



Twin Falls Parks and Recreation Commission Agenda

Tuesday, March 11, 2025, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Corey King; Kirk Melton; Olyvia Meyer; Todd Shaw; Paul Melni

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) Request to approve minutes from the following meeting: February 11, 2025.
 - b) **ACTION ITEM:**
Consider a request to remove one Elm and one Spruce at 322 5th Ave N.
By: Chance Munns
- 4) Items of Consideration
 - a) **ACTION ITEM:** Request to consider recommended City Pool fee adjustments.
By: John Pauley, Aquatics Supervisor
 - b) **ACTION ITEM:**
Consider a request to remove Seven columnar Pine from 1965 Blue Lakes Blvd.
By: Chance Munns
 - c) **ACTION ITEM:**
Consider a request to remove one Linden from 1965 Blue Lakes Blvd.
By: Chance Munns
 - d) **ACTION ITEM:**
Consider a request to remove one Honey Locust at 152 2nd Ave S
By: Chance Munns
- 5) Department Updates
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, February 11, 2025, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Kirk Melton, Chairperson; Jade Titus, Vice-Chairperson; Debbie VanEngelen; Corey King; Micheal Metcalf; Olyvia Meyer; Todd Shaw; Christiana Sipe-Pauley; Paul Melni

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Melton called the meeting to order at 11:30 AM

Members Attending: Metcalf, Melni, Meyer, Shaw, Volmer, Sipe-Pauley, VanEngelen

Staff Attending: Davis, Munns, Etzold, McClintock, Pauley, Green

2) General Public Input

3) Consent Calendar

a) Request to approve minutes for the following meeting: January 14, 2025

Commissioner Metcalf made a motion to approve the consent calendar, as presented.

Commissioner Sipe-Pauley seconded the motion.

4) Items of Consideration

a) Election of new Chairperson and Vice Chairperson.

MOTION: Commissioner Meyer moved to appoint Commissioner Metcalf for Chairperson. Commissioner Sipe-Pauley seconded the motion. Roll call vote showed all members present voted.

Approved 5 to 0.

Commissioner VanEngelen arrived.

Chairperson Metcalf asked for nominations for Vice-chair.

Commissioner Meyer nominated Commissioner Sipe-Pauley.

MOTION: Commissioner Meyer moved to appoint Commissioner Sipe-Pauley as Vice-chair. Chairperson Metcalf seconded the motion. Roll call vote showed all members present voted.

Approved 6 to 0.

b) Department Updates

Aquatic Supervisor Pauley –

Monday Presidents Day is one of the busiest days outside of summer days. Pool is needing new lifeguard chairs. They want to make swim lessons smaller, classes limited to

4 instead of 8. Wanting new diving blocks. Wanting to open earlier in the summer. Needing lighting for when the bubble is off.

Renovations- No big changes, trying to find a schedule and what that will look like with closures and inconvenience and the possibility of swim meets not happening this summer. Systems that have gone out are not part of the maintenance money. Right now, having a hot water mixing valve issue.

Lap swim capacity on Saturdays. 3 lanes on the shuttle side, 1 is the swim test lane and the other 2 are for the wiggle track inflatable.

- Commissioner Meyer asked if they will be closed during renovations.
- Supervisor Pauley replied that they are trying to not close or at least minimally. The April meeting should know more about what will happen. The meeting next week should know what this will look like.
- Commissioner Shaw asked if the E street pool closed.
- Supervisor Pauley replied that it's closed and has led to an increase in usage during the day. Staffing is difficult.
- Commissioner Meyer asked if Dirkes Lake will be closed during the renovations.
- Supervisor Pauley stated they don't want to close during the summer. Not June or July.

Recreation Supervisor McClintock -

2 staff members went to Boise for E-sports training. BSU has a world champion. This is a computer sport gaming.

- Commissioner Shaw stated CSI is starting to use it.
- Supervisor McClintock stated schools are starting but there are no recreation departments that she knows of. Finding ways to fund it with grants to not use tax dollars.
- Commissioner Shaw asked if Boise has any.
- Supervisor McClintock replied no.
- Commissioner Shaw asked why the city would want to do this.
- Supervisor McClintock feels this is important to service the kids in a non-competitive environment.
- Commissioner Shaw asked if they could get a scholarship through this.
- Supervisor McClintock stated yes, eventually.
- Director Davis explained that if they start young, they can work towards that.
- Supervisor McClintock added that with AI and all the advancements, technology is the way to go.
- Vice-Chair Sipe-Pauley asked if this would have open office hours or function more like a club with certain times.
- Supervisor McClintock explained it will have open gym time to practice but also leagues with tournaments and coaches.
- Commissioner Melton stated he likes this idea for a smaller community to come together and stay local.

Regular Fall and Winter sports are still going on. Coaches, volunteers and staff for K-3 are going well. PreK started last year. Going to reevaluate fees.

Parks Superintendent Munns -

Dugout replacing and painting in different parks continuing.

Christmas tree from the commons was planted at Fire Station 3 this year.

Thompson Park is getting a new playground.

Fish hatchery is getting demolished during the process it was discovered that the bridge is not capable of supporting crossing.

Arborists attended training.

Construction Management Team RFQ will be published soon.

Canyon Trail Junction - Wright Brothers contracted to be the construction management team - are working with designers to finalize for publication.

RFQ for the City Park - money is from CDBG – will have more information as we go.

Idaho Department of Lands is sampling ash trees.

Hiring 2 park operators and a project coordinator to start in April.

- Commissioner Meyer asked what CMGC stands for.
- Superintendent Munns replied it is Construction Management General Manager. It allows someone to piece that out for us.
- Director Davis clarified that it allows the bidding to be separated out instead of all at once.
- Supervisor Pauley CORE is using CMGM for the pool also.

Open Space Supervisor Etzold -

Maintenance on the Canyon rim trail - new fencing, bridge section and asphalt.

Shoshone Falls - compacted the road and widened.

- Director Davis stated the first phase is attached and detached trail.

Ticket booth data has been analyzed. April 1 - September 30, 2024, had 112,828 visitors.

Used the Idaho power traffic counter that showed missing information when no one was in the booth. Off season statistics.

- Chairperson Metcalf asked for the estimated time of completion.
- Supervisor Etzold stated they hope to open on June 1. Want to finish Shoshone and Dierkes at the same time.
- Commissioner Sip-Pauley asked about the off season and are you trying to capture lost revenue.
- Supervisor Etzold replied yes, they are trying to find options.
- Commissioner Shaw asked if there is a large out of state presence during that season.
- Supervisor Etzold said we don't know what portion is local or out of state.
- Director Davis stated they got a lot of phone calls in November about the park being closed.
- Commissioner VanEngelen asked if they track how many tour buses come through.
- Director Davis stated that the regular bus from China had stopped but had returned last year.
- Commissioner VanEngelen asked how often the contracts are renegotiated for the concession stand.
- Director Davis replied it's every 5 years.

- Commissioner Meyer asked if we could get someone there on weekends.

Director Davis –

Golf Course – Steve’s contract expires in 2025. Will need to look at what this will look like going forward.

Public Arts - electrical boxes are wrapped. New artwork in Downtown commons installed today. Grand opening in March.

2 new commissioners are coming in and will start in April.

- Vice-Chair Sipe-Pauley asked for a general update with rec center work.
- Director Davis replied they are looking for a location. They are looking at city owned properties and if any will work.
- Commissioner Meyer asked if anyone could attend the meetings.
- Director Davis replied they are public meetings. They were moving forward, then slowed, then stopped. They need a place to build. They meet on the 3rd Tuesday of the month.
- Vice-Chair Sipe-Pauley asked if they were looking for someone new.
- Director Davis stated the committee started with 15 and dropped to 7. They didn't want to bring new people in and catch them up. The Bond election will need fresh people.
- Councilperson Vollmer asked if the recreation department is lacking in programs.
- Commissioner Meyer stated she misses having an indoor pool/play area. The mall indoor playground is the best option right now but hard with kids with so many other things in the mall.
- Supervisor McClintock stated the recreation department is missing the 0-4 age group option. Currently we have nothing for active older adults.

5) Department Updates

6) Adjournment

The meeting adjourned at 12:49 PM

Jody Green, Planning Technician



Date: Tuesday, March 11, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Elm and one Spruce at 322 5th Ave N.

Time Estimate:

0

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economic environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Adjacent property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed Two trees at 322 5th Ave N. and recommends approval.

Twin Falls City Code 8-4-8

Attachments:

1. Tree Removal 322 5th Ave



City of Twin Falls Permit For Tree Removal

Today's Date *

3/4/2025

First Name *

David

Last Name *

Galvan

Phone Number *

(208)731-1280

Email *

Jose.galvan77@icloud.com

Address of work to
be done *

Street Address

322 5th Ave N

Address Line 2

City

Twin Falls

State / Province / Region

Idaho

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

☒ Public right-of-way

☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Elevation Tree Service LLC

Contractor First
Name *

Manase

Contractor Last
Name *

Ngauamo

**Contractor Phone
Number ***

(208)420-9244

Contractor Email *

ElevationTreePros@gmail.com

Tree Species

Tree Species *

Elm and Spruce

**Description of This
Tree's Location on
Property ***

Both Trees are located in front of property,
in the City Right-of-way

**Reason for
Request ***

Customer is interested in removing and replacing these 2 trees due to concern about the size of the trees and the heavy lean on the spruce.
The elm in particular has several tight condominant crotches that could potentially split and come apart in the future.
In order to properly trim this elm tree and remove enough canopy weight to compensate for the lateral weights over the yard and roadside, an arborist would need to reduce back a significant amount of tail weights all around the tree to make it safer to the public. These reduction trimmings will generate more new growth of sprouts all throughout the tree, of which will create another maintenance problem in the future.
Customer has a great understanding and interest in replacing these trees with better species of trees to better fit this space.

[Add Additional Tree](#)

Signature

A handwritten signature in black ink, appearing to read "M. A. ...", enclosed within a circular scribble.

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

Spruce trees are not appropriate ROW species and removal is recommended based on species. Lateral limbs will extend into pedestrian and vehicular traffic and need pruned to 13'

Tree Images

File Upload

Upload

20250306_092928.jpg

5.29MB



20250306_093001.jpg

4.84MB





[20250306_093050.jpg](#)

5.44MB



[20250306_093302.jpg](#)

6.11MB





[Add](#)

Comments

2000 characters left

Approve

Reject



Date: Tuesday, March 11, 2025
To: Parks and Recreation Commission
From: John Pauley, Aquatics Supervisor

ACTION ITEM

Request:

Request to consider recommended City Pool fee adjustments.

Time Estimate:

20 minutes

Background:

The Twin Falls City Pool is considering a proposal to adjust certain fees to better align with the current financial landscape and ensure the continued quality of services for our community. The proposed fee increases encompass daily admission, punch passes, family passes, private swim lessons, rentals, and swim team fees. These changes are driven by the necessity to cover rising operating expenses, including wages and the costs of essential goods required to maintain the pool's operations, cleanliness, and safety standards.

Operating a facility like the Twin Falls City Pool requires a careful balance of resources to provide an enjoyable and safe experience for all visitors. With ongoing increases in staffing costs due to competitive wages, along with the inflated prices of necessary supplies, equipment, and maintenance, the city aims to adjust fees in a manner that supports sustained excellence in service. These proposed fee changes are designed to minimize the impact on users while ensuring that the pool remains a high-quality, well-maintained space that meets the community's aquatic needs. The City Pool remains committed to transparency throughout this process and welcomes input from the Parks & Recreation Commission as part of the decision-making.

Approval Process:

Approval of the request allows for the Parks & Recreation Commission to recommend that these fees continue the City's FYE2026 budgeting process.

Budget Impact:

None at this time.

Regulatory Impact:

NA

History:

NA

Analysis:

NA

Conclusion:

Staff have thoroughly reviewed the proposed fee adjustments and recommend that the Parks & Recreation Commission endorse these changes. These modifications will help the City Pool manage increasing costs while continuing to offer an accessible and affordable recreational option for the community.

Attachments:

1. Proposed City Pool Fees for FYE2026

Exhibit B
MASTER CITY-WIDE FEE SCHEDULE

Description	Fee Amount	Fee Amount	Fee Description
30 day passes water aerobic pass holder	\$ 35.00		Tax exempt
30 day passes water aerobic non-pass holder	\$ 55.00		Plus sales tax on \$20 pool use fee portion
300 Mile swim club pass holder	\$ 10.00		Tax exempt
300 Mile swim club non-pass holder	\$ 20.00		Plus sales tax on \$10 pool use fee portion
Annual passes family TF (2 adults and kids under 18)	\$ 470.00	\$ 520.00	Plus sales tax
Annual passes family non TF (2 adults and kids under 18)	\$ 520.00	\$ 570.00	Plus sales tax
Annual passes single TF	\$ 270.00		Plus sales tax
Annual passes single non TF	\$ 320.00		Plus sales tax
Annual passes teen, 60 & older TF	\$ 240.00		Plus sales tax
Annual passes teen, 60 & older non TF	\$ 290.00		Plus sales tax
Annual passes youth TF	\$ 180.00		Plus sales tax
Annual passes youth non TF	\$ 210.00		Plus sales tax
Annual water aerobic pass holder	\$ 275.00	eliminate	Tax exempt
Annual water aerobic non-pass holder	\$ 495.00	eliminate	Plus sales tax on \$220 pool use fee portion
Birthday party	\$ 85.00		Plus sales tax
Birthday party pizza (per pizza)		\$ 15.00	Plus sales tax
Birthday party with Party Room (2 hours)		\$ 135.00	Plus sales tax
Daily admissions 2 years & under (with paying adult)	\$ -		
Daily admissions 3-11 years	\$ 2.83	\$ 3.77	Plus sales tax
Daily admissions 12-17 years	\$ 3.77	\$ 4.72	Plus sales tax
Daily admissions 18-59 years	\$ 4.72	\$ 6.61	Plus sales tax
Daily admissions 60 years & older	\$ 3.77	\$ 5.67	Plus sales tax
Daily community water safety lessons	\$ 5.00		Plus sales tax on \$1 pool use fee
Daily locker rental	\$ 0.94		Plus sales tax
Daily Silver & Fit (up to \$30)	\$ 2.83	eliminate	Plus sales tax
Daily SilverSneakers (up to \$21)	\$ 2.83	eliminate	Plus sales tax
Hurricanes year around pass holder	\$ 45.00		Tax exempt
Hurricanes year around non-pass holder	\$ 65.00		Plus sales tax on \$20 pool use fee portion
Hurricanes summer pass holder	\$ 85.00		Tax exempt
Hurricanes summer non-pass holder	\$ 115.00		Plus sales tax on \$30 pool use fee portion
Kayak day	\$ 9.43	\$ 11.33	Plus sales tax
Lane rental, hourly	\$ 25.00		Plus sales tax
Lifeguard class pass holder	\$ 300.00		Tax exempt
Lifeguard class non-pass holder	\$ 350.00		Plus sales tax on \$50 pool use fee portion
Lifeguard class with waterfront pass holder	\$ 350.00		Tax exempt
Lifeguard class with waterfront non-pass holder	\$ 400.00		Plus sales tax on \$50 pool use fee portion
Lifeguard & LG Instructor class Recertification pass holder	\$ 150.00		Tax exempt
Lifeguard & LG Instructor class Recertification non-pass holder	\$ 175.00		Plus sales tax on \$25 pool use fee portion
Lifeguard instructor & Water Safety Instructor pass holder	\$ 350.00		Tax exempt
Lifeguard instructor & Water Safety Instructor non-pass holder	\$ 400.00		Plus sales tax on \$50 pool use fee portion
Monthly passes Corporate/CSI Rec Center - family TF (2 adults and kids under 18)	\$ 35.00	\$ 40.00	Plus sales tax
Monthly passes Corporate/CSI Rec Center - family non TF (2 adults and kids under 18)	\$ 39.00	\$ 45.00	Plus sales tax
Monthly passes Corporate/CSI Rec Center - single TF	\$ 20.00		Plus sales tax
Monthly passes Corporate/CSI Rec Center - single non TF	\$ 24.00		Plus sales tax
Monthly passes Corporate/CSI Rec Center - teen, 60 & older TF	\$ 18.00		Plus sales tax
Monthly passes Corporate/CSI Rec Center - teen, 60 & older non TF	\$ 22.00		Plus sales tax
Monthly passes family TF (2 adults and kids under 18)	\$ 47.00	\$ 52.00	Plus sales tax
Monthly passes family non TF (2 adults and kids under 18)	\$ 52.00	\$ 57.00	Plus sales tax
Monthly passes single TF	\$ 27.00		Plus sales tax
Monthly passes single non TF	\$ 32.00		Plus sales tax
Monthly passes teen, 60 & older TF	\$ 24.00		Plus sales tax
Monthly passes teen, 60 & older non TF	\$ 29.00		Plus sales tax
Monthly passes youth TF	\$ 18.00		Plus sales tax
Monthly passes youth non TF	\$ 21.00		Plus sales tax
Monthly personal storage locker TF	\$ 20.00	eliminate	Plus sales tax
Monthly personal storage locker non TF	\$ 25.00	eliminate	Plus sales tax
Monthly water aerobic pass holder	\$ 25.00		Tax exempt
Monthly water aerobic non-pass holder	\$ 45.00		Plus sales tax on \$20 pool use fee portion
Pool rentals (per hour) 1-100 people	\$ 135.00	\$ 200.00	Plus sales tax
Pool rentals (per hour/each additional 25 people) 101-300 people	\$ 25.00		Each add'l 25, plus sales tax
Pool rentals (per hour) 301-500 people	\$ 15.00	eliminate	Each add'l 25, plus sales tax

