



Twin Falls City Council Agenda

Monday, June 9, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council 2025 June 02, Minutes.
By: Amy Luna, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for May 29 thru June 04, 2025.
By: Amy Luna, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve June 04, 2025, Travel Requests.
By: Amy Luna, Deputy City Clerk
 - d) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Throw for Cancer event.
By: Wendy Davis, Parks and Recreation Director
 - e) **ACTION ITEM:** Request the City Council to approve the Special Event Permit for the organizers of the wedding reception for Heidi Kincaid.
By: Wendy Davis, Parks and Recreation Director
 - f) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Premier Mortgage Resources - Pet Show Contest.
By: Wendy Davis, Parks and Recreation Director
 - g) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Summer Show Down.
By: Wendy Davis, Parks and Recreation Director
 - h) **ACTION ITEM:** Request to approve Findings of Facts and Conclusions of Law for the following: PZ25-0058 Final Plat - Shady Creek Phase 1 at The Preserve
PZ25-0060 Final Plat - Golden Eagle No. 7 By:
William Klaver, Senior City Planner
- 4) Items of Consideration
 - a) **ACTION ITEM:** Request to authorize Extreme Excavation and Sub-contractor Pusher to begin concrete pavement construction at 4:00am on the Eastland Drive contract.
By: Jake Southwick, Project Engineer Civil Science, Jake Claridge, Extreme Excavation
 - b) **ACTION ITEM:** Request approval of a three-month contract extension between the City of Twin Falls and Downtowner for the operation of Ride TFT.
By: Maxine Durand, Transit Coordinator
 - c) **ACTION ITEM:** Request to adopt ordinance #O-2025-009 for Zoning District Change and Zoning Map Amendment on property located at 134 Adams St. (PZ25-0024)
By: Jonathan Spendlove, Planning and Zoning Director
 - d) **ACTION ITEM:** A request to authorize the use of \$1,100,000 from cash reserves for the City Pool remodel project.
By: Mitch Humble, Deputy City Manager
 - e) **PRESENTATION:**
Presentation of the Twin Falls Fire Department 2024 Annual Report.
By: Mitchell Brooks, Fire Chief
- 5) General Public Input

6) Advisory Board Report/Announcements

7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman



Twin Falls City Council Minutes

Monday, June 2, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) Call Meeting to Order/Confirmation of Quorum

Present: Mayor Ruth Pierce, Council Members Craig Hawkins, Christopher Reid, Spencer Cutler & Grayson Stone.

Absent: Vice Mayor Jason Brown, Cherie Vollmer

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, City Attorney Bruce Castleton, Deputy City Clerk Amy Luna, Administrative Assistant Rachael Long, Parks and Recreation Director Wendy Davis, Economic Development Director Shawn Barigar, Police Chief Matt Hicks, Police Captain Brent Wright, Captain Terry Thueson, Fire Chief Mitchell Brooks, Planning & Zoning Director Jonathan Spendlove.

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) Pledge of Allegiance

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) Proclamations

4) Consent Calendar

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- Request to approve City Council 2025 May 27, Minutes.
- Request to approve Accounts Payable for May 22-28, 2025.
- Request to approve May 25, 2025, Travel Requests.
- Request City Council to approve the Special Event Permit for the organizers of The CoveCamp Out.
- Request City Council to approve the Special Event Permit for the organizers of The Gathering.

5) Items of Consideration

- A request to confirm the Mayoral appointment of Andy Hohwieler to the Urban Renewal Agency of the City of Twin Falls Board of Commissioners.

Economic Development Director Barigar requested to confirm the Mayoral appointment of Andy Hohwieler to the Urban Renewal Agency of the City of Twin Falls Board of Commissioners.

Discussion ensued on the following: None.

MOTION: Council Member Stone moved to approve the request to confirm the Mayoral appointment of Andy Hohwieler to the Urban Renewal Agency of the City of Twin Falls Board of Commissioners and waive the City resident requirement. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- Consideration of Resolution 2025-008, adopting a Comprehensive Plan Amendment to the Future Land Use Map by adding new areas to the planning boundary, extending the utility service boundary, and assigning future land use categories.

P&Z Director Spendlove requests the Consideration of **Resolution #2025-008**, adopting a Comprehensive Plan Amendment to the Future Land Use Map by adding new areas to the planning boundary, extending the utility service boundary, and assigning future land use categories.

Discussion ensued on the following: None.

MOTION: Council Member Reid moved to approve the request to adopt **Resolution #2025-008**, a Comprehensive Plan Amendment to the Future Land Use Map, by adding new areas to the planning boundary, extending the utility service boundary, and assigning future land use categories. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- c) Consider a request to approve Wright Brothers Construction Guaranteed Maximum Price (GMP) of \$1,613,252 for construction of the Canyon Trail Junction project.

Parks and Recreation Director Davis requested to approve the Wright Brothers Construction Guaranteed Maximum Price (GMP) of \$1,613,252 for construction of the Canyon Trail Junction project.

Discussion ensued on the following:

Mayor Pierce: Asked for clarification on the amount.

Council Member Reid: Asked for information on where the park will be and what the amenities will be.

MOTION: Council Member Hawkins moved to approve the request to approve Wright Brothers Construction's Guaranteed Maximum Price (GMP) of \$1,613,252 for construction of the Canyon Trail Junction project. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- d) Request for Direction from Council Regarding Twin Falls Recreation Center Feasibility Study. **Parks and Recreation Director Davis** requested direction from the council regarding the Twin Falls recreation center feasibility study.

Discussion ensued on the following:

Council Member Reid: Asked for clarification on the bond amount and what this would look like to move forward.

City Manager Rothweiler: Provided additional information about the costs related to the bond.

Council Member Cutler: Spoke about this being struck down and the concern about increasing property taxes.

Council Member Stone: Thanked all involved, but the financial side is hard to swallow. Spoke on the local option sales tax.

Council Member Hawkins: Thanked the community for working on this and is also concerned about the funding to build and operate.

Council Member Stone: Asked what the next steps would be.

Mayor Pierce: Asked if this number is solid.

City Manager Rothweiler: Gave some clarification.

Council Member Reid: Shared some thoughts on this request. Spoke of concerns about moving forward at this time.

Council Member Stone: Agreed with Council Member Reid.

Council Member Cutler: Spoke about allowing the community to make the decision. What are the hard costs of putting a bond out for voting?

City Manager Rothweiler: Gave some clarification on putting out a bond for a vote.

Council Member Cutler: Spoke about what could be needed to move forward.

Council Member Stone: Asked if the committee is comfortable going out for the bond?

Council Member Cutler: Wondered about moving forward and seeing where it goes.

Council Member Stone: Asked about trading with URA for a piece of property.

City Manager Rothweiler: Gave some thoughts on this.

Mayor Pierce: Not sure that we are in a position to move forward at this time.

Council Member Reid: The dollar amount is the biggest issue at this time.

Council Member Stone: Not against letting the people decide.

Council Member Cutler: Spoke about working on the Strategic Plan and getting additional information while doing so.

Mayor Pierce: Asked for further clarification.

P&R Director Davis: Spoke about doing another survey to see how to move forward. Look at some additional ways to gauge the citizens.

Deputy City Manager Humble: Provided some additional information on the previous survey.

Council Member Stone: Asked for some clarification on the survey percentage.

Council Member Reid: Are we willing to spend money on land?

City Manager Rothweiler: Gave some additional clarification on the money that was originally budgeted for this project.

Mayor Pierce: Asked what the amount in cash reserves is now.

Council Member Reid: We need a piece of land and dollar amounts to move forward.

City Manager Rothweiler: Gave some direction on how to move forward.

Council Member Cutler: spoke against moving forward at this time.

MOTION: Council Member Stone moved to authorize the committee to locate a piece(s) of property(s) and come back to council with the method of payment and terms. **Council Member Reid** seconded the motion. The roll call vote showed all members present voting; the motion passed, 3 to 2.

6) General Public Input

7) Advisory Board Report/Announcements

City Manager Rothweiler notified the council and community of the first of several community open houses regarding the Rock Creek Midigation project that will be held on Wednesday, June 18th, 2025, from 5pm to 8pm at City Hall.

8) Appeal Hearing

- a) Request to appeal for Tristan May on Transient Business License Denial
Police Captain Wright gave details on why the Police department denied Tristan May a Transient Business License.

City Attorney Castleton spoke about the reasons for the denial.

Tristan May appealed the decision and gave reasons why he should be allowed to have the city license.

MOTION: Council Member Reid moved to grant the appeal of the denied Transient Vendor License. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voting; the motion was denied, 0 to 5.

9) Executive Session

- a) Request to adjourn to Executive Session pursuant to Idaho Code § 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

MOTION: Council Member Reid moved to convene to Executive Session 74206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

10) Adjournment

The meeting adjourned into executive session at 06:28 PM. The regular meeting adjourned at 7:00 PM.

Amy Luna, Deputy City Clerk

****If you wish to have a full account of this meeting, please listen to the recording that is located on our website. **** [Tfid.org](https://www.tfid.org)



Council Agenda Information

Review

Approval Process:

Consent of the City Council. This event does meet the requirements for a Special Event Permit as outlined in City Code 3-6-2

- (A) Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
- (B) Impacts city streets, sidewalks, parks and common areas, or city resources;
- (C) Unless otherwise permitted to do so, propose to sell or serve alcohol publicly; or
- (D) Intends to broadcast amplified sound or generate unusual noise.

Streets

Streets Recommends *

- ☐ Permit this application as is.
- ☒ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Streets *

Traffic control plan is needed. Need to coordinate with a traffic control company

Engineering

Engineering Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Engineering *

Planning and Zoning

Planning and Zoning Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Electrical



Electrical Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Electrical *

Police



Police Recommends *

- ☐ Permit this application as is.
- ☒ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Police *

Organizer will need to contact city approved armed private security company for this event.

Will need to contact Road Work Ahead for road closures.

Will need to submit insurance information no later than 45 days prior to event.

Fire



Fire Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Fire *

Parks



Parks Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Parks *

Charges/Fees

Row	Description	Cost	Quantity
1	Application Fee - N/A	\$0.00	0
2	Additional park fees will be assessed by the Parks Dept.	\$0.00	0

Total Due *

\$0.00

Special Event Departments *

Which departments should be asked to review this application?

- ☒ Streets
- ☒ Engineering
- ☒ Planning and Zoning
- ☒ Electrical
- ☒ Police
- ☒ Fire

Reviewer Name *

Stacy McClintock

Initial Questions

Will you be using a Park Facility (City Pool and Ballfields included), City Trail, or Downtown Commons/Main Street? *

☒ Yes ☐ No

Type of Event *

Please select all that apply

- ☐ Car Show
- ☐ Carnival/Fair
- ☐ Dance
- ☐ Concert/Performance
- ☐ Exhibits/Miscellaneous
- ☐ Festival
- ☐ Parade
- ☐ Picnic/Family Gathering
- ☐ Pool Reservation
- ☐ Run/Walk/Race
- ☐ Special Attraction
- ☐ Street Fair
- ☐ Tournament (Sport Field/Court)
- ☒ Other
- Cornhole Tournament Fundraiser

Estimated Number of Attendees *

150

50+ requires permission
250+ requires waste plan
500+ is a special event

Will there be amplified or unusual sound at your event? *

☒ Yes ☐ No

Will your event impact or require any street closure? *

☒ Yes ☐ No

Will alcohol be sold or served publicly at your event? *

☒ Yes ☐ No

Will there be tents, canopies, or other temporary structures? (includes inflatables) *

☒ Yes ☐ No

Provide a description of tents or structures.

No water features allowed. Tent stakes must be less than 12". Fire inspection may be required.

Canopies for shade

Will there be vendors selling goods or services at this event (including lessons or paid activities)? *

☒ Yes ☐ No

Will you be driving vehicles into the park or parking on the grass or in the park? *

☐ Yes ☒ No

Will your event require access to or use of the park after hours? (before 6am or after 11pm) *

☐ Yes ☒ No

Will you be camping overnight in any park facility? *

☐ Yes ☒ No

Will you be operating any type of motorized vehicle on any of the trail system? *

☐ Yes ☒ No

Will you be riding bicycles on any area of the park other than a paved road or trail designated for that purpose? *

☐ Yes ☒ No

Will bicycles or vehicles operate at a rate of speed exceeding fifteen (15) miles per hour? *

☐ Yes ☒ No

Will you have horses or other animals at the event? (other than dogs) *

☐ Yes ☒ No

Will there be hot air balloon(s)? *

☐ Yes ☒ No

Do you plan to scuba dive in designated swim area at Dierkes Lake? *

☐ Yes ☒ No

Will you need to park any vehicles or equipment 1 ½ ton capacity or more in any park parking lots? *

☐ Yes ☒ No

Will you require power? (There may an additional fee for power) *

☒ Yes ☐ No

Contact Information

Event Organizer

First Name *

Micquel

Last Name *

Littlefair

Onsite Contact

First Name *

Micquel

Last Name *

Littlefair

Event Information

Event Name *

Throw For Cancer

Event Location (Park or Facility Requested)

Downtown Commons

Is this event indoors or outdoors? *

☐ Indoors

☒ Outdoors

Event Reoccurrence

☐ One Time Event

☐ Recurring over several weeks/months

Event Description *

Cornhole tournament facilitated by Idaho Cornhole League

Food trucks, beverages, live music, raffle - all proceeds are donated to a local child battling childhood cancer.

[Canyon Rim](#) [City Park](#) [Downtown Commons](#) [Sunway Soccer Park](#)
[Shoshone Falls](#) [Dierkes](#) [Harmon Park](#) [Thomsen Park](#) [Oregon Trail](#)

Download this provided template and add your layout. Upload your completed layout below.

Event Map *

DOC021825-02182025111349.pdf

538.15KB

Set-up Time Start *

07/12/2025 08:00:00 AM

Set-up Time End *

07/12/2025 11:00:00 AM

Event Time Start*

07/12/2025 11:00:00 AM

Event Time End*

07/12/2025 06:00:00 PM

Take Down Time Start*

07/12/2025 06:00:00 PM

Take Down Time End*

07/12/2025 09:00:00 PM

Important, PLEASE READ: Full payment of all fees, map of event layout and liability insurance (if applicable) must accompany this completed application in order to request a reservation. Complete reservation requests are processed in the order in which they are received with annual events (3 years or more) given first consideration.

Permits, Licenses and Agreements

Will goods, services, food, or beverages be sold? *☒ Yes ☐ No

*Food Concession and Commercial Activity Permit will be required
Handwashing stations may be required by Health Department
Agreement and fees may be required*

Will you have keg beer at your event? *☐ Yes ☒ No**Will your event utilize signs, banners, flags, etc.? ***☒ Yes ☐ No

Definitions

*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such nonrigid material being for background.

*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. Only 1 allowed per business.
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit. Please provide a list of the locations of where any off premise signs will be located.

*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.

*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

*The minimum setback from the road right of way shall be one and one-half (1-1/2) times the height of the sign.

A sign permit may be required from the Planning and Zoning Department.

Will your event generate any type of waste? *☒ Yes ☐ No

Is this an ongoing or seasonal request? *

☒ Yes ☐ No

Agreement, insurance, and fees may apply

Will your event include pyrotechnics or fireworks? *

☐ Yes ☒ No

Notification

Event organizers are required to notify any nearby property owners who may be impacted by the holding of their special event. This notification must be made in writing and be given to said property owners no less than fourteen (14) days prior to the planned event. The special event permit will not be issued unless this requirement has been met. The written notice must include the following information:

- Date and time of special event
- Location of the event
- Additional areas affected by the event
- Type of event
- Planned road or parking lot closures
- Noise considerations (loud music, etc.)
- Estimated number of attendees

Notification Acknowledgement *

☒ I have read and understand this requirement

Insurance

It is the responsibility of the special event organizer(s) to secure and provide a **COMMERCIAL GENERAL LIABILITY** insurance policy that covers the planned special event. This policy must provide coverage of no less than \$500,000 combined single limit per occurrence. This insurance policy must include a rider for alcohol if it is to be sold, provided or consumed. Insurance requirements may be increased upon demand of the Twin Falls City Attorney, Twin Falls City Risk Manager and/or other local government entities with jurisdiction.

Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of Insurance naming the City of Twin Falls as additionally insured and as the certificate holder must be provided with this application. Failure to provide insurance coverage will immediately terminate special event application or approval.

Insurance Documents

Security

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through pre-planning and anticipation of problems or concerns related to event activities.

Most major events require the services of approved security (either paid professional security or a law enforcement agency). The Special Events Coordinator/Sergeant will evaluate each event application and determine the necessity of and type of security. Police Officers may be required depending on the scope of event.

The organizer may also be required to provide additional services (lost child booth, trained medical personnel, etc.) at the discretion of the Special Events Coordinator.

Alcohol

Alcohol sold or dispensed at special events must be done so by an established business with a current Alcohol License issued by the State of Idaho. Additionally, said business will be required to secure a City of Twin Falls Catering Permit from the Twin Falls City Clerk's Office. The catering permit must be properly issued and a copy be given to the Special Events Coordinator no less than two (2) weeks prior to the start of the event. The licensing fee for a City of Twin Falls catering permit is \$20.00 per day and is separate from any other application fees.

Alcohol/Beer Gardens:

All events serving alcohol within City owned property will be required to establish a beer garden for consumption. The beer garden shall be fenced, allowing for a single entry/exit point which is to be manned by employees at all times. All patrons consuming alcohol are required to present photo identification to verify age before admittance into the garden. Additionally, all patrons will be issued a wristband to be worn on the right wrist for easy verification. Carrying alcoholic beverages in or out of the beer garden is prohibited. Consuming alcoholic beverages will not be permitted in any other locations of the event.

Twin Falls City Code 8-3-7(F) prohibits the possession or use of glass beverage containers inside any city park. Therefore, glass containers are prohibited for use during special events.

The provisions and standards provided in this section may be modified depending on size, scope, location and time of the event. Modifications must be requested through the Special Events Coordinator and approved by the Special Events Committee.

Restrictions and Signature

Please be aware of the following restrictions:

- Fires are allowed in fireplaces or grills only.
- Dogs must be on leash in parks, with the exception of Baxter Dog Park.
- Dogs are prohibited in the grassy park area of Dierkes Lake Park.
- Alcohol is prohibited at Dierkes Lake Park, Sunway Soccer Fields, First Federal Park & St Luke's Shelter, Oregon Trail Youth Complex, and Sawtooth Softball Fields. Water slides, inflatable water features and dunk tanks are prohibited.
- Hours for amplified music are Mon—Fri 11am-9pm, Sat 8am-9:30pm, Sunday 12:15pm-8pm.

The following are prohibited in parks and on trails:

- Glass containers
- Soliciting
- Loitering and Boisterousness
- Discharging of fireworks and explosives
- Possessing intoxicating beverages where prohibited or be under the influence in any public space
- Throwing objects other than in designated areas
- Climbing trees
- Damaging, cutting, removing, or attaching anything to any trees or plants
- Digging or disturbing grass or natural landscape
- Walking or standing on monuments, fountains, railings, fences, or other features not designed for such use
- Disfiguring or removing any buildings or park amenities

- Endangering the safety of others
- Preventing any person from using any park or its facilities
- Violating park curfew of 11pm
- Hunting, trapping, or pursuing wildlife
- Polluting waters of any kind in parks
- Dumping or depositing trash other than in proper receptacles

1. The prior named Applicant/Organization, in consideration of its use of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representative, from any and all claims, demands or lawsuits arising out of the Applicant's/Organization's use of said facilities.
2. Groups, individuals and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.
3. Effect Of A Permit: A Twin Falls park permittee shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in said permit. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person or property by reason of the negligence of the person or persons to whom such permit shall have been issued. The director, or a duly authorized representative, shall have the authority to revoke a permit upon finding of violation of any rule or ordinance, or upon good cause. (Ord. 2735, 9-16-2002)

****Based on the details of your event, a parks use permit might be issued. By signing below, I agree that this permit may be revoked for reasons outlined above. I further agree that this permit will be revoked if it conflicts with any lawful order issued by a Federal, State, or local government agency, including orders issued in response to the COVID-19 pandemic.**

By signing this application, I certify that the information contained in the foregoing application is true and correct to the best of my knowledge. I understand that this application is made subject to the rules and regulations established by the Twin Falls City Council. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be uncured by, or on behalf of, the Special Event to the City of Twin Falls.

Signature *

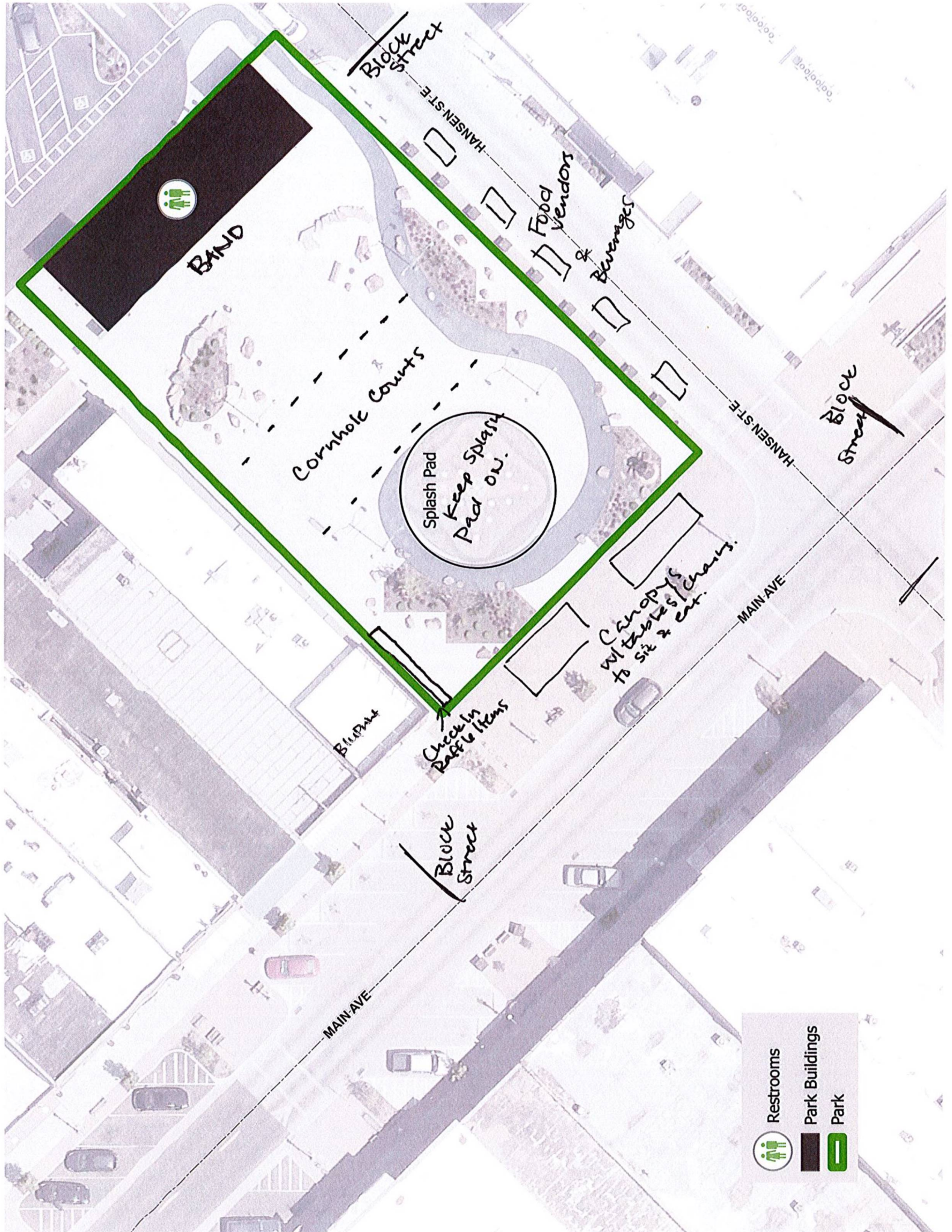


Name *

Micquel Littlefair

Date *

02/18/2025



Block Street

HANSEN-STE

Food vendors & Beverages

HANSEN-STE

Block Street

MAIN AVE

MAIN AVE

Block Street

Blue Box

Circled Raffle Items

Canopies w/ tables & chairs

Cornhole Courts

Splash Pad
Keep Splash Pad on.

BAND



Restrooms



Park Buildings



Park



Council Agenda Information

Review

Approval Process:

Consent of the City Council. This event does meet the requirements for a Special Event Permit as outlined in City Code 3-6-2

- (A) Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
- (B) Impacts city streets, sidewalks, parks and common areas, or city resources;
- (C) Unless otherwise permitted to do so, propose to sell or serve alcohol publicly; or
- (D) Intends to broadcast amplified sound or generate unusual noise.

Streets



Streets Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Streets *

Engineering



Engineering Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Engineering *

Planning and Zoning



Planning and Zoning Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Planning and Zoning *

Electrical



Electrical Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Electrical *

Police



Police Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Police *

Fire



Fire Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Fire *

Parks



Parks Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Parks *

Event Coordinator

Charges/Fees

Row	Description	Cost	Quantity
-----	-------------	------	----------

1	Application Fee - N/A	\$0.00	0
2	Application Fee - N/A	\$0.00	0

Total Due*

\$0.00

Special Event Departments*

Which departments should be asked to review this application?

- ☐ Streets
 ☒ Electrical
- ☐ Engineering
 ☒ Police
- ☐ Planning and Zoning
 ☐ Fire

Reviewer Name*

Stacy McClintock

Initial Questions

Will you be using a Park Facility (City Pool and Ballfields included), City Trail, or Downtown Commons/Main Street?*

☒ Yes ☐ No

Type of Event*

Please select all that apply

- ☐ Car Show
 ☐ Carnival/Fair
 ☐ Dance
- ☐ Concert/Performance
 ☐ Exhibits/Miscellaneous
 ☐ Festival
- ☐ Parade
 ☒ Picnic/Family Gathering
 ☐ Pool Reservation
- ☐ Run/Walk/Race
 ☐ Special Attraction
 ☐ Street Fair
- ☐ Tournament (Sport Field/Court)
 ☐ Other

Estimated Number of Attendees*

50

50+ requires permission
250+ requires waste plan
500+ is a special event

Will there be amplified or unusual sound at your event?*

☒ Yes ☐ No

Will your event impact or require any street closure?*

☐ Yes ☒ No

Will alcohol be sold or served publicly at your event?*

☐ Yes ☒ No

Will there be tents, canopies, or other temporary structures? (includes inflatables)*

☒ Yes ☐ No

Provide a description of tents or structures.

No water features allowed. Tent stakes must be less than 12". Fire inspection may be required.

Canopies

Will there be vendors selling goods or services at this event (including lessons or paid activities)? *

☐ Yes ☒ No

Will you be driving vehicles into the park or parking on the grass or in the park? *

☐ Yes ☒ No

Will your event require access to or use of the park after hours? (before 6am or after 11pm) *

☐ Yes ☒ No

Will you be camping overnight in any park facility? *

☐ Yes ☒ No

Will you be operating any type of motorized vehicle on any of the trail system? *

☐ Yes ☒ No

Will you be riding bicycles on any area of the park other than a paved road or trail designated for that purpose? *

☐ Yes ☒ No

Will bicycles or vehicles operate at a rate of speed exceeding fifteen (15) miles per hour? *

☐ Yes ☒ No

Will you have horses or other animals at the event? (other than dogs) *

☐ Yes ☒ No

Will there be hot air balloon(s)? *

☐ Yes ☒ No

Do you plan to scuba dive in designated swim area at Dierkes Lake? *

☐ Yes ☒ No

Will you need to park any vehicles or equipment 1 ½ ton capacity or more in any park parking lots? *

☐ Yes ☒ No

Will you require power? (There may an additional fee for power) *

☒ Yes ☐ No

Contact Information

Event Organizer

First Name *

Heidi

Last Name *

Kincaid

Onsite Contact

First Name *

Heidi

Last Name *

Kincaid

Event Information

Event Name *

Wedding reception

Event Location (Park or Facility Requested)

Dierkes

Is this event indoors or outdoors? *

☐ Indoors

☒ Outdoors

Event Reoccurrence

☒ One Time Event

☐ Recurring over several weeks/months

Event Description *

Wedding reception. Possibly a DJ. Will email insurance if DJ is a yes.

Canyon Rim City Park Downtown Commons Sunway Soccer Park
Shoshone Falls Dierkes Harmon Park Thomsen Park Oregon Trail

Download this provided template and add your layout. Upload your completed layout below.

Event Map *

Set-up Time Start *

06/21/2025 06:00:00 AM

Set-up Time End *

06/21/2025 10:00:00 PM

Event Time Start *

06/21/2025 11:00:00 AM

Event Time End *

06/21/2025 08:00:00 PM

Take Down Time Start *

06/21/2025 08:00:00 PM

Take Down Time End *

06/21/2025 10:00:00 PM

Important, PLEASE READ: Full payment of all fees, map of event layout and liability insurance (if applicable) must accompany this completed application in order to request a reservation. Complete reservation requests are processed in the order in which they are received with annual events (3 years or more) given first consideration.

Permits, Licenses and Agreements

Will goods, services, food, or beverages be sold? *

☐ Yes ☒ No

Will you have keg beer at your event? *

☐ Yes ☒ No

Will your event utilize signs, banners, flags, etc.? *

☐ Yes ☒ No

Definitions



*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such nonrigid material being for background.

*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. Only 1 allowed per business.
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit. Please provide a list of the locations of where any off premise signs will be located.

*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.

*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

*The minimum setback from the road right of way shall be one and one-half (1-1/2) times the height of the sign.

Will your event generate any type of waste? *

☐ Yes ☒ No

Is this an ongoing or seasonal request? *

☐ Yes ☒ No

Will your event include pyrotechnics or fireworks? *

☐ Yes ☒ No

Notification

Event organizers are required to notify any nearby property owners who may be impacted by the holding of their special event. This notification must be made in writing and be given to said property owners no less than fourteen (14) days prior to the planned event. The special event permit will not be issued unless this requirement has been met. The written notice must include the following information:

- Date and time of special event
- Location of the event
- Additional areas affected by the event

- Type of event
- Planned road or parking lot closures
- Noise considerations (loud music, etc.)
- Estimated number of attendees

Notification Acknowledgement*

☒ I have read and understand this requirement

Insurance

It is the responsibility of the special event organizer(s) to secure and provide a **COMMERCIAL GENERAL LIABILITY** insurance policy that covers the planned special event. This policy must provide coverage of no less than \$500,000 combined single limit per occurrence. This insurance policy must include a rider for alcohol if it is to be sold, provided or consumed. Insurance requirements may be increased upon demand of the Twin Falls City Attorney, Twin Falls City Risk Manager and/or other local government entities with jurisdiction.

Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of Insurance naming the City of Twin Falls as additionally insured and as the certificate holder must be provided with this application. Failure to provide insurance coverage will immediately terminate special event application or approval.

Insurance Documents

Security

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through pre-planning and anticipation of problems or concerns related to event activities.

Most major events require the services of approved security (either paid professional security or a law enforcement agency). The Special Events Coordinator/Sergeant will evaluate each event application and determine the necessity of and type of security. Police Officers may be required depending on the scope of event.

The organizer may also be required to provide additional services (lost child booth, trained medical personnel, etc.) at the discretion of the Special Events Coordinator.

Restrictions and Signature

Please be aware of the following restrictions:

- Fires are allowed in fireplaces or grills only.
- Dogs must be on leash in parks, with the exception of Baxter Dog Park.
- Dogs are prohibited in the grassy park area of Dierkes Lake Park.
- Alcohol is prohibited at Dierkes Lake Park, Sunway Soccer Fields, First Federal Park & St Luke's Shelter, Oregon Trail Youth Complex, and Sawtooth Softball Fields. Water slides, inflatable water features and dunk tanks are prohibited.
- Hours for amplified music are Mon—Fri 11am-9pm, Sat 8am-9:30pm, Sunday 12:15pm-8pm.

The following are prohibited in parks and on trails:

- Glass containers
- Soliciting
- Loitering and Boisterousness
- Discharging of fireworks and explosives
- Possessing intoxicating beverages where prohibited or be under the influence in any public space
- Throwing objects other than in designated areas
- Climbing trees
- Damaging, cutting, removing, or attaching anything to any trees or plants
- Digging or disturbing grass or natural landscape
- Walking or standing on monuments, fountains, railings, fences, or other features not designed for such use
- Disfiguring or removing any buildings or park amenities
- Endangering the safety of others
- Preventing any person from using any park or its facilities
- Violating park curfew of 11pm
- Hunting, trapping, or pursuing wildlife
- Polluting waters of any kind in parks
- Dumping or depositing trash other than in proper receptacles

1. The prior named Applicant/Organization, in consideration of its use of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representative, from any and all claims, demands or lawsuits arising out of the Applicant's/Organization's use of said facilities.
2. Groups, individuals and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.
3. Effect Of A Permit: A Twin Falls park permittee shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in said permit. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person or property by reason of the negligence of the person or persons to whom such permit shall have been issued. The director, or a duly authorized representative, shall have the authority to revoke a permit upon finding of violation of any rule or ordinance, or upon good cause. (Ord. 2735, 9-16-2002)

****Based on the details of your event, a parks use permit might be issued. By signing below, I agree that this permit may be revoked for reasons outlined above. I further agree that this permit will be revoked if it conflicts with any lawful order issued by a Federal, State, or local government agency, including orders issued in response to the COVID-19 pandemic.**

By signing this application, I certify that the information contained in the foregoing application is true and correct to the best of my knowledge. I understand that this application is made subject to the rules and regulations established by the Twin Falls City Council. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be uncured by, or on behalf of, the Special Event to the City of Twin Falls.

Signature *



Name *

Heidi Kincaid

Date *

03/19/2025



Council Agenda Information

Review

Approval Process:

Consent of the City Council. This event does meet the requirements for a Special Event Permit as outlined in City Code 3-6-2

- (A) Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
- (B) Impacts city streets, sidewalks, parks and common areas, or city resources;
- (C) Unless otherwise permitted to do so, propose to sell or serve alcohol publicly; or
- (D) Intends to broadcast amplified sound or generate unusual noise.

Streets

Streets Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Streets *

Engineering

Engineering Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Engineering *

Planning and Zoning

Planning and Zoning Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Planning and Zoning *

Electrical



Electrical Recommends *

- ☐ Permit this application as is.
- ☒ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Electrical *

approved but may not have power at the park during this time frame.

Police



Police Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Police *

Fire



Fire Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Fire *

Parks



Parks Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Parks *

Event Coordinator

Charges/Fees

Row	Description	Cost	Quantity
1	Application Fee	\$25.00	1
2	Park Fees will be assessed.	\$0.00	0

Total Due *

\$25.00

Special Event Departments *

Which departments should be asked to review this application?

- ☒ Streets
 ☒ Engineering
 ☒ Planning and Zoning
- ☒ Electrical
 ☒ Police
 ☒ Fire
- ☒ Parks

Reviewer Name *

Mable Shurtleff

Initial Questions

Will you be using a Park Facility (City Pool and Ballfields included), City Trail, or Downtown Commons/Main Street? *

☒ Yes ☐ No

Type of Event *

Please select all that apply

- ☐ Car Show
 ☐ Carnival/Fair
 ☐ Dance
- ☐ Concert/Performance
 ☐ Exhibits/Miscellaneous
 ☐ Festival
- ☐ Parade
 ☐ Picnic/Family Gathering
 ☐ Pool Reservation
- ☐ Run/Walk/Race
 ☐ Special Attraction
 ☐ Street Fair
- ☐ Tournament (Sport Field/Court)
 ☒ Other
- Fundraiser

Estimated Number of Attendees *

150

50+ requires permission
250+ requires waste plan
500+ is a special event

Will there be amplified or unusual sound at your event? *

☒ Yes ☐ No

Will your event impact or require any street closure? *

☐ Yes ☒ No

Will alcohol be sold or served publicly at your event? *

☐ Yes ☒ No

Will there be tents, canopies, or other temporary structures? (includes inflatables) *

☒ Yes ☐ No

Provide a description of tents or structures.

No water features allowed. Tent stakes must be less than 12". Fire inspection may be required.

tents and canopies

Will there be vendors selling goods or services at this event (including lessons or paid activities)? *

☒ Yes ☐ No

Will you be driving vehicles into the park or parking on the grass or in the park? *

☒ Yes ☐ No

Will your event require access to or use of the park after hours? (before 6am or after 11pm) *

☐ Yes ☒ No

Will you be camping overnight in any park facility? *

☐ Yes ☒ No

Will you be operating any type of motorized vehicle on any of the trail system? *

☐ Yes ☒ No

Will you be riding bicycles on any area of the park other than a paved road or trail designated for that purpose? *

☐ Yes ☒ No

Will bicycles or vehicles operate at a rate of speed exceeding fifteen (15) miles per hour? *

☐ Yes ☒ No

Will you have horses or other animals at the event? (other than dogs) *

☐ Yes ☒ No

Will there be hot air balloon(s)? *

☐ Yes ☒ No

Do you plan to scuba dive in designated swim area at Dierkes Lake? *

☐ Yes ☒ No

Will you need to park any vehicles or equipment 1 ½ ton capacity or more in any park parking lots? *

☐ Yes ☒ No

Will you require power? (There may an additional fee for power) *

☒ Yes ☐ No

Contact Information

Event Organizer

First Name *

Anna

Last Name *

Leija-Valdez

Onsite Contact

First Name *

ANNA

Last Name *

Valdez

Event Information

Event Name *

Premier Mortgage Resources

Event Location (Park or Facility Requested)

Twin Falls City Park

Is this event indoors or outdoors? *

☐ Indoors

☒ Outdoors

Event Reoccurrence

☒ One Time Event

☐ Recurring over several weeks/months

Event Description *

Premier Mortgage Resources will put together a pet show contest to raise funds for the Twin Falls animal shelter. All proceeds will be donated to the pet shelter this event will be held at the twin falls city park. We will need some electrical access, for speakers, and a small stage to present the pet contest. The animal shelter will be present, and they will bring a limited number of pets that are available for adoption; a limited amount of food vendors will be allowed to participate as long as a portion of their proceeds goes back to the animal shelter. Mostly canopies or tents will be used for this event, no alcohol will be permitted, a very family friendly event.

Canyon Rim City Park Downtown Commons Sunway Soccer Park
Shoshone Falls Dierkes Harmon Park Thomsen Park Oregon Trail

Download this provided template and add your layout. Upload your completed layout below.

Event Map *

CityPark2.pdf

2.26MB

Set-up Time Start *

08/09/2025 09:00:00 AM

Set-up Time End *

08/09/2025 10:00:00 AM

Event Time Start *

Event Time End *

08/09/2025 11:00:00 AM

08/09/2025 01:00:00 PM

Take Down Time Start *

08/09/2025 01:00:00 PM

Take Down Time End *

08/09/2025 02:00:00 PM

Important, PLEASE READ: Full payment of all fees, map of event layout and liability insurance (if applicable) must accompany this completed application in order to request a reservation. Complete reservation requests are processed in the order in which they are received with annual events (3 years or more) given first consideration.

Permits, Licenses and Agreements

Will goods, services, food, or beverages be sold? *

☒ Yes ☐ No

- ✓ *Food Concession and Commercial Activity Permit will be required*
- ✓ *Handwashing stations may be required by Health Department*
- ✓ *Agreement and fees may be required*

Will you have keg beer at your event? *

☐ Yes ☒ No

Will your event utilize signs, banners, flags, etc.? *

☒ Yes ☐ No

Definitions

*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such nonrigid material being for background.

*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. Only 1 allowed per business.
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit. Please provide a list of the locations of where any off premise signs will be located.

*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.

*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

*The minimum setback from the road right of way shall be one and one-half (1-1/2) times the height of the sign.

A sign permit may be required from the Planning and Zoning Department.

Will your event generate any type of waste? *

☒ Yes ☐ No

Is this an ongoing or seasonal request? *

☐ Yes ☒ No

Will your event include pyrotechnics or fireworks? *

☐ Yes ☒ No

Notification

Event organizers are required to notify any nearby property owners who may be impacted by the holding of their special event. This notification must be made in writing and be given to said property owners no less than fourteen (14) days prior to the planned event. The special event permit will not be issued unless this requirement has been met. The written notice must include the following information:

- Date and time of special event
- Location of the event
- Additional areas affected by the event
- Type of event
- Planned road or parking lot closures
- Noise considerations (loud music, etc.)
- Estimated number of attendees

Notification Acknowledgement *

☒ I have read and understand this requirement

Insurance

It is the responsibility of the special event organizer(s) to secure and provide a **COMMERCIAL GENERAL LIABILITY** insurance policy that covers the planned special event. This policy must provide coverage of no less than \$500,000 combined single limit per occurrence. This insurance policy must include a rider for alcohol if it is to be sold, provided or consumed. Insurance requirements may be increased upon demand of the Twin Falls City Attorney, Twin Falls City Risk Manager and/or other local government entities with jurisdiction.

Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of Insurance naming the City of Twin Falls as additionally insured and as the certificate holder must be provided with this application. Failure to provide insurance coverage will immediately terminate special event application or approval.

Insurance Documents

Security

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through pre-planning and anticipation of problems or concerns related to event activities.

Most major events require the services of approved security (either paid professional security or a law enforcement agency). The Special Events Coordinator/Sergeant will evaluate each event application and determine the necessity of and type of security. Police Officers may be required depending on the scope of event.

The organizer may also be required to provide additional services (lost child booth, trained medical personnel, etc.) at the discretion of the Special Events Coordinator.

Restrictions and Signature

Please be aware of the following restrictions:

- Fires are allowed in fireplaces or grills only.
- Dogs must be on leash in parks, with the exception of Baxter Dog Park.
- Dogs are prohibited in the grassy park area of Dierkes Lake Park.
- Alcohol is prohibited at Dierkes Lake Park, Sunway Soccer Fields, First Federal Park & St Luke's Shelter, Oregon Trail Youth Complex, and Sawtooth Softball Fields. Water slides, inflatable water features and dunk tanks are prohibited.
- Hours for amplified music are Mon—Fri 11am-9pm, Sat 8am-9:30pm, Sunday 12:15pm-8pm.

The following are prohibited in parks and on trails:

- Glass containers
- Soliciting
- Loitering and Boisterousness
- Discharging of fireworks and explosives
- Possessing intoxicating beverages where prohibited or be under the influence in any public space
- Throwing objects other than in designated areas
- Climbing trees
- Damaging, cutting, removing, or attaching anything to any trees or plants
- Digging or disturbing grass or natural landscape
- Walking or standing on monuments, fountains, railings, fences, or other features not designed for such use
- Disfiguring or removing any buildings or park amenities
- Endangering the safety of others
- Preventing any person from using any park or its facilities
- Violating park curfew of 11pm
- Hunting, trapping, or pursuing wildlife
- Polluting waters of any kind in parks
- Dumping or depositing trash other than in proper receptacles

1. The prior named Applicant/Organization, in consideration of its use of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representative, from any and all claims, demands or lawsuits arising out of the Applicant's/Organization's use of said facilities.
2. Groups, individuals and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.
3. Effect Of A Permit: A Twin Falls park permittee shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in said permit. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person or property by reason of the negligence of the person or persons to whom such permit shall have been issued. The director, or a duly authorized representative, shall have the authority to revoke a permit upon finding of violation of any rule or ordinance, or upon good cause. (Ord. 2735, 9-16-2002)

****Based on the details of your event, a parks use permit might be issued. By signing below, I agree that this permit may be revoked for reasons outlined above. I further agree that this permit will be revoked if it conflicts with any lawful order issued by a Federal, State, or local government agency, including orders issued in response to the COVID-19 pandemic.**

By signing this application, I certify that the information contained in the foregoing application is true and correct to the best of my knowledge. I understand that this application is made subject to the rules and regulations established by the Twin Falls City Council. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be uncured by, or on behalf of, the Special Event to the City of Twin Falls.

Signature *

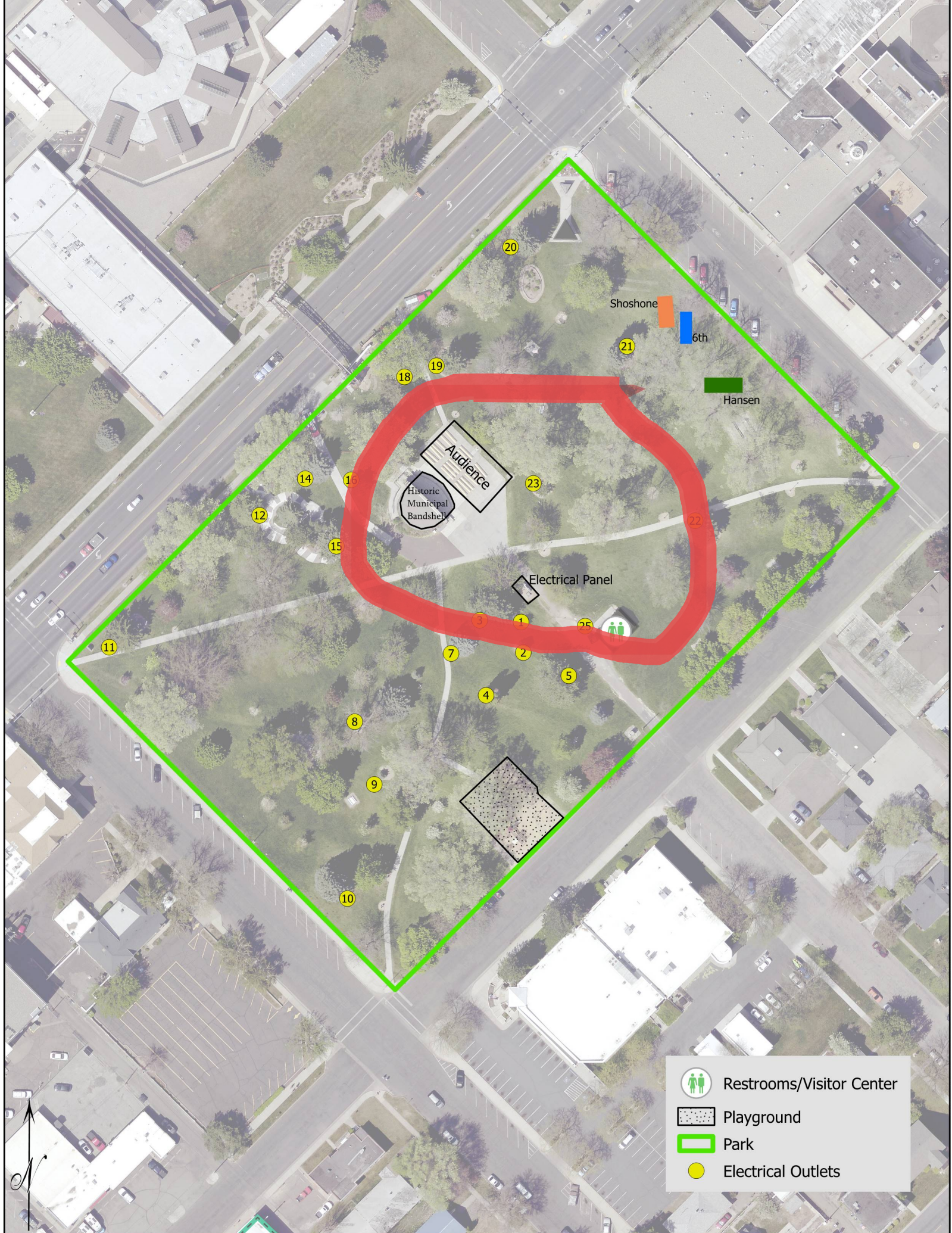
Anna Valdez

Name *

Anna Valdez

Date *

05/15/2025



Shoshone

6th

Hansen

Audience

Historic Municipal Bandshell

Electrical Panel

-  Restrooms/Visitor Center
-  Playground
-  Park
-  Electrical Outlets



Council Agenda Information

Review

Approval Process:

Consent of the City Council. This event does meet the requirements for a Special Event Permit as outlined in City Code 3-6-2

- (A) Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
- (B) Impacts city streets, sidewalks, parks and common areas, or city resources;
- (C) Unless otherwise permitted to do so, propose to sell or serve alcohol publicly; or
- (D) Intends to broadcast amplified sound or generate unusual noise.

Streets

Streets Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Streets *

Engineering

Engineering Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Engineering *

Planning and Zoning

Planning and Zoning Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Planning and Zoning *

Electrical



Electrical Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Electrical *

Police



Police Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Police *

Fire



Fire Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Fire *

Parks



Parks Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Parks *

Event Coordinator

Charges/Fees

Row	Description	Cost	Quantity
-----	-------------	------	----------

1	Application Fee	\$25.00	1
2	Park Fees will be assessed.	\$0.00	0

Total Due*

\$25.00

Special Event Departments *

Which departments should be asked to review this application?

- ☒ Streets
- ☒ Engineering
- ☒ Planning and Zoning
- ☒ Electrical
- ☒ Police
- ☒ Fire
- ☒ Parks

Reviewer Name*

Mable Shurtleff

Initial Questions

Will you be using a Park Facility (City Pool and Ballfields included), City Trail, or Downtown Commons/Main Street? *

- ☐ Yes
- ☒ No

Type of Event*

Please select all that apply

- ☒ Car Show
- ☐ Carnival/Fair
- ☐ Dance
- ☐ Concert/Performance
- ☐ Exhibits/Miscellaneous
- ☐ Festival
- ☐ Parade
- ☐ Picnic/Family Gathering
- ☐ Pool Reservation
- ☐ Run/Walk/Race
- ☐ Special Attraction
- ☐ Street Fair
- ☐ Tournament (Sport Field/Court)
- ☐ Other

Estimated Number of Attendees*

250

50+ requires permission
250+ requires waste plan
500+ is a special event

Will there be amplified or unusual sound at your event? *

- ☒ Yes
- ☐ No

Will your event impact or require any street closure? *

- ☐ Yes
- ☒ No

Will alcohol be sold or served publicly at your event? *

- ☐ Yes
- ☒ No

Will there be tents, canopies, or other temporary structures? (includes inflatables) *

- ☐ Yes
- ☒ No

Contact Information

Event Organizer

First Name *

Richard

Last Name *

Linares

Onsite Contact

First Name *

Richard

Last Name *

Linares

Event Information

Event Name *

Summer Show Down

Event Location (Park or Facility Requested)

City Park

Is this event indoors or outdoors? *

☐ Indoors

☒ Outdoors

Event Reoccurrence

☐ One Time Event

☐ Recurring over several weeks/months

Event Description *

This even will take place in front of Band shell, Car show event with spectators will enjoy music cars and food
will be trophies and give aways thru out the show with a max of 250 or less

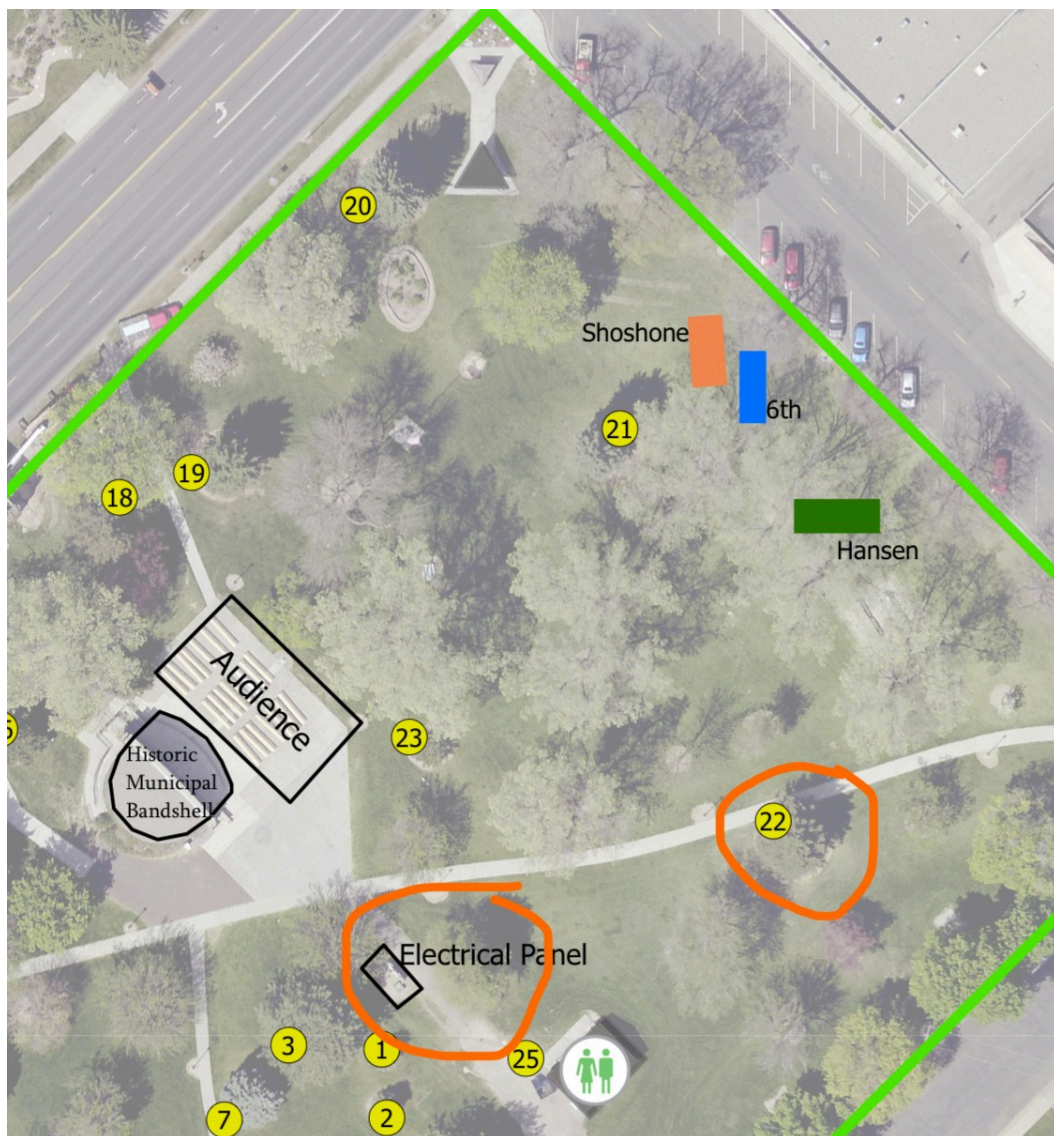
Canyon Rim City Park Downtown Commons Sunway Soccer Park
Shoshone Falls Dierkes Harmon Park Thomsen Park Oregon Trail

Download this provided template and add your layout. Upload your completed layout below.

Event Map *

Summer Show Down 1.jpg

307.47KB



Summer Show Down 2.jpg

352.79KB



Set-up Time Start *

08/16/2025 08:00:00 AM

Set-up Time End *

08/16/2025 11:00:00 AM

Event Time Start *

08/16/2025 11:00:00 AM

Event Time End *

08/16/2025 04:30:00 PM

Take Down Time Start *

08/16/2025 04:30:00 PM

Take Down Time End *

08/16/2025 04:30:00 PM

Important, PLEASE READ: Full payment of all fees, map of event layout and liability insurance (if applicable) must accompany this completed application in order to request a reservation. Complete reservation requests are processed in the order in which they are received with annual events (3 years or more) given first consideration.

Parking Plan *

Car will be parked in order in front of the band shell on the grass

Parking Plan Map

CityPark.pdf

2.24MB

Permits, Licenses and Agreements

Will goods, services, food, or beverages be sold? *

☒ Yes ☐ No

- ✓ *Food Concession and Commercial Activity Permit will be required*
- ✓ *Handwashing stations may be required by Health Department*
- ✓ *Agreement and fees may be required*

Will you have keg beer at your event? *

☐ Yes ☒ No

Will your event utilize signs, banners, flags, etc.? *

☐ Yes ☒ No

Definitions

*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such nonrigid material being for background.

*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. Only 1 allowed per business.
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit. Please provide a list of the locations of where any off premise signs will be located.

*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.

*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

*The minimum setback from the road right of way shall be one and one-half (1-1/2) times the height of the sign.

Will your event generate any type of waste? *

☐ Yes ☒ No

Is this an ongoing or seasonal request? *

☐ Yes ☒ No

Will your event include pyrotechnics or fireworks? *

☐ Yes ☒ No

Notification

Event organizers are required to notify any nearby property owners who may be impacted by the holding of their special event. This notification must be made in writing and be given to said property owners no less than fourteen (14) days prior to the planned event. The special event permit will not be issued unless this requirement has been met. The written notice must include the following information:

- Date and time of special event
- Location of the event
- Additional areas affected by the event
- Type of event
- Planned road or parking lot closures
- Noise considerations (loud music, etc.)
- Estimated number of attendees

Notification Acknowledgement *

☒ I have read and understand this requirement

Insurance

It is the responsibility of the special event organizer(s) to secure and provide a **COMMERCIAL GENERAL LIABILITY** insurance policy that covers the planned special event. This policy must provide coverage of no less than \$500,000 combined single limit per occurrence. This insurance policy must include a rider for alcohol if it is to be sold, provided or consumed. Insurance requirements may be increased upon demand of the Twin Falls City Attorney, Twin Falls City Risk Manager and/or other local government entities with jurisdiction.

Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of Insurance naming the City of Twin Falls as additionally insured and as the certificate holder must be provided with this application. Failure to provide insurance coverage will immediately terminate special event application or approval.

Insurance Documents

Security

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through pre-planning and anticipation of problems or concerns related to event activities.

Most major events require the services of approved security (either paid professional security or a law enforcement agency). The Special Events Coordinator/Sergeant will evaluate each event application and determine the necessity of and type of security. Police Officers may be required depending on the scope of event.

The organizer may also be required to provide additional services (lost child booth, trained medical personnel, etc.) at the discretion of the Special Events Coordinator.

Waste Plan

As an event organizer, you are responsible for the waste generated by your participants, spectators and vendors, as well as the costs associated with proper disposal.

Discarded Materials *

List what materials from your event will be discarded by vendors and attendees (i.e. cardboard, plastic bags, food waste, Styrofoam, plastic bottles, aluminum cans etc.):
plastic food cans and trash

Have you arranged for portable toilets? *

☐ Yes ☒ No

Have you contracted for additional trash receptacles and/or dumpsters? *

☐ Yes ☒ No

Contact person in charge of waste. *

Richard

Phone number of contact

2083167667

Number of staff assisting in removal.

5

Any cleanup required by City Personnel following an event will be at the expense of the event organizers.

Restrictions and Signature

By signing this application, I certify that the information contained in the foregoing application is true and correct to the best of my knowledge. I understand that this application is made subject to the rules and regulations established by the Twin Falls City Council. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be uncured by, or on behalf of, the Special Event to the City of Twin Falls.

Signature *

Richard Linares

Name *

Richard Linares

Date *

04/30/2025



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
	)	
<u>Final Plat</u> Application,	)	FINDINGS OF FACT,
	)	
<u>Shady Creek Phase 1 at The Preserve</u>	)	CONCLUSIONS OF LAW,
Applicant(s).	)	
	)	AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on May 27, 2025, for consideration of the final plat of the Shady Creek Phase 1 at The Preserve, approximately 17.08 (+/-) acres located at the corner of Candleridge Dr and Cheney Dr E, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the Shady Creek Phase 1 at The Preserve, approximately 17.08 (+/-) acres located at the corner of Candleridge Dr and Cheney Dr E.
2. The property in question is zoned R-2 PUD pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Town Neighborhood in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, R-2 PUD; to the south, R-2; to the east, R-2 PUD; to the west, R-1 VAR.
4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the Shady Creek Phase 1 at The Preserve, approximately 17.08 (+/-) acres located at the corner of Candleridge Dr and Cheney Dr E is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the Shady Creek Phase 1 at The Preserve, approximately 17.08 (+/-) acres located at the corner of Candleridge Dr and Cheney Dr E is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and Standards.
2. Subject to submittal of a final plat, submitted prior to the signing of the final plat, showing compliance with all conditions and comments in Engineering Memorandum dated May 7, 2025.
3. Subject to compliance with Idaho State Code 55-1507 prior to the signing of the final plat.

APPLICATION# PZ25-0058



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
	)	
<u>Final Plat</u> Application,	)	FINDINGS OF FACT,
	)	
<u>Golden Eagle Subdivision No. 7</u>	)	CONCLUSIONS OF LAW,
Applicant(s).	)	
	)	AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on May 27, 2025, for consideration of the final plat of the Golden Eagle Subdivision No. 7, approximately 9.37 (+/-) acres located at 1652 Harrison St S, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the Golden Eagle Subdivision No. 7, approximately 9.37 (+/-) acres located at 1652 Harrison St S.
2. The property in question is zoned R-4 WPO pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Town Neighborhood in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, R-4; to the south, R-2 PUD; to the east, County Jurisdiction; to the west, R-4 ZDA.
4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the Golden Eagle Subdivision No. 7, approximately 9.37 (+/-) acres located at 1652 Harrison St S is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the Golden Eagle Subdivision No. 7, approximately 9.37 (+/-) acres located at 1652 Harrison St S is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards; and
2. Subject to submittal of a final plat, submitted prior to the signing of the final plat, showing compliance with all conditions and comments in Engineering Memorandum dated May 12, 2025.

APPLICATION# PZ25-0060



Date: Monday, June 9, 2025
To: Honorable Mayor and City Council
From: Troy Vitek, City Engineer , City Engineer

ACTION ITEM

Request:

Request to authorize Extreme Excavation and Sub-contractor Pusher to begin concrete pavement construction at 4:00am on the Eastland Drive contract.

Time Estimate:

10 minutes

Background:

Currently, things are going well on the Eastland Drive Construction. Last week Extremes Concrete Paving Subcontractor, Pusher Construction, mobilized to the site to prepare for pouring the concrete pavement this week.

Pusher would like to pour approximately 250 Cubic Yards a day starting tomorrow. Attached is a letter from IMC, the concrete supplier. The letter discusses that in order to properly pour the large volume of concrete and meet temperature specifications, the pours should be complete by 8:00am. This would require Pusher to start at 4am, 2 hours before the 6am, start time our City Code allows. Council, and select City Staff, can authorize work before that 6am time, which is why we are here today.

This of course would save the contractor in the amount of days needed to complete the work but the financial impact to the City is cost savings in construction over sight being shortened due to the faster schedule.

In the past, Staff has realized that one of the most complained about issues are the equipment back-up alarms. IMC has agreed to manage safety differently without back up alarms for the early morning hours for this work.

Our team understands the value to the community to complete the work for both the paving, and the rest of the construction as soon as possible. The paving is critical path and will affect other scheduling and construction operations. Therefore, we hope that Council can authorize this and get us one step closer to finishing before winter. Our team views this as a big win for the community despite some early morning disruptions to some adjacent residences along Eastland.

Approval Process:

By Majority Vote council can authorize staff to increase working hours for this project.

Budget Impact:

No Impact, although the City would potentially save up to \$52,000 shortening the contract time for Construction over sight due to completing early.

Regulatory Impact:

none

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends City Council authorize Extreme Excavation to start the concrete paving at 4am.

Attachments:

1. Pusher Paving Early Hours Request
2. Pusher Paving Early Hours Request (002)



5/5/2025

To whom it may concern,

In regards to the concrete paving on the Eastland Blvd project we ask the following guidelines be considered when determining the hours of work permitted. The lack of wind and heat are huge factor in achieving quality concrete paving, and the best time of day to achieve this is night and early morning hours. I have attached the supporting ITD documents, ITD specification section 409.03.F.3 and the ITD QA Manual Section 530 Rate of Evaporation. Another factor is the saw cutting window, the earlier we start the earlier the concrete cures to allow cutting operations in daytime hours. If paving starts late this in turn pushes the saw cutting into late night hours. Concrete has to be cut at a certain time in the cure process or the concrete can be damaged or crack. Another factor is traffic volumes, the earlier we start and finish the less exposure the public will have. Traffic will be affected, concrete delivery, employee safety, traffic safety, pedestrian safety, Etc. I have attached a letter from Idaho Materials, the concrete supplier that describes the problems with daytime paving and supply issues. We are asking for a start time for concrete paving to be allowed at 4:00 am to ensure for a smooth and safe operation and to produce a quality product for the city.

Sincerely,

Randy Bernstrom

A handwritten signature in black ink, appearing to read "Randy Bernstrom", written in a cursive style.

2. Operate truck mixers and truck agitators within the rated capacity, and at a speed of rotation for mixing or agitating, as designated by the equipment manufacturer.
3. The minimum mixing time for mixers of 10 cubic yards or less capacity is 50 seconds when a stationary mixer is used for the complete concrete mixing. Obtain approval of the mixing time for mixers of 10 cubic yards or more capacity. Measure mixing time from the time cement and aggregates are in the drum. Charge the batch into the mixer so some water will enter before cement and aggregates, and water is in the drum by the end of the first $\frac{1}{4}$ of the specified mixing time.
4. The Contractor may reduce the mixing time in the stationary mixer at least 30 seconds for shrink mixed concrete. Complete the mixing in a truck mixer with between 50 and 100 revolutions of the drum or blades at mixing speed. Do not exceed a batch volume of 70 percent of the drum gross volume.
5. When a truck mixer is used for complete mixing, mix each batch of concrete with between 70 and 100 revolutions of the drum or blades at mixing speed. Use agitating speed for additional revolutions.
6. When a truck mixer or agitator is used for transporting concrete completely mixed in a stationary mixer, use agitating speed for mixing during transport.
7. When a truck mixer or agitator is used for transporting concrete, apply the following:
 - a. Deliver the concrete to the project site and complete discharge within 1.5 hours after the introduction of the cement to the aggregates or before the drum has revolved 300 revolutions, whichever comes first.
 - b. In hot weather, or under conditions contributing to quick stiffening of the concrete, a time less than 1.5 hours may be necessary.
 - c. Begin the mixing operation within 30 minutes after the cement has been intermingled with the aggregates when a truck mixer is used for the complete mixing of the concrete.
 - d. If additional mixing water is approved, at least 30 additional revolutions of the truck mixer drum at mixing speed are required before discharge of concrete. The Engineer may allow mixing water only 1 time during the discharge of the concrete.
 - e. The Engineer may require tests for consistency at approximately the beginning, the midpoint, and the end of the load. If the results vary by more than 1 inch, do not use the mixer or agitator until the condition is corrected.
8. Transport central mixed concrete in suitable nonagitating equipment. Provide covers when specified. Equip bodies with smooth, mortar-tight metal containers capable of discharging the concrete at a controlled rate without segregation. Completely discharge concrete within 45 minutes after the introduction of the cement to the aggregates.
9. Do not use aluminum pipe or aluminum truck beds to convey concrete.
10. Provide concrete at a temperature of at least 50 °F and not more than 85 °F at the time of placing.

E. Conditioning of Subgrade or Base Course. Check the base or subgrade surface and correct deficiencies before placing concrete.

Place concrete pavement on the uniformly moistened surface of the completed base or subgrade. Moisten asphalt-treated base surfaces immediately ahead of the placement of concrete pavement to ensure compliance with temperature requirements. Remove excess moisture before paving.

F. Temperature Limitations. Place concrete pavement with the following precautions:

1. During cold weather, when ambient temperature falls below 40 °F, produce mixed concrete with a temperature at least 50 °F and less than 85 °F at the time of placing. The water and/or the aggregate may

need to be heated to a temperature of between 70 °F and 150 °F. The Contractor may place concrete pavement when the air temperature is below 40 °F as specified in 409.03.M.

2. Do not place concrete on frozen subgrade or use frozen aggregates in the concrete.
3. Do not place concrete if the concrete temperature is greater than 85 °F at time of placement. Do not place concrete when the evaporation rate is greater than 0.15 pounds per square foot per hour when tested in accordance with Idaho IT 133. Night or early morning placement may be necessary to avoid excess evaporation. Ice used as a part of the mixing water must be completely melted by the time mixing is completed.
4. Do not place concrete on a surface with a temperature exceeding 90 °F.

G. Hand Placing Concrete. The following conditions allow hand placing and finishing methods:

1. Breakdown of the mechanical equipment when the concrete is already deposited on the grade.
2. Narrow widths or areas of irregular dimensions where operating mechanical equipment is impractical. Obtain approval before placing concrete in wood or metal forms.
3. Do the following when hand placing and finishing methods are allowed:
 - a. Place a test section to show the proposed operation is capable of satisfactorily consolidating and striking off the concrete to the required grade, section, and applicable smoothness requirements when Engineer requested.
 - b. Spread concrete evenly. Do not use vibrators for extensive shifting of the concrete mass. Use surface vibrators, internal vibrators, or other methods that produce equivalent results without segregation to consolidate concrete. Thoroughly consolidate concrete against and along forms or adjoining pavement so gravel pockets along the edges of the finished pavement are prevented. Repair gravel pockets found after removing the forms. Consolidate uniformly across the full pavement width. Strike off the concrete to the intended surface profile after consolidation.
 - c. Provide a screed at least 2 feet longer than the maximum width of the slab to be struck off. Use a screed constructed of metal or other suitable material clad with metal, rigid enough to keep its shape, and is approved.
 - d. Move the screed forward on the forms with a combined longitudinal and transverse shearing motion, always moving in the direction in which the work is progressing, and manipulated so neither end is raised from the side forms during the striking off process. Repeat until the surface has uniform texture, is true to grade and cross-section, and has no porous areas, if necessary.
 - e. Smooth the concrete by floating after it has been consolidated and struck off. Do not float concrete within 30 feet of consolidation and strike off. The Contractor may use long handled floats having blades at least 4 feet in length to smooth and fill in open textured areas in the pavement. The Contractor may use a full width float. Move ahead in successive advances of not more than one-half the length of the float. Continue floating until irregularities are removed. Remove free water on the pavement with the float or other suitable tool.
 - f. Float the surface transversely using a long handled float when the crown of the pavement will not permit using a longitudinal float. Do not work the crown out of the pavement.
 - g. Remove excess water and laitance from the pavement surface after floating. Use a straightedge at least 10 feet long with a long handle for operating at the edge of the pavement. Lap successive drags $\frac{1}{2}$ the length of the blade.
 - h. Finish the surface of the concrete pavement as specified in 409.03.J. Use hand methods that result in the finish as specified in 409.03.J when a self-propelled comb is not practical.

Idaho Standard Method of Test for**Determination of the Rate of Evaporation of Surface Moisture from Concrete****IDAHO Designation: IT-133-17**

1. SCOPE

- 1.1. This method shall be used to determine the rate of evaporation of surface moisture from concrete surfaces.
- 1.2. *This standard does not purport to address all of the safety concerns, if any, associated with its use. It is the responsibility of the user of this standard to establish appropriate safety and health practices and determine the applicability of regulatory limitations prior to use.*

2. REFERENCE DOCUMENTS

- 2.1. ACI Manual of Concrete Practice, Section 305R.

3. APPARATUS

- 3.1. Thermometer, 0°F to 180°F, Dial Type.
- 3.2. Wind meter.
- 3.3. Hygrometer, stationary mason's form.

4. TEST PROCEDURE

- 4.1. Determine the ambient air temperature by reading the dry-bulb on the hygrometer. For example, 80°F).
- 4.2. Determine the relative humidity by reading both the dry-bulb and the wet-bulb on the hygrometer.
 - 4.2.1. Then, using the Relative Humidity Table (Figure 1), locate in the margin the reading corresponding to the dry-bulb indication.
 - 4.2.2. Locate in the other margin the reading corresponding to the wet-bulb indication. The relative humidity is read at the intersection of these two columns. For example, given dry-bulb temperature 80°F and wet-bulb temperature 67°F, the relative humidity is 50 percent.
- 4.3. Determine the concrete temperature by placing the dial thermometer into a sample of the concrete. For example, 88°F.
- 4.4. Determine the wind velocity by using the wind meter.
 - 4.4.1. Face the wind. Hold the meter in front of you in a vertical position with the scale side facing you.

- 4.4.2. Do not block the bottom holes.
- 4.4.3. The height of the ball indicates the wind velocity.
Note 1—For winds in excess of 10 mph, use the high scale. For high scale, cover the hole at the extreme top of the wind meter with a finger. For example, 12 mph.
- 4.5. Determine the evaporation rate by using the chart (Figure 2).
 - 4.5.1. Enter the chart at air temperature, degrees F. For example, 80°F.
 - 4.5.2. Move up to relative humidity. For example, 50 percent.
 - 4.5.3. Move right to the concrete temperature. For example, 88°F.
 - 4.5.4. Move down to wind velocity. For example, 12 mph.
 - 4.5.5. Move left and read approximate rate of evaporation. For example, 0.25 lb/sq ft/hr .

5. PRECAUTIONS

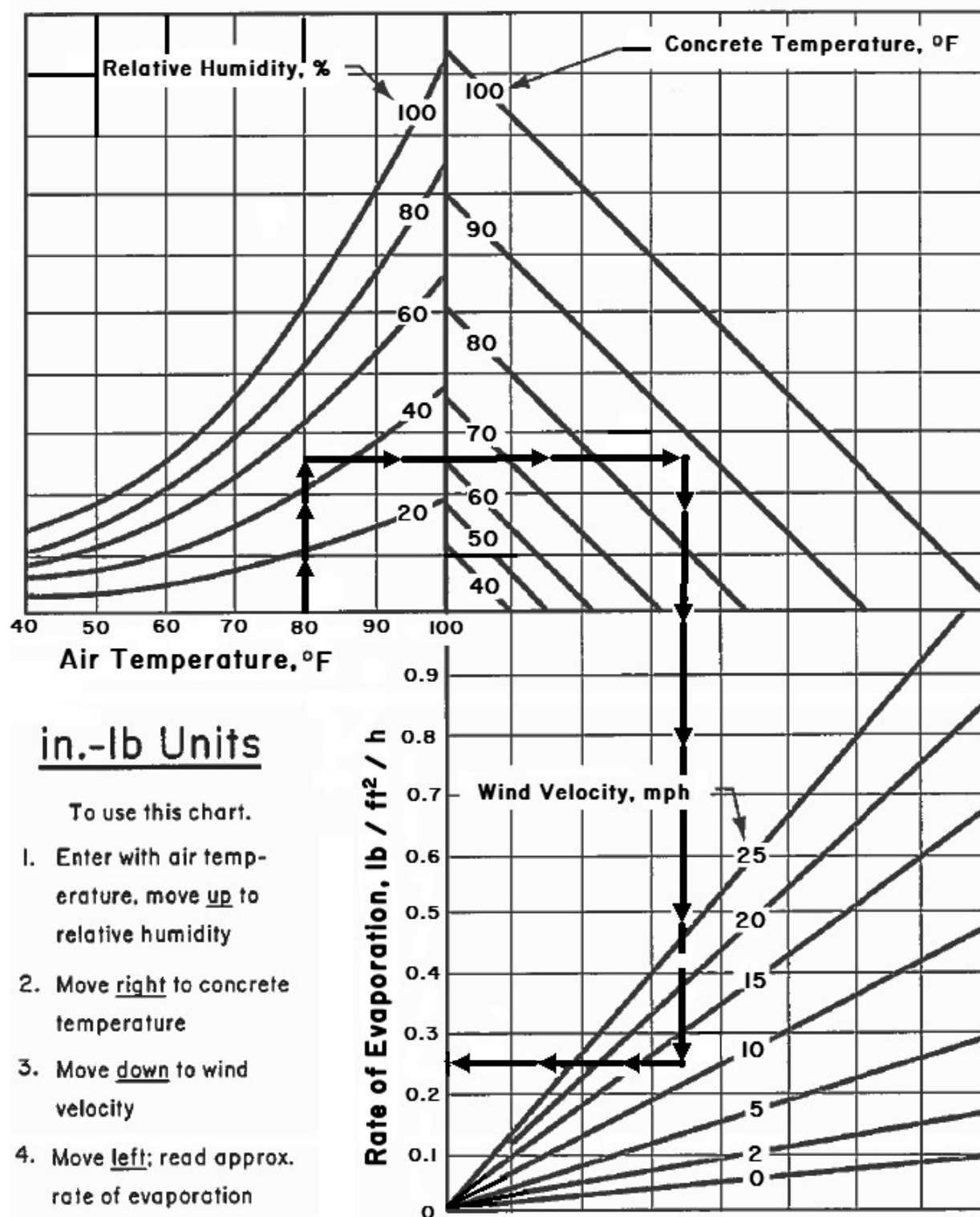
- 5.1. Read the instructions furnished with both the hygrometer and wind meter for accurate operation of both instruments.
- 5.2. In determining the evaporation rate of surface moisture, keep in mind that later in the day the air temperature, relative humidity, and wind velocity may change drastically, causing a considerable increase in the evaporation rate.

6. RATE OF EVAPORATION

- 6.1. The rate of evaporation is influenced by the relative humidity, concrete and air temperature, and wind velocity. Even relatively small changes in these atmospheric conditions may have a pronounced effect on the rate of evaporation, especially if they occur simultaneously.
Note 2—For example, when the relative humidity changes from 90 to 50 percent, the rate of evaporation is increased five times. If further reduced to 10%, evaporation is increased nine times.
- 6.2. When both concrete and air temperature increase from 50°F to 70°F, evaporation is doubled. If further increased to 90°F, evaporation is increased four times.
- 6.3. With an air temperature of 40°F, the rate of evaporation is tripled when the concrete temperature is raised from 60°F to 80°F.
- 6.4. The rate of evaporation is four times greater when the wind velocity increases from 0 to 10 mph and is nine times greater when the wind velocity further increases to 25 mph.
- 6.5. It is apparent, then, that the rate of evaporation is highest when the relative humidity is low, when concrete and air temperatures are high, when the concrete temperature is higher than the air temperature and when the wind is blowing over the concrete surface. The combination of hot, dry weather and high winds often prevailing during summer months removes moisture from the surface faster than it can be replaced by normal bleeding; but even in cold weather rapid drying is possible if the temperature of concrete, when placed, is high compared to the air temperature.

WET BULB TEMPERATURE °F																																					
DRY BULB TEMPERATURE °F																																					
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Figure 1: Relative Humidity Table



Effect of concrete and air temperatures, relative humidity, and wind velocity on the rate of evaporation of surface moisture from concrete.

Figure 2: Evaporation Rate



IDAHO MATERIALS
& CONSTRUCTION
A CRH COMPANY

April 30, 2025

To whom it may concern.

In order to accommodate the concrete volumes and to be able to meet the concrete specs. for the Eastland Road Project, the concrete pours will need to be completed prior to 8 A.M. If concrete pours are started after 7 A.M. traffic and temperatures will affect our ability to deliver the required volume of concrete and meet the temperature spec for this project. After 8 A.M. the traffic will cause delays getting concrete to the job site and ambient temperatures climb rapidly effecting the ability to meet maximum concrete temperatures.

Travis Doty
RMC Plant Manager

Idaho Materials & Construction
A CRH Company

2755 E State Street
Eagle, Idaho 83616
PH 208-466-5001
FAX 208-466-5166

www.idahomaterials.com

The Preferred Source

SAND  ROCK  LANDSCAPE PRODUCTS  CONCRETE  ASPHALT  PAVING  CONSTRUCTION SERVICES



Date: Monday, June 9, 2025
To: Honorable Mayor and City Council
From: Maxine Durand, Transit Coordinator

ACTION ITEM

Request:

Request approval of a three-month contract extension between the City of Twin Falls and Downtowner for the operation of Ride TFT.

Time Estimate:

10 minutes for a presentation and question from the Council.

Background:

On April 24, 2023, the City of Twin Falls signed a contract with Downtowner, LLC for the operation of Ride TFT. This agreement was for one year and included a not-to-exceed cost of \$1.4 million. The agreement also included a provision to automatically renew for one additional year 60 days prior to the end of the expiring year. Within 45 days of the automatic renewal, the parties will agree to an updated not-to-exceed cost for the second year of the agreement. Both the first and second year of the agreement was funded by the CARES grant from ITD. This grant also covered the cost of the Transit Coordinator position for the same two-year period.

Prior to the determination of the second year budget, the decision was made to add an 8th van to the fleet. While the initial plan was to use the remaining CARES funds to cover the three-month gap, the year 2 agreement increased the rate for Total Vehicle Hours as well as fixed costs. Combined with the cost of operating the 8th van, nearly all of the original CARES grant funds will be expended by June 30, 2025.

The reasoning behind the contract extension of three months is to align contract terms, FTA grant years and our fiscal year. The cost of the extension is \$382,082 and will cover operations of the system between July 1 and September 30, 2025. The City will apply for FTA funds in the amount of \$248,353.30 to cover these three months of operation. The corresponding local match will be \$133,729.

Approval Process:

Majority approval from City Council.

Budget Impact:

The local match for previously allocated FTA 5307 funds is 35% of the total, or \$133,729.

Regulatory Impact:

None.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Council approve the three-month contract extension in the amount of \$382,082.

Attachments:

1. Contract Extension Agreement 6-2-25

CONTRACT EXTENSION AGREEMENT

This Contract Extension Agreement ("Extension") is entered into as of the date of the last signature below by and between:

Twin Falls Downtowner, LLC, hereinafter referred to as the "Contractor,"

and

The City of Twin Falls, Idaho, hereinafter referred to as the "Client,"

collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Contract dated **24th day of April, 2023** (the "Agreement"); and

WHEREAS, pursuant to Section 3 of the Agreement, the Parties desire to extend the term of the Agreement by mutual written agreement;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

1. EXTENSION OF TERM

The term of the Agreement is hereby extended and shall continue from **July 1, 2025 through September 30, 2025**, unless terminated earlier in accordance with the Agreement.

2. EXTENSION COST

The net cost associated with this extension period (covering July 2025, August 2025, and September 2025) is estimated to be **\$382,082**.

3. NO OTHER CHANGES

Except as expressly modified by this Extension, all terms, conditions, and provisions of the original Agreement shall remain in full force and effect.

4. EXECUTION

This Extension may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Electronic signatures shall be deemed valid and binding.



IN WITNESS WHEREOF, the Parties have executed this Contract Extension Agreement as of the dates set forth below.

The City of Twin Falls, Idaho

By: _____

Name:

Title:

Date:

Twin Falls Downtowner, LLC

By: _____

Name:

Title:

Date:



Date: Monday, June 9, 2025
To: Honorable Mayor and City Council
From: Jonathan Spendlove, Planning and Zoning Director

ACTION ITEM

Request:

Request to adopt ordinance #O-2025-009 for Zoning District Change and Zoning Map Amendment on property located at 134 Adams St. (PZ25-0024)

Time Estimate:

Approximately five (5) minutes for presentation and questions.

Background:

On April 8, 2025, the Planning and Zoning Commission sent a positive recommendation to the City Council for the Zoning District Change and Zoning Map Amendment change from R-4 to R-6.

On May 12, 2025, City Council heard, deliberated and approved the Zoning District Change and Zoning Map Amendment Change for property located 134 Adams St, as requested by the applicant.

Approval Process:

Idaho Code requires that an ordinance be read on three separate days prior to its passage. Two of the readings can be satisfied by reading the title only. Further, Idaho Code allows the reading rules to be dispensed if "one half (1/2) plus one (1) of the members of the full council" authorize the action. Should the council wish to approve the ordinance this evening a motion to dispense with the rules would have to be approved by five or more council members, prior to a vote on the passage of the ordinance.

Budget Impact:

N/A

Regulatory Impact:

The passing of this ordinance will change the zoning district of the property and new rules will apply to this property in regards to land use and other development criteria.

History:

N/A

Analysis:

N/A

Conclusion:

As directed by Council, staff has prepared an ordinance to finalize the Zoning District Change and Zoning Map Amendment process.

Suggested motion language if dispensing the rules: ***"I move that we dispense with the reading rules and place Ordinance 2025-009 on third and final reading by title only."***

If five or more council members approve dispensing with the rules, then the title must be read, followed by a motion of approval for Ordinance 2025-009: ***"I move that we approve Ordinance 2025-009 as presented."***

Attachments:

1. PZ25-0024 Rezone - Adams

ORDINANCE NO. O-2025-009

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, **REZONING** CERTAIN REAL PROPERTY BELOW DESCRIBED, PROVIDING THE ZONING CLASSIFICATION THEREFORE, AND ZONING DISTRICTS MAP AMENDMENT

WHEREAS, Shannon Troop has made application for rezoning of property located at 134 Adams St; City of Twin Falls; and

WHEREAS, the City Planning & Zoning Commission for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 8th day of April 2025, to consider the Zoning Designation and necessary Zoning & Planning Map amendment upon a rezone of the real property below described; and,

WHEREAS, the City Planning & Zoning Commission has made recommendations known to the City Council for Twin Falls, Idaho; and,

WHEREAS, the City Council for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 12th day of May, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF TWIN FALLS, IDAHO:

SECTION 1. The following described real property located at 134 Adams St is the subject of a Zoning District Change and Zoning Map amendment from R-4 to R-6.

"Exhibit A" - Legal Description

SECTION 2. That the Zoning Districts Map for the City of Twin Falls, Idaho, be and the same area hereby amended to reflect the rezoning designation of the real property above described.

SECTION 3. Public services may not be available at the time of development of this property, depending upon the speed of development of this and other developments, and the ability of the City to obtain additional water and/or

sewer capacity. The rezone of this property shall not constitute a commitment by the City to provide water and/or wastewater services.

PASSED BY THE CITY COUNCIL _____, 20____

SIGNED BY THE MAYOR _____, 20____

Mayor

ATTEST:

Deputy City Clerk

PUBLISH: Thursday, _____, 20____

EXHIBIT 'A'
LEGAL DESCRIPTION
REZONE

BEING ALL OF LOT 9, BLOCK 2 AS SHOWN ON THAT CERTAIN MAP ENTITLED "NEW SCHOOL ADDITION", RECORDED MARCH 24, 1908 AS INSTRUMENT NO. 0000-003401 IN THE OFFICE OF THE COUNTY RECORDER OF TWIN FALLS COUNTY, SAID MAP BEING A PORTION OF THE SW4 OF SECTION 9, TOWNSHIP 10 SOUTH, RANGE 17 EAST, BOISE MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 9 AND BEING THE **REAL POINT OF BEGINNING**;
THENCE, ALONG THE WEST BOUNDARY OF SAID LOT 9, NORTH 00°01'28" EAST 49.99 FEET TO THE NORTHWEST CORNER THEREOF;
THENCE, ALONG THE NORTH BOUNDARY OF SAID LOT 9, NORTH 89°25'35" EAST 131.08 FEET TO THE NORTHEAST CORNER THEREOF;
THENCE, ALONG THE EAST BOUNDARY OF SAID LOT 9, SOUTH 00°00'46" WEST 49.99 FEET TO THE SOUTHEAST CORNER THEREOF;
THENCE, ALONG THE SOUTH BOUNDARY OF SAID LOT 9, SOUTH 89°25'36" WEST 131.09 FEET TO SAID **REAL POINT OF BEGINNING**.

CONTAINING APPROXIMATELY 6,553 SQUARE FEET.

END OF DESCRIPTION



Date: Monday, June 9, 2025
To: Honorable Mayor and City Council
From: Mitch Humble, Deputy City Manager

ACTION ITEM

Request:

A request to authorize the use of \$1,100,000 from cash reserves for the City Pool remodel project.

Time Estimate:

The presentation and discussion should take about ten minutes.

Background:

The FY 2025 budget includes \$1,200,000 for a remodel of the City Pool. The project is necessary to modernize the pool facility by creating multiple individual and family-style changing rooms in addition to the team-style locker rooms already in the facility. The City hired Cole Architects to design the facility. About 15 months ago, at the beginning of that design process and before significant design had been completed, Cole provided the project estimate based on the additional square footage being added to the facility to accommodate the additional changing rooms. That estimate was used during the preparation of, and approved in, the FY 2025 budget.

The design is now nearly complete. During the design process, the team was able to determine that the existing locker facilities were in more need of repair than initially believed to be the case. The HVAC and plumbing systems in the existing building need to be replaced. The existing roof also needs to be entirely replaced. In addition to these unexpected conditions that need addressed, we have also seen a 6% to 8% increase in materials costs in the time since the initial project cost estimate. Finally, keeping the pool open while the support building is under construction adds both time and cost to the project, about \$175,000 in additional cost.

Staff reviewed possible cost-reduction strategies and made some design changes that reduced the cost by about \$100,000, a slight reduction, but still leaving the project significantly over budget. The only way to reduce the cost enough to get into budget compliance would be not to reconstruct the existing locker rooms and roof and to close the pool during construction. Given the state of the current plumbing, HVAC, and roof, it is advisable to complete the reconstruction of the existing locker rooms and roof. Also, staff previously discussed with the Council the idea of closing the pool during construction vs. leaving it open to the public. At that time, the Council did not know the full cost implications of leaving the pool open, and directed staff to proceed in a way that left the pool open to the public. We now know that doing so will add about \$175,000 to the project cost. If the Council were to reconsider the direction to leave the pool open during construction, then this request to use case reserves could be reduced to \$925,000.

Approval Process:

A simple majority vote of the Council is needed to approve this request.

Budget Impact:

The FY 2025 budget includes \$1,200,000 for this project. An additional \$1,100,000 is being requested from cash reserves to add to the project budget. The cash reserve fund has enough money to cover the additional request, and will still have a balance if approved.

Regulatory Impact:

Approval of this request will allow staff and the contractor to proceed with the bidding process for the pool remodel and addition project.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Council approve the request to authorize the use of \$1,100,000 from cash reserves for the City Pool remodel project.

