



Twin Falls City Council Agenda

Monday, June 16, 2025, 5:00 PM

*****Amended Agenda (Item H & J) *****

Council Chambers

203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council 2025 June 09, Minutes.
By: Amy Luna, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for June 05-11, 2025.
By: Amy Luna, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve June 11, 2025, Travel Requests.
By: Amy Luna, Deputy City Clerk
 - d) **ACTION ITEM:** Request to approve 2025 April Wells Fargo Credit Card Summary.
By: Amy Luna, Deputy City Clerk
 - e) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Family Summit event.
By: Wendy Davis, Parks and Recreation Director
 - f) **ACTION ITEM:** Requesting approval to sign an addendum for the Office of Drug Policy Grant Extension.
By: Matthew Hicks, Chief of Police
 - g) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing **Prosperity Hills Subdivision (Phase 1A & 1B)** public infrastructure for a future subdivision.
By: Troy Vitek
- 4) Items of Consideration
 - a) **ACTION ITEM:** Request to re-appoint Richard Brown to the Twin Falls Housing Authority to serve as a commissioner for a five-year term.
By: Sunny Shaw, Executive Director Twin Falls Housing Authority
 - b) **ACTION ITEM:** Request to appoint Tammi Harr to the Twin Falls Housing Authority to fulfill the term of Commissioner Sonius, term ending February 2029.
By: Sunny Shaw, Executive Director Twin Falls Housing Authority
 - c) **ACTION ITEM:** Request to authorize the Mayor to sign an amendment to the City & County Airport Agreement
By: Bill Carberry, Airport Manager
 - d) **ACTION ITEM:** Request to authorize the Mayor to sign three (3) grant applications for FAA airport capital improvement project funding.
By: Bill Carberry, Airport Manager
 - e) **ACTION ITEM:** Request to Reject Bids for the Airport's FAA N.W. Ramp Rehabilitation Project and Re-bid the Project.
By: Bill Carberry, Airport Manager
 - f) **ACTION ITEM:** City staff requests that the Council approve the use of wastewater reserve funds, not to exceed \$527,318, to fund the installation of new heat exchangers, crack sealing of the east digester, and other related equipment replacement associated with the digesters and boilers.
By: Nathan Erickson, Environmental Manager
 - g) **ACTION ITEM:** Approval of Resolution 2025-010, a Resolution of the City Council of the City of Twin Falls declaring a state of emergency in the City of Twin Falls in accordance with Idaho Code 46-1011 as a result of a water transmission main break at the intersection of Blue Lakes Boulevard and Highland Avenue.
By: Erin Steel, Assistant Public Works Director
 - h) **ACTION ITEM:** Request to use \$155,310 from water reserves to fund the emergency road repair of Blue Lakes Boulevard South and authorize the Mayor to sign the contract with Idaho Materials & Construction.
By: Erin Steel, Assistant Public Works Director

- i) **ACTION ITEM:** A request to use \$31,029 of Fiscal Year 2025 contingency funds to hire a surveyor, to hire an architect, and for the City Band's 120th season.
By: Mitch Humble, Deputy City Manager
- j) **ACTION ITEM:** Presentation and award of Municipal Powers Outsource Grants (MPOG). By:
Mandi Thompson, Assistant to the City Manager
- 5) General Public Input
- 6) Advisory Board Report/Announcements
- 7) Public Hearings
 - a) **ACTION ITEM:** Request for a Zoning District Change/Zoning Development Agreement from R- 2 to R-4 ZDA on property located at 807 Wendell St. c/o Sid Lezamiz (PZ25-0002)
By: William Klaver, Senior City Planner
- 8) Executive Session
 - a) **ACTION ITEM:** Request to adjourn to Executive Session pursuant to Idaho Code § 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.
- 9) Adjournment

Any person needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, they will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff should make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why is the request being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - The written comments, including e-mail, received by 12:00 p.m. on the date of the hearing will be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to PublicTestimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicants or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman



Twin Falls City Council Minutes

Monday, June 9, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) Call Meeting to Order/Confirmation of Quorum

Present: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Christopher Reid, Spencer Cutler, Cherie Vollmer & Grayson Stone.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, City Attorney Bruce Castleton, Deputy City Clerk Amy Luna, Administrative Assistant Rachael Long, Fire Chief Mitchell Brooks, Police Captain Brent Wright, Planning and Zoning Director Jonathan Spendlove, City Engineer Troy Vitex, Public Information Coordinator Joshua Palmer, Fire Marshall Gabriel Hammett, Fire Administrative Assistant Daniel Slagel, Network Administrator Adam Day, Battalion Chief Eric Schmitz, Assistant Public Works Director Erin Steel

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) Pledge of Allegiance

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) Consent Calendar

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- a) Request to approve City Council 2025 June 02, Minutes.
- b) Request to approve Accounts Payable for May 29 thru June 04, 2025.
- c) Request to approve June 04, 2025, Travel Requests.
- d) Request City Council to approve the Special Event Permit for the organizers of the Throwfor Cancer event.
- e) Request the City Council to approve the Special Event Permit for the organizers of the wedding reception for Heidi Kincaid.
- f) Request City Council to approve the Special Event Permit for the organizers of the Premier Mortgage Resources - Pet Show Contest.
- g) Request City Council to approve the Special Event Permit for the organizers of the Summer Show Down.
- h) Request to approve Findings of Facts and Conclusions of Law for the following: PZ25-0058 Final Plat - Shady Creek Phase 1 at The Preserve
PZ25-0060 Final Plat - Golden Eagle No. 7

4) Items of Consideration

- a) Request to authorize Extreme Excavation and Sub-contractor Pusher to begin concrete pavement construction at 4:00am on the Eastland Drive contract.

City Engineer Vitek requested to authorize Extreme Excavation and Sub-contractor Pusher to begin concrete pavement construction at 4:00am on the Eastland Drive contract.

Discussion ensued on the following:

Council Member Reid asked about what the timeframe is for this being completed if they start early.

The contractor said that they were hoping to have the 4am timeframe done within 6 weeks.

Vice Mayor Brown asked how far they planned to pour at a time.

Vollmer asked about what happens to the homeowners that have driveways on Eastland.

Stone asked about allocation from the vendor that 4am would be doable for them.

MOTION: Council Member Reid moved to approve the request to authorize Extreme Excavation and Sub-contractor Pusher to begin concrete pavement construction at 4:00am on the Eastland Drive contract. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- b) Request approval of a three-month contract extension between the City of Twin Falls and Downtowner for the operation of Ride TFT.
Deputy City Manager Humble requested approval of a three-month contract extension between the City of Twin Falls and Downtowner for the operation of Ride TFT in the amount of \$133729.00.

Discussion ensued on the following: None

MOTION: Vice Mayor Brown moved to approve the request to approve a three-month contract extension between the City of Twin Falls and Downtowner for the operation of Ride TFT. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- c) Request to adopt ordinance #O-2025-009 for Zoning District Change and Zoning Map Amendment on property located at 134 Adams St. (PZ25-0024)
Planning and Zoning Director Spendlove requested to adopt **Ordinance #O-2025-009** for Zoning District Change and Zoning Map Amendment on property located at 134 Adams St. (PZ25-0024)

MOTION: Council Member Reid made a motion to dispense with reading the rules and put **Ordinance #O-2025-009** on third and final reading by title only. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voting in favor of the motion. Approved 7 to 0.

Mayor Pierce read **Ordinance #O-2025-009** by title only.

Discussion ensued on the following:

Council Member Cutler asked if this is the property out by Swenson's market.

MOTION: Council Member Reid moved to approve the request to adopt **Ordinance #O-2025- 009** for Zoning District Change and Zoning Map Amendment on property located at 134 Adams St. (PZ25-0024). **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- d) A request to authorize the use of \$1,100,000 from cash reserves for the City Pool remodel project.
Deputy City Manager Humble requested to authorize the use of \$1,100,000 from cash reserves for the City Pool remodel project.

Discussion ensued on the following:

Vice Mayor Brown asked how old the HVAC are and the systems in the pool. Also asked what operations would look like for the pool if they closed. How long are they estimating the construction?
Vollmer asked what programs would be canceled during this time the pool would be closed.
Reid brought up the cost of the money and how much they are asking is a lot of money.
Rothweiler mentioned that this roof problem was not known until they architects started going through the building evaluating it and that this pool was never built to stay open full- time.
Vice Mayor Brown asked for further clarification on the amount.

MOTION: Vice Mayor Brown moved to approve the request to authorize the use of \$1,100,000 from cash reserves for the City Pool remodel project. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- e) Presentation of the Twin Falls Fire Department 2024 Annual Report.

Fire Chief Brooks presented the Twin Falls Fire Department 2024 Annual Report.

Mayor Pierce thanked Fire Chief Mitchell Brooks for their presentation.

5) General Public Input

John Jacobson spoke about an upcoming protest at the Court House
Maria Hernandez also spoke about the upcoming protest and that it will be peaceful.

6) Advisory Board Report/Announcements

Mayor Pierce read a statement declaring a State of Emergency for one week to speed up the process on the Water line break on Blue Lakes.

Hawkins gave information about the library board about the art pieces they acquired from City Hall that they will be getting them appraised.

7) Adjournment

The meeting adjourned at 6:05 PM

Rachael Long, Administrative Assistant

****If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. **** [Tfid.org](https://www.tfid.org)



Council Agenda Information

Review

Approval Process:

Consent of the City Council. This event does meet the requirements for a Special Event Permit as outlined in City Code 3-6-2

- (A) Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
- (B) Impacts city streets, sidewalks, parks and common areas, or city resources;
- (C) Unless otherwise permitted to do so, propose to sell or serve alcohol publicly; or
- (D) Intends to broadcast amplified sound or generate unusual noise.

Streets

Streets Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Streets *

Engineering

Engineering Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Engineering *

Planning and Zoning

Planning and Zoning Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Planning and Zoning *

Electrical



Electrical Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Electrical *

Police



Police Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Police *

Fire



Fire Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Fire *

Parks



Parks Recommends *

- ☐ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Parks *

Event Coordinator

Charges/Fees

Row	Description	Cost	Quantity
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1	Application Fee	\$25.00	1
0		\$0.00	0

Total Due*

\$0.00

Special Event Departments*

Which departments should be asked to review this application?

- ☒ Streets
 ☒ Engineering
 ☒ Planning and Zoning
- ☒ Electrical
 ☒ Police
 ☒ Fire

Reviewer Name*

Stacy McClintock

Initial Questions

Will you be using a Park Facility (City Pool and Ballfields included), City Trail, or Downtown Commons/Main Street?*

☒ Yes ☐ No

Type of Event*

Please select all that apply

- ☐ Car Show
 ☐ Carnival/Fair
 ☐ Dance
- ☐ Concert/Performance
 ☐ Exhibits/Miscellaneous
 ☐ Festival
- ☐ Parade
 ☐ Picnic/Family Gathering
 ☐ Pool Reservation
- ☐ Run/Walk/Race
 ☐ Special Attraction
 ☐ Street Fair
- ☐ Tournament (Sport Field/Court)
 ☒ Other
- church gathering

Estimated Number of Attendees*

150

50+ requires permission
250+ requires waste plan
500+ is a special event

Will there be amplified or unusual sound at your event?*

☒ Yes ☐ No

Will your event impact or require any street closure?*

☐ Yes ☒ No

Will alcohol be sold or served publicly at your event?*

☐ Yes ☒ No

Will there be tents, canopies, or other temporary structures? (includes inflatables)*

☒ Yes ☐ No

Provide a description of tents or structures.

No water features allowed. Tent stakes must be less than 12". Fire inspection may be required.

We will set up 12X12 shade canopies

Will there be vendors selling goods or services at this event (including lessons or paid activities)? *

☐ Yes ☒ No

Will you be driving vehicles into the park or parking on the grass or in the park? *

☒ Yes ☐ No

Will your event require access to or use of the park after hours? (before 6am or after 11pm) *

☐ Yes ☒ No

Will you be camping overnight in any park facility? *

☐ Yes ☒ No

Will you be operating any type of motorized vehicle on any of the trail system? *

☐ Yes ☒ No

Will you be riding bicycles on any area of the park other than a paved road or trail designated for that purpose? *

☐ Yes ☒ No

Will bicycles or vehicles operate at a rate of speed exceeding fifteen (15) miles per hour? *

☐ Yes ☒ No

Will you have horses or other animals at the event? (other than dogs) *

☐ Yes ☒ No

Will there be hot air balloon(s)? *

☐ Yes ☒ No

Do you plan to scuba dive in designated swim area at Dierkes Lake? *

☐ Yes ☒ No

Will you need to park any vehicles or equipment 1 ½ ton capacity or more in any park parking lots? *

☐ Yes ☒ No

Will you require power? (There may an additional fee for power) *

☒ Yes ☐ No

Contact Information

Event Organizer

First Name *

Paul

Last Name *

Thompson

Onsite Contact

First Name *

Paul

Last Name *

Thompson

Event Information

Event Name *

Family Summit

Event Location (Park or Facility Requested)

City Park

Is this event indoors or outdoors? *

☐ Indoors

☒ Outdoors

Event Reoccurrence

☒ One Time Event

☐ Recurring over several weeks/months

Event Description *

There are 8 churches throughout the Magic Valley that get together every "5th Sunday" for united gatherings. We would like to utilize City Park for this gathering on Sunday, June 29, 2025. The event will begin at 6:30 PM and will be done by 10:00 PM.

We would like to have access to the stage area with power. We will also provide free food for all attendees.

Canyon Rim City Park Downtown Commons Sunway Soccer Park
Shoshone Falls Dierkes Harmon Park Thomsen Park Oregon Trail

Download this provided template and add your layout. Upload your completed layout below.

Event Map *

CityPark.pdf

2.57MB

Set-up Time Start *

06/29/2025 05:00:00 AM

Set-up Time End *

06/29/2025 06:30:00 PM

Event Time Start *

06/29/2025 06:30:00 PM

Event Time End *

06/29/2025 10:00:00 PM

Take Down Time Start *

06/29/2025 09:35:00 PM

Take Down Time End *

06/29/2025 10:00:00 PM

Important, PLEASE READ: Full payment of all fees, map of event layout and liability insurance (if applicable) must accompany this completed application in order to request a reservation. Complete reservation requests are

processed in the order in which they are received with annual events (3 years or more) given first consideration.

Permits, Licenses and Agreements

Will goods, services, food, or beverages be sold? *

☐ Yes ☒ No

Will you have keg beer at your event? *

☐ Yes ☒ No

Will your event utilize signs, banners, flags, etc.? *

☒ Yes ☐ No

Definitions



*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such nonrigid material being for background.

*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. Only 1 allowed per business.
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit. Please provide a list of the locations of where any off premise signs will be located.

*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.

*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

*The minimum setback from the road right of way shall be one and one-half (1-1/2) times the height of the sign.

A sign permit may be required from the Planning and Zoning Department.

Will your event generate any type of waste? *

☒ Yes ☐ No

Is this an ongoing or seasonal request? *

☐ Yes ☒ No

Will your event include pyrotechnics or fireworks? *

☐ Yes ☒ No

Notification

Event organizers are required to notify any nearby property owners who may be impacted by the holding of their special event. This notification must be made in writing and be given to said property owners no less than fourteen (14) days prior to the planned event. The special event permit

will not be issued unless this requirement has been met. The written notice must include the following information:

- Date and time of special event
- Location of the event
- Additional areas affected by the event
- Type of event
- Planned road or parking lot closures
- Noise considerations (loud music, etc.)
- Estimated number of attendees

Notification Acknowledgement*

☒ I have read and understand this requirement

Insurance

It is the responsibility of the special event organizer(s) to secure and provide a **COMMERCIAL GENERAL LIABILITY** insurance policy that covers the planned special event. This policy must provide coverage of no less than \$500,000 combined single limit per occurrence. This insurance policy must include a rider for alcohol if it is to be sold, provided or consumed. Insurance requirements may be increased upon demand of the Twin Falls City Attorney, Twin Falls City Risk Manager and/or other local government entities with jurisdiction.

Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of Insurance naming the City of Twin Falls as additionally insured and as the certificate holder must be provided with this application. Failure to provide insurance coverage will immediately terminate special event application or approval.

Insurance Documents

Security

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through pre-planning and anticipation of problems or concerns related to event activities.

Most major events require the services of approved security (either paid professional security or a law enforcement agency). The Special Events Coordinator/Sergeant will evaluate each event application and determine the necessity of and type of security. Police Officers may be required depending on the scope of event.

The organizer may also be required to provide additional services (lost child booth, trained medical personnel, etc.) at the discretion of the Special Events Coordinator.

Restrictions and Signature

Please be aware of the following restrictions:

- Fires are allowed in fireplaces or grills only.
- Dogs must be on leash in parks, with the exception of Baxter Dog Park.
- Dogs are prohibited in the grassy park area of Dierkes Lake Park.

- Alcohol is prohibited at Dierkes Lake Park, Sunway Soccer Fields, First Federal Park & St Luke's Shelter, Oregon Trail Youth Complex, and Sawtooth Softball Fields. Water slides, inflatable water features and dunk tanks are prohibited.
- Hours for amplified music are Mon—Fri 11am–9pm Sat 8am–9:30pm Sunday 12:15pm–8pm

The following are prohibited in parks and on trails:

- Glass containers
- Soliciting
- Loitering and Boisterousness
- Discharging of fireworks and explosives
- Possessing intoxicating beverages where prohibited or be under the influence in any public space
- Throwing objects other than in designated areas
- Climbing trees
- Damaging, cutting, removing, or attaching anything to any trees or plants
- Digging or disturbing grass or natural landscape
- Walking or standing on monuments, fountains, railings, fences, or other features not designed for such use
- Disfiguring or removing any buildings or park amenities
- Endangering the safety of others
- Preventing any person from using any park or its facilities
- Violating park curfew of 11pm
- Hunting, trapping, or pursuing wildlife
- Polluting waters of any kind in parks
- Dumping or depositing trash other than in proper receptacles

1. The prior named Applicant/Organization, in consideration of its use of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representative, from any and all claims, demands or lawsuits arising out of the Applicant's/Organization's use of said facilities.
2. Groups, individuals and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.
3. Effect Of A Permit: A Twin Falls park permittee shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in said permit. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person or property by reason of the negligence of the person or persons to whom such permit shall have been issued. The director, or a duly authorized representative, shall have the authority to revoke a permit upon finding of violation of any rule or ordinance, or upon good cause. (Ord. 2735, 9-16-2002)

****Based on the details of your event, a parks use permit might be issued. By signing below, I agree that this permit may be revoked for reasons outlined above. I further agree that this permit will be revoked if it conflicts with any lawful order issued by a Federal, State, or local government agency, including orders issued in response to the COVID-19 pandemic.**

By signing this application, I certify that the information contained in the foregoing application is true and correct to the best of my knowledge. I understand that this application is made subject to the rules and regulations established by the Twin Falls City Council. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be uncured by, or on behalf of, the Special Event to the City of Twin Falls.

Signature *



Name *

Paul Thompson

Date *

04/02/2025



Shoshone

6th

Hansen

Audience

Historic Municipal Bandshell

Electrical Panel



Restrooms/Visitor Center



Playground

Park



Electrical Outlets





Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Matthew Hicks, Chief of Police

ACTION ITEM

Request:

Requesting approval to sign an addendum for the Office of Drug Policy Grant extension

Time Estimate:

Less than five minutes

Background:

The City of Twin Falls was awarded the juvenile underage drinking and drug interdiction grant in May 2024, with the contract signed by Mayor Pierce on June 10, 2024. The grant was awarded, but experienced a temporary freeze which has now been unfrozen.

We can now fully proceed with the planned utilization of the grant resources; however, the grant is scheduled to end on June 30, 2025.

The Idaho Office of Drug Policy has agreed to extend our funding utilization period until September 29, 2025. An addendum is needed to amend the contract, extending its term.

We are requesting approval from Honorable Mayor Pierce and the City Council to sign the addendum which would extend the deadline.

Approval Process:

Requesting approval from Honorable Mayor Pierce and the City Council to sign the addendum which would extend the deadline.

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

The approval of the addendum extending the deadline to September 29, 2025, will give us the time necessary to utilize the funding.

Attachments:

1. Amendment Twin Falls Police Department 6-4-2025
2. Signed pages



Kateryna Dyer
PFS Grant Director
Office of Drug Policy

304 N 8th Street, Rm 455
Boise, Idaho 83702
208.854.3043

June 4, 2025

Twin Falls Police Department
321 2nd Ave East
Twin Falls, ID, 83301

Notice of Amendment of SFY2025 Partnership for Success Law Enforcement Grant Award - Cohort 2

This notice will serve as documentation for your records that The Office of Drug Policy (ODP) amended the Twin Falls Police Department - Cohort 2 State Fiscal Year 25 (SFY25) **Partnership for Success Law Enforcement Grant Award** to extend the grant performance period for activities aimed at preventing underage drinking, opioid misuse, and methamphetamine. These activities included: party patrols, underage drinking presentations, and interdiction activities.

Amended grant funding is available through September 29, 2025. All requests for reimbursements and quarterly progress reports must be submitted before October 15, 2025. The original grant agreement's terms and conditions remain unchanged.

We request that you please sign/date and return this document below, acknowledging notification. If you have any questions or concerns about this amendment, please do not hesitate to contact me.

We look forward to continuing this partnership with Twin Falls Police Department.

Kateryna Dyer
Idaho Office of Drug Policy

Signing Official
Twin Falls Police Department

GRANT ALLOCATION SUMMARY

Partnership for Success (CDEA 93.243) Law Enforcement Grant Award State Fiscal Year 2024

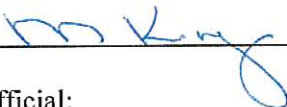
Sub-recipient Name: Twin Falls Police Department
Grant Allocation: \$24,322.30

Budget Summary

Personnel	Mileage	Equipment	Supply	Contractual	Indirect	Total
\$22,430.40	\$608.00	\$	\$1,283.90	\$	\$	\$24,322.30

This award is subject to the Special Terms and Conditions attached.

Granting Official:

 Date: 5.30.24

Recipient Official:

 Date: 6/10/24

SPECIAL TERMS AND CONDITIONS

Initialing below ensures that the Twin Falls Police Department is aware and willing to comply with the Special Terms and Conditions.

The Sub-recipient will not use federal funds made available through this award to supplant state or local funds. If there is a potential presence of supplanting, the Sub-recipient will provide documentation demonstrating that any reduction in non-Federal resources occurred for reasons other than receipt of expected receipt of Federal funds.

Grantee

RP

The Sub-recipient must ensure that project funds are not commingled with funds from other federal services. In addition, the Sub-recipient is prohibited from commingling funds on either a program-by-program basis or a project-by-project basis. Funds specifically budgeted and/or received from one project cannot be used to support another. Where a Sub-recipient's accounting system cannot comply with this requirement, it is recommended that the Sub-recipient establish a system to provide adequate fund accountability for each project that it has been awarded.

RP

The Sub-recipient will ensure that all persons having contact with vulnerable populations, including but not limited to children, incarcerated individuals, the elderly, the unhoused, and individuals with mental illness, to deliver services funded by this grant will obtain a background check before services are delivered. The Sub-recipient shall supply ODP with documentation ensuring a proper background check, upon request.

RP

The Sub-recipient is responsible for employing organization and management techniques necessary to assure proper and efficient administration including accounting, budgeting, reporting, auditing, and other review controls and maintaining such records.

RP

The Sub-recipient will spend funds according to the Grant Allocation Summary. If there are needed modifications in the project budget or activities, the Sub-recipient will complete proper paperwork and await ODP approval before monies are spent on said modified activities.

RP

The Sub-recipient will ensure that all personnel costs associated with these funds are considered overtime.

RP

Act of God or public enemy, severe and unusual weather conditions, injunction, riot, strikes, lockouts, insurrection, war, or court order, then performance of the act shall be excused for the period of delay. In that event, the period for the performance of the act shall be extended for a period equivalent to the period of the delay. Matters of the Sub-recipient's finances shall not be considered a forced majeure.

- 8.5 Severability** – If any term, provision, covenant, or condition of the Agreement, or the application thereof to any party or circumstance, shall be held to be illegal, invalid, or unenforceable in whole or in part for any reason, the remaining terms, provisions, covenants and conditions of the Agreement shall continue in full force and effect as if the Agreement had been executed with the illegal, invalid or unenforceable portion eliminated, so long as the Agreement as so modified continues to express, without materials change, the original intentions of the parties as to the subject matter of the Agreement, and the deletion of such portion of the Agreement will not substantially impair the respective benefits or expectations of the parties to the Agreement.
- 8.6 Entire Agreement** – The Agreement constitutes the entire agreement between the parties hereto and shall supersede all previous applications, proposals, oral or written, negotiations, representations, commitments, and all other communications between the parties. All exhibits attached hereto and referenced herein are hereby incorporated and made an integral part of this Agreement.
- 8.7 Counterparts** – This agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

Accepted and Agreed

Sub-recipient Organization

Signed: _____

Title: _____

Date: _____

Guth Pierce
Mayor
June 10, 2024

Office of Drug Policy

Signed: _____

Title: _____

Date: _____

M King
Administrator
5.30.24

IMPROVEMENT AGREEMENT

for

DEVELOPMENTS

This Agreement vacates and replaces that certain Improvement Agreement recorded as instrument # 2024-001696 in the Twin Falls County public records on 02/15/2024.

This Agreement made and entered into this 6th day of MAY, 2025, by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation, hereinafter called "City" and Prosperity Partners, LLC hereinafter called "Developer" for the purpose of constructing certain improvements on property sought to be developed for the following Development Prosperity Hills Subdivision, a ZDA - Phase 1A & 1B.

WHEREAS, Developer desires to develop said real property for the following purposes:
Residential

WHEREAS, the Developer is obligated to construct certain improvements pursuant to City Code Section 10-12-4.2, and;

WHEREAS, the Developer has committed to construct special features as part of the development, and;

WHEREAS, the City has certain policies, ordinances, rules and regulations governing the construction of public improvements, and;

WHEREAS, it is in the best interest of the City and Developer to clearly establish in one concise document the policies, ordinances, rules and regulations which apply to developments of the type contemplated herein.

W I T N E S S E T H

That for and in consideration of the mutual promises, conditions, and covenants contained herein the parties agree as follows:

I.

City agrees: (1) to operate and maintain all approved streets, alleys, service roads, excluding state highways, constructed under the terms of this Agreement in any public rights-of-way and which are presently within or subsequently annexed into the City limits. (2) To operate and

maintain all approved public water lines, public pressure irrigation lines, public storm drainage lines, and public sewer lines constructed under the terms of this Agreement in any public rights-of-way or public easements and to provide water, sewer, and pressure irrigation service to the Developer's real property, subject to all ordinances, rules and regulations governing sewer, water service, and pressure irrigation. (3) To maintain non-pressure irrigation lines only where they cross City streets. (4) Public Storm Water facilities will be located in an exclusive stormwater easement. All other maintenance of non-pressurized irrigation lines is the responsibility of the Twin Falls Canal Company or the property on which the utility resides.

II.

In lieu of the actual installation of required public improvements before recording of the final plat, the Council may permit the subdivider to provide a financial guarantee of performance in one (1) or a combination of the following arrangements for those requirements which are over and beyond the requirements of any other agency responsible for the administration, operation and maintenance of the applicable public improvement.

a. Surety Bond

1. Accrual - The Bond shall accrue to the City covering construction, operation and maintenance of the specific public improvement.
2. Amount - the bond shall be in an amount equal to one hundred twenty percent (120%) of the total estimated cost for completing construction, including engineering design, inspection, and oversight, of the specific public improvements, as estimated by the Developer's Engineer and approved by the City Engineer.
3. Term Length – The minimum term length shall be two (2) years or until the bond is released by the City, whichever is later.
4. Bonding for Surety Company - The bond shall be with a surety company authorized to do business in the State of Idaho, acceptable to the City Council.

b. Cash Deposit, Certified Check, Negotiable Bond, or Irrevocable Bank Letter of Credit.

1. Treasurer or Trust Company - A cash deposit or certified check shall be deposited by the City. After the improvements have been accepted, the funds will be reimbursed. A negotiable bond or an irrevocable bank letter of credit, shall be held by the City until the improvements are accepted.
 2. Dollar Value - The dollar value of the cash deposit, certified check, negotiable bond or irrevocable bank letter of credit shall be equal to one hundred twenty percent (120%) of the total estimated cost for completing construction, including engineering design, inspection, and oversight, of the specific public improvements, as estimated by the Developer's Engineer and approved by the City Engineer.
 3. Time - The time for the cash deposit, certified check, negotiable bond or irrevocable bank letter of credit shall be until all required improvements are completed and accepted by the City Engineer.
 4. Progressive Payment - In the case of cash deposits or certified checks, an agreement between the City and the subdivider may provide for progressive payment out of the cash deposit or reduction of the certified check, negotiable bond or irrevocable bank letter of credit, to the extent of the cost of the completed portion of the public improvement, in accordance with a previously entered into agreement.
- c. Trust Agreements.
1. Per the terms of the trust agreement.
 2. Trust agreement must be approved by City Council.

III.

Developer agrees to retain a Professional Engineer, hereinafter called the Developer's Engineer, licensed by the State of Idaho to perform the following minimum Engineering Services in accordance with Title 10 Chapter 12 Section 4-1 of the City Code:

- a. Prepare a master utility plan showing the location of all existing and proposed utility lines to include but not be limited to sewer, water, gas, electricity, telephone, irrigation, pressure irrigation, and storm sewer.

- b. Prepare detailed plans and specifications for construction of all improvements required by this Agreement and shall include but not be limited to a complete set of construction plans, including profiles, cross-sections, specifications, and other supporting data, for all required public streets, utilities and other facilities. Such construction plans shall be based on preliminary plans which have been approved with the preliminary plat and shall be prepared in conjunction with the final plat. Construction plans are subject to approval by the responsible public agencies. All construction plans shall be prepared in accordance with the public agencies' standards and specifications. If improvements are not completed within two (2) years, the Developer shall provide an updated, current version of the updated plans and specifications to current city standards. The Developer may request one extension of the approvals previously given for another two (2) years.
- c. Engineer of record shall hold a pre-construction meeting, including the City Engineering Department, design engineer and contractor. Engineer of record will notify the City in writing of schedule before construction begins.
- d. Perform construction surveying, staking, testing, inspection and administer the construction of all facilities required by this contract.
- e. Submit all test reports, inspection reports, request for change orders and construction diaries to the City Engineering department every week during the construction of the development or subdivision.
- g. Submit to the City Engineer As-builts for the City records showing any approved changes to the original plans and specifications. A 24" x 36" complete plan set (stamped & signed), a pdf, and an AutoCAD file of the plans shall be provided within thirty (30) days after completion of the project.
- h. The developer's engineer shall submit an Engineer's Check-off and certification form stating that the work has been constructed in conformance to the plans and specifications, and thereby certifying that improvements were constructed to the lines and grades shown.

The above work shall be subject to the approval of the City Engineer.

It shall be the responsibility of the Developer's Engineer or other certified individuals to provide all necessary quality control and required testing during construction. All tests shall be

taken at a frequency based upon Idaho Standard for Public Works Construction (ISPWC) and the City of Twin Falls Revisions to the ISPWC.

The Developer agrees to: (1) allow the City full and complete access to the work (2) provide all materials necessary to conduct independent testing (3) supply all water necessary to test pipe joints and (4) provide the equipment and perform or have performed any testing of manufactured materials required by the City Engineer.

The Developer shall submit a letter identifying lots and blocks associated with construction phase to the City Engineer upon completion of the project, requesting that the City assume the responsibility for maintenance and operation of all public improvements as stated herein.

IV.

The Developer agrees to obtain a permit or letter of approval from the Twin Falls Highway District or the Idaho Transportation Department (ITD) prior to constructing improvements on their respective right-of-ways. The original or a certified copy of said permit or letter shall be submitted to the City Engineer prior to beginning of construction thereon.

V.

The Developer agrees to dedicate rights-of-way to the public for the development of all streets and alleys in accordance with the City Transportation Master Plan and to dedicate easements for the maintenance and operation of all public utilities. The size and location of said rights-of-way and easements shall be determined by the City Engineer.

VI.

The Developer and the City agree that the improvements listed herein are required unless specifically waived by action of the City Council and that said improvements will be constructed on any public rights-of-way or easements approved and accepted by the City Council all as designed by the Developer's Engineer and approved by the City Engineer and in accordance with standards established by the City Engineer and that all required improvements will be completed in a timely manner. If improvements are not completed within two (2) years, the Developer shall provide an updated, current version of the developer's agreement and financial guarantee for City Council consideration along with updated plans and specifications to current city standards. The Developer may request an extension of the approvals previously given for another two (2) years.

VII.

The Developer agrees to pay the total actual costs of all materials, labor and equipment necessary to completely construct all of the improvements required herein, except those costs specifically shown to be paid by the City and to construct or contract for the construction of such improvements.

VIII.

Developer agrees to pay the total extra cost of all additional materials, labor and equipment necessary to construct any streets the City requires to be wider or deeper than a standard street or any water, sewer lines, or pressure irrigation the City requires to be larger than the size required to properly serve the development. The requirement for wider and deeper streets shall be based on the Transportation Master Plan. Requirements for larger water, sewer and pressure irrigation lines shall be based on the citywide sewer, water, and pressure irrigation system sizing guidelines and based on modeling, if applicable.

IX.

The City shall provide no compensation for the cost of an oversize water, sewer line, and pressure irrigation. In the case of water, sewer, or pressure irrigation lines extended adjacent to or outside the limits of development, the Developer shall be eligible for payback from adjacent property owners pursuant to Ordinance No. 2979. The Developer shall also be eligible for compensation when a private developer extends or connects to any water, sewer, pressurized irrigation or street system previously installed by private developer, pursuant to Resolutions 2017-13.

X

Developer agrees to request in writing that the Developer's Engineers make the inspections required herein and the Developer or his Contractors shall not proceed with the next construction phase until the required inspections are complete and the work has been accepted by the Developer's Engineer and the City Engineer. All such inspections shall be scheduled in accordance with Idaho Standard for Public Works Construction (ISPWC) and the City of Twin Falls Revisions to ISPWC, as adopted at time of construction plan approval. The developer agrees to pay all costs resulting from: 1) his failure to properly schedule and request a required test or inspection or 2) proceeding with work before receiving approval to proceed. Developer agrees to remove or correct any rejected, unapproved or defective work or materials as required by the Developer's Engineer or the City Engineer. Any such defective work whether the result of poor workmanship, use of defective

materials, damage through carelessness or any other cause, shall be removed within ten (10) days after written notice is given by the Developer's Engineer or the City Engineer, and the work shall be re-executed by the Contractor at his expense. The fact that either Engineer may have previously overlooked such defective work or materials shall not be a basis for acceptance of any part of it.

The issuance or approval of plans, specifications and computations shall not be construed as an approval of any violation of any provisions of City code, specifications, standards, policy, or any other ordinance of the City. Approvals of plans that may violate City code, specifications or departmental policies will not be valid.

The approval of construction plans, specifications, and other data shall not prevent the City from thereafter requiring the correction of errors or omissions in said plans or specifications prior to or during actual construction or final acceptance by the City.

The Developer shall remove from all public property all temporary structures, rubbish, and waste materials resulting from their operation or caused by his employees.

The Developer shall guarantee all materials, workmanship and equipment furnished for a period of one (1) year from the date of written acceptance of the work by the City Engineer or authorized representative.

The Developer shall be responsible for any damage to any existing public improvements and shall repair or replace any such damage as required by the City Engineer, during or after completion of this project. The Developer's contractor shall apply for a Right-of-Way permit with a Traffic Control Plan to be approved by the City of Twin Falls prior to any road, lane, or sidewalk closures.

XI.

The City and the Developer agree to the following minimum for Required Improvements, City Costs, Required Inspections and any other improvements; which are approved or required by the City Council and shown on the approved construction plans.

PUBLIC WAYS

(a) Required Improvements

- (1) Curb, gutter and sidewalk on all public street rights-of-way.
- (2) A standard local street constructed on all public street rights-of-way serving residential use property.

- (3) Local and private streets shall be constructed as per the current standards, adopted at time of construction plan approval. These include City of Twin Falls Master Transportation plan, ISPWC and City of Twin Falls Revisions to ISPWC.
- (4) Minor and Major collector streets shall be constructed as per the current standards, adopted at time of construction plan approval. These include City of Twin Falls Master Transportation plan, ISPWC and City of Twin Falls Revisions to ISPWC.
- (5) Arterial typical sections will be designed by the developer's Engineer and approved by the City Engineer, with width determined on the Master Transportation Plan.
- (6) A sidewalk, per Idaho Standard for Public Works Construction (ISPWC) and the City of Twin Falls Revisions to the ISPWC, is required on all public pedestrian rights-of-way. Four foot (4') sidewalks, by special permission of the City Engineer, shall be constructed per ISPWC and the City of Twin Falls Revisions to the ISPWC for local streets under certain conditions.
- (7) Landscaping and sidewalk placement required adjacent to arterial and collector streets: A portion of land eleven feet (11') in depth behind the back of curb will be dedicated as part of any residential development adjacent to arterial and collector streets as Right-of-Way. Within that Right-of-Way the developer shall install a landscape strip with a sprinkler system to the City of Twin Falls Parks and Recreation standards and shall also install a sidewalk to current adopted standards. The landscaping will be maintained by the city and funded through a fee added to the utility bill of each account within the development. Irrevocable restrictive covenants for this development and maintenance shall provide for this funding. TFCC §10-12-4.2(O).
- (8) Streetlights as determined by City policy for street light installation.
- (9) The cost of any street signs or traffic control devices installed by the City on new or existing streets.

(b) City Costs

- (1) None

(c) Required Inspections and Testing

- (1) All inspections and testing shall be as required per ISPWC and the City of Twin Falls revisions to the ISPWC.

WATER SYSTEM

(a) Required Improvements

- (1) Pursuant to City Code Section 7-8-3, 7-8-10 and 10-12-4.2 water line and fittings eight inch (8") minimum diameter that will transport a flow of water, which will satisfy fire, domestic, other water demands of the development, based upon the City water pipe sizing plan and computer water model. Water line extension shall include connection from the existing City Water System to each building site and fire hydrants and then loop back to the City System in a manner that will provide a properly functioning system approved by the City Engineer, Water Superintendent and Fire Marshall. If the development is to be constructed in phases, the water system shall be looped back to the City system during the first phase. Any water main connections closer than 150' to each other will not be considered looped without prior City approval. No dead-end lines longer than 150 feet will be allowed during any phase of the project.
- (2) Water lines and fittings adjacent to and internal to the development shall be sized to continue the orderly expansion of the City water distribution network in accordance with existing sizing guidelines.
- (3) Water valves that will allow temporary suspension of water flow for maintenance and repair of portions of water system without causing undue inconvenience to a large number of users or creating a critical situation in the suppression of fires.
- (4) Fire hydrant connections and fire hydrants spacing shall comply with the minimum standards set by the Fire Rating Bureau, American Water Works Association, and the International Fire Code. The maximum length of dead end water lines shall be one hundred and fifty feet (150'). Fire hydrants with STORZ connectors are required in all developments.

- (5) One water service line shall be constructed to each building site at the time the water mains are installed. The design shall minimize the length of the service line and shall terminate at the Right-of-Way. Service taps are not allowed in intersections.

Meters shall be grouped at adjacent side lot lines when possible or at another location if requested by the Developer and approved by the City Engineer and Water Superintendent. Water meter boxes will not be allowed in driveway approaches or sidewalks. Any cost associated with relocating meters from driveway approaches will be the responsibility of the Developer or Lot Owner.

All new water service lines made from new water mains to serve any new development will be the responsibility of the Developer. The developer shall complete all work except when connecting to a live waterline. The City will make the necessary main line taps after payment of the required water connection permit fees.

- (6) One water service line tap, meter box, and service line shall be constructed for each building connected to the City water system. Multi-units less than three may be approved for additional service lines. It is understood and agreed that the City will make all service line taps on live lines, and that the fee paid by the developer for a Water Connection Permit will reimburse the City for such work. All other work to be completed by the Developer.
- (7) It is further understood and agreed that the City will make all connections to the existing water system. The developer will disinfect the water system and submit testing results to the City prior to making the system live.
- (8) All water valves shall be provided with a gravel access 12" thick where no public roadway currently exists.

(b) City Costs

- (1) None.

(c) Required Inspections

- (1) All inspections and testing shall be as required per ISPWC and the City of Twin Falls Revisions thereto.

WASTE WATER COLLECTION SYSTEM

(a) Required Improvements

- (1) Pursuant to City Code Section 10-12-4.2 a wastewater collection system (eight-inch (8") minimum diameter) that will transport a flow of wastewater, under conditions of maximum and minimum discharge from the development to the existing City waste water system.
- (2) Wastewater lines adjacent to or internal to the development will be sized to continue the orderly expansion of the City Wastewater Collection System in accordance with existing sizing guidelines and computer sewer model.
- (3) Manholes to provide access for maintenance and cleaning of the sewer lines located at any change of grade or alignment of the sewer, at the end of each sewer and spaced not more than four hundred feet (400') apart.
- (5) All manholes shall be provided with a gravel access 12" thick where no public roadway currently exists.

(b) City Costs

- (1) The City will perform the CCTV inspection on waste water lines which are part of the construction phase.

(c) Required Inspections and Testing

- (1) All inspections and testing shall be as required per ISPWC and the City of Twin Falls revisions to the ISPWC.

STORM DRAINAGE SYSTEM

(a) Required Improvements

- (1) Any valley-gutters, ditching, grading or other surface drainage facilities necessary to convey any storm run-off originating from or traversing across the proposed development over the land surface to a point of retention, detention or discharge approved by the City Engineer.
- (2) Any catch basin, storm sewer and other sub-surface drainage facilities necessary to convey any storm run-off, originating from or traversing across the proposed development, to a point of retention, detention or discharge approved by the City Engineer.

- (3) If storm run-off cannot be conveyed without causing damage to public or private property or without being an unreasonable inconvenience or hazard to a private individual, a group of individuals, or the general public, the storm drain shall be piped to the retention facility.
- (4) All retention areas are to be on a designated lot to be maintained by the owner or when applicable, in a dedicated/exclusive storm water easement, granted to the City of Twin Falls.

(b) City Costs

- (1) The City will perform the CCTV inspection on storm water lines which are part of the construction phase.

(c) Required Inspections and Testing

- (1) The City will inspect all dry wells for geometry and materials. Rock will be submitted to the Developer's Engineer for confirmation of void space prior to placement in dry wells. Documentation of confirmation shall be provided to the city engineering department. A request for inspection shall be called in, forty eight (48) hours in advance or two (2) working days whichever is greater.

GRAVITY IRRIGATION SYSTEM

(a) Required Improvements

- (1) Any pipe, boxes or other appurtenances necessary to convey all irrigation water in underground pipe across the development and any adjacent public property. Privately owned Irrigation facilities shall be constructed on private property except where it is necessary for irrigation water to cross the public right-of-way and all such crossings shall be perpendicular to the center line of said right-of-way unless otherwise approved by the City Engineer due to some unusual condition. Fences, sidewalks or other permanent features will not be located on top of irrigation facilities. Irrigation facilities shall not be located in City Right-of-Way, except in crossings perpendicular to the right-of-way.

(b) City Costs

- (1) None.
- (c) Required Inspections and Testing
 - (1) All inspections and testing shall be as required per ISPWC and the City of Twin Falls revisions to the ISPWC.

PRESSURE IRRIGATION SYSTEM

- (a) Required Improvements
 - (1) Pursuant to Section 10-12-4-2 of the City Code, the use of the City's potable water supply as the primary source of irrigation water in all new developments shall be prohibited. For purposes of this subsection, the term "new development" means any new subdivision or ZDA, or any development of any parcel of land of three-fourths (3/4) of an acre or larger that is not part of a subdivision or ZDA. One (1) share of Twin Falls Canal Company Water for each acre of property within the subdivision shall be transferred to the City of Twin Falls, before the filing of the final plat or receiving an improvement acceptance letter, for use in the City's pressurized irrigation system.
 - (2) Pressure irrigation water mains and fittings shall satisfy the currently adopted Pressurized Irrigation master plan.
 - (3) Pressure irrigation lines and fittings adjacent to and internal to the development shall be sized to continue the orderly expansion of the City Pressure Irrigation water distribution network in accordance with currently adopted Pressurized Irrigation Master Plan sizing guidelines.
 - (4) Pressurized irrigation valves that will allow temporary suspension of water flow for maintenance and repair of portions of water system without causing undue inconvenience to more than 30 users. One pressure irrigation water service line shall be constructed to each lot at the time the pressure irrigation water lines are installed. The design shall minimize the length of the service line and shall terminate at the Right-of-Way. Service taps will not be allowed in the intersection.

One Pressure irrigation water service line tap, irrigation box, and service line shall be constructed for each lot connected to the City pressure irrigation water system.

- (5) The Developer shall be responsible for all costs incurred in designing and installing the public pressure irrigation station to City Standards and Specifications or as an agreement negotiated with the City Engineer. This includes the land, pumps, motors, filters, enclosures, delivery system to the station from the TFCC head gate and away from the station on the historical path, storage, Supervisory Control and Data Acquisition (SCADA) system, and power to the station.
 - (6) All pressure irrigation system plans must be prepared by the Developer's engineer and shall be according to the Idaho Standard for Public Works Construction (ISPWC) and the City of Twin Falls Revisions to the ISPWC
 - (7) The Pressure Irrigation System shall be located within easements, right-of-ways and/or property deeded to the City of Twin Falls.
 - (8) Private Pressure Irrigation Systems shall be located outside City Right-of-Way and within easements. No Public infrastructure will be associated with a private Pressure Irrigation System.
- (b) City Cost.
- (1) None
- (c) Required Inspections and Testing
- (1) All inspections and testing shall be as required per ISPWC and the City of Twin Falls revisions to the ISPWC.

SPECIAL FEATURES

Pursuant to commitments made by the Developer as conditions of approval of the development, the following special features shall be constructed:

a) Required Improvements

The developer agrees to pay a fee of \$240,186.24 to the City of Twin Falls for the specific purpose as their portion for the design & construction of the City's regional pressure irrigation pump station outlined in the City's pressure irrigation master plan dated 2/23/23, including any land procurement and Twin Falls Canal Company required improvements. Payment of the fee will be required before recording of the Final Plat and applies to the entire subdivision, not only Phase 1A and 1B which are the subject of this Improvement Agreement. During the design and

construction phase of the City's regional irrigation pump station referenced before and planned for the area the development is located in, Developer shall have access to the City's potable water system for pressure irrigation purposes for Phase 1A & 1B and all future phases of Prosperity Hills Subdivision, a ZDA until completion of the regional irrigation pump station. Upon the completion of the new regional irrigation pump station, the City will be responsible for decommissioning the potable irrigation connection and also for the installation of the new connection to the regional pump station. The terms and conditions outlined in this paragraph will be in lieu of the requirements outline in the section called Pressure Irrigation System (a) Required Improvements (1) & (5) of this agreement.

b) City Costs

(1) None.

XIII.

The developer shall submit an Improvement Agreement with each individual construction phase.

The two (2) year time limit, (indicated in Section VI of the Agreement) for completing the required improvements shall begin from the date of the recordation of this agreement. The Developer may request an extension of the approvals previously given for another two (2) years.

XIV.

This agreement shall bind the parties hereto, their heirs, successors in interest, and lawful assigns.

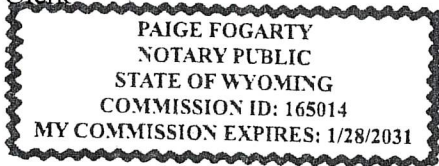
XV.

In the event of a breach of Agreement, or should legal action of any kind be taken to enforce the provisions, hereof, the prevailing party shall be entitled to reasonable attorney fees and costs awarded by the Court.

Attest:

CITY OF TWIN FALLS, IDAHO

City Clerk



Mayor

Developer

Prosperity Partners, LLC

STATE OF Wyoming)County of Lincoln) ss.
Twin Falls)

Ottilia Ballo, Manager

On this 16 day of May, 2025, before me, the undersigned, a Notary Public for Idaho, personally appeared Ottilia Ballo, known to me to be the persons whose names are subscribed to the within instrument on behalf of said Owner and acknowledged to me that said Owner executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Notary Public for Idaho Wyoming
Residing 65 Greys River Rd.
Alpine, WY 83128

CORPORATION

STATE OF IDAHO)

County of Twin Falls) ss.

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public for Idaho, personally appeared _____, known or identified to me (or proved to me on the oath of _____) to be the president, or vice-president, or secretary or assistant secretary, of the corporation that executed the instrument or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Notary Public for Idaho
Residing _____

PARTNERSHIP

STATE OF IDAHO)
)ss.
County of Twin Falls)

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public for Idaho, personally appeared _____, known or identified to me (or proved to me on the oath of _____) to be one of the partners in the partnership of _____, and the partner or one of the partners who subscribed said partnership name to the foregoing instrument, and acknowledged to me that he executed the same in said partnership name.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Notary Public for Idaho
Residing _____

NOTICE OF DEVELOPER'S AGREEMENT

NOTICE IS HEREBY GIVEN, that a document entitled "Improvement Agreement for Developers" (hereafter "Agreement") has been executed and filed with the City of Twin Falls, Idaho, for the following named subdivision or development:

PROSPERITY HILLS SUBDIVISION, A ZDA - PHASE 1A & 1B.

The Agreement imposes certain obligations upon the developer for the development of the subject property, and upon the developer's heirs, successors in interest and lawful assigns. Details of the conditions and obligations may be found by examining or photocopying the Agreement at the Office of the City Engineer, 203 Main Ave E, Twin Falls, Idaho 83301.

CITY OF TWIN FALLS, IDAHO

City Clerk

Mayor

Developer

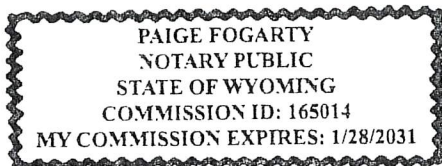
Othilia Ballo
Othilia Ballo Manager
of PROSPERITY PARTNERS LLC

Wyoming
STATE OF ~~IDAHO~~)

Lincoln ss.
County of ~~Twin Falls~~)

On this 6 day of May, 2025, before me, the undersigned, a Notary Public for Idaho, personally appeared Othilia Ballo, known to me to be the persons whose names are subscribed to the within instrument on behalf of said Owner and acknowledged to me that said Owner executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.



Paige Fogarty
Notary Public for Wyoming
Residing 650 Greys River Rd.
Alpine, WY 83128



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From:

ACTION ITEM

Request:

Request to re-appoint Richard Brown to the Twin Falls Housing Authority to serve as a commissioner for a five-year term.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. Rick board renewal

TWIN FALLS HOUSING AUTHORITY
200 North Elm * PHONE (208)733-5765 * FAX (208)733-5878
TWIN FALLS, IDAHO 83301

June 9, 2025

Honorable Mayor and Councilmembers:

Twin Falls Housing Authority operates a Public Housing Program that was authorized under the United States Housing Act of 1937, to provide safe and sanitary dwellings at affordable rents to low-income families. Public Housing Authorities operate at a local level as a non-Federal public agency authorized by Legislation and established by Action of the City of Twin Falls. Through this process, the Twin Falls Housing Authority was established in 1940, twenty-seven years prior to the Idaho Legislature including the creation of Housing Authorities under Title 50 – Municipal Corporation (50-1905) added in 1967.

In accordance with procedures, the Twin Falls Housing Authority is submitting the recommendation that Richard Brown be re-appointed to serve another five-year term, serving as Commissioner for the Twin Falls Housing Authority. The Housing Authority Board of Commissioners are volunteers and receive no compensation for their service. They provide knowledge, direction, and expertise to the Housing Authority and learn more about our community in the process. Commissioners work and vote on issues vital to furthering the Housing Authority mission, which is: 'To strengthen affordable housing opportunities while providing safe, decent affordable housing to low income families, seniors and disabled individuals'. Commissioners serving on the Board come from all sectors of the community and lend diversity and strength to our effort.

Richard Brown has served as the Resident Commissioner on the Board since March 2017 and has expressed a desire to continue to serve in that capacity. Richard (Rick)'s experience has proven to be beneficial for the community, the Housing Authority and its residents. This will be Mr. Brown's final term serving on the board.

The Housing Authority appreciates Mr. Brown's willingness to lend his experience to support the Twin Falls Housing Authority's mission to strengthen affordable housing opportunities while providing decent, safe, affordable housing to low-income families, seniors and disabled in Twin Falls.

Thank you for your consideration.

Sincerely,



Sunny Shaw

Executive Director



Twin Falls Housing Authority is an equal opportunity provider and employer
(208)733-5875 TDD



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From:

ACTION ITEM

Request:

Request to appoint Tammi Harr to the Twin Falls Housing Authority to fulfill the term of Commissioner Sonius, term ending February 2029.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. tammi application to board

TWIN FALLS HOUSING AUTHORITY
200 North Elm * PHONE (208)733-5765 * FAX (208)733-5878
TWIN FALLS, IDAHO 83301

June 9, 2025

Honorable Mayor and Councilmembers:

In accordance with procedures, the Twin Falls Housing Authority is submitting a recommendation that Tammi Harr be appointed to serve on the Board for the Twin Falls Housing Authority. Commissioners for the Housing Authority are appointed by the Mayor and City Council to a five-year term that can be renewed for an additional five-year term. Commissioner Dennis Sonius' term would end in February 2029. However, he has requested to be released from the Board due to health concerns. TFHA is requesting that Ms. Harr be appointed to fulfill the term of Commissioner Sonius. Her term would end in February of 2029, at which time she would be eligible for appointment to her first full five-year term.

Tammi was born and raised in the Magic Valley. After completing her RN degree, she lived briefly in the Mini-Cassia area before returning to Twin Falls where she and her husband, Matt, raised their three children. Tammi currently works at Visions Home Health where she is the Clinical Operations Specialist. Visions Home Health serves many of the population that Twin Falls Housing does, elderly and disabled. She will be a valuable resource when it comes to guidance with this specific population.

Tammi also previously served as the Director of Visions Home Health Advisory Board. She is currently on the Board of Directors for PAWS Rescue. Both experiences have provided insight into working with and on a board.

The Housing Authority appreciates Tammi's willingness to contribute her support the Twin Falls Housing Authority's mission to strengthen affordable housing opportunities and continue to provide decent, safe, affordable housing to low-income families, seniors and disabled in our community.

Thank you for your consideration.

Sincerely,



Sunny Shaw
Executive Director



Twin Falls Housing Authority is an equal opportunity provider and employer
(208)733-5875 TDD

Twin Falls Housing Authority
APPLICATION FOR BOARD MEMBERSHIP

Applicants are considered for all positions without regard to race, color, religion, national origin, marital or veteran status, or the presence of a non-job-related medical condition or disability.

(Please print in ink, do not type)

Date of Application 6/3/25

Name: HARR TAMMI LYNN
Last First Middle

Mailing Address: 265 HOWARD Drive
Number or Box # Street
Twin Falls ID 83301
City State Zip Code

Telephone 208-308-8397

Have you ever been employed by the TFHA or on the Board of Commissioners?
_____ Yes X No

If yes, give date of employment or service _____

Current Employment: Visions Home Health
Title RN / Clinical Operations Specialist

Employers Address 455 Park View Loop Phone 208-732-5365

VOLUNTEER/COMMUNITY SERVICE EXPERIENCE

List specifically experience that would contribute to serving on the Board at the Twin Falls Housing Authority:

A. Name of
Organization: PAWS Rescue, Inc - Board Member

B. Name of
Organization: _____

Application for Board Membership
Page 2

IN THE SPACE PROVIDED BELOW, LIST ANY WORK OR PREVIOUS BOARD EXPERIENCE THAT WOULD CONTRIBUTE POSITIVELY TO SERVING ON THE TFHA BOARD OF COMMISSIONERS.

Director Visions Home Health - Advisory Board
PAWS Rescue, Inc. - Financials/Board of Directors

Do you have any relatives employed by the Housing Authority or serving on either the board of commissioners or any advisory committee? _____ yes ☒ no

If so, who? _____

Have you ever been arrested for a felony, convicted of a felony, or received a withheld judgment for a felony? If so, please explain?

No



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Bill Carberry, Airport Manager

Request:

Request to authorize the Mayor to sign an amendment to the City & County Airport Agreement.

Time Estimate:

The staff presentation will take approximately 5 minutes with additional time needed for questions.

Background:

Over the last several months, the City and County has been working with the FAA to establish and transfer the FAA Airport Improvement Programs (AIP) existing co-sponsorship to the City as single program sponsor. This change will allow for more efficiency in the administration of the FAA AIP requirements

This amendment is needed to help tie together two recently executed agreements: the City & County Airport agreement and the related City & County FAA Assignment & Assumption (AA) agreement. This amendment helps clarify the local City & County Airport agreement is consistent with the FAA grant assurances required of the new FAA AIP proposed sponsor (City).

Approval Process:

A majority vote of the City Council is needed for approval.

Budget Impact:

This agreement will help pave the way for the airport to continue to receive grants from the FAA and fulfill airport master plans for capital improvements funded by the FAA's Airport Improvement Program.

Regulatory Impact:

The execution of this amendment to the City & County agreement, prepared by the City Attorney, and reviewed by the FAA, will help allow the City to be deemed the sole sponsor of federal grants by the FAA. This sponsorship will require the City to authorize and execute FAA grant applications, awards, and contracts.

Conclusion:

Staff requests the City Council authorize the Mayor to sign an amendment to the City & County Airport Agreement.

Attachments: Amendment to the City & County Airport Agreement.

**FIRST AMENDMENT TO
INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR THE OPERATION OF
JOSLIN FIELD, MAGIC VALLEY REGIONAL AIRPORT**

The INTERGOVERNMENTAL AGREEMENT, hereafter “Intergovernmental Agreement”, made and entered into the 28th day of October, 2024 (hereafter “effective date”) by and between the City of Twin Falls, an Idaho municipal corporation, hereafter “City”, and Twin Falls County, a political subdivision of the State of Idaho, hereafter “County” for the joint operation of Joslin Field, Magic Valley Regional Airport, hereafter “Airport,” IS HEREBY AMENDED as follows to add the following provisions:

1. That the Assignment and Assumption of Property Lease entered into between the two Parties and dated March 6, 2025 (hereinafter “Assignment and Assumption Agreement”) is incorporated herein;
2. That as set forth in that Assignment and Assumption Agreement, the City has agreed to take upon itself all financial obligations inherent in those agreements assumed by the City, and the County no longer has any obligations or rights therein;
3. That the tax revenue contributions of the County under this Intergovernmental Agreement as set forth in Paragraph 5(c) therein represent only one of multiple sources of revenue for the Airport, and that the City now has all rights and responsibilities over all other sources of revenue for the Airport;
4. That where Paragraph 6 of the Intergovernmental Agreement creates an obligation for the County and the City to cooperate in land use planning and zoning, the City and County also both have in place, separate from this Agreement, zoning ordinances that govern the use of land in and around the Airport to protect the Airport and its uses as

required by all applicable federal, state, and local laws, rules, and regulations, and that this Agreement does not affect the validity or duration of those ordinances;

5. That the City and County affirm that the operation of the Airport will continue pursuant to all agreements and obligations with other governmental authorities (including the Federal Aviation Administration) even if this Agreement is terminated for any reasons.

Dated this 9th day of June, 2025 .

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

CITY OF TWIN FALLS, IDAHO

Mayor, City of Twin Falls

ATTEST: _____
Deputy City Clerk

COUNTY OF TWIN FALLS, IDAHO

Chairman, Board of County Commissioners

ATTEST: _____
County Clerk



Date: June 16, 2025

To: Honorable Mayor and City Council

From: Bill Carberry, Airport Manager

Request:

Request to authorize the Mayor to sign three (3) grant applications for FAA airport capital improvement project funding.

Time Estimate: 5 minutes with additional time for questions.

Background:

The City & County signed FAA grant applications in 2024 for the three (3) projects which need to be re-submitted from the City, as the now pending single sponsor.

The 3 project grant applications include:

- The Runway Enviro Assessment & 30% Design Project – \$624, 593.00
- Design for the Terminal Access Improvement Project - \$331,550.00
- The N.W. Aircraft Parking Ramp Design & Rehab. - \$1,852,818.00

Budget Impact:

These grants will cover 95% of the cost of the projects with the remaining 5% local match funded through the airport's Passenger Facility Charge (PFC) funds.

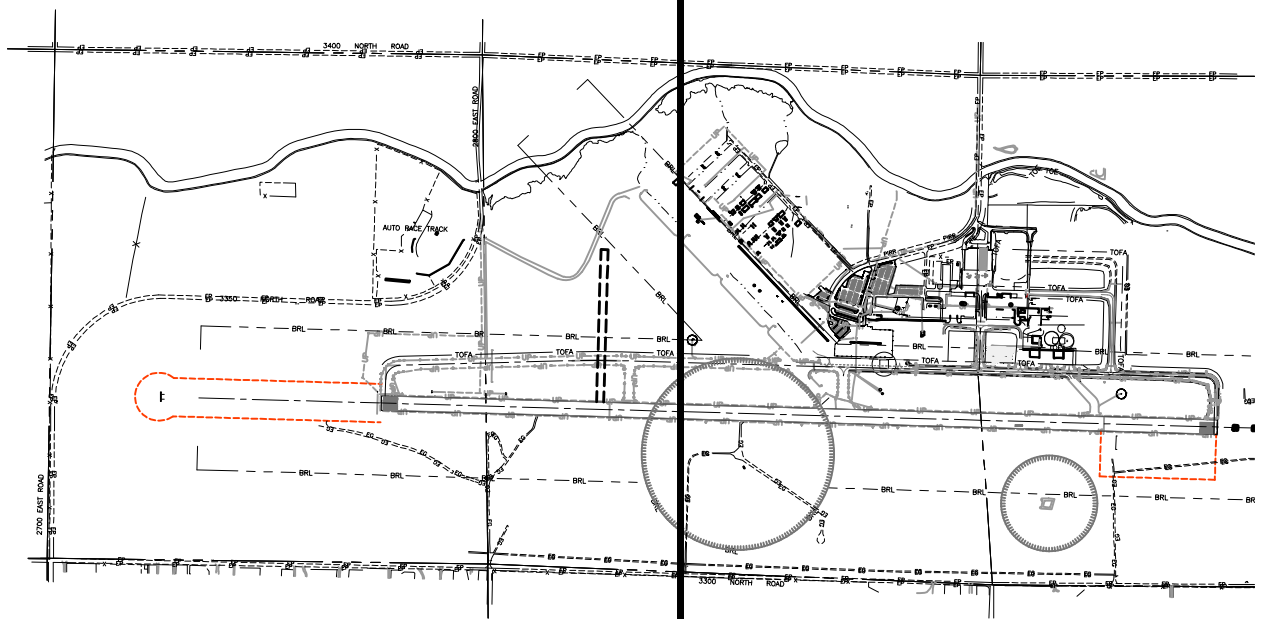
Regulatory Impact:

The grant application process does not bind the City to any commitments. At the time grant offers are accepted, then the airport sponsor will be subject to the standard grant assurances associated with FAA projects. The City Attorney is familiar with the grant applications and has no concern with the request to approve signing the applications.

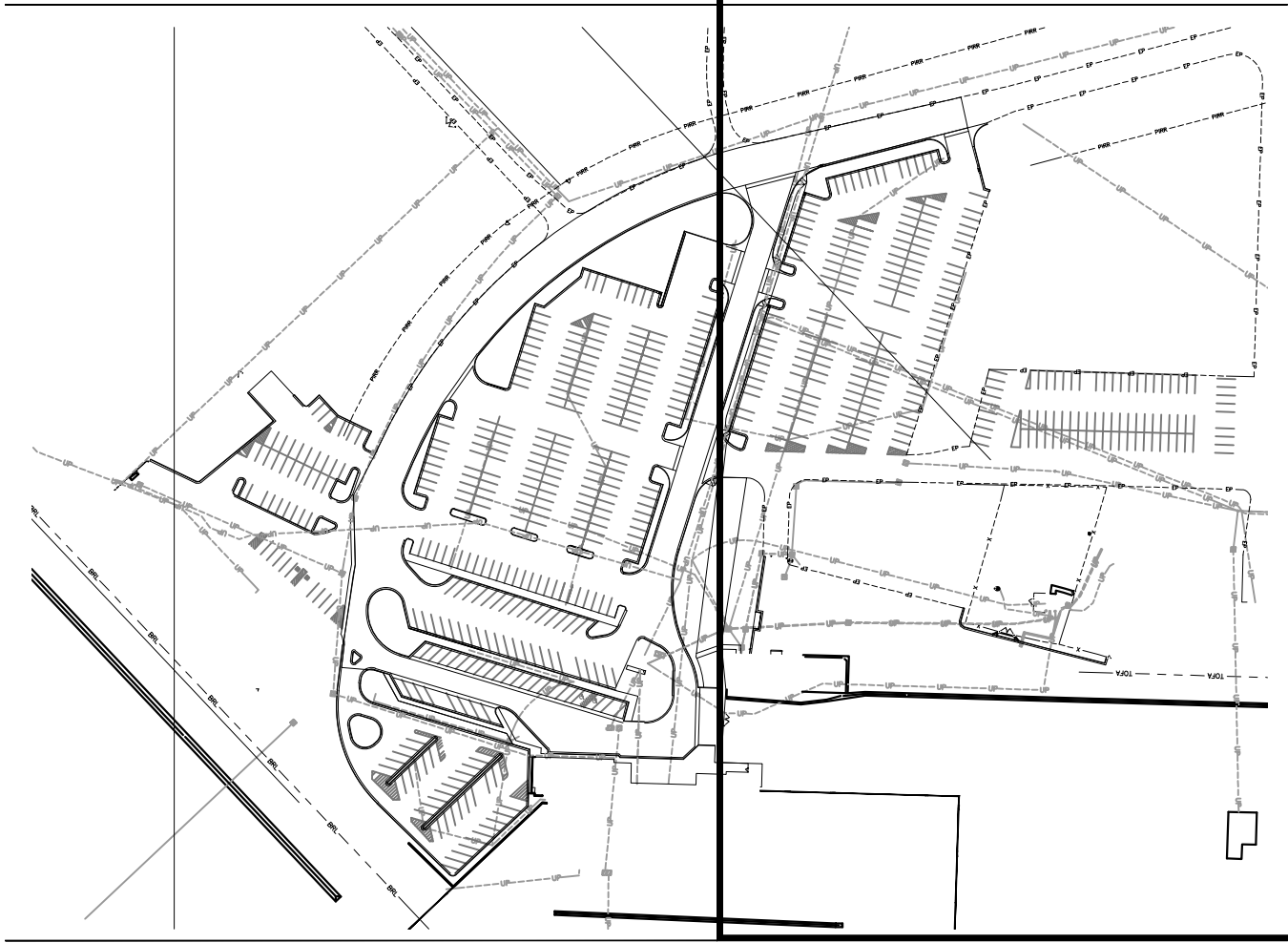
Conclusion:

Staff recommends the City Council authorize the Mayor to sign three (3) grant applications for FAA airport capital improvement project funding.

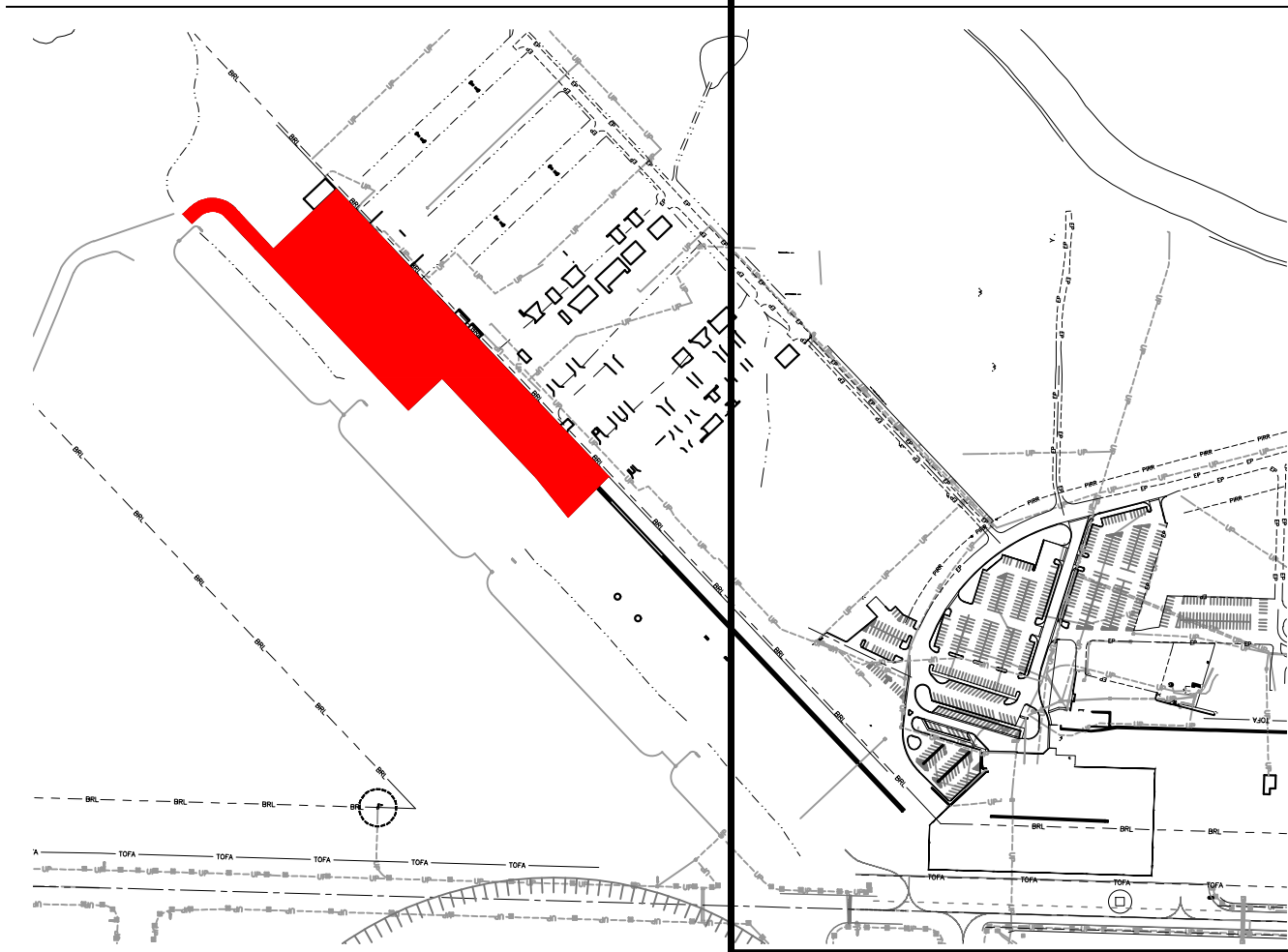
Attachments: Project Diagrams



CONSTRUCTION OF RUNWAY 17-35 AND PARALLEL TAXIWAY ENVIRONMENTAL ASSESSMENT



- UPDATE PEDESTRIAN ACCESS TO THE TERMINAL TO BE ADA COMPLIANT
2. REMOVE AND REPLACE FAILED TERMINAL ACCESS ROAD
 3. REMOVE AND REPLACE LEAD-BASED JOINTS FROM THE WATER MAIN SERVING THE AIRPORT TERMINAL
 4. REMOVE AND REPLACE FAILED SEWER MAIN SERVING THE AIRPORT TERMINAL BUILDING.



THE EXISTING APRON IS OVER 20YEARS OLD AND IS EXHIBITING EXTENSIVE BLOCK CRACKING AND SMALL AREAS OF BASE AND SUBBASE FAILRE.



Date: June 16, 2025

To: Honorable Mayor and City Council

From: Bill Carberry, Airport Manager

Request: To Reject Bids for the Airport's N.W. Ramp Rehabilitation Project and Re-bid the Project.

Background: Back on February 16, 2024, the airport held a bid opening for the rehabilitation of the airport's NW aircraft parking apron pavement.

	Location	Total Bid	%Within Estimate
JUB Engineer's Estimate		\$1,565,205.00	
Summit Construction. LLC	Shoshone, ID	\$1,525,537.00	-2.53%
Idaho Materials & Construction, Inc.	Twin Falls, ID	\$1,573,252.00	0.51%

The bid award was awarded to Summit Construction by the City & County on March 4, 2024. After the time of the bid award the contract was never executed with Summitt Construction. The reasons for this were that FAA budget funding was delayed throughout 2024 and the first half of 2025. The delay in FAA budget appropriations was coupled with the delays during the City & County updates to the Interlocal Agreement and the FAA sponsorship transition - from a co-sponsorship to the transition of the City becoming the single sponsor of the FAA grant program.

After consulting with our Project Manager, Kent Atkin, of JUB Engineering, the best course of action is for the City to reject bids for the project and re-bid. This is more fully discussed in the attached letter from the Project Manager, Kent Atkin.

Approval Process: To reject all bids and move to re-bid the project will require a majority vote of the Council.

Budget Impact: The FAA Airport Improvement Program was adjusted in the latest FAA reauthorization bill. The federal grant projects percentage increased from 93.75% to 95% starting in fiscal 2025. A rebid of the project will include this additional federal participation.

Regulatory Impact: Our justification for rejecting the bids and re-bidding is acceptable to the FAA. The delay in awarding the contract after a lengthy delay and a new FAA program sponsor without the County makes rejecting and rebidding an appropriate course of action.

Conclusion: Staff recommends the City Council Reject Bids for the Airport's N.W. Ramp Rehabilitation Project and Re-bid the Project.

Attachments: Project Manager's report and recommendation.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



**THE
LANGDON
GROUP**



**GATEWAY
MAPPING
INC.**

June 9, 2025

Bill Carberry, Airport Manager
Joslin Field – Magic Valley Regional Airport
P.O. Box 126
Twin Falls, ID 83303

RE: Joslin Field – Magic Valley Regional Airport
FY 2024 Airport Improvements – Construct Northwest Apron

Dear Bill,

On February 15, 2024 at 3:00pm local time bids were publicly opened for the Northwest Apron Pavement Rehabilitation project. There were two bidders submitted for this project. The project was awarded by the City of Twin Falls and Twin Falls County, contingent upon FAA funding, on March 4, 2024. Due to unforeseen circumstances FAA funding was not issued for this project. As a result, J-U-B Engineers recommends that all bids be reject at this time.

If you have any questions or need additional assistance, please call me at (208) 733-2414.

Sincerely,

J-U-B ENGINEERS, INC.

A handwritten signature in blue ink, appearing to read "M. Kent Atkin", written over the printed name.

M. Kent Atkin, P.E.
Project Manager



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Nathan Erickson, Environmental Manager

ACTION ITEM

Request:

City staff requests that the Council approve the use of wastewater reserve funds, not to exceed \$527,318, to fund the installation of new heat exchangers, crack sealing of the east digester, and other related equipment replacement associated with the digesters and boilers.

Time Estimate:

Staff estimates 5-10 minutes to explain the history and request.

Background:

The Wastewater Treatment Plant (WWTP) utilizes two digesters and boilers for the processing of the biosolids created through the treatment process. The digesters were installed around 1980, and the original boilers from that era were replaced with new ones in 2023. Associated with the digesters and boilers are numerous components where biosolids, gas, and heat are transferred throughout the system. Numerous mechanical parts are original to the system. Two heat exchangers are among those components. In 2023, during the boiler replacement project, it was realized that the heat exchangers were aging and needed to be replaced. The heat exchangers were purchased in 2023 and have been on site at the WWTP, ready for installation; however, due to access issues, they have yet to be installed. \$70,000 was budgeted for access design and installation this fiscal year (FY25). The access design has been completed to install a new opening in the north wall, providing access for the removal and replacement of the new heat exchangers. Unfortunately, the cost of the access design has utilized most of the budgeted amount. The engineer's opinion of the probable cost for the heat exchangers project, along with engineering construction support for both the heat exchangers and additional work listed below, is \$232,000.

Additionally, Jacobs' operations staff have recommended that many of the mechanical parts and pieces be replaced at this time since they are almost 45 years old and beyond their useful life. This includes numerous gas and sludge valves, flow meters, actuators, and recirculation pumps, located between the boiler and the heat exchanger, as well as on the roof of the digesters. The estimated cost for all digester, boiler, and accessory parts is \$166,129.

To complete most of the work, it is necessary to take each digester offline separately. This is also an opportunity to complete another maintenance project on the east digester to seal cracks in the dome. The cost of the crack sealing is \$23,725.

The total of all the items listed above, with an additional 25% contingency, is \$527,318.

Approval Process:

Majority approval by the City Council will authorize City Staff to use wastewater reserve funds for the installation of new heat exchangers, crack sealing of the east digester, and other related equipment replacement associated with the digesters and boilers.

Budget Impact:

Sufficient funds are available in the wastewater reserves to expend the unbudgeted amount requested.

Regulatory Impact:

These improvements to the WWTP will enable the City to continue meeting the biosolids requirements of our IPDES permit and program. They will also help meet Strategic Plan Objectives EC2.3.4 “The City will operate, maintain, and improve its systems to meet federal, state, and local standards and to realize the full utilization/lifespan of the facility.”

History:

N/A

Analysis:

N/A

Conclusion:

The WWTP needs \$527,318 to address critical upgrades, including installing new heat exchangers that have been on-site since 2023 but are awaiting access modifications, replacing numerous original 45-year-old mechanical components, and sealing cracks in the east digester dome. These essential projects require taking the digesters offline for completion.

Attachments:

1. Project cost breakdown

Heat Exchanger and Related Projects Cost Estimate

Engineering Professional Services and Construction

- EHM Bidding and Construction support - \$30,000
- Engineers' opinion of probable cost for construction - \$102,000
- Jacobs out-of-scope support - \$100,000
 - Total \$232,000

Digester Roof Piping, Valves, etc.

- Horizontal flame arresters - 4 @ \$4,703 each = \$18,812
- Thermal check valves - 4 @ \$2,634 each = \$10,536
- Pressure relief valves - 4 @ \$7,588 each = \$30,352
- Gas piping plug valves - 6 @ \$1,425 each = \$8,550
- Gas piping butterfly valves - 2 @ \$1,425 each = \$2,850
- Sludge flow meter - 2 @ \$5,701 each = \$11,402
- Gas flow meters - 2 @ \$3,960 each = \$7,920
- Waste gas flare gas flow meter \$3,960
 - Total \$94,382

Boiler area / Hot water loop

- Heat exchanger sludge valves – 8 @ \$1,425 each = \$11,400
- Blend valve actuators - 2 @ \$8,000 each = \$16,000
- Hot water recirculation pumps - 2 @ \$5,500 = \$11,000
- Hot water gate valves – 16 @ \$1,329 = \$21,264
- Hot water check valves - 3 @ \$1,580 each = \$4,740
 - Total \$64,404

Accessories

- Universal flanges - 16 @ \$100 each = \$1,600
- Victaulic flanges - 8 @ \$336 each = \$2,688
- Bolt and gasket packs - 90 @ \$29 each = \$2,610
- Flow meter cable - \$445
 - Total = \$7,343

Crack Seal East Digester #2

- 1/22/2025 bid from Consurco - \$23,725

Total = \$421,854

Total plus 25% contingency = \$527,318



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Erin Steel, Assistant Public Works Director

ACTION ITEM

Request:

Approval of Resolution 2025-010, a Resolution of the City Council of the City of Twin Falls declaring a state of emergency in the City of Twin Falls in accordance with Idaho Code 46-1011 as a result of a water transmission main break at the intersection of Blue Lakes Boulevard and Highland Avenue.

Time Estimate:

10 Minutes with additional time for council questions.

Background:

On June 3rd, the Public Works Department was alerted at about 3:30 PM to a water leak on Blue Lakes Boulevard South. Upon arrival, the team found a significant amount of water emerging from the ground, and the Water Department promptly dispatched staff to address the issue.

By 4:15 PM, the water supply was shut off to contain the leak. Our crew swiftly worked to locate and repair the source, identifying it as a break in a 24-inch water transmission main. Approximately 135,000 gallons had flooded the area, causing extensive damage to the roadway, including its base and subbase.

The crew worked diligently into the evening, resuming repairs the next day. The magnitude of the leak necessitates extensive excavation and substantial road restoration. Consequently, Blue Lakes South has been closed to traffic, affecting city access and impacting citizens.

On June 9, 2025, in response to the transmission main break, Mayor Ruth Pierce declared a state of emergency under Idaho Code Sections 46-1011 and 50-607. This declaration, requiring confirmation by the governing board within seven days, enables expedited repair processes by allowing the city to bypass the public bidding procedures. Engaging a third-party contractor enables the immediate mobilization of specialized expertise and equipment, further accelerating the repair schedule. This approach is crucial to reopening the road months ahead of schedule.

Approval Process:

Approval of the Mayor's Emergency Declaration requires a simple majority of the members in attendance at this meeting.

Budget Impact:

Because this is an emerging issue, the budget impact remains unknown. The City does not have funds allocated in the FY 2024-2025 budget. The passage of the emergency declaration resolution will give the City of Twin Falls access to reserve funds to pay for the repair.

Regulatory Impact:

Idaho Code § 46-1011 Local Disaster Emergencies states: *(1) A local disaster emergency may be declared only by a mayor or chairman of the county commissioners within their respective political subdivisions. It shall not be continued or renewed for a period in excess of seven (7) days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly with the local county recorder. (2) The effect of a declaration of a local disaster emergency is to activate the response and recovery aspects of any and all applicable local or intergovernmental disaster emergency plans and to authorize the furnishing of aid and assistance thereunder.*

Idaho Code § 50-607, General Powers, states: The mayor shall have and exercise such powers, prerogatives and authority as is conferred by the laws of the state of Idaho or as may be conferred upon him by the city council, and shall have the power to administer oaths, and shall sign all contracts and conveyances in the name of and on behalf of the city.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that Council approve the resolution declaring a state of emergency as a result of a water transmission main break.

Attachments:

1. Resolution Declaration of Emergency to Suspend Public Bidding Laws 2025-06-16

RESOLUTION NO. 2025- 010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO,
DECLARING AN EMERGENCY TO SUSPEND PUBLIC BIDDING LAWS TO ALLOW
THE IMMEDIATE REPAIR OF A TRANSMISSION WATER MAIN LEAK.

WHEREAS on June 3, 2025 the City experienced a substantial transmission water main leak that resulted in a large hole in Blue Lakes Boulevard South; and

WHEREAS the magnitude of the water leak has necessitated the closure of this major roadway in the City, and will require that this road to remain closed until the repair is completed; and

WHEREAS the closure of Blue Lakes Boulevard South will have a major negative impact on commerce, travel, and access throughout the City and the surrounding communities, and constitutes a danger to health and property; and

WHEREAS the City does not possess the personnel, equipment, and skill to make these repairs on its own, and will necessarily have to contract with outside firms to have the repair work done; and

WHEREAS Idaho Code §67-2808(1) permits the governing board of a political subdivision to declare that an emergency exists in order to suspend public bidding procedures;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE
CITY OF TWIN FALLS, IDAHO:

That the transmission water main leak on Blue Lakes Boulevard South constitutes a great public calamity, and that as a result of this it is necessary to do emergency work to safeguard health and property, and it is accordingly necessary to immediately expend public funds in order to repair this transmission water line in order to restore traffic on Blue Lakes Boulevard South.

PASSED BY THE CITY COUNCIL: June __, 2025.
SIGNED BY THE MAYOR: June __, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Published Date



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Erin Steel, Assistant Public Works Director

ACTION ITEM

Request:

Request to use \$155,310 from water reserves to fund the emergency road repair of Blue Lakes Boulevard South and authorize the Mayor to sign the contract with Idaho Materials & Construction.

Time Estimate:

5 Minutes

Background:

On June 3rd, the Public Works Department was notified at approximately 3:30 PM of a water leak located on Blue Lakes Boulevard South. Upon arrival, our team observed a significant amount of water surfacing from the ground. The Water Department immediately dispatched staff to address the situation.

By 4:15 PM, the water supply was successfully shut off to contain the leak. Our crew rapidly began efforts to identify and repair the source of the problem. It was soon discovered that the leak originated from a 24-inch water transmission main. An estimated 135,000 gallons of water inundated the surrounding area, causing extensive damage to the roadway, including its base and subbase sections.

