



## Twin Falls City Council Agenda

Monday, March 10, 2025, 4:30 PM

\*\*\*Special Meeting\*\*\*

Council Chambers  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Executive Session
  - a) **ACTION ITEM:** Request to convene to Executive Session pursuant to Idaho Code § 74- 206(1)(A) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.
  - b) **ACTION ITEM:** Request to convene to Executive Session pursuant to Idaho Code § 74-206(1)(F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.
- 3) Pledge of Allegiance
- 4) Proclamations
  - a) **PRESENTATION:** Girl Scouts Week
- 5) Consent Calendar
  - a) **ACTION ITEM:** Request to approve City Council 2025 March 03, Minutes.  
By: Amy Luna, Deputy City Clerk
  - b) **ACTION ITEM:** Request to approve Accounts Payable for February 27 through March 05, 2025.  
By: Amy Luna, Deputy City Clerk
  - c) **ACTION ITEM:** Request to approve 2024 December Wells Fargo Credit Card Summary.  
By: Amy Luna, Deputy City Clerk
  - d) **ACTION ITEM:** Request to approve 2025 January Wells Fargo Credit Card Summary.  
By: Amy Luna, Deputy City Clerk
  - e) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Twin Falls St. Patty's Day Festival.  
By: Wendy Davis, Parks and Recreation Director
  - f) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing **Shady Creek No. 1 at the Preserve** public infrastructure for a future subdivision.  
By: Troy Vitek, City Engineer
- 6) Items of Consideration
  - a) **ACTION ITEM:** Request to Approve a City & County FAA Assignment & Assumption Agreement, Designating the City as Single Sponsor for FAA Grant Programs, and Authorize the Mayor to Sign the Agreement.  
By: Bill Carberry, Airport Manager
  - b) **ACTION ITEM:** Request to Approve a City & County Assignment & Assumption Agreement, Designating the City as Single Lessor for Airport Lease Properties, and Authorize the Mayor to Sign the Agreement.  
By: Bill Carberry, Airport Manager
  - c) **ACTION ITEM:** The Twin Falls School District is requesting a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Harrison Elementary School.  
By: Matthew Long, Building Official
  - d) **ACTION ITEM:** The Twin Falls School District is requesting a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Morningside Elementary School.  
By: Matthew Long, Building Official

- e) **ACTION ITEM:** Request to allocate \$31,455.00 from contingency to permit the Building Safety Department to scan archived plans.  
By: Matthew Long, Building Official
  - f) **ACTION ITEM:** Request for Council to authorize the use of \$1.5 million of reserve funds to complete the 2025 Chip Seal: Zone 5 roadway maintenance project.  
By: Sam O'Leary, Staff Engineer
  - g) **ACTION ITEM:** Request consideration to allow attached sidewalk for Addison Ave E, Juniper St to Morningside Dr, roadway widening and reconstruction design.  
By: Sam O'Leary, Staff Engineer
  - h) **PRESENTATION:** Presentation from the Public Art Commission on the completed Electrical Wrap and Downtown Commons Mural Projects.  
By: Wendy Davis, Parks and Recreation Director
- 7) General Public Input
- 8) Advisory Board Report/Announcements
- 9) Adjournment

Any person(s) needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

#### **Public Input Procedures**

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
  - a. Wait to be recognized by the Mayor or Chairman.
  - b. Approach the microphone/podium.
  - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, they will have the microphone muted and they will be asked to return to their seats.

#### **Public Hearing Procedures for Zoning Requests**

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff should make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
  - A complete explanation and description of the request.
  - Why is the request being made.
  - Location of the Property.
  - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
  - Individuals are not permitted to give their time to other speakers.
  - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
  - The written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read onto the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to PublicTestimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicants or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

\* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman