



Twin Falls City Council Minutes

Monday, March 10, 2025, 4:30 PM

Special Meeting

Council Chambers

203 Main Avenue East, Twin Falls, Idaho

1) Call Meeting to Order/Confirmation of Quorum

Present: Mayor Ruth Pierce, Council Members Craig Hawkins, Christopher Reid, Spencer Cutler, & Grayson Stone, Cherie Vollmer

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, City Attorney Bruce Castleton, Deputy City Clerk Amy Luna, Administrative Assistant Rachael Long, Building Official Matthew Long, Airport Manager Bill Carberry, Parks and Recreation Director Wendy Davis, Police Captain Matt Hicks, City Engineer Troy Vitek, Desktop Support Analyst Kim Hafer, Deputy Fire Chief Mitchell Brooks, Streets Superintendent Mark Thompson

Mayor Pierce called the meeting to order at 4:30 PM. A quorum was present.

2) Executive Session

MOTION: Council Member Hawkins moved to convene to Executive Session 74206(1)(A) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

(F)To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. **Council Member Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

a) Request to convene to Executive Session pursuant to Idaho Code § 74-206(1)(A) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

b) Request to convene Executive Session pursuant to Idaho Code § 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

3) Pledge of Allegiance

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

4) Proclamations

a) Girl Scouts Week

Mayor Pierce read and presented the Girl Scouts Proclamation.

5) Consent Calendar

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

a) Request to approve City Council 2025 March 03, Minutes.

b) Request to approve Accounts Payable for February 27 through March 05, 2025.

c) Request to approve 2024 December Wells Fargo Credit Card Summary.

d) Request to approve 2025 January Wells Fargo Credit Card Summary.

e) Request City Council to approve the Special Event Permit for the organizers of the Twin Falls St. Patty's Day Festival.

f) Request to accept the Improvement Agreement for the purpose of developing **Shady Creek No. 1 at the Preserve** public infrastructure for a future subdivision.

6) Items of Consideration

- a) Request to Approve a City & County FAA Assignment & Assumption Agreement, Designating the City as Single Sponsor for FAA Grant Programs, and Authorize the Mayor to Sign the Agreement.
Airport Manager Bill Carberry requested to Approve a City & County FAA Assignment & Assumption Agreement, Designate the City as Single Sponsor for FAA Grant Programs, and Authorize the Mayor to Sign the Agreement.

Discussion ensued on the following: None

MOTION: Council Member Reid moved to approve the request to approve a City & County FAA Assignment & Assumption Agreement, Designating the City as Single Sponsor for FAA Grant Programs, and Authorize the Mayor to Sign the Agreement. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- b) Request to Approve a City & County Assignment & Assumption Agreement, Designating the City as Single Lessor for Airport Lease Properties, and Authorize the Mayor to Sign the Agreement.
Airport Manager, Bill Carberry, requested to Approve a City & County Assignment & Assumption Agreement, Designate the City as Single Lessor for Airport Lease Properties, and Authorize the Mayor to Sign the Agreement.

Discussion ensued on the following: None

MOTION: Council Member Reid moved to approve the request to Approve a City & County Assignment & Assumption Agreement, Designating the City as Single Lessor for Airport Lease Properties, and Authorize the Mayor to Sign the Agreement. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- c) The Twin Falls School District is requesting a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Harrison Elementary School.
Building Official, Matthew Long, requested a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Harrison Elementary School, for the Twin Falls School district.

Discussion ensued on the following:

Mayor Pierce asked if communication had happened with school about the 10% held back.
Reid asked if we have ever added 10% to any school and why are we?

MOTION: Council Member Reid moved to approve the request for a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Harrison Elementary School, for the Twin Falls School district. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- d) The Twin Falls School District is requesting a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Morningside Elementary School.
Building Official Matthew Long requested a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Morningside Elementary School for the Twin Falls School District.

Discussion ensued on the following: None

MOTION: Vice Mayor Brown moved to approve the request for a fee waiver for the plan review and permit fees for the HVAC upgrade and interior remodel to the Morningside Elementary School for the Twin Falls School District. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- e) Request to allocate \$31,455.00 from contingency to permit the Building Safety Department to scan archived plans.
Building Official Matthew Long requested to allocate \$31,455.00 from contingency to permit the Building Safety Department to scan archived plans.

Discussion ensued on the following:

Council Member Vollmer asked how far back we have plans for?

MOTION: Council Member Hawkins moved to approve the request to allocate \$31,455.00 from contingency to permit the Building Safety Department to scan archived plans. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0

- f) Request for Council to authorize the use of \$1.5 million of reserve funds to complete the 2025 Chip Seal: Zone 5 roadway maintenance project.
City Engineer Troy Vitek requested the Council to authorize the use of \$1.5 million of reserve funds to complete the 2025 Chip Seal: Zone 5 roadway maintenance project.

Discussion ensued on the following:

Mayor Pierce asked Troy to let them know the map zone area.

Reid asked how confident we would be at getting contractors to bid.

MOTION: Vice Mayor Brown moved to approve the request by the Council to authorize the use of \$1.5 million of reserve funds to complete the 2025 Chip Seal: Zone 5 roadway maintenance project. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- g) Request consideration to allow attached sidewalk for Addison Ave E, Juniper St to Morningside Dr, roadway widening and reconstruction design.
City Engineer Troy Vitek requested consideration allowing attached sidewalks for Addison Ave E, Juniper St to Morningside Dr, roadway widening and reconstruction design.

Discussion ensued on the following: None

MOTION: Vice Mayor Brown moved to approve the request for consideration, allowing an attached sidewalk for Addison Ave E, Juniper St to Morningside Dr, roadway widening and reconstruction design. **Council Member Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- h) Presentation from the Public Art Commission on the completed Electrical Wrap and Downtown Commons Mural Projects.
Parks and Recreation Director Wendy Davis presented for the Public Art Commission the completed Electrical Wrap and Downtown Commons Mural Projects.

Mayor Pierce thanked Wendy Davis for their presentation.

Council Member Hawkins thanked the Commission for all the hard work.

7) General Public Input

Frances Hamm came to the city council about a contractor that came and spilled a bunch of oil on his roadway about TDS Fiber. Mayor Pierce told him that she would like him to email her, and she would get him better contact information. City Manager Travis Rothweiler said he will reach out to his contacts and get them to work something out to get this situation fixed.

8) Advisory Board Report/Announcements

Craig Hawkins talked about Find Help Idaho and all that the website offers for the homeless and different organizations.

Mitch Humble let the Council know we were canceling the 24th meeting.

9) Adjournment

The meeting adjourned at 05:54 PM

Rachael Long

Rachael Long, Administrative Assistant