Our dedicated crew worked diligently through the evening until darkness hindered further progress. They resumed work the following day to finalize the necessary repairs. Due to the magnitude of the leak, a significant excavation resulted in a large cavity, necessitating comprehensive road restoration efforts.

On June 9, 2025, in accordance with Idaho Code section 46-1011 and 50-607, Mayor Ruth Pierce declared a state of emergency to repair the damage caused by this main break. The Idaho code requires the governing board to confirm the declaration within seven days. The purpose of the resolution is to verify the Mayor's declaration. The declaration allows the city to perform activities and expend resources to repair the damage caused by the water main leak.

Following the emergency declaration, staff engaged Idaho Materials & Construction (IMC) to provide a bid for the road restoration. After a thorough review, staff determined the proposal by IMC was acceptable, ensuring the restoration process aligns with urgency and quality standards while facilitating prompt repairs.

Approval Process:

A majority vote of the council to authorize the use of the funds.

Budget Impact:

This is an unbudgeted road repair caused by a significant leak in a water transmission main. The \$155,310 includes a 20% contingency for any unforeseen conditions that may arise.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the City Council authorize the use of water reserves to fund the emergency road repair of Blue Lakes Boulevard South and authorize the Mayor to sign the contract with Idaho Materials & Construction.

Attachments:

1. Emergency Repair City of Twin Falls Bluelakes and Highland H2O Line
2. Road Repair



IDAHO MATERIALS & CONSTRUCTION

Boise Area- 924 N. Sugar St. *P.O. Box 1310 *Nampa, ID 83653-1310 * Phone (208) 466-5001 * Fax (208) 466-5166 Twin Falls Area- 1310 Addison Ave. West * Twin Falls, ID 83301 * Phone (208) 733-5933 * Fax (208) 734-6956 * ISPW#11916-U-1-2 Oregon # 42640 Nevada #0054829

ASPHALT PAVING ROAD & UTILITY CONSTRUCTION EARTHWORK CONCRETE SAND & ROCK

To:	City Of Twin Falls	Contact:	Erin Steel
Address:	321 Second Ave. E., P.O. Box 1907 Twin Falls, ID 83301	Phone:	735-7253
		Fax:	736-2296
Project Name:	Emergency Repair City Of Twin Falls Blue Lakes And Highland		
Project Location:	Blue Lakes And Highland, Twin Falls, ID	Bid Number:	
		Bid Date:	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
100	Water Line Hole Backfill	65.00	CY	\$80.00	\$5,200.00
120	Asphalt Removal	10,500.00	SF	\$0.60	\$6,300.00
130	Aggregate Base And Fabric For Typical Section Water Line Break Area	135.00	TON	\$105.00	\$14,175.00
140	Reset Fiber Vault Manhole	1.00	EACH	\$3,200.00	\$3,200.00
150	Concrete Cover Utilities	5.00	CY	\$425.00	\$2,125.00
160	Valley Gutter	135.00	LF	\$145.00	\$19,575.00
170	Manhole Concrete Collars	2.00	EACH	\$2,400.00	\$4,800.00
180	Water Valve Concrete Collars	2.00	EACH	\$2,400.00	\$4,800.00
190	Asphalt Paving 4 Inch Depth	10,500.00	SF	\$5.50	\$57,750.00
200	Mobilization	1.00	LS	\$11,500.00	\$11,500.00

Total Bid Price: \$129,425.00

Notes:

- Price shown DOES NOT include Performance and Payment bond. Add 2% if bond is required.
- Final payment based on quantity delivered to job.
- In order to assure positive drainage, all paving surfaces need to have a minimum of 1.5% slope. IMC cannot guarantee drainage on areas with less than 1.5% slope. We will do our best to minimize standing water in areas less than 1.5%.
- 50 degrees and rising temperature (surface, subsurface, and ambient) is required for asphalt paving. If placement of asphalt is requested outside of this temperature range a cold weather waiver removing IMC from all liabilities will be required.
- Due to the **volatility** of construction products. IMC cannot guarantee the scheduling of projects, or pricing of material.
- Quote DOES NOT include; permits, traffic control, surveying, testing/inspection fees, saw cutting, concrete collars for manholes & water valves or required grade adjustments.
- Mobilization is based on (1); additional mobilizations will be charged at the rate of \$2500.00 per each
- Idaho Materials & Construction state contractor registration number is ICRL # RCE-39639
- Base Gravel by others @ +/- .03 of spec; net zero
- IF THIS BID IS ACCEPTED PLEASE SIGN AND RETURN ONE COPY.
- Additional Terms and Conditions of this proposal/contract.
- "This proposal is to be made part of all contracts"
- APPROVAL OF CREDIT; Now withstanding purchasers acceptance of this proposal, sellers obligation to perform is conditional upon seller's approval of the financial responsibility of the purchaser; and purchaser will furnish to seller promptly, at sellers request, such information as may be necessary for seller to determine purchasers financial responsibility and credit. If disapproved, purchaser will be notified, and this agreement will be deemed terminated, without liability to either party.
- If not accepted within (10) days from date of proposal, this offer shall automatically expire.
- In addition, if for reasons beyond sellers control the work is not performed during sellers current construction season or over a longer period if agreed to in writing at the date of this proposal, the contract price may be increased by the seller to reflect its cost increase incurred at the time the work is performed. Our normal construction season is April through November, depending on weather conditions.
- ACCEPTANCE OF PROPOSAL: The purchaser represents that they (it, he, or she) are the owner of the premises on which the work is to be done, or are authorized representative of the owner, and have permission and authority to grant the seller the right to perform such work on premises. Should seller be required to provide survey stakes and/or to perform engineering services of any nature, purchaser hereby covenants and agrees to save and hold harmless seller from and against any and all damages, claims, costs or expenses which ever arising from or growing out of performance of the contract, including, but not limited to, drainage of water as to direction or amount during performance of the contract as well as thereafter.

- **PERFORMANCE:** The seller shall not be liable for failure of performance or failure of delay in delivery by reason of contingency beyond sellers control, including but not limited to, strikes, labor disputes, fire, flood, weather, embargo, war, government, or shortage or failure of raw materials, fuel, or transportation. If seller is delayed for more than sixty days (60) in the performance of this contract set forth herein, purchaser shall have the right upon seven (7) days written notice to seller to terminate this contract in which event the seller shall be paid for the work performed by it to date of such termination and all parties hereto shall be released of any further obligations herein.
- Due to current market volatility of liquid asphalt, this proposal is contingent on the availability of liquid asphalt at the time of construction. Hot mix asphalt quoted in this proposal is based on the current liquid asphalt market price. Any increase/decrease in market price of liquid asphalt at the time of placement, will be realized as an adjustment to the original quoted price at the time of placement.
- National and regional volatility of liquid asphalt or other material specifically noted above may preclude our suppliers from furnishing us with long term price and quantity guarantees; therefore, it is agreed that the contract price (Lump Sum or Unit) stated herein may be increased or decreased equal to any price increase or decrease, if any, after the date hereof required to be paid by the seller in the completion and performance of this contract. Seller agrees to notify purchaser prior to the date on which any work to be performed hereunder is to commence. Contract price adjustment shall be applicable to work covered by such notice unless seller has received from purchaser; prior to commencement of any such work, written notice of an unwillingness to accept contract price adjustment, in which event, seller at its option, may terminate this contract. In the event of termination, seller shall be paid for work performed to the date of termination, if any, and shall have no further obligation or liability to purchaser or others for reason of said termination.

Payment Terms:

Payment terms: Net due by the 10th of the month following date of invoice unless otherwise stated. Interest at the rate of 2% per month charged on all past due accounts. This is an annual percentage rate of 24%. Purchaser agrees to pay reasonable legal fees.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Idaho Materials & Construction Authorized Signature: _____ Estimator: Erik Neilson 208-280-2733 Erik.Neilson@idahomaterials.com
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Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Mitch Humble, Deputy City Manager

ACTION ITEM

Request:

A request to use \$31,029 of Fiscal Year 2025 contingency funds to hire a surveyor, to hire an architect, and for the City Band's 120th season.

Time Estimate:

The presentation and discussion for this item should take about ten minutes.

Background:

City staff have recently identified three different needs for the use of the FY 2025 contingency funds. We thought it would be simpler to present these as one request rather than scheduling three different Council agenda items. The total amount of these three requests combined is **\$31,029**. The three individual expenses are as follows.

First, the City and the Twin Falls School District recently entered into an agreement regarding the City Pool and the Sawtooth Softball Fields. In that agreement, the District will turn over the property on which the City Pool is constructed to the City. Unfortunately, the lot that the pool is constructed on is the same lot as the TFHS tennis courts, the Sawtooth Softball Fields, and Sawtooth Elementary School. So, before the District can dedicate the land to the City, the land needs to be subdivided first. According to the City Code, a subdivision of property requires a plat, and a plat has to be prepared by a licensed surveyor. We reached out to EHM Engineering to prepare the plat for this proposed subdivision. The price of that project is \$34,380. The agreement indicates that the City and District will split the cost of preparing the plat. So, the City's portion of that project will be \$17,190. As the need for this project was only recently identified, the City budget does not include any funding for this project. Therefore, we are requesting to use contingency funds to cover the City's **\$17,190**.

Second, the City moved into City Hall back in the fall of 2017. At that time, we had left unfinished spaces in the basement of City Hall to be finished and occupied at a later date. The certificate of occupancy for the City Hall building does not include those unfinished spaces in the basement as space that can be occupied. Over the ensuing years, as storage space would be needed, departments started placing items in the unfinished areas in the basement. Little by little, these two unfinished spaces have become essentially storage rooms. However, the certificate of occupancy identifies these areas as unoccupied. The Building Code has certain requirements for storage areas, requirements which have not been met in these areas since they are unfinished. In order to make the necessary improvements to be able to occupy the spaces as storage, we need an architect to design those improvements. Since we are currently out of compliance with building codes, we reached out to Laughlin Ricks Architecture to give us a quote for this work. They will complete this design, and work with us through the construction of the improvements for a lump sum contract of **\$10,000**. Therefore, we are requesting to use contingency funds for the \$10,000 for this architectural design work.

Finally, the City has been funding the operation of the Twin Falls Municipal Band for many years. We used to fund them through the MPOG process, but a few years ago, we moved them out of the MPOG process

and started funding them through an operations line in the Recreation Department budget. Since 2007, the funding we've provided the Band has been \$21,161. This year, they approached the Recreation Department with a request to increase their funding to \$25,000, an increase of **\$3,839**. I have attached the budget that the Band provided us with their request to increase the funding. The summer Municipal Band concerts have been a staple in the community for 120 years. This request seems like a reasonable increase as costs have certainly gone up since their last increase in 2007. Therefore, we are requesting to use contingency funds for this \$3,839 increase. Should the Council approve this request, we will adjust the FY 2026 budget to reflect this increased amount.

Approval Process:

A simple majority vote of the Council is needed to approve this request.

Budget Impact:

The FY 2025 budget includes \$152,517.60 for contingency purposes. Prior to tonight's request, the Council previously approved the use of \$31,455 for a Building Safety Department document-scanning project and \$90,000 to repair the roof at the Twin Falls Senior Center. Following those two approvals, there is \$31,062.60 left in the contingency budget. These three expenses total \$31,029. So, if the Council approves this request, there will be \$33.60 left in the FY 2025 contingency budget.

Regulatory Impact:

If the Council approves this request, the FY 2025 contingency funds will be allocated to the expenses as described herein.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the City Council approve the request to use \$31,029 of Fiscal Year 2025 contingency funds to hire a surveyor, to hire an architect, and for the City Band's 120th season.

Attachments:

1. Municipal Band Budget

Twin Falls Municipal Band 2025 Proposal

For the 2025 Concert Season our budget proposal is:

730.00	Music Allowance
175.00	Equipment purchase and repair/storage
18000.00	Membership allowance
2600.00	Director allowance
425.00	Librarian allowance
400.00	Business Manager allowance
400.00	Program allowance/Poster allowance/Pictures
425.00	Secretary/Treasurer allowance
195.00	Announcer's allowance
250.00	Picnic and supplies
100.00	Water
400.00	Accounting
425.00	Script Writing and Research
375.00	Chamber of Commerce Annual Membership Fee
100.00	MVAC membership
\$25,000.00	Total



Date: Monday, June 16, 2025
To: Honorable Mayor and City Council
From: Mandi Thompson, Assistant to the City Manager

ACTION ITEM

Request:

Presentation and award of Municipal Powers Outsource Grants (MPOG).

Time Estimate:

Approximately 55 minutes - 3 minute presentations and time for questions from Council for each of the 9 applicants.

Background:

The Municipal Powers Outsource Grants (MPOG) are designed to provide financial support for organizations that provide programs and/or services that support the mission and vision of the City, and that benefit the residents of Twin Falls.

To be eligible for consideration, applicants must operate as a local non-profit, charitable, educational, civic, scientific, social welfare, religious, health service organization, or a governmental or quasi-governmental unit. Eligible applicants must provide a service expressly granted as a municipal power by Idaho Code, Title 50, Chapter 3 – Municipal Powers.

Successful MPOG applicants will:

- Support the City of Twin Falls mission, vision, and 2030 Strategic Plan focus areas.
- Demonstrate collaboration, coordination, and partnership with other organizations or services to achieve goals, and not duplicate services already provided in the community or by the City.
- Address needs within the city that would otherwise be a responsibility of city government to provide or enhance existing city services.
- Contain clearly outlined strategies to accomplish goals.
- Demonstrate a financial need and fiscal responsibility.

The application period was May 1 - 31, 2025. There were 9 applications received and being considered. Council will independently review and score all applications against a scoring matrix prior to the Council meeting. There is \$50,000 available for distribution and \$88,640 in requests. There are no partial awards.

Approval Process:

Majority approval by the members of the Council.

Budget Impact:

There is \$50,000 in the FY2025 budget for MPOG.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends funding of the five highest scoring applications.

Attachments:

1. MPOG 2025_CCH
2. MPOG 2025_Culture for Change
3. Budget_Culture for Change
4. MPOG 2025_Everybody's Pantry
5. MPOG 2025_MVAC
6. MPOG 2025_Twin Falls Zoo
7. MPOG 2025_United Way
8. MPOG 2025_VAV
9. The Walker Center MPOG Application 2025
10. 2025 MPOG Application Wellness Tree
11. 2025 MPOG Budget Summary Wellness Tree

2025 Municipal Powers Outsource Grant Application

Organization: Family Health Services

Contact: Maria Contreras

Phone: 208-732-7127

Email: mcontreras@fhsid.org

Budget Request: \$10,000

Strategic Plan Connection

Family Health Services (FHS) is seeking \$10,000 for operational support to the Center for Community Health (CCH) program in Twin Falls. This project directly supports the City of Twin Falls' Strategic Plan Goal HC1.2.2.: *"Work with partners to promote programs and services designed to build a culture of well-being and target specific health needs."* Through the CCH, we are not only connecting people to healthcare, but they are also connected to housing, food, transportation, and other basic services that affect their current and future physical and mental health. Our work builds a stronger, more resilient Twin Falls by improving individual lives and community outcomes.

Demonstration of Need

Twin Falls is growing, but so are the challenges many residents face, especially when it comes to navigating complex healthcare and social service systems to meet basic needs. The United Way ALICE report (asset limited income constrained employed) demonstrates that over 40% of Twin Falls County residents are struggling to make ends meet, even though they are employed. While healthcare providers often focus on clinical needs, many struggle with the barriers that prevent long-term wellness: a lack of transportation, unstable housing, food insecurity, or simply not knowing where to turn for help. The CCH program fills this gap by providing free, non-clinical,

one-on-one navigation services. Our Community Health Workers (CHW) meet people where they are to help them understand their options, access resources, and follow through. We serve anyone who walks through the doors needing help and often meet with people several times to ensure they are connected to what they truly need.

This work is not duplicated by any existing program in Twin Falls City. Without CCH, many vulnerable individuals and families would continue to fall through the cracks. City funding will help ensure that the center remains fully operational in 2026 and beyond. It will allow us to sustain vital services such as personalized referrals, enrollment in social programs, medical appointment coordination, and other forms of essential support. With operational support, we can maintain consistent hours, respond to urgent needs like emergency transportation or temporary shelter, and keep critical resource materials and technology up to date. These foundational elements are what make our outreach effective and our services accessible.

Since opening its doors on September 3, 2024, CCH has served over 1,400 clients. Clients have ranged in age from infancy to 88 years old and came from more than 20 cities across the Magic Valley region, with the majority residing in Twin Falls City (900 encounters). Our team has conducted 221 follow-ups and made over 560 referrals to critical services such as housing, healthcare, food access, legal aid, and financial support. Navigation assistance most frequently addressed housing (172 cases), Medicaid information (101), transportation (68), and SNAP enrollment (33). In addition, we participated in 25 outreach events, serving 2,462 individuals through resource booths and community fairs—clearly demonstrating a strong and growing demand for accessible, wraparound services. This data not only reflects the scale of services we provide but also the deep, unmet needs within our community that we are uniquely positioned to address.

Partnerships

Collaboration is a cornerstone of the CCH mission. The CCH was formed by eight organizations, FHS, St. Luke's, City of Twin Falls, Twin Falls County, Strategic Financial Group, College of Southern Idaho, Twin Falls School District and South-Central Public Health. Each partner provides resources to all the CCH to function. In our day-to-day work, we have established strong partnerships with key community organizations, including the Twin Falls School District High Risk Coordinator, Valley House, South Central Community Action Partnership, Mustard Seed, St. Vincent de Paul, and the College of Southern Idaho Foundation, to provide essential services such as housing support, utility assistance, food programs, and adult education. In addition, our CHWs work collaboratively with state and local agencies, including St. Luke's of the Magic Valley, the Department of Health and Welfare and South-Central Public Health District, to streamline access to critical services such as Medicaid, WIC, and other essential health and social programs.

These partnerships allow us to offer holistic, wraparound support that addresses the multifaceted needs of individuals and families. As we look to the future, we see considerable potential to expand our network by establishing additional partnerships with local employers, housing organizations, and faith-based groups. This expansion will further extend our reach, helping more residents overcome the barriers they face to achieving overall well-being.

By strengthening and broadening these partnerships, we aim to enhance access to services and create a more coordinated system of care in Twin Falls, ultimately improving the health and quality of life for our community members.

Demonstrated Outcomes

Family Health Services will measure the success of city funds through the number of individuals served and supported by the CCH in Twin Falls City. With operational funding allocated toward staff salary, we will expand access to navigation services and ensure continuity of support for those facing barriers to health and social services.

By the end of the grant period in Fall 2026, the CCH will provide one-on-one navigation services to a goal of at least 2,000 individuals in Twin Falls. This includes assistance with medical appointments, enrollment in benefit programs, housing applications, food access, and other essential services.

We will track:

- Total number of unique individuals served
- Number and type of referrals completed
- Number of follow-up contacts to confirm service connections

Data will be reviewed regularly to assess progress towards this goal.

Work Plan and Budget

Workplan:

Timeframe	Activity	Responsible Staff	City Funds Applied
Oct – Dec 2025	Continue providing 1:1 client navigation and social service referrals; maintain case documentation and follow-ups	Community Health Workers (CHWs)	\$3,000 (CHW salary support)
Jan – Mar 2026	Host community-based outreach efforts to reach underserved populations; strengthen partner coordination	CHWs + Director	\$2,000 (CHW salary support)
Apr – Jun 2026	Sustain daily walk-in service availability; coordinate urgent needs (transportation, housing, food)	CHWs	\$2,500 (CHW salary support)

Timeframe	Activity	Responsible Staff	City Funds Applied
Jul – Sep 2026	Conduct follow-up visits, finalize client data, and track referrals; compile outcome metrics and success stories	CHWs + Director	\$2,500 (CHW salary support)

Budget:

The full **\$10,000** request will be used to support salary costs for a Community Health Worker (CHW) who delivers personalized, non-clinical navigation services. This investment will sustain staffing capacity during a time of high community need and ensure that the center remains accessible and responsive.

Timeline:

We anticipate funds will be distributed around **Fall 2025** and fully used by **Fall 2026**. Funds will be applied to CHW salary costs throughout this period.

Budget Summary:

Category	Amount
CHW Salary Support (2025–2026)	\$10,000
Total	\$10,000

Documentation

Documentation in this packet includes:

2023/2024 Family Health Services Financial Statements

2023 990 Form: FY 2023-2024 (2023 tax year) is the one that we're working on now.

2022 990 Form

2021 990 Form

2025 Municipal Powers Outsource Grants Application

Organization: [Culture For Change Foundation](#)

Contact: [Winnie Christiansen](#)

Phone: [2082264260](#)

Email: cultureforchangefoundation@gmail.com

Budget Request: \$ 10,000

Strategic Plan

Demonstrate how the proposed project/program is directly linked to the City's Strategic Plan. Include the specific goal or initiative within one of the eight focus areas of the plan.

- *Objective LC1.1.3: The City will provide mentoring and internship programs.*
- *Objective LC1.1.4: The City will support the community's efforts to ensure local students can stay in the community or return later in life.*

The Culture for Change Foundation is a grassroots organization established in 2019, committed to empowering women and youth through education, training, and a sense of belonging in the community. Our mission is to provide education and training for women and youth to promote cultural, social and financial independence, and an inclusive safe space that inspires confidence and joy. We do that with a vision of promoting and encouraging positive and sustainable community culture. We are dedicated to addressing the unique needs of our communities through small group listening sessions, and developing programs that foster positive, sustainable cultural change. Our service area includes both the Magic and Treasure Valleys.

Our Branches and Bridges workshops create an inclusive and judgment-free environment for youth, focusing on leadership skills, financial wellness, and cultural support. The program facilitates intergenerational and intercultural interactions, encouraging personal and community development. The workshops bridge community gaps, promote healthy families, increase financial literacy, and provide safe spaces for cultural exchange and personal growth. We believe Branches and Bridges falls within Objective LC1.1.3 "The city will provide mentoring and internship programs."

Our life skills program is comprehensive and offers a spectrum of experiences to improve a child's access to resources and build a solid foundation for their future. The program includes workshops on and frequent exposure to a diverse range of experiences including financial literacy, academic support, cooking and self-care, and entrepreneurship. In addition, the students are paired with mentors from throughout the

community so they each have a positive support network. They're also exposed to a variety of arts, literature, and other cultural experiences, which broadens the horizons from which they see themselves and others. We also work with several agencies to expose children to a variety of job opportunities from wildlife management to health care. The program is tailored to fit student needs.

Students will be intimately involved in the implementation and planning of all Branches and Bridges activities. Our youth board will work with adult mentors to develop and execute the Branches and Bridges curriculum. In addition, the teens will learn how to serve on and manage a board of directors, a skill we believe will benefit them all moving forward.

The Branches and Bridges program is ongoing. During the school year, our center is open all day but specifically provides academic support from 3:30-5:30pm. From 6-8 p.m. we run a variety of other youth focused activities including Branches and Bridges. Weekend programs are 2 to 4 pm in general but may run longer. During the summer, youth programs run both daily and evenings depending on the needs of participants. Branches and Bridges will run year round.

Positive childhood experiences, like the Branches and Bridges program, create a youth population that is more engaged and connected to their community. In turn, Twin Falls is more vibrant and provides an environment children want to engage in, claim and return to. This falls within Objective LC1.1.4: The City will support the community's efforts to ensure local students can stay in the community or return later in life.

Our sewing and art programs also fall within Objective LC1.1.3 "The city will provide mentoring and internship programs."

Community women and youth expressed an interest in learning to sew due to locally limited classes. Our three month long class provides basic sewing skills, including repairs, alterations, and upcycling existing clothing to save money and develop new skills.

Funding to support this program includes buying sewing notions, accessories, and fabric, which may not be covered by community donations. Besides learning basic sewing skills, students also "sew with a purpose" of giving back to the community by making toys, backpacks, pillowcases, blankets, and baby burp cloths that will be donated and distributed through St. Luke's and the women's shelter. This program is open to all community members, ages 11 and up.

These programs offer essential enrichment for community members and their families. Our sewing classes teach students of all ages a marketable skill while building

confidence and entrepreneurship opportunities. Once completing our program, many of our students will and have gone on to start their own businesses from fashion design, to mending, to retail sales.

Culture for Change is also dedicated to fostering and supporting visual and performing arts in our community. These cultural art activities connect people to art, culture, mind, body and soul soothing experiences.

The Indian Fabric Painting class is taught by a native of India who learned this family art tradition and established a learning center for the craft in India prior to migrating to the U.S. She wants to give back to the community that she feels has given her so much by sharing her talent and culture with the Magic Valley Community. This is an ongoing program targeted to children, teens, and adults.

Street art and murals is a form of art that should be appreciated and one way of doing this is by partnering with the owners of business buildings in the downtown area to install pieces and original artwork on rotation from various community members. The allocated walls are used as a learning surface for the different forms and elements of street art, expressions, competition, to create an ongoing community interactive art exhibit, a wall appreciated by visitors and residents, and an outlet for the youth. The program engages the community through participation, meet-the-artist opportunities, workshops, and demonstrations. It is a safe space for the artist of this particular category to practice and own their skill. The program and the wall will be maintained by Culture for Change Foundation and to ensure no inappropriate content is present. Clean up and upkeep of the art will be done by the artist to earn their spots on the wall and to learn the value and responsibility of communal art space.

These three programs within Culture for Change offer mentorships and internships that enhance our community as well as creating social connections that make our community stronger.

Demonstration of Need *Include a detailed Statement of Need. Does your organization provide a service that is not provided by the local government? Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement? What is the importance of City funding to the overall mission of the organization?*

Our goals fall under three categories: Cultural Exchange and Inclusion, Economic uplift and family, and community engagement. Most of the people we serve are low income from diverse backgrounds and resources. Forty percent of our clientele are refugees. In the small, rural communities our clients live in, it can be very isolating and difficult to find a social network and friendships. Our programs provide a safe space for children to express themselves in creative ways and find companionship. We also provide avenues to self-sufficiency and advancement, something sorely needed. We work closely with each individual and family to ensure they have access to the resources they need from mental and physical health to social connections and empowerment. We want our friends and neighbors to feel connected, safe, and able to pursue their dreams with the resources they need.

In addition to our youth programs we work extensively with families in need within our sewing and art programs. Our sewing programs teach students, mostly adult women, a marketable skill. More importantly, they find social connections and friendship while building self confidence. Sometimes our students are very isolated and the classes are enriching. Sometimes our students are escaping dangerous or difficult home lives. Our classes provide safe haven, resources, and mentoring.

Based on the information we have, we do not believe we are duplicating a city service and would be enhancing programs we are already offering. A partnership with the city is essential. We believe for any program to be successful it must be collaborative between private, public, and non profit organizations. The funding would allow us to offer our programs to a wider demographic while engaging city leaders as mentors and advisors to our programs. These connections form lasting relationships that strengthen our organization, our community and the lives of the people we all serve.

Partnerships *Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions. Show how the mission of the organization could be furthered by establishing new partnerships.*

We work closely with a number of private companies and public organizations to bring a wide variety of services to our community. Some examples include:

*Idaho Central Credit Union staff help us teach financial literacy.

*Grocery Outlet provides snacks for the participants in all programs as well as food for our food box program.

*We work with the refugee center to provide our sewing and art classes to our newest neighbors

*Glanbia and Plant Therapy have been tremendously generous with their financial support.

Other partnerships include Idaho Power, the College of Southern Idaho, Idaho STEM Action Center, the Magic Valley Arts Council and Voices Against Violence.

Culture For Change is dedicated to developing more partnerships. These connections allow us to offer our programs to a wider demographic, and maximize the potential for creating positive change in our community. The more people we engage, the more we can share resources and expertise so all of our resources can be used for the greatest good and a common goal.

Our work is much like that of creating a quilt. The more partnership we build, the more our patchwork becomes beautiful fabric. Partnerships allow us to share our work and voice with the community. The more people who understand what we do, and vice versa, the more we are all threads interwoven within the fabric of our community.

Demonstrated Outcomes *How will the organization measure successful use of City funds? Provide at least one outcome against which performance can be measured.*

We would like to see more youth engagement in city events and issues. Not just in attending a city council meeting, but finding ways for the youth voice to be heard when decisions are made. Twin Falls has a lot to offer. Let's give them a reason to stay by embracing who they are and appreciating all our youth as well as our adult clients have to offer to this community.

We would see this partnership as successful if we can engage our program participants in the civic culture of our city.

For outcome measurement, we will be using pre- and post- activity surveys to ascertain participant knowledge of each event and program the partnership provides. We would

like to see a significant increase in the knowledge and understanding of the city's role and work as well as an increase in understanding of the work Culture for Change does within the community.

Work Plan and Budget *State how the funds will be used by the organization, including specific projects or activities if applicable. Provide a timeline of activities that will be funded by City funds. Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant. Include costs for any materials and/or services. Is the organization and its programs sustainable?*

We will continue to provide the services we are currently providing. Using city funding, we can enhance this work in three areas: Youth programming, sewing classes, and art lessons.

Our youth board will be recruited and trained over the next 90 days. Those participants, starting at the age of nine, will be eligible to serve for two years. The summer youth board training will include workshops on successful board leadership and management as well as retreats to build camaraderie and to do long term planning for all youth programming.

Within the sewing programs, we will be focused on teaching our members skills that will not only benefit their families, they will be creating merchandise that can be sold to offset the costs of materials and supplies for the classes. Sustainability and economic wellness are part of the strategic plan to make merchandise.

Our art programs are also ongoing. With city funding we can offer these classes to a wider selection of the community. Some of the art will also be available for purchase.

Our sustainability plan includes the merchandise sales from the sewing and art classes and continuing to build private and public partnerships to support our work.

We've been doing this work since 2019 and have moved from a very small home office to a beautiful building in downtown Twin Falls. Our work is necessary and supported by the community, but keeping up with increased demand is always difficult. Twin Falls' support of the project is needed to increase our capacity to serve this community.

Provided funding will be used immediately to build and support these programs.

A detailed budget is attached.

Timeline: Our fiscal year runs September 1 - August 31

*All of our programs begin in September and run through August or until funding runs out.

*Sewing and art classes are divided into three segments taught in fall, winter and spring and all programs run in tandem.

*The youth programs are progressive and run year round or until funding runs out.

Documentation *Most recent financial statements and a copy of the last three Form 990 Return for Organizations Exempt from Income Tax or equivalent filing for your organization.*

Included in submission folder

A	B	C	D	E
				CULUTRE FOR CHANGE TWIN FALLS CITY BUDGET
				CULTURE FOR CHANGE FOUNDATION SEWING Program/Project Expenses
	Expenses (Personnel)	Grant Funds Requested	Total Projected Costs	Budget Narrative - justification, evidence of need, links if applicable
	Program coordinator	\$ 2,600.00	\$ 5,200.00	\$25/hr 2hr per week 104 hours total
	sewing instructor	\$ 1,800.00	\$ 1,800.00	\$20/hr 3hr class with prep time 20x3=60 x 10 week 600 x 3 sessions
	branches and bridges youth coordinator	\$ 1,200.00	\$ 2,080.00	\$20/hr 60 hours after school program
	Total	\$ 5,600.00	\$9,080	
	Expenses (Resources and Materials)	Grant Funds Requested	Total Projected Costs	Budget Narrative - justification, evidence of need, links if applicable
	Machine Check-Up/Repair	\$ 650.00	\$ 1,300.00	13 machines tune up at \$100 per machine
	Accessories and Notions	\$ 1,000.00	\$ 2,000.00	approx52 students/year discounted prices notions e.g , needles, cutting tools, chalks, tape measuresfabric ,cutting table etc
	Youth After school program snacks	\$ 1,125.00	\$ 2,250.00	30kids \$2.50/kid x30 days projected but will budget X 15days
	Educational Material Printing	\$ 400.00	\$ 500.00	printing bought patterns, educational material and curriculum
	Art programs supplies	\$ 650.00	\$ 600.00	indian fabric art supplies, crotchet class, intro to multi media supplies, cooking class etc
	overhead cost 10%	\$ 1,002.50		
	Total	\$ 4,827.50	\$ 6,650.00	
	Other	Grant Funds Requested	Total Projected Costs	Budget Narrative - justification, evidence of need, links if applicable
	Total	\$ -	\$ -	
	TOTAL GRANT FUNDS REQUESTED	\$ 10,427.50		
	Total Program Cost		\$15,730	

2025 MUNICIPAL POWERS OUTSOURCE GRANTS APPLICATION

Organization: Everybody's Pantry (Everybody House)

Contact: 1.) Jake Bordewyk 2.) Bo Sanders

Phone: 208-733-5872

Email: admin@twin.church

Budget Request: \$ 9,869.98

STRATEGIC PLAN

-Demonstrate how the proposed project/program is directly linked to the City's Strategic Plan.

-Include the specific goal or initiative within one of the eight focus areas of the plan.

We are proposing the creation of a food pantry, to be called, "Everybody's Pantry," that will operate out of the basement of the Twin Falls First United Methodist Church in downtown Twin Falls. The purpose of the pantry is to provide members and visitors of the community who experience temporary or chronic food insecurity with accessible and healthy food options. The pantry will fulfill Twin Falls City Council's goal of growing and supporting a healthy community as stated as "HC1.2: *The city will provide facilities, programs, and services that support healthy lifestyles*" in their strategic plan. The pantry would also meet the subsequent HC1.2.2 initiative, "HC1.2.2: *Work with partners to promote programs and services designed to build a culture of well-being and target specific health needs.*" Everybody's Pantry will run financially independent of the other organizations housed within the church building. However the other groups that operate out of the building will naturally be approached first when there are opportunities for partnership and collaboration.

