



Public Art Commission Agenda

Tuesday, May 6, 2025, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Consent Calendar
 - a) Request to approve minutes from the following meeting: April 1, 2025.
- 3) Items of Consideration
 - a) **ACTION ITEM:** Continue funding conversation
By:
 - b) **DISCUSSION:** Discuss Public Art Inventory and Maintenance needs
By:
- 4) General Public Input
- 5) Public Art Proposal Update
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Art Commission Minutes

Tuesday, April 1, 2025, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Camille Barigar; Drew Nash; Laura Stewart; Tim Hafer

1) Call Meeting to Order/Confirmation of Quorum

Vice-Chairperson Dean called the meeting to order at 12:00 PM

Members Attending: Dean, Westover, Barigar, Nash, Stewart, Hafer

Staff Attending: Davis, Green, Council Member Hawkins

2) Consent Calendar

- a) Request to approve minutes from the following meeting: March 4, 2025.

Commissioner Westover made a motion to approve the consent calendar, as presented.

Commissioner Barigar seconded the motion.

3) Items of Consideration

- a) Recap and debrief of March 10, 2025, Council Presentation and Artist Reception

Commission feels this was a great event even with a few mistakes that happened. The next time they would like to give artists and public more advanced notice so more show up. Make sure refreshments and music are ready ahead of time.

- Vice-Chairperson Dean asked if they could get the final budget amount from the reception.

- b) Begin planning for Council presentation during budget hearings.

- Vice-Chairperson Dean pointed out that during the slideshow for council some slides had amounts included. She feels they need to start sooner than later.
- Director Davis thinks the expectation is the commission is presenting during the public hearing part of the budget.
- Commissioner Nash thinks it should be part of the presentation not general input.
- Commissioner Barigar asked if they are asking to change the amount with a resolution.
- Director Davis will get the details about speaking and see about making this an agenda topic.
- Commissioner Barigar asked about budget meetings and how they work.
- Director Davis gave details about the process.

Commission discussed the future of the funds and the importance of getting the resolution update to reflect the growing cost of maintenance and continuation of art within the city. Director Davis will talk with city management to see what direction they want to go and start the conversation of updating the resolution to increase the funds.

- Commissioner Nash talked about not having a grant writer on staff and not having partnerships to match funds.
- Vice-Chairperson Dean discussed the need for money to match for grants or get reimbursed. What happens if they do something that might not get funded.
- Director Davis will get the details and more information on the steps the commission needs to take and where to start.

Commission discussed getting a maintenance cost. They would like to look into who currently fixes projects and going forward having the funds to pay for that. They would like to start tracking to make sure projects around the city are working and in good repair with instructions on how to fix things. They would also like to start building an inventory with artwork to start rotating through.

- Commissioner Hafer would like to see an update of the financials to see where they are.

4) General Public Input

5) Public Art Proposal Update

6) Adjournment

The meeting adjourned at 01:04 PM

Jody Green, Planning Technician