



Twin Falls City Council Agenda

Monday, April 21, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Proclamations
 - a) **PRESENTATION:** Arbor Day
- 4) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council 2025 April 14, Minutes.
By: Rachael Long, Administrative Assistant
 - b) **ACTION ITEM:** Request to approve Accounts Payable for April 10-16, 2025.
By: Amy Luna, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve April 16, 2025, Travel Requests. By:
Amy Luna, Deputy City Clerk
- 5) Items of Consideration
 - a) **ACTION ITEM:** Consideration of a request to amend City Code 9-6-8 by omitting subsection (A) 3 A trailer of more than one half (1/2) ton capacity and replacing with: (A) 3. Any trailer. Staff would also like to add the definition of a Recreational Vehicle to City Code: Recreational Vehicle-- a vehicle that has living quarters and is designed for recreational use, such as camping, travel, or seasonal use.
By: Nicole Swafford, Deputy Prosecuting Attorney, Sean Standley, Code Enforcement Coordinator
 - b) **ACTION ITEM:** Consideration of a request to adopt a new city code for Unlawful Assemblies in Public Spaces. Staff would also like to include a section for Failure to Disperse in this code.
By: Terry Thueson
 - c) **ACTION ITEM:** Consider a request to approve the Memorandum of Understanding between the Idaho State Department of Agriculture and the City of Twin Falls and authorize the Mayor to sign it.
By: Wendy Davis
 - d) **ACTION ITEM:** Request to approve the purchase of a 2025 Freightliner truck fitted with a mechanical broom sweeper at a cost of \$365,503.21 using a Cooperative Purchasing Agreement with Sourcewell and authorize the Public Works Director to execute the contract.
By: Mark Thomson Street Department Superintendent
 - e) **ACTION ITEM:** Request to authorize up to \$60,000 from wastewater reserve funds for the preliminary design of the Canyon Rim Drop Line project and approve a contract with Hazen and Sawyer to perform that work.
By: Nathan Erickson, Environmental Manager
 - f) **ACTION ITEM:** Fee Waiver/refund Request for Mechanical permit, (Theron W. Ward Judicial Building) 427 Shoshone St N, Permit #25-1265
By: Matthew Long, Building Official
 - g) **ACTION ITEM:** The Twin Falls School District is requesting a fee waiver for Lincoln Elementary HVAC upgrade 238 Buhl St N Permit#25-0874
By: Matthew Long, Building Official
- 6) General Public Input

7) Advisory Board Report/Announcements

8) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, they will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff should make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why is the request being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - The written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read onto the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman