentation

Discussions Followed:

- Commissioner Barigar updated where the city is with long term planning. She had asked to increase the budget and why. She gave a brief history of what the fund started with, how much is there now, when the commission was created, why they started and where they are now.
- Director Davis explained about increasing funds and how it works.
- Commissioner Barigar stated that 1.3% is the industry standard, however PAC is only recommending 1%.
- Commissioner Nash asked if they would need to present again who it would be to.
- Director Davis stated she will find out.
  Commissioner Barigar added that one of the three questions was if they are pursuing grants. There are no paid staff in the city but there are several commission members that are able to help with that.
- Chairperson Crane stated that you have to have a plan before someone gives you a grant and make sure the funds are covered.
- DCM Humble stated this started out right. This process is the first step. Next it will go through long-term planning and then submitted for the final budget.

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- Commissioner Stewart asked if the request is on top of the current allotted about.
- Director Davis explained the request is more than we had before, however, the current allotted amount is less than before.
- Councilmember Hawkins commented that he thinks City Council might not be aware of this, and he would like to get the rest involved.
- Chairperson Crane asked for any suggestion of advocacy or what not to do.
- DCM Humble said to come to the budget hearings. The mayor opens the room for comment and that would be a good time to introduce yourselves and what you are doing.
- Director Davis said as your celebrating accomplishments to educate the community and get them excited. Then when you ask for money, you have backing.
- Commissioner Stewart asked about sharing photos on the website.
- Chairperson Crane stated several artists have shared on social media

b) Update Commission on electrical box wraps and the downtown mural installation

Staff Presentation:
Update Commission on electrical box wraps and the downtown mural installation

Discussions Followed:

- Director Davis said the artists have been paid; boxes are wrapped. One artists was installed upside down and going forward we need to double check proofing.
- Chairperson Crane said she thought the full box would be wrapped. She thinks the wrap cost should be factored in with the price of boxes. She noticed that one signature wasn't visible.
- Commissioner Nash explained that two dimensional pictures to a three-dimensional box can be tricky. He feels just getting them covered was good.
- Director Davis said maybe the artist should submit where they want them and be more involved in how to wrap them.

Murals-

- Director Davis said the proofs were approved and artists can now pick up. Waiting for installation by the end of this week or next. It is usually better with warmer weather.
- Commissioner Barigar asked if the artist is paid now or after installation.
- Director Davis replied the Commission agreed they should be paid and checks mailed to them.

c) Event planning for artist recognition of recent projects.

Staff Presentation:
Event planning for artist recognition of recent projects.

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Discussions Followed:

- Commissioner Hafer stated that March had been discussed previously.
- Director Davis explained they wanted to do it outdoors during the daylight.
- Commissioner Hafer replies that people had stated they were interested in performance art of some sort. April weather should be nicer.
- Commissioner Nash feels the warmer weather will hold better and would like to hold for the installation.
- Director Davis replied we can have them installed when we are ready.
- Chairperson Crane responded that she thought they were waiting until March for the council, during the budget, to have something to show.
- Commissioner Stewart remembered discussing having it in March inside because of the weather.
- Director Davis asked what they wanted this to look like.
- Councilmember Hawkins thought Western days was discussed.
- Commissioner Barigar thought having it casual, show and tell outside, going on site.
- Commissioner Stewart asked what the goal is, she feels this would be the perfect opportunity to impress the council and have the artist there. Get everyone involved.
- Chairperson Crane would like it up before St. Patrick's Day. She would like to do this as soon as we put it up to keep the hype.
- Director Davis asked how do you want to recognize boxes.
- Commissioner Barigar would like to find a box to walk to. Have a slideshow of everything done so far.
- Commissioner Nash will put together a slide show.
- Commissioner Barigar summarizes to pay artists, send out save the date for March 10 for the artists.
- DCM Humble clarified that it should be after City Council on March 10. They can do a presentation during council and then have refreshments after in the overflow.

4) General Public Input

5) Public Art Proposal Update

a) Update on the Public Art Proposal

Staff Presentation:
Update on the Public Art Proposal

Discussions Followed:

included in packet.

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Director Davis stated she needs to get ahold of the Shakespeare guy. Commissioner Hafer will touch base with him.

6) **Adjournment**
The meeting adjourned at 12:59 PM

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Jody Green, Planning Technician

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