Exhibit B
MASTER CITY-WIDE FEE SCHEDULE

Description	Fee Amount	Fee Amount	Fee Description
Private swim lessons pass holder	\$ 95.00	\$ 105.00	Tax exempt
Private swim lessons non-pass holder	\$ 115.00	\$ 125.00	Plus sales tax on \$20 pool use fee portion
Private swim lessons reschedule fee	\$ 10.00		Tax exempt
Punch passes 3-11 years	\$ 45.00	\$ 60.00	Plus sales tax
Punch passes 12-17 years	\$ 60.00	\$ 75.00	Plus sales tax
Punch passes 18-59 years	\$ 75.00	\$ 105.00	Plus sales tax
Punch passes 60 years & older	\$ 60.00	\$ 90.00	Plus sales tax
3 month & summer passes family TF (2 adults and kids under 18)	\$ 140.00	\$ 156.00	Plus sales tax
3 month & summer passes family non TF (2 adults and kids under 18)	\$ 155.00	\$ 171.00	Plus sales tax
3 month & summer passes single TF	\$ 80.00		Plus sales tax
3 month & summer passes single non TF	\$ 95.00		Plus sales tax
3 month & summer passes teen, 60 & older TF	\$ 72.00		Plus sales tax
3 month & summer passes teen,60 & older non TF	\$ 87.00		Plus sales tax
3 month & summer passes youth TF	\$ 54.00		Plus sales tax
3 month & summer passes youth non TF	\$ 63.00		Plus sales tax
Swim lessons pass holder	\$ 40.00		Tax exempt
Swim lessons non-pass holder	\$ 55.00		Plus sales tax on \$15 pool use portion
Swim meet rental	\$ 1,000.00		Per hour, plus sales tax
Water aerobic drop-in	\$ 10.00	\$ 11.33	Plus sales tax on \$5 pool use fee portion
Water babies pass holder	\$ 20.00		Tax exempt
Water babies non-pass holder	\$ 30.00		Plus sales tax on \$10 pool use fee portion
Water safety instructor pass holder	\$ 300.00	eliminate	Tax exempt
Water safety instructor non-pass holder	\$ 350.00	eliminate	Plus sales tax on \$50 pool use fee portion
Youth aquatic pass holder	\$ 25.00		Tax exempt
Youth aquatic non-pass holder	\$ 35.00		Plus sales tax on \$10 pool use fee portion
Swim Team Monthly Practice Reservation Fee (in addition to daily, punch, monthly, or annual)(Effective Nov 10, 2025)		\$ 5.00	Plus sales tax



Date: Tuesday, March 11, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove Seven columnar Pine from 1965 Blue Lakes Blvd.

Time Estimate:

10

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

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3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

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5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

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- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Adjacent property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does not find evidence meeting tree removal criteria for proposed trees at 1965 Blue Lakes Blvd. and does not recommend removal of requested trees.

Twin Falls City Code 8-4-8

Attachments:

1. Tree Removal 1965 Blue Lakes Pines
2. Landscape Planting Plan
3. INO letter of intent



City of Twin Falls Permit For Tree Removal

Today's Date *

3/6/2025

First Name *

Chance

Last Name *

Munns

Phone Number *

(208)308-7387

Email *

cmunns@tfid.org

Address of work to
be done *

Street Address

1965 Blue Lakes Blvd

Address Line 2

City

Twin Falls

State / Province / Region

ID

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

☐ Public right-of-way

☒ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

City of Twin Falls Parks & Recreation

Contractor First
Name *

Chosen from Licensed list

Contractor Last
Name *

Chosen from Licensed list

Contractor Phone Number* (208)308-7387

Contractor Email* cmunns@tfid.org

Tree Species

Tree Species* Tilia cordata

Description of This Tree's Location on Property* Entry island

Reason for Request* New In N Out Burger development will require wider entry with turn lane out of parking lot. Planter relocated to the south with new tree.

[Add Additional Tree](#)

Signature

Chance Munns

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments Upon inspection, these trees are in general healthy condition with sufficient planter size to accommodate future growth. No major pests or diseases of concern are readily identified .

Tree Images

File Upload

Upload

20250203_100524.jpg

3.79MB

✕



20250203_100543.jpg

4.98MB

✕



20250203_100941.jpg

5.16MB

✕





Add

Comments

2000 characters left

Approve

Reject

13502 Hamburger Lane
Baldwin Park, Ca 91706-5885
626-813-8200



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In connection with its development of a new restaurant (“Project”) located at 1965 Blue Lakes Boulevard North, Twin Falls, Idaho 83301 (“Property”), In-N-Out Burgers, Inc. (“In-N-Out”) seeks to relocate seven conifer trees and remove and replace one Linden tree that are currently located either wholly or partially within public property. In support of this request, In-N-Out also proposes a community contribution payment.

I. Background

The Project will involve the demolition of the current building, and new construction of a 3,887 square foot building with a drive-thru window. The restaurant property is currently zoned C-1 CRO PUD, making the operation of a restaurant a permitted use by right. As part of the Twin Falls City Council’s (“Council”) approval of Special Use Permit Application No. PZ24-0047 (“SUP”) for the operation of a drive-thru, the Council approved In-N-Out’s site plan for a dual-lane drive-thru layout. Specifically, as approved, the Project has two drive-thru lanes that merge into one lane prior to a single service point for taking orders at a menu board located at approximately the tenth vehicle from the pickup window. The drive-thru layout provides for a total queuing capacity for up to approximately 27 vehicles. As part of its SUP, In-N-Out committed to monitoring the parking lot during peak operations to ensure that on-site circulation flows smoothly and that access to and from the parking area and drive-thru lane would be adequately maintained. In-N-Out typically monitors its drive-thru lanes through a camera system that provides a video feed to the store manager’s office, cooking grills, and the pay and pickup windows. During peak demand periods, In-N-Out uses a wireless handheld ordering system when queuing extends beyond the menu board and ordering speaker. This enables In-N-Out to process orders faster and ensures that orders are complete by the time the vehicle reaches the pickup window. The store associate operating the wireless handheld ordering system is also in communication with management staff inside the restaurant and can notify the management when additional staff are needed to assist in the parking area.

Conditions of approval of the SUP included the following:

- That the site plan may be amended as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards;
- That local public roads, including Nielsen Point Place, would not be detrimentally impacted by excessive traffic volumes directly attributable to this business; and,
- That grand opening plans would go through the City of Twin Falls Special Event Permit process to ensure adequate public safety access to the surrounding area during the grand opening phase of operations.

II. To meet and exceed the foregoing conditions, In-N-Out designed its site plan to create additional car-stacking space during peak hours. The City Council-approved site plan requires the relocation of seven trees and removal of one tree.

The Twin Falls City Tree Ordinance (Title 8, Chapter 4 of the Twin Falls County Code (the “Code”)) was enacted to implement and continue proper professional care of the City’s public trees by

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Baldwin Park, Ca 91706-5885
626-813-8200



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creating and enforcing a set of tree care regulations and standards. Specifically, Code Section 8-4-7 requires a party wishing to remove a street tree or public tree partly or wholly located on public property to replace the same. When a tree is replaced, the replacement tree must be an approved variety from the Twin Falls Tree Selection guide, must be a minimum of a ten-gallon size specimen and is required to be planted within 30 days of removing the original public tree, or as soon as weather conditions permit planting. *Id.* The Code does not require that the replacement tree be placed on the same property as the removed tree. Pursuant to Section 8-4-10 of the Code, a tree permit removal issued by the Twin Falls Parks and Recreation Department is required for such removal.

Accordingly, In-N-Out is seeking a tree removal permit for the following: (a) relocation of seven conifer trees, and (b) removal and replacement of a Linden tree. The current location of these trees on the Property is highlighted below:

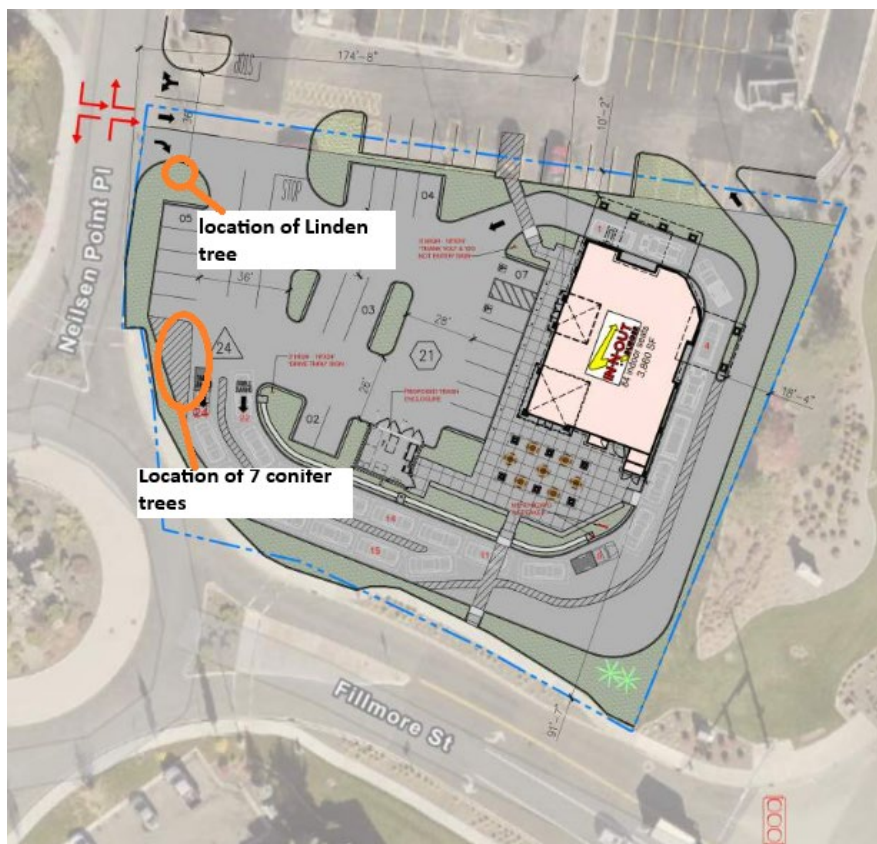


Figure 1 Current tree locations

In-N-Out desires to relocate the seven conifer trees to adhere to its commitment to the Council and Twin Falls residents to safely and responsibly control business traffic. These are healthy trees that can likely be successfully transplanted. As shown in the featured maps above and below, the green space will remain visually similar, given that the trees will not be relocated substantially far from their original locations. If In-N-Out is permitted to relocate these trees, In-N-Out will be able to adhere to the approved site plan and remove a portion of existing landscape and curb to be replaced with

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Baldwin Park, Ca 91706-5885
626-813-8200



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pavement striping. This design provides flexibility that helps to manage temporary drive-thru queue peaks onsite, protects the site circulation, and prevents potential impacts to Nielsen Point Place. During peak demand, the additional space that would be created by removing these conifer trees will allow In-N-Out to direct drive-thru traffic through the available parking spaces to tie into the two planned drive-thru lanes and ultimately further reduce any potential traffic issues.

In the City-led site plan review process, Twin Falls City Engineering and Planning staff directed In-N-Out to redesign the shared access which will require the removal of a Linden tree to widen the access. The widened access provides for better traffic flow to and from the restaurant. The approximate locations of the relocated conifer trees and replaced Linden tree are shown below.

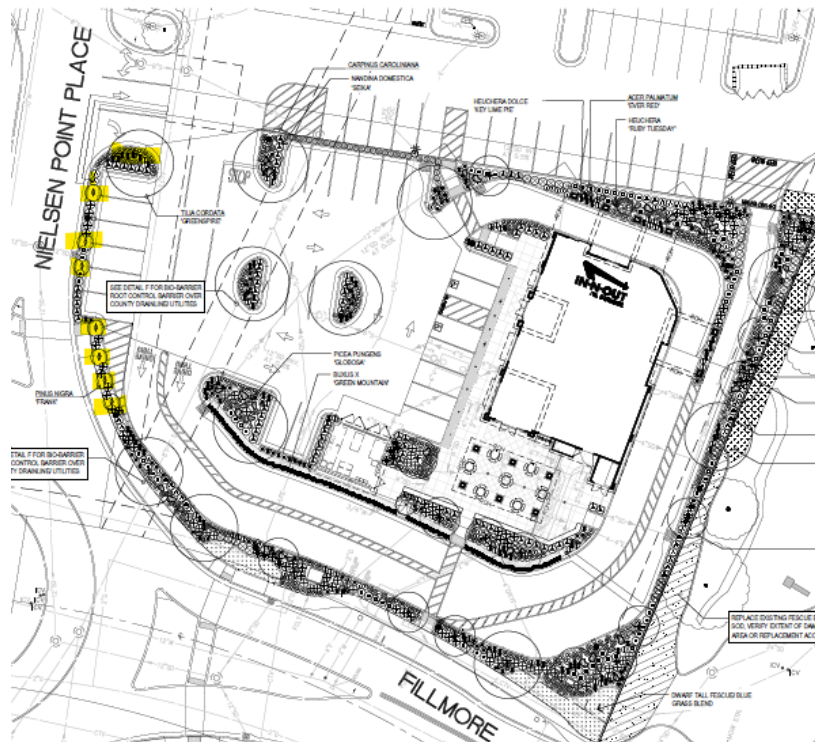


Figure 2 Approximate locations of relocated trees and new tree

III. Detailed Proposal

For the above-stated justifications, In-N-Out seeks a tree removal permit from the Parks and Recreation Commission. Recognizing the City's desire to replace trees at a 1-to-1 ratio, In-N-Out proposes:

- **Conifer Relocation.** In-N-Out will relocate seven conifer trees to a new location on the Property. These trees are larger than the ten-gallon specimen required under the Code. In-N-Out will use its best efforts to relocate these conifer trees to a location where they can be successfully transplanted, and in a manner that minimizes damage to the trees'

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Baldwin Park, Ca 91706-5885
626-813-8200



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root systems to promote successful transplanting. In-N-Out will hire a City-licensed arborist to perform the removal and relocation.