Attachments:

1. 24-004 Twin Falls City Pool Remodel - Exterior Renders - Arctic White Fiber Cement Panels
2. 24-004 Twin Falls City Pool Remodel - Elevations
3. 24-004 Twin Falls City Pool Remodel - Floor Plan 1

TWIN FALLS CITY POOL REMODEL / EXTERIOR MATERIAL (OPTION 02, ARCTIC WHITE)



TWIN FALLS CITY POOL REMODEL / EXTERIOR MATERIAL (OPTION 02, ARCTIC WHITE)



GENERAL NOTES

- A. GENERAL NOTES APPLY TO ALL DRAWING SETS.
- B. FIELD VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS. NOTIFY ARCHITECT IMMEDIATELY IF ANY CONFLICTS OR DISCREPANCIES OCCUR BEFORE PROCEEDING WITH WORK.
- C. CROSS REFERENCES SHOWN ON DRAWINGS DO NOT NECESSARILY INDICATE ALL LIKE CONDITIONS AND DO NOT LIMIT APPLICATION OF ANY DRAWING OR DETAIL. WHERE SPECIFIC DIMENSIONS, DETAILS, OR DESIGN INTENT CANNOT BE DETERMINED, CONSULT THE ARCHITECT PRIOR TO PROCEEDING WITH WORK. IF DESIGN INTENT REMAINS UNCLEAR THEN PROVIDE MOST EXPENSIVE OPTION IN BID.
- D. DIMENSIONS ARE TO GRID LINE OR FACE OF STRUCTURAL MEMBER UNLESS OTHERWISE NOTED. DOOR & WINDOW OPENING DIMENSIONS ARE TO ROUGH OPENING OR CENTERLINE OF OPENING. CONCRETE AND BRICK DIMENSIONS ARE GIVEN TO THE FACE OF CONCRETE OR MASONRY AND TO THE FACE OF ROUGH OPENINGS.

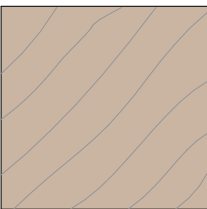
COLE
ARCHITECTS

404 S 8th St, Ste 250
Boise, Idaho 83702
208.345.1800
colearchitects.com
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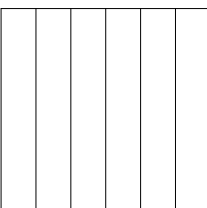
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SHEET NUMBER

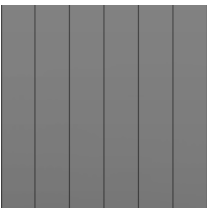
MATERIAL LEGEND



EXTERIOR WOOD



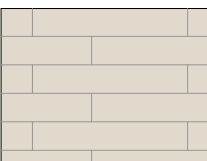
FIBER CEMENT BOARD
MANUFACTURER: JAMES HARDIE
TEXTURE: CEDARMILL
COLOR (BODY): ARCTIC WHITE
COLOR (TRIM): COBBLE STONE
DIMENSION: 4'x10'
INSTALLATION VERTICAL



STANDING SEAM METAL ROOF



ALUMINUM STOREFRONT
MANUFACTURER: KAWNEER
TYPE: PER A6.50 W/ GUARDIAN GLASS SNR-43
SIZE REFERENC DOOR & WINDOW TYPES
FINISH: BLACK ANODIZED



EXISTING CMU

KEY NOTES #

- 2.34 (E) EXISTING BIKE STAND
2.39 (E) EXISTING PARAPET
3.11 CONCRETE COLUMN
5.11 NEW STANDING SEAM METAL ROOF
5.12 PREFINISHED METAL FASCIA
10.16 EXISTING DRINKING FOUNTAIN
11.10 NEW CAMERA
12.05 WALL MOUNTED SIGNAGE
22.12 PREFINISHED METAL GUTTER
22.13 DOWNSPOUT
26.04 NEW SURFACE MOUNTED LIGHT FIXTURE
26.05 SPEAKER TO MATCH EXISTING, SEE ELECTRICAL

RIDDERS ARE INSTRUCTED TO CAREFULLY REVIEW THE CONSTRUCTION DOCUMENTS AND THE SITE CONDITIONS. INFORMATION REGARDING THE COMPLETE WORK OF SPECIFIC TRADES IS DISPERSED THROUGHOUT THE ENTIRE DOCUMENT SET AND CANNOT BE ACCURATELY DETERMINED BY REFERENCE TO OTHER THAN COMPLETE DOCUMENT SET.

CONSULTANT

PROJECT INFORMATION



Twin Falls City Pool Remodel

756 Locust St N, Twin Falls, ID 83301

ISSUES

PHASE 50% CD SET
DATE 03/14/2025
JOB NUMBER 24-004-ID

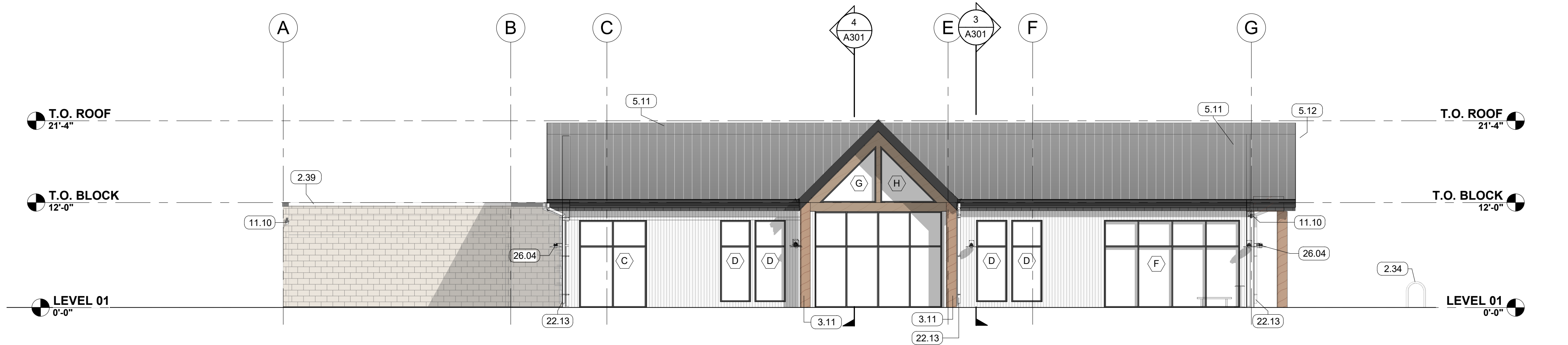
MARK	DATE	DESCRIPTION
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SHEET NAME

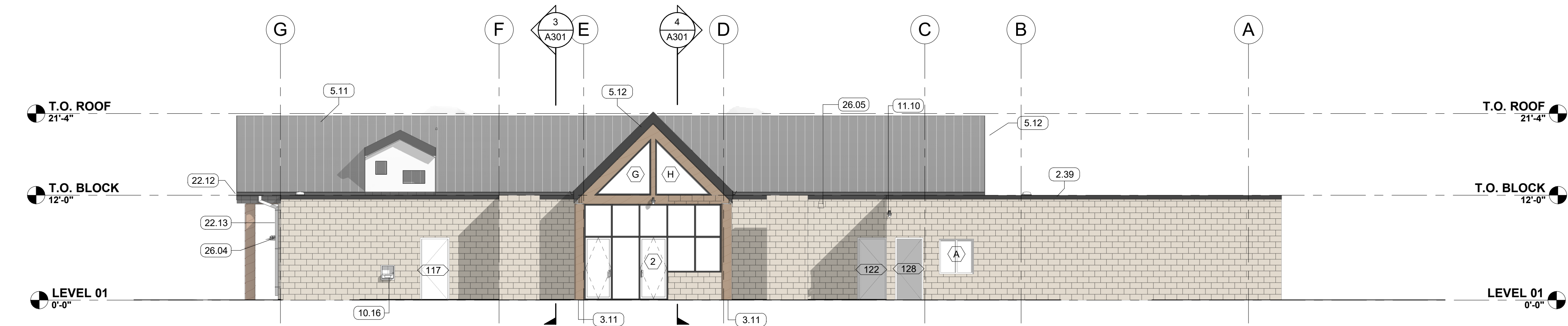
EXTERIOR ELEVATIONS

SHEET NUMBER

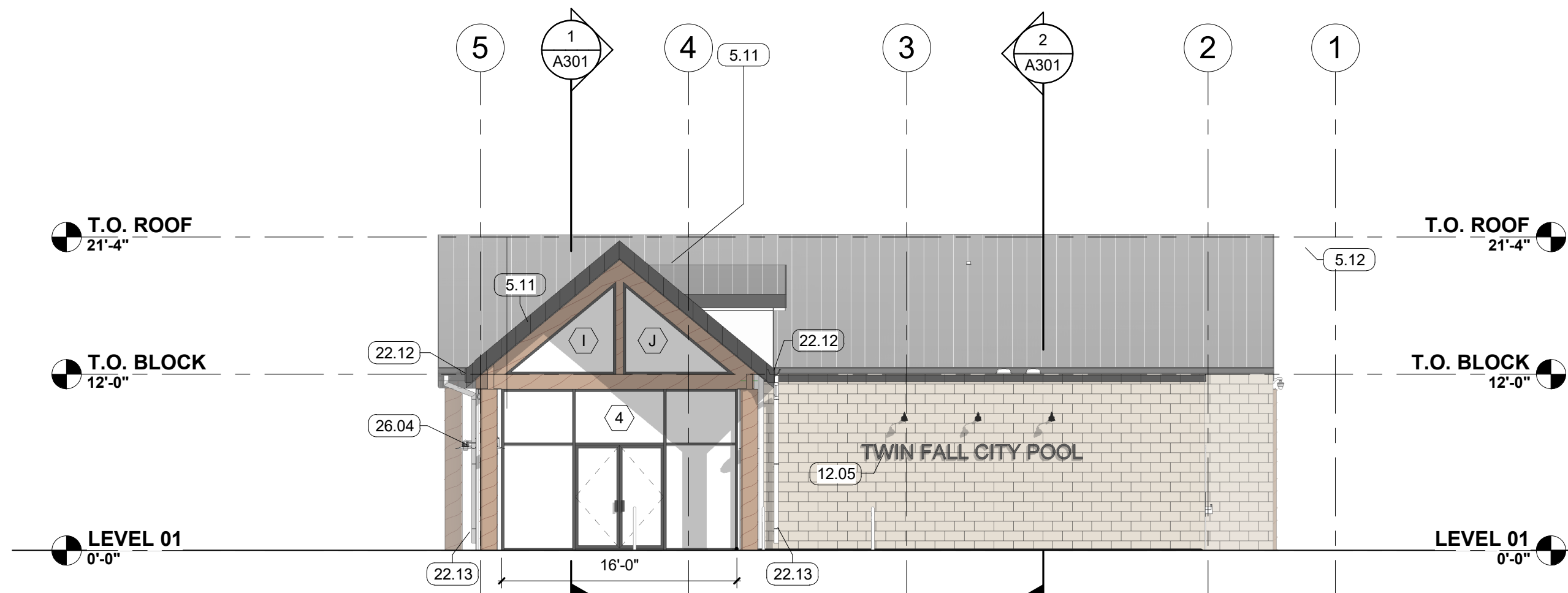
A201



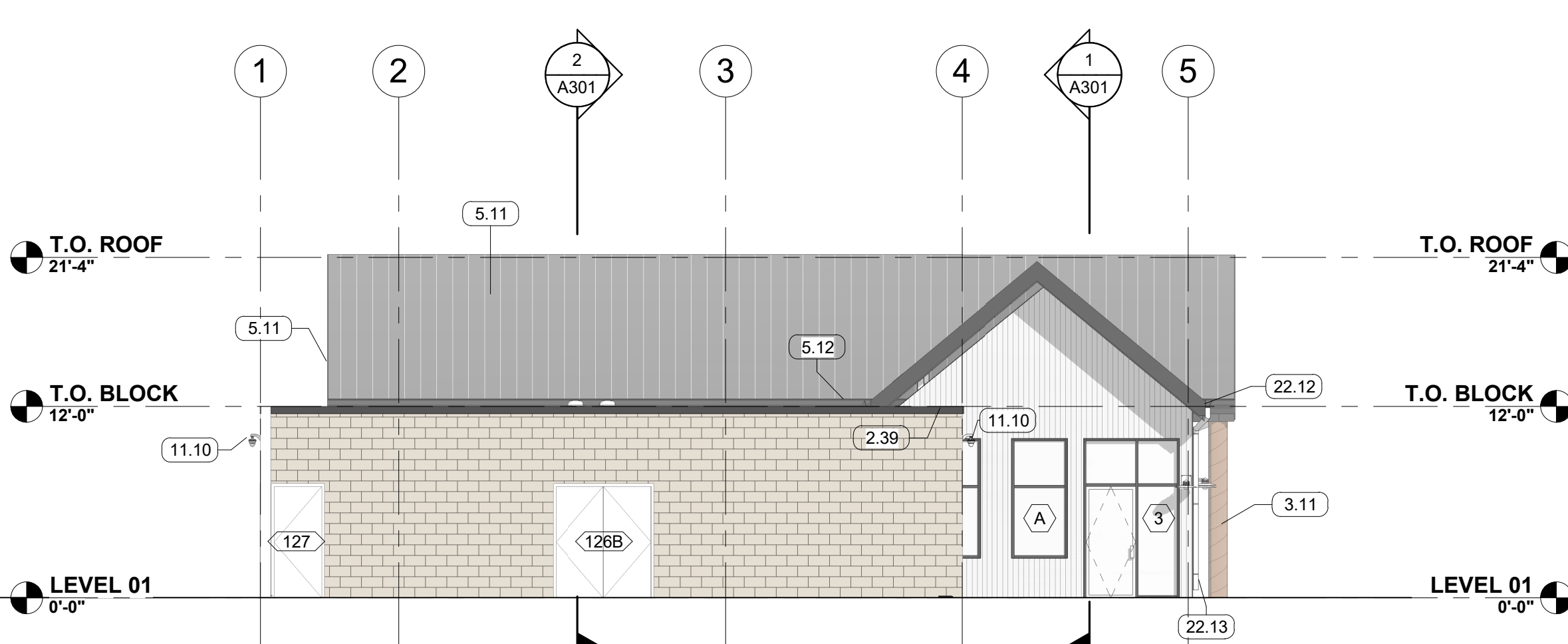
1 SOUTH BUILDING ELEVATION
SCALE: 1/8" = 1'-0"



2 NORTH BUILDING ELEVATION
SCALE: 1/8" = 1'-0"



3 EAST BUILDING ELEVATION
SCALE: 1/8" = 1'-0"



4 WEST BUILDING ELEVATION
SCALE: 1/8" = 1'-0"

GENERAL NOTES

- A. GENERAL NOTES APPLY TO ALL DRAWING SETS.
- B. RE: WALL TYPES & DETAILS.
- C. FIELD VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS. NOTIFY ARCHITECT IMMEDIATELY IF ANY CONFLICTS OR DISCREPANCIES OCCUR BEFORE PROCEEDING WITH WORK.
- D. CROSS REFERENCES SHOWN ON DRAWINGS DO NOT NECESSARILY INDICATE ALL LIKE CONDITIONS AND DO NOT LIMIT APPLICATION OF ANY DRAWING OR DETAIL. WHERE SPECIFIC DIMENSIONS, DETAILS, OR DESIGN INTENT CANNOT BE DETERMINED, CONSULT THE ARCHITECT PRIOR TO PROCEEDING WITH WORK. IF DESIGN INTENT REMAINS UNCLEAR THEN PROVIDE MOST EXPENSIVE OPTION IN BID.
- E. PATCH ALL HOLES IN EXISTING SURFACES AND WHERE EQUIPMENT HAS BEEN REMOVED OR DEMOLITION HAS OCCURRED AND PREPARE WALL SURFACES (PATCH, SKIM COAT, ETC.) AS REQUIRED IN PREPARATION FOR NEW FINISHES SCHEDULED. PATCH TO MATCH ADJACENT SURFACES IN FINISH AND COLOR IF NOT SCHEDULED.
- F. PROVIDE SOLID BLOCKING IN WALLS FOR ALL WALL HUNG EQUIPMENT. BLOCKING TO MEET OR EXCEED MANUFACTURER'S RECOMMENDATIONS. FASTEN EQUIPMENT TO WALLS PER MANUFACTURER'S RECOMMENDATIONS. PROVIDE BLOCKING FOR, BUT NOT LIMITED TO THE FOLLOWING: MILLWORK, RAILING, FIRE EXTINGUISHER ACCESSORIES, WALL MOUNTED PLUMBING FIXTURES, SHELVING, ELECTRICAL EQUIPMENT, RESTROOM ACCESSORIES AND DISPLAY ITEMS.
- G. CAULK ALL COUNTERTOPS, BACKSPASHES AND CABINETS AT LOCATIONS WHERE THEY MEET WALLS. SEAL ALL CUT-OUTS IN COUNTERTOPS.
- H. MATCH FINISHED WALL THICKNESS WHERE NEW WALLS OCCUR IN LINE WITH EXISTING WALLS.
- I. ERECT DUST PROOF PARTITIONS AS REQUIRED BY OWNER TO PROTECT ADJACENT AREAS.
- J. SEAL AROUND ALL MECHANICAL AND ELECTRICAL EQUIPMENT PENETRATIONS AT WALLS. AT RATED WALLS USE A U.L. APPROVED FIRE-STOPPING MATERIAL.
- K. PROVIDE 4" DOOR JAMBS FROM FACE-OF-FINISH AT ADJACENT WALLS ON THE HINGE SIDE OR UNLESS OTHERWISE INDICATED.
- L. DIMENSIONS ARE TO GRID LINE OR FACE OF STRUCTURAL MEMBER UNLESS OTHERWISE NOTED. DOOR & WINDOW OPENING DIMENSIONS ARE TO ROUGH OPENING OR CENTERLINE OF OPENING. CONCRETE AND BRICK DIMENSIONS ARE GIVEN TO THE FACE OF CONCRETE OR MASONRY AND TO THE FACE OF ROUGH OPENINGS.

