Twin Falls City Council
Minutes

Monday, March 17, 2025, 4:30 PM

*****Special Meeting*****
Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) **Call Meeting to Order/Confirmation of Quorum**

Present:	Mayor Ruth Pierce, Council Members Craig Hawkins, Christopher Reid, Spencer Cutler, Cherie Vollmer & Grayson Stone.
Absent:	Vice Mayor Jason Brown
Staff Present:	City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, City Attorney Bruce Castleton, Police Chief Craig Kingsbury, Information Director Kathy Markus, Assistant Finance Director Parker Scherer, City Financial Office Breanna Howard, Environmental Manager Nathan Erickson, Assistant Public Works Director Erin Steel, Public Works Director Josh Baird, Wastewater Superintendent Doug Gonzalez, Streets Superintendent Mark Thompson, Human Resources Director Kristen Kohntopp, Senior Planner Will Klaver, City Planner Kellie Ebersole, URA Director Shawn Barigar, Public Information Coordinator Joshua Palmer, Administrative Assistant Rachael Long, Deputy City Clerk Amy Luna, Parks and Recreation Director Wendy Davis, Aquatics Director Jon Pauley.

Mayor Pierce called the meeting to order at 4:30 PM. A quorum was present.

2) **Executive Session**
MOTION: Council Member Reid moved to adjourn to Executive Session 74206(1)(c) To acquire an interest in real property not owned by a public agency; and (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

a) Request to adjourn to Executive Session pursuant to Idaho Code § 74-206(1)(c) To acquire an interest in real property not owned by a public agency;(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

3) **Pledge of Allegiance**
Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

4) **Proclamations**

a) National Transit Employee Appreciation Day
Mayor Pierce read and presented the ***National Transit Employee Appreciation Day*** Proclamation.

5) **Consent Calendar**
MOTION: Council Member Stone moved to approve the Consent Calendar as presented. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0

a) Request to approve City Council 2025 March 10, Minutes.
b) Request to approve Accounts Payable for March 6-12, 2025.
c) Request to declare equipment number #4703 surplus and authorize disposal of the asset.

6) **Items of Consideration**

a) A presentation of the City of Twin Falls' 2024 audited financial statements. The Presentation will be made by Scott Hunsaker of Mahlke Hunsaker & Company, PLLC.
Assistant Finance Director Scherer introduced a presentation of the City of Twin Falls' 2024 audited financial statements presented by Scott Hunsaker of Mahlke Hunsaker & Company, PLLC.

Discussion ensued on the following: None
Mayor Pierce thanked Mr. Hunsaker for his presentation.

b) Request for the Mayor to sign a contract with Cole Architects for the first phase of the design and engineering of a police evidence storage facility.

Deputy City Manager Humble made a request to the Mayor to sign a contract with Cole Architects for the first phase of the design and engineering of a police evidence storage facility.
Discussion ensued on the following: None
MOTION: Council Member Stone moved to approve the request for the Mayor to sign a contract with Cole Architects for the first phase of the design and engineering of a police evidence storage facility. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

c) Authorize city staff to enter negotiations with Hazen and Sawyer regarding the Scope of Work for the Canyon Rim Drop Line project.

Environmental Manager Erickson requested to authorize city staff to enter negotiations with Hazen and Sawyer regarding the Scope of Work for the Canyon Rim Drop Line project.

Discussion ensued on the following: None
MOTION: Council Member Vollmer moved to approve the request to authorize city staff to enter negotiations with Hazen and Sawyer regarding the Scope of Work for the Canyon Rim Drop Line project. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

d) Request to utilize up to $1,600,000 of water and wastewater reserves for the Public Works Site Improvement project and authorize the Public Works Director to sign the CM/GC contract with Suburban Construction Management.

Assistant Public Works Director Steel requested to utilize up to $1,600,000 of water and wastewater reserves for the Public Works Site Improvement project and authorize the Public Works Director to sign the CM/GC contract with Suburban Construction Management.

Discussion ensued on the following:
Council Member Reid asked Erin to pull up a map for them to see where he is referring to.
Stone asked if 6% is enough for the contingency amount?

MOTION: Council Member Vollmer moved to approve the request to utilize up to $1,600,000 of water and wastewater reserves for the Public Works Site Improvement project and authorize the Public Works Director to sign the CM/GC contract with Suburban Construction Management. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

e) A request to approve a professional services agreement with Steepsteel, LLC to provide the City with cellular tower lease negotiation services.

Deputy City Manager Humble requested to approve a professional services agreement with Steepsteel, LLC to provide the City with cellular tower lease negotiation services.

Discussion ensued on the following:
Mayor Pierce asked what the cost of this is.

MOTION: Council Member Reid moved to approve the request to approve a professional services agreement with Steepsteel, LLC to provide the City with cellular tower lease negotiation services. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

f) A request to approve a contract with Core Construction to serve as the City's construction manager/general contractor (CM/GC) for the remodel and addition to the City Pool.

Deputy City Manager Humble requested to approve a contract with Core Construction to serve as the City's construction manager/general contractor (CM/GC) for the remodel and addition to the City Pool.

Discussion ensued on the following:
Council Member Cutler asked if the template had been reviewed by our city attorney. **Stone** asked thoughts from the pool director on how the closure would impact the pool. **Vollmer** asked

if they had talked to staff about the closure.

MOTION: Council Member Reid moved to approve the request to approve a contract with Core Construction to serve as the City's construction manager/general contractor (CM/GC) for the remodel and addition to the City Pool. **Council Member Vollmer** seconded the motion.
The roll call vote showed all members present voted in favor of the motion, 6 to 0.

g) A request to approve the reallocation of $25,615 from budgeted full-time salaries to purchase the Human Resource module from BS&A Software.
HR Director Kohntopp requested to approve the reallocation of $25,615 from budgeted full- time salaries to purchase the Human Resource module from BS&A Software.

Discussion ensued on the following:
Council Member Reid asked if IT has looked over this service?

MOTION: Council Member Reid moved to approve the request to the reallocation of $25,615 from budgeted full-time salaries to purchase the Human Resource module from BS&A Software. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

h) A request to approve a contract with Suburban CM to serve as the City's construction manager/general contractor (CM/GC) for the demo and reconstruction of the City Park Restroom.
Senior Planner Klaver requested to approve a contract with Suburban CM to serve as the City's construction manager/general contractor (CM/GC) for the demo and reconstruction of the City Park Restroom.

Discussion ensued on the following:
Mayor Pierce asked what the timeline is for this project to be done.

MOTION: Council Member Stone moved to approve the request for a contract with Suburban CM to serve as the City's construction manager/general contractor (CM/GC) for the demo and reconstruction of the City Park Restroom. **Council Member Cutler** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 6 to 0.

i) Presentation of the 2024 Annual Report of the Urban Renewal Agency of the City of Twin Falls.
URA Director Barigar made a presentation of the 2024 Annual Report of the Urban Renewal Agency of the City of Twin Falls.

Discussion ensued on the following: None
Mayor Pierce thanked Mr. Barigar for his presentation.

7) General Public Input
Ashley Visser has brought forth that the Parks and recreation department continues to bump her on the tennis court after she has already paid for and signed the contract and would like to have this discussed.

8) Advisory Board Report/Announcements
Craig Hawkins brought up Chief Kenworthy's retirement and how wonderful it was.
Travis Rothweiler said that he will be appointing Mitchell Brooks and that we will not have City Council next week.

9) Adjournment
The meeting adjourned at 06:32 PM

Rachael Long

Rachael Long, Administrative Assistant

**If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. ** Tfid.org