- **Tree Removal and Replacement.** In-N-Out will remove the existing Linden tree, including the stump, located at the shared access point. In-N-Out will replace removed tree with a new Linden tree, consistent with the direction from City Planning staff and Code requirements. The new tree will be replanted within 30 days of the original Linden tree's removal, or at a time when weather conditions are favorable for planting.
- **Community Contribution.** Recognizing that transplanting the seven conifer trees poses a risk of potentially hindering tree growth, In-N-Out also proposes to support an additional increase of the urban forest by making a community contribution in the amount of \$500.00 per tree. In-N-Out proposes a total \$4,000.00 payment to account for relocation/removal risks and illustrate In-N-Out's community commitment. This \$4,000.00 amount breaks down to \$500.00 per tree (seven conifers plus Linden tree replacement).

IV. Conclusion

Thus, In-N-Out's proposal meets and exceeds the tree replacement requirements set forth in Twin Falls City Code. For the above reasons, In-N-Out requests that the Parks and Recreation Commission approve In-N-Out's proposal and grant a tree removal permit pursuant to the foregoing terms.



Date: Tuesday, March 11, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Linden from 1965 Blue Lakes Blvd.

Time Estimate:

5

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Adjacent property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed trees at 1965 Blue Lakes Blvd. and recommend removal of requested tree.

Twin Falls City Code 8-4-2, Statement of Purpose

Attachments:

1. Tree Removal 1965 Blue Lakes Linden
2. Landscape Planting Plan



City of Twin Falls Permit For Tree Removal

Today's Date *

1/21/2025

First Name *

Todd

Last Name *

Smith

Phone Number *

(626)813-5399

Email *

tsmith@innout.com

Address of work to
be done *

Street Address

1965 Blue Lakes Blvd

Address Line 2

City

Twin Falls

State / Province / Region

Idaho

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

☐ Public right-of-way

☒ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

In-n-Out Burger

Contractor First
Name *

Todd

Contractor Last
Name *

Smith

Contractor Phone Number *

(805)709-6823

Contractor Email *

tsmith@innout.com

Tree Species

Tree Species *

Pinus Nigra Frank (7) and Glenleven Linder

Description of This Tree's Location on Property *

Southwest portion of property, portion of Nielsen Place north of Roundabout.

Reason for Request *

Redevelopment of property to construct new In-N-Out Burger Drive Thru Restaurant requires removal of trees along Nielsen Pl. with new trees and landscaping.

[Add Additional Tree](#)

Signature

TODD SMITH

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

The Linden found in the parking island near the entrance to Outback Steakhouse is in good health and becoming established in this space. However, with proposed future use of

▲
●
▼

Tree Images

File Upload

Upload

20250306_094439.jpg

4.51MB



20250306_094524.jpg

4MB





20250306_094428.jpg

6.21MB



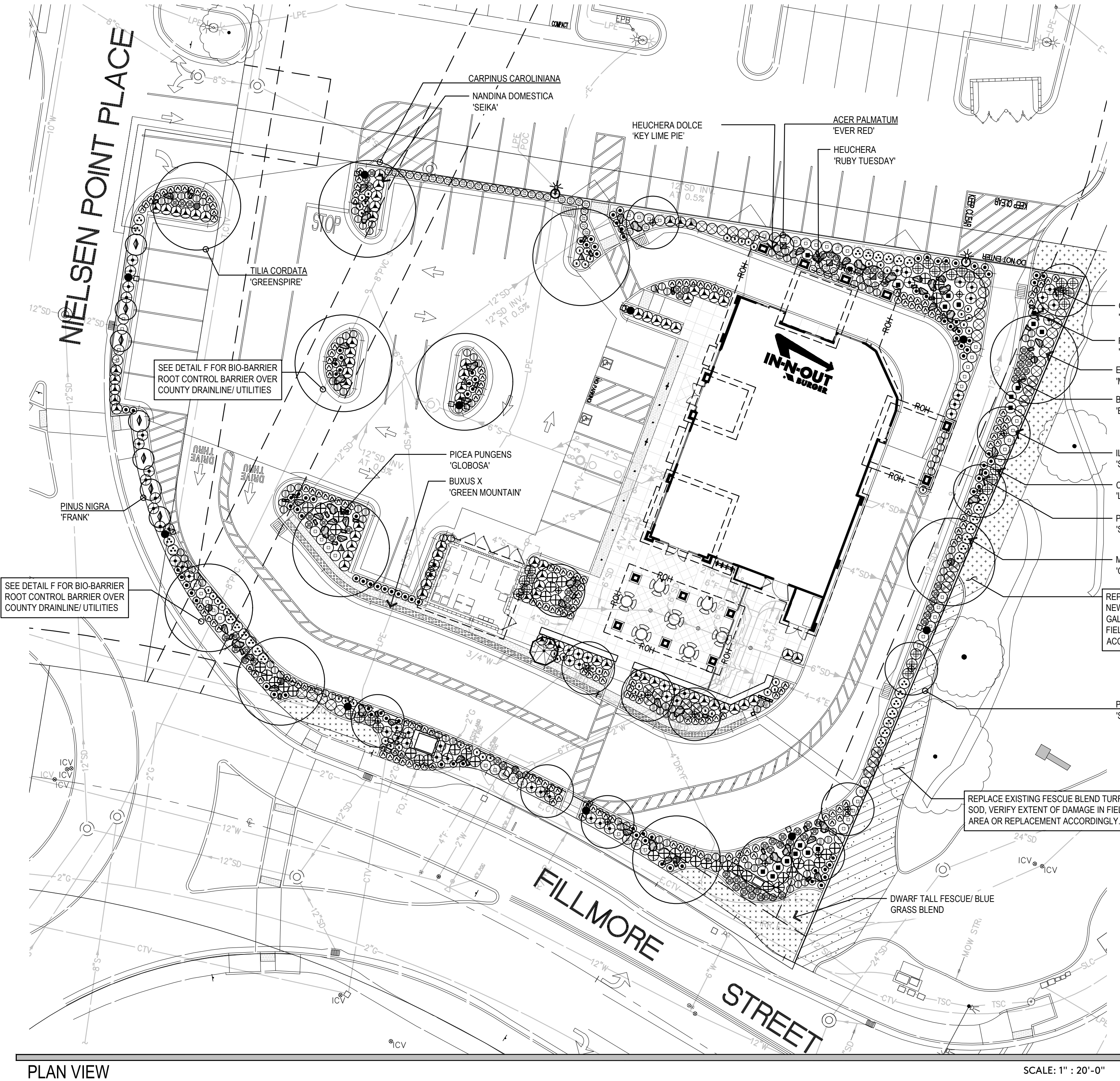
[Add](#)

Comments

2000 characters left

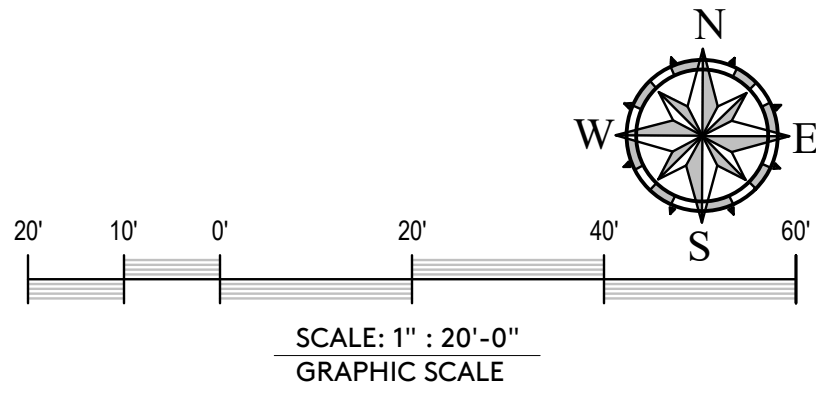
Approve

Reject



PLANTING LEGEND							
SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY	SPACING	REMARKS	DETAILS
TREES							
	ACER PALMATUM 'EVER RED'	EVER RED JAPANESE MAPLE	4' OVERALL HEIGHT MIN.	+/- 3	PER PLAN	STANDARDS - MATCHED	A-B / LPD.1
	ACER PLATANOIDES 'EMERALD QUEEN'	NORWAY MAPLE	2" CALIPER	+/- 6	PER PLAN	STANDARDS - MATCHED	A-B / LPD.1
	CARPINUS CAROLINIANA 'NATIVE FLAME'	NATIVE FLAME AMERICAN HORNBEAM	2" CALIPER	+/- 5	PER PLAN	STANDARDS - MATCHED	A-B / LPD.1
	PRUNUS VIRGINIANA 'SHUBERT SELECT'	CANADA RED SELECT CLUMP CHOKECHERRY	2" CALIPER	+/- 16	PER PLAN	STANDARDS - MATCHED	A-B / LPD.1
	TILIA CORDATA 'GREENSPIRE'	GREENSPIRE LINDEN	3" CALIPER	+/- 1	PER PLAN	STANDARDS - MATCHED	A-B / LPD.1
	PINUS NIGRA 'FRANK'	AUSTRIAN PINE	3" CALIPER	+/- 7	PER PLAN	STANDARDS - MATCHED	A-B / LPD.1
SHRUBS							
	BERBERIS THUNBERGII 'CONCORDE'	CONCORDE JAPANESE BARBERRY	5 GALLON	+/- 180	24" O.C.	TRIANGLE SPACING	C / LPD.1
	BOULEOUA GRACILIS 'BLONDE AMBITION'	BLONDE AMBITION BLUE GRAMA GRASS	5 GALLON	+/- 79	24" O.C.	TRIANGLE SPACING	C / LPD.1
	COTINUS COGGYGRIA 'LILLA'	LILLA SMOKE BUSH	5 GALLON	+/- 28	36" O.C.	TRIANGLE SPACING	C / LPD.1
	CALAMAGROSTIS X ACUTIFLORA 'KARL FOERSTER'	FEATHER REED GRASS	5 GALLON	+/- 53	36" O.C.	TRIANGLE SPACING	C / LPD.1
	EUONYMUS JAPONICUS 'MONESS'	SILVER PRINCESS BOXLEAF EUONYMUS	5 GALLON	+/- 24	24" O.C.	TRIANGLE SPACING	C / LPD.1
	HEMEROCALLIS 'PARDON ME'	DAYLILY RED	5 GALLON	+/- 55	24" O.C.	TRIANGLE SPACING	C / LPD.1
	HEUCHERA 'RUBY TUESDAY'	RUBY TUESDAY HEUCHERA	5 GALLON	+/- 40	24" O.C.	TRIANGLE SPACING	C / LPD.1
	HEUCHERA DOLCE 'KEY LIME PIE'	DOLCE KEY LIME PIE HEUCHERA	5 GALLON	+/- 117	24" O.C.	TRIANGLE SPACING	C / LPD.1
	ILEX GLABRA 'SHAMROCK'	SHAMROCK INKBERRY	5 GALLON	+/- 59	24" O.C.	TRIANGLE SPACING	C / LPD.1
	MAHONIA AQUIFOLIUM 'ORANGE FLAME'	ORANGE FLAME OREGON GRAPE HOLLY	5 GALLON	+/- 30	36" O.C.	TRIANGLE SPACING	C / LPD.1
	NANDINA DOMESTICA 'SEIKA'	OBSESSION NANDINA	5 GALLON	+/- 72	36" O.C.	TRIANGLE SPACING	C / LPD.1
	PEROVSKIA ATRIPLICIFOLIA 'LISSLITT'	LACEY BLUE RUSSIAN SAGE	5 GALLON	+/- 20	36" O.C.	TRIANGLE SPACING	C / LPD.1
	PANICUM VIRGATUM 'SHENANDOAH'	SHENANDOAH SWITCH GRASS	5 GALLON	+/- 100	24" O.C.	TRIANGLE SPACING	C / LPD.1
	PINUS MUGO 'MOPS'	MOPS MUGO PINE	5 GALLON	+/- 42	36" O.C.	TRIANGLE SPACING	C / LPD.1
	PICEA PUNGENS 'GLOBOSA'	DWARF GLOBE BLUE SPRUCE	5 GALLON	+/- 15	36" O.C.	TRIANGLE SPACING	C / LPD.1
	DWARF TALL FESCUE/ BLUE GRASS BLEND	LOCALLY AVAILABLE. SUBMIT CUT SHEET TO OWNER PRIOR TO ORDERING	SOD	+/- 609 SQ. FT.	PER PLAN		
PROTECTIVE BARRIER HEDGE							
	BUXUS X 'GREEN MOUNTAIN'	GREEN MOUNTAIN BOXWOOD	5 GALLON	+/- 141	12" O.C.	ROOT BALL TO ROOT C / LPD.1 BALL DEPENDENT ON PLANT SIZE	

NOTE:
1. QUANTITIES SHOWN ARE APPROXIMATE. CONTRACTOR SHALL VERIFY COUNT, BASED UPON QC SPACING INDICATED.
2. ALL PLANT MATERIAL SHALL BE REVIEWED AND APPROVED BY IN-N-OUT REP. AND LANDSCAPE ARCHITECT.
3. ALIGN TREES WITH PARKING STALLS STRIPING.
4. INSTALL 3" SHREDDED MULCH FOR ALL LANDSCAPE AREAS.