KEY NOTES #

- 2.33 (E) EXISTING BABY CHANGING STATION TO BE RELOCATED
- 2.41 (E) EXISTING HALF WALL TO REMAIN
- 10.16 EXISTING DRINKING FOUNTAIN
- 10.17 NEW LOCKERS 4 TIER, SEE FINISH SCHEDULE
- 11.11 SUITMATE SWIMSUIT DRYER
- 22.01 HIGH/LOW ADA ACCESSIBLE DRINKING FOUNTAIN AND WATER DOWNSPOUT
- 22.13 NEW COMMUNAL SINK
- 26.05 SPEAKER TO MATCH EXISTING, SEE ELECTRICAL
- 26.06 NEW WALL SPEAKER
- 26.07 NEW PRINTER
- 26.08 IPAD FOR CHECK IN
- 26.09 COMPUTER CHECK IN
- 26.10 EXISTING TV TO BE RELOCATED
- 26.11 NEW TV LOCATION



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STAMP

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CONSULTANT

PROJECT INFORMATION



Twin Falls City Pool Remodel

756 Locust St N, Twin Falls, ID 83301

ISSUES

PHASE	50% CD SET
DATE	03/14/2025
JOB NUMBER	24-004-ID

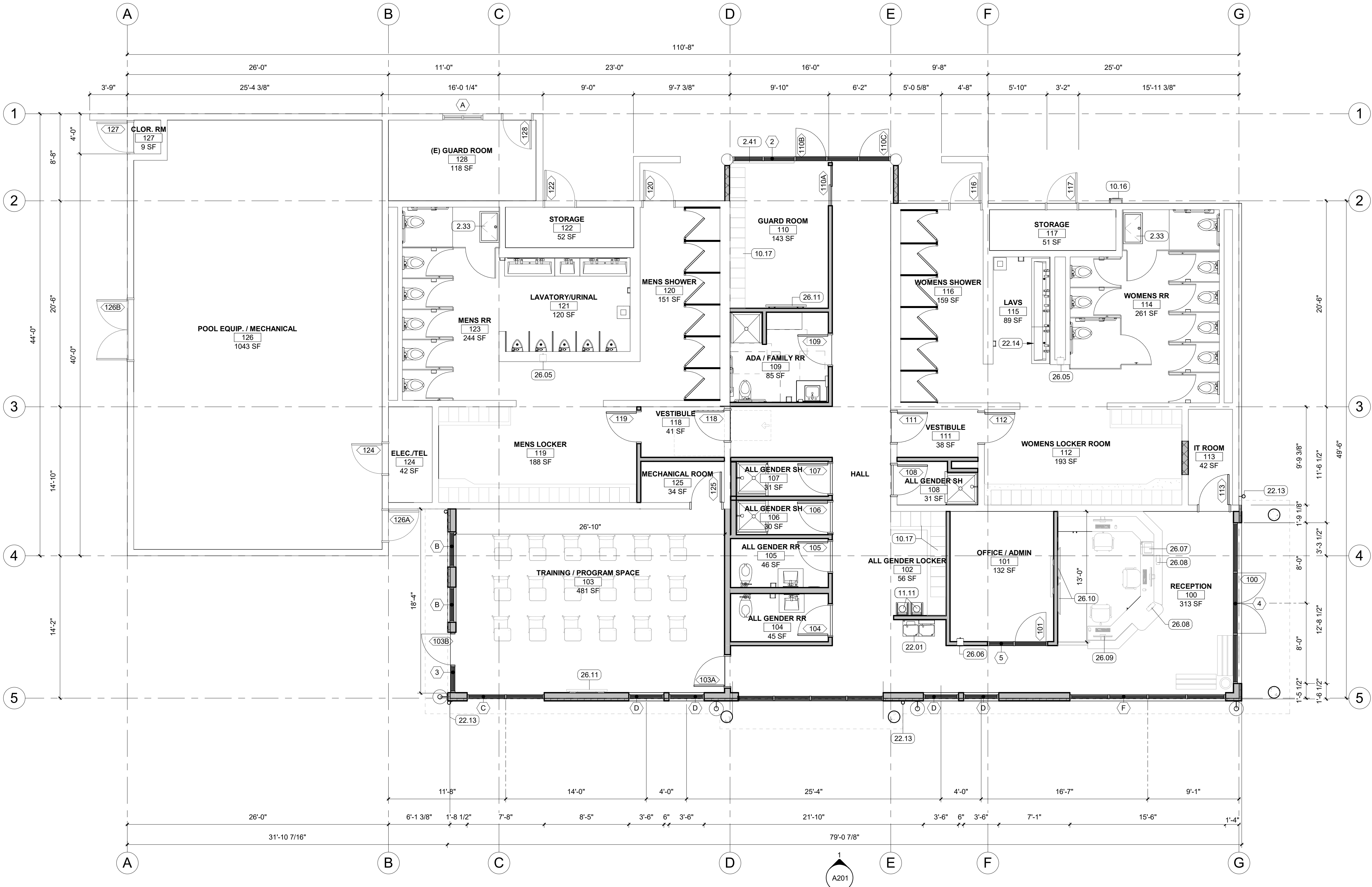
MARK	DATE	DESCRIPTION
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SHEET NAME

FLOOR PLAN - LEVEL 01

SHEET NUMBER

A101



1 FLOOR PLAN - LEVEL 01 NEW

SCALE: 3/16" = 1'-0"



Date: Monday, June 9, 2025
To: Honorable Mayor and City Council
From: Mitchell Brooks, Fire Chief

PRESENTATION

Request:

Presentation of the Twin Falls Fire Department 2024 Annual Report.

Time Estimate:

This presentation will take approximately 30 minutes and any additional time to answer questions following the presentation.

Background:

Fire Chief Mitchell Brooks and Fire Administrative staff will present the Fire Department's 2024 annual report to the City Council.

Approval Process:

This is an informational presentation.

Budget Impact:

N/A

Regulatory Impact:

None

History:

N/A

Analysis:

N/A

Conclusion:

This discussion should bring the City Council up to date on the Twin Falls Fire Department's activities in 2024.

Attachments:

1. Twin Falls Fire Department Annual Report Brief 2024

TFFD Fire Apparatus

- 3 - Frontline Fire Engines
- 1 - Reserve Fire Engine
- 1 - 100' Aerial Ladder Truck
- 1 - Aid Car (Ambulance)
- 1 - Water Tender
- 3 - Brush Trucks
- 1 - Rope/Technical Rescue Vehicle
- 1 - Hazmat Response Trailer
- 1 - ARFF
- 1 - ARFF Reserve
- 1 - Public Education Trailer
- 1 - Trench Rescue Trailer
- 1 - Air Trailer (Regional)
- 1 - Marine 1 (Regional)
- 2 - Battalion Command Vehicles
- 1 - Training Vehicle
- 1 - Fire Marshal Vehicle
- 1 - Fire Deputy Chief Vehicle
- 1 - Fire Chief Vehicle



Twin Falls Fire Stations

Fire Station #1	345 2nd Avenue East
Fire Station #2	214 Cheney Drive
Fire Station #3	1025 Washington Street South
Fire Station #4	251 Joslin Way (Airport)
Jim Bieri Regional Fire Training Center	430 Victory Avenue

Office: (208) 735-7266
Non Emergency: 311
Emergency: 911

Follow US:
 TwinFallsFireDepartment
 twinfallsfiredepartment



CITY OF TWIN FALLS
FIRE DEPARTMENT
2024 ANNUAL REPORT BRIEF



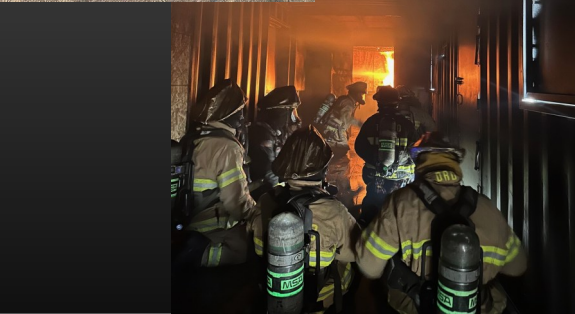
Our Mission

As the Professional Firefighters of Twin Falls, we are dedicated to the continued excellence of life safety, fire suppression, education, and community involvement. We affirm our loyalty to our members, our profession, and to the citizens we serve.





Twin Falls Fire Department serves approximately 56,000 residents, covering 70 square miles in the City of Twin Falls and the Twin Falls Fire Protection District.



Message from the Chief

On behalf of the committed professionals at the Twin Falls Fire Department (TFFD), I am honored to present our 2024 Annual Report. As I commence my tenure as Fire Chief, I am filled with gratitude for the continued support and trust in our department.

Our mission to serve and protect the citizens of Twin Falls and the Fire District remains steadfast. The year 2024 has been transformative, with notable developments such as the opening of the new Fire Station 3 and the commencement of construction on a state-of-the-art training facility, Station 10. We successfully conducted three fire academies, demonstrating our commitment to fostering future leaders within the department.

The foundation of our department is built on the unwavering strength and expertise of our team members. These dedicated individuals are not only equipped with advanced training but also embody a proactive mindset that drives them to innovate and thrive under challenging circumstances. It is an honor to collaborate with such exceptional professionals whose relentless commitment and ingenuity ensure that we consistently deliver outstanding service to the community.

We continue to embrace our role as a pivotal component of "One City," valuing integrity, connection, honesty, commitment, attitude, behavior, and teamwork in all our endeavors. This past year has seen significant achievements, including enhanced collaboration with neighboring departments, EMS agencies, and dispatch centers, which have improved our collective efficiency and resource management.

Our growing partnership with the Twin Falls County Sheriff's Office, funded by the Seagrave Family Foundation, led to the acquisition of a rescue boat stationed at Centennial Park. This collaboration underscores our commitment to public safety and proactive engagement with county commissioners and local fire districts to implement impact fees, ensuring sustainable growth and service capability across our jurisdictions.

As we move forward, I am eager to continue the initiatives set forth by Chief Kenworthy and City management team while introducing new programs that will further advance our mission and service excellence. Together, we look forward to a future deeply rooted in collaboration, innovation, and unwavering dedication to the community we are privileged to serve.

**Mitchell Brooks
Fire Chief**

Fire Safety & Prevention Division

- People reached through Station Tours, Extinguisher Programs, and Fire Safety Education in the Community: **127 Groups (22,776 People)**
- Fire Investigations Conducted: **9**
- Business Inspections: **52**
- Fire Plan Reviews: **74**
- Fire Alarm Inspections/and Testing: **68**
- Fire Sprinkler System Inspections/and Testing: **74**
- Daycare Inspections & License Issued: **21**
- Firework Stand Inspections & Permits Issues: **17**
- Firework Display Inspections & Permits Issues: **5**
- Burn Permits Issued: **590**

Training Division

Training Includes the following areas: Firefighter, Driver, ARFF, Facility, Hazardous Materials, Hazmat Team, Rope Team, Officer, Leadership, EMS, Mental Health, Wildland, Extrication, Regional, Certifications, IFSAC, Driver's Promotional, Station 10, Small Vessel Operator, Fire Origin and Cause, Task Book Programs: First Year, Driver/Operator, Fire Officer I & II.

Total Training Hours: **9,340**

8-Week Recruit Academy: **3**

TFFD Personnel

- Fire Chief
- Deputy Fire Chief
- Administrative Assistant
- Fire Marshal
- Part-time Fire Inspector
- Training Officer
- 3 Battalion Chiefs
- 9 Captains
- 12 Drivers
- 20 Firefighters

Retirements

Captain Devin Slagel—May 18, 2024

Captain Scott Seigworth—July 25, 2024

Promotions/New Hires

Promoted to Captain - Kyle Eldridge (B Shift)

Promoted to Driver - Kile Larsen (A Shift)

Promoted to Captain - Gerald Dillman (C Shift)

New Hires - Firefighters—2024

Colton Baratti, Brennon Billings, Katlin Porter

Joshua Stagge, Ashley Palmer, Daniel Hamilton

Porter Larna

Achievements

New Hazmat Technicians

- ◆ Zack Fleming

New Rope Rescue Technicians

- ◆ Beau Pullin/Joe Casias

2024

Fire Officer of the Year - Captain Kyle Eldridge

Firefighter of the Year - Avery Rooks

**Grand Opening & Move in of
New Fire Station 3 (1025 Washington St S)**



Operations Division

Total Calls for Service in 2024: **6,555**

Highlight of Call Types -

Structural Fires:	58
Vehicle Fires:	23
All Other Fires:	74
EMS/Rescue Calls:	4,685
Service Calls:	522
False Alarm Calls:	427
Hazardous Conditions Calls:	158
Good Intent Calls:	608

Fire Loss: \$ 1,813,312.00

Property Value Saved: \$ 26,932,711.00

Total Calls for Services at Each Station

Station 1 - 2,109

All Calls for Service

Station 2 - 3,391

All Calls for Service

Station 3 - 1,043

All Calls for Service

Station 4 - 12

All Calls for Service

Total Calls for Service Per Shift

A Shift — 2,198

B Shift — 2,191

C Shift — 2,166

Fire District Calls for Service

508

Mutual AID Calls

Given —16

Received — 19