FIBERWEB BIO BARRIER:
CONTRACTOR SHALL INSTALL TREE ROOT BARRIERS FOR ALL TREES WITHIN 6' OF CONCRETE EDGE. INSTALL 24" DEEP AND SHALL BE CONTINUOUS FOR 5' ON EITHER SIDE OF TREE FOR A TOTAL OF 10' IN LENGTH. SEE DETAIL E, SHEET LPD.1

TREE ROOTBARRIER - FIBERWEB BIO BARRIER:

- CONTRACTOR SHALL INSTALL TREE ROOT BARRIERS FOR ALL TREES WITHIN 6' OF CONCRETE EDGE. INSTALL THE 24" VERSION AND SHALL BE CONTINUOUS FOR 10' ON EITHER SIDE OF TREE.
- STREET TREES AND OTHER TREES LOCATED WITHIN 10-FEET OF THE PUBLIC RIGHT-OF-WAY (WITH THE EXCEPTION OF PALM TREES) SHALL BE PROVIDED WITH A BIO BARRIER.

EXISTING TREE PROTECTION NOTES
CONTRACTOR SHALL PROTECT EXISTING TREES IN PLACE AND PROVIDE TEMPORARY ORANGE CONSTRUCTION FENCING 10' FROM TRUNK MIN TO REMAIN DURING CONSTRUCTION. DO NOT NOT CUT OR DAMAGE ANY ROOT LARGER THAN 2" WITHOUT REVIEW AND WRITTEN APPROVAL BY A CERTIFIED ARBORIST. DO NOT INSTALL ANY PLANT MATERIAL WITHIN 12" OF ANY ROOT SYSTEMS. ANY ILL AFFECTS ON THE HEALTH OF THE EXISTING TREES IS OBSERVED AND WAS A DIRECT RESULT OF THE DISTURBANCE DURING CONSTRUCTION, CONTRACTOR SHALL TAKE THE NECESSARY MEASURES TO SAVE THE TREE; IF THE TREE CANNOT BE SAVED, CONTRACTOR SHALL PROVIDE CREDIT FOR TREE AS ESTABLISHED BY CERTIFIED ARBORIST OF OWNERS CHOOSING AND AT CONTRACTORS EXPENSE.

AGRONOMIC SOILS REPORT REQUIREMENT
AFTER MAJOR GRADING OPERATIONS ARE COMPLETED, CONTRACTOR SHALL OBTAIN SOIL SAMPLES FROM MIN 6" DEPTH AND SUBMIT TO AN APPROVED LABORATORY FOR ANALYSIS AND RECOMMENDATIONS. OBTAIN A MINIMUM OF 1 SAMPLE PER ACRE AND 1 SAMPLE AFTER IMPLEMENTATION OF FIRST REPORT FOR VERIFICATION SOIL MEETS SOILS LAB STANDARDS. REPORTS MUST BE SUBMITTED TO LANDSCAPE ARCHITECT, CITY AND OWNERS REP. FOR REVIEW AND APPROVAL.

CIVIL DRAWINGS REFERENCE NOTE:
REFER TO CIVIL DRAWINGS SHEET C5, C8 & C9 FOR THE FOLLOWING:

- DIMENSIONS OF ALL PROPERTY LINES
- LABELING OF ALL EXISTING AND PROPOSED BUILDINGS, STRUCTURES, AND LANDSCAPING ELEMENTS
- ALL TABULATION OF SITE ITEMS INCLUDING PERMEABLE AND NON-PERMEABLE SURFACES.

LANDSCAPE ARCHITECT:

BPA LANDSCAPE ARCHITECTS

SIGNATURE DATE: 02-11-2025

BRANDON PETRUNIO & ASSOCIATES, INC.
LANDSCAPE ARCHITECTS

Design Studio: 301 N. San Dimas Ave., San Dimas, CA. 91773
Corp Office: 15699 Cherry Leaf Lane, Fontana, CA. 92336
T: (424) 235-8940, M: (951) 312-9943, E: brandon@bpalas.com



Date: Tuesday, March 11, 2025
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Honey Locust at 152 2nd Ave S

Time Estimate:

5

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economical environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Adjacent property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does not find evidence meeting tree removal criteria for proposed Honey Locust at 152 2nd Ave S and recommends rejection of this request.
Twin Falls City Code 8-4-7, 8-4-8.

Attachments:

1. Tree Removal 152 2nd Ave S.



City of Twin Falls Permit For Tree Removal

Today's Date *

2/27/2025

First Name *

Shawnee

Last Name *

Powers

Phone Number *

(208)241-1837

Email *

shawnee@floatmagic.com

Address of work to
be done *

Street Address

152 2nd Ave S

Address Line 2

City

Twin Falls

State / Province / Region

Idaho

Postal / Zip Code

83301-6201

Country

USA

The tree(s) in
question reside on *

☒ Public right-of-way

☐ Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Custom Concrete & Stamping

Contractor First
Name *

Jeremy

Contractor Last
Name *

Hurd

Contractor Phone Number * (208)969-0228

Contractor Email * jhurd101@yahoo.com

Tree Species

Tree Species * Locust?

Description of This Tree's Location on Property * To the East side of our building along Hansen street

Reason for Request * The tree's root system is lifting the concrete on the sidewalk creating a trip hazard for pedestrians

[Add Additional Tree](#)

Signature

Shawnee Powers

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments The Honey Locust at 152 2nd Ave S has some damaged/broken limbs, needs cleared from the building, and thinned/pruned for better structure and balance. The roots are

Tree Images

Upload

20250306_092054.jpg

3.98MB



20250306_092108.jpg

4.25MB





20250306_092207.jpg

4.21MB



[Add](#)

Comments

2000 characters left

Approve

Reject