Through the MPOG grant, we aim to feed hundreds of families who would not have their food needs met or would have to settle for foods that lack both nutritional value and enough calories to satiate the body. Food is one of the most basic human needs. By meeting people's basic needs, bodily and mental stress are reduced, thereby people have energy to put effort towards creating a stable life for themselves and to pursue their passions. People who have their basic needs met are able to contribute more of their focus, energy, skills and talents to basic tasks and needs, as well as ambitions bigger than themselves. In order for Twin Falls community members to invest and engage in the development of our great community, we are committed to ensuring they have the capacity to do so. By ensuring local families and individuals have adequate food resources, regardless of their household income, we are contributing to the overall health and wellbeing of our community.

To realize the vision of the community pantry, The Twin Falls United Methodist Church asks \$10,000 to begin building its initial framework and operating systems. The funds will be put to good use serving Twin Falls more vulnerable persons by combating food insecurity.

DEMONSTRATION OF NEED

- *Include a detailed Statement of Need.*
- *Does your organization provide a service that is not provided by the local government?*
- *Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement?*
- *What is the importance of City funding to the overall mission of the organization?*

A significant number of Twin Falls residents are impacted by food insecurity, the lack of access and resources to food that allows individuals to lead a healthy and prosperous life. In 2024, the US Census Bureau stated 95,164 people reside in Twin Falls County. According to Feed America, a research and advocacy NGO that works to end food insecurity in the US, 12% of Idahoans face food insecurity in Twin Falls County. Through these figures, it's anticipated that roughly 10,000 individuals deal with food insecurity in our county. Feed America also reported that 18% of children in TF County experienced inadequate food intake.

Additionally, inflation and the housing crisis has hit Idaho at a staggering rate. Home prices have increased by 118% over the past five years (2022) and the average rental has grown 36 percent from March 2020 to 2022, according to the Idaho Center for Fiscal Policy. Furthermore a single person needed to make around 80,000 a year to get by in 2024 in Idaho (idahostatesment.com) compared to the average income of an individual in Twin Falls County around \$30,000 (<https://datacommons.org>).

We propose the creation of a new food pantry, Everybody's Pantry, to combat food insecurity in the Magic Valley. While Twin Falls is home to a handful of food aid distribution locations thanks to the goodwill and vision of various local nonprofits, schools, and faith organizations, the creation of Everybody Pantry aims to be a solution to a gap in services that presently exists. Everybody Pantry, for the initial six months, will be open to the public on Sundays. Currently no other food resources sites in Twin Falls County are open on the weekends. As the pantry gets up and running, develops a strong volunteer base and works out logistical issues that arise, the pantry leadership body will assess the feasibility of distributing food boxes other days of the week to those in need. For the first six months of the project's implementation, the pantry will focus its efforts on serving the at-risk population one day per weekend. Given many adults and children have free time on the weekends, we feel the pantry will draw in many persons facing food insecurity that are currently underserved due to their inability to access food help during Monday-Friday work hours.

The Everybody House pantry will provide basic grocery items, as well as, nutritionally diverse foods

that have a high nutrient content. Specifically, the Magic Valley needs a pantry where families can choose groceries to meet their individual needs to fill their own pantries for the week. The Magic Valley lacks a food pantry of this nature. Furthermore, we wish to provide a pantry to distribute fresh produce such as canned/boxed goods, rice, breads, cooking ingredients and refrigerated/frozen items (milk, eggs or meats). Twin Falls is a generous community, organizations wish to give food donations, but there are not enough groups (schools, nonprofits, faith organizations, etc.) who are able to handle the volume of local grocery store's food excesses that is still within standards of safe consumption and could be diverted away from landfills and redistributed to persons in need. Everybody's Pantry aims to develop strategic community partners and adequate storage space to store the food. In order to bring this vision to life, we need the Municipal Powers Outsource Grant to help us get started. The MPOG funds would help us launch the project. In the meantime, we will continue seeking out other grant funding opportunities and strategic partnerships with food distribution networks, local businesses and nonprofits, and volunteers to create a sustainable community pantry resource that exists into perpetuity.

PARTNERSHIPS

- *Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.*
- *Show how the mission of the organization could be furthered by establishing new partnerships.*

The resource center that operates within our church has served the magic valley faithfully for years. Two organizations operate within the church's walls and would be enlisted first as strategic partners to Everybody's Pantry; they are "Everybody Eats" and "Clothing Helpers."

Everybody Eats gave a total of 4,427 meals and over 20,000 fresh produce in 2024. They only operate weekly, but made a big impact for those affected by food insecurity. Clothes Helpers is a free clothing closet. They provide free clothing to anyone in need and run solely on volunteer labor. They are open two Sundays a month and serve between 150-400 people with more than 200 garbage bags of clothes distributed each time. Clothes Helpers have served more than 700 people at their larger events.

Additionally, we are currently building a partnership with Chobani. They have expressed a desire to help with building the infrastructure to unload and store future food donations. Furthermore we are developing new relationships with other food producers that share our mission to combat food insecurity.

DEMONSTRATED OUTCOMES

- *How will the organization measure successful use of City funds?*
- *Provide at least one outcome against which performance can be measured.*

The Everybody Pantry project is committed to using data collection and metrics evaluation to drive the program's growth and determine strategic next steps as it progresses. Logging and tracking the

supplies coming in compared to supplies going out will be a key measuring tool or success. First, we will log the amount of supply that comes to us via our five food suppliers via pallets and boxes. We will also log the volume of supplies that are distributed to clients. Additional metrics will be conducted by tracking the number of clients in a day and identifying the number of unique clients in a month. We will develop a tracking system that identifies which zip code clients are coming from to establish if they reside within county lines or are coming to us from surrounding communities.

Our partner groups, Everybody Eats and Clothing Helpers, will help us to develop this system and to compare clientele to identify immediate needs and ongoing demographic changes in our context.

Initially, our metrics will focus on a) the amount of supply coming in b) the amount of supply going out c) the number of people served in a week d) the number of unique individuals served in a given month and e) the need in our immediate accessible community.

WORK PLAN AND BUDGET

- *State how the funds will be used by the org, including specific projects or activities if applicable.*
- *Provide a timeline of activities that will be funded by City funds*
- *Is the organization and its programs sustainable? .*

The funds are needed for 3 immediate categories. Depending on supplemental grants approval The Municipal Powers Outsource Grant will be used for one of three categories.

Months 1-2:

-First we need to hire staffing. Our community outreach coordinator will lead implementation of the pantry's implementation. This involves continuing collaborating with partners to develop incoming food items and utilizing internet/social media to spread awareness about our new pantry. The Community Outreach Coordinator will also be in charge of scheduling volunteers, managing deliveries, and beginning to build the pantry.

-Second, we need funds to build the basic infrastructure of our pantry. We need shelving in our facility to store food items. We will purchase a 'roller' system to transport the boxes from the street level entrance down the stairs to the first floor storage room. We will also need a motorized pallet-jack to move the pallets from the delivery truck to the street level entrance.

Months 2-3:

-Source food stock to meet the diverse needs of our community. Our mission is to feed all people and to be a pantry that provides agency to the client. We will purchase additional food items to fill in the essential grocery needs for a healthy lifestyle. Additionally we will invest in food items that provide for our diverse clientele health needs and culture.

- Develop our volunteer base and their knowledge of our mission, goals and on the ground operating procedures. Train them on distribution process.

- Develop system for tracking progress on goals and metrics

Months 4-6

- Begin operating the food pantry on a small scale with the assistance of our food partnerships and volunteers
- Begin marketing the pantry around the community
- Begin implementing the data collection process with pantry visitors

MPOG BUDGET/FUNDING REQUEST

Type	#	Expense	Rationale	Details	QTY	\$/Item	Total
STAFFING	1	Part-time Pantry Coordinator (6mo)	Role: managing deliveries, stocking pantry, scheduling volunteers, marketing.	\$18/hr.x 10 hrs/week. 26 weeks=6 mo. Paid hourly, non-benefitted.	26	\$180/week	\$4,680.00
TRANSPORT	2	Electric Pallet Jack	The church building wherein the pantry will be located is a 100+ year old, 3 story facility. For labor safety, a gravity rolling conveyor system is needed to move large food parcels into the basement from the ground level entrance.	"APOLLO" Li-ion Powered Pallet Truck, 3300 lb, 48"x27" Forks, Apollolift A-1034	1	\$1,440.00	\$1,440.00
	3	Gravity Roller Conveyor		"ULINE" - Heavy Duty Gravity Roller Conveyor, 5feet	5	\$365.00	\$1,825.00
	4	H-Stand for Gravity Roller Conveyors		"ULINE" - Heavy Duty 18"	5	\$115.00	\$575.00
	5	Industrial Platform Cart		"5-Seconds" - MAXLOAD Heavy Duty 2000 lbs Capacity, 6" wheels, 48" X 24"	1	\$199.99	\$199.99
STORAGE	6	Storage Shelving	Shelving needed for food storage.	"WalMart" - Duty 4-Tier Metal Shelving, 40" W x 19.7" D x 59.9" H	10	\$114.99	\$1,149.99
					Total Request from MPOG		\$9,869.98

DOCUMENTATION

See Attached

2025 Municipal Powers Outsource Grants Application

Organization: Magic Valley Arts Council

Contact: Melissa Crane, Executive Director

Phone: 208-734-2787

Email: melissa@magicvalleyartscouncil.org

Budget Request: \$9,700

Strategic Plan

- Demonstrate how the proposed project/program is directly linked to the City's Strategic Plan. The Magic Valley Arts Council's proposed program for MPOG support is *Art & Soul of the Magic Valley* (*Art & Soul*), a city-wide art contest and community event. *Art & Soul* directly supports the City's Strategic **Goal PC1: Create and implement a comprehensive economic development plan.** In 2024, 216 artists entered the main contest, and 100 Magic Valley area students entered the Youth Contest, for a total of 316 artist participants showcased in 85 local businesses. These artists represented 30 Idaho cities, 28 states and the country of Mongolia. *Art & Soul* awarded \$44,000 in prize money to 92 artists.

The Magic Valley Arts Council's goals for use of the MPOG funds were to gain greater participation from artists within our state and from across the country, while growing visitor attendance to the event. We are certainly meeting our goals! When comparing the 2024 participants to 2020, our growth of artists participating from cities in Northern, Western and Eastern Idaho has grown 20% with 48 of the 159 Idaho artists coming from outside the Magic Valley. We have experienced impressive growth in participation by artists from other states with an increased 370%, from 15 total artists to 56 artists.

Strategic Goal PC1: Create and implement a comprehensive economic development plan. In 2024, *Art & Soul of the Magic Valley* brought 45 artists to Twin Falls from Eastern, Northern and Western Idaho, as well as 12 more artists from other states. Each year we see greater representation from across the country, and larger numbers representing certain areas of our state. Except in rare cases when artwork is shipped to the Magic Valley Arts Council for staff to install, all artists drive to Twin Falls to install their artwork, and then, if their artwork does not sell, come back to Twin Falls to retrieve the artwork once the contest is over, resulting in hotel stays, restaurant and retail visits, and other economic contributions.

Art & Soul of the Magic Valley has become widely recognized among artists, patrons, and visitors across our state, resulting in a significantly positive impact on our regional economy as artists visit Twin Falls to install their work and visitors come to see all the work showcased.

Attracting more than 4,000 visitors and engaging more than 60,000 community members, in 2024 we explored a new voter platform to make the experience mobile and user friendly. A new voter platform helped us increase voter registration from 592 registered voters in 2023 to 949 registered voters in 2024, an increase of more than 60%. Registered voters represent a small number of the people who are viewing the artwork on display. The event drives tourism to Twin Falls, resulting in hotel stays, meals in restaurants, refueling and visits to retail locations. Based on the economic impact calculator provided by the Americans for the Arts organization, the conservative estimated financial impact of *Art & Soul of the Magic Valley* is over \$850,000 to the City of Twin Falls.

- Include the specific goal or initiative within one of the eight focus areas of the plan.

Initiative PC2.1 The City will provide leadership in the creation of partnership for revitalizing downtown.

Objective PCS.1.3. The City will continue to support events which activate and enliven downtown. In 2024, 22 downtown businesses participated in *Art & Soul of the Magic Valley*, making the Downtown Neighborhood the largest

concentration of artists and venue locations in the show. The annual Downtown Art Stroll, offered one Saturday during the event, invites the public to meet artists, enjoy a party atmosphere and take advantage of all the offerings in the Downtown Corridor. The bright street banners hanging from 25 light poles along Main Ave. and nearby streets add to the festive scene.

Goal PC3: Provide public services that support travel and tourism/Initiative PC3.2: Use tourism as a tool for Economic Development: Objective PC3.2.3: The City will support community partners who host sporting contests and other community events that promote Twin Falls. *Art & Soul of the Magic Valley* attracts more than 4,000 visitors and engages 60,000 community members. In 2024 we began working with an internationally recognized artist platform called CaFE, which stands for Call for Entry. Through this platform, *Art & Soul of the Magic Valley* was showcased to artists from across the US and the globe, inspiring 18 artists (from 10 states) to enter the contest. Using CaFE in 2025, we anticipate even more growth.

Demonstration of Need

- **Include a detailed Statement of Need.**

Although so much more than an art contest, what attracts artists to participate in *Art & Soul of the Magic Valley* is the \$50,000 in prize money that is awarded to nearly 98 winners. To enter *Art & Soul* each artist must pay an entry fee. The arts communities are feeling the impact of our current economy, inflation, and supply-chain issues, but our artist participation remains consistent. For 2025 we have 226 artists registered in the main contest, the largest number ever, and nearly 100 children in the Art & Soul Youth Contest. Artists in the main contest represent 33 Idaho cities and 28 states, and the country of Germany. This is the largest number of artists from outside Idaho ever registered.

The MVAC is committed to providing an arts education/appreciation event in Twin Falls for residents of the Magic Valley. Additionally, we see the enormous protentional this event has to our city's economic growth. Businesses benefit as we entice more visitors to our area, but funding support is needed to notify potential visitors about the event.

We need support to continue to inform artists of this opportunity.

MVAC is requesting funding to assist with the expanded promotion of *Art & Soul of the Magic Valley*. These funds would be used to continue marketing and promotion to a larger audience, including Eastern Idaho, Boise Metro, Northern Utah, Salt Lake City Metro, and Northern Nevada, but also on a national scale through a professional artist platform called CaFE (Call For Entry).

Our staff of three full-time employees, along with 90+ volunteers, work tirelessly to generate funding for prize money and expenses. MPOG support assists with marketing efforts.

- **Does your organization provide a service that is not provided by local government?**

Services provided by the MVAC are not provided by local government. MVAC provides various arts and cultural opportunities to all citizens of the Magic Valley. With a vision to facilitate connections to the arts and humanities to enrich and engage people, the MVAC mission is to foster and promote the arts.

We fulfill our mission through our programs, which offer support to artists, and activities for community members and visitors. Our programs create a community of engagement and involvement, bringing us together. Programs offered by MVAC are *Art & Soul of the Magic Valley*, *Indie Lens Pop-Up Free Film Screenings*, *Kids Art in the Park*, *Thousand Springs Festival of the Arts*, *Missoula Children's Theatre*, *Full Moon Gallery of Art & Contemporary Craft*, free art class for children as part of our *Second Saturday* programs encouraging some of our community's most at-risk youth to explore art.

- **Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement?**

Art & Soul of the Magic Valley is not a new service. We are celebrating the 15th year of this community centered arts appreciation event, which attracts over 300 artist participants. Our goal is to improve on the already successful event to make a greater economic impact in our community.

- **What is the importance of City funding to the overall mission of the organization?**

The MVAC mission is to foster and promote the arts. Our vision is to facilitate connections to the arts and humanities to enrich and engage people. MPOG funding allows us to continue to keep artist entry fees reasonably priced while offering community members a free opportunity to view artwork from around the region, state, and other states.

One of the most rewarding comments we hear each year is how much people miss seeing all the wonderful art throughout our community.

The conservative estimated economic impact of the Magic Valley Arts Council programs for 2024 was over \$3,759,000 to our local economy. This data is calculated by using a valid input-output formula provided by the Americans for the Arts, www.artsusa.org. The input figures are publicly available information (the population of Twin Falls, our organization's total expenses for our last fiscal year, and the total number of people we reach annually).

A community strong in arts and cultural experiences attracts an educated and skilled workforce and promotes a region as a destination, as exemplified by *Art & Soul of the Magic Valley*.

Partnerships

- **Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.**

Our community partnerships are vital to the success of our programs. Each year we cultivate new partnerships to expand the impact of our programs.

For *Art & Soul*, MVAC works in collaboration with City of Twin Falls, College of Southern Idaho, Five Fish Press, Twin Falls Chevrolet, Idaho Central Credit Union, Dick's Pharmacy, D.L. Evans Bank, Premier Autogroup, Magic Valley Mall, Middlekauff Auto Mall, Con Paulos Chevrolet, and Wills Toyota. We partner with the Twin Falls Education Foundation and Magic Valley Music Education Fund to offer *Jazz on the Canyon* to benefit CSI MusicFest, and music education in our valley.

We collaborated with Twin Falls Rotary Club to offer their *Ice Cream Funday*, in conjunction with *Kids Art in the Park*.

MVAC is a community partner with Thousand Springs State Park and Idaho Power to offer *Thousand Springs Festival of the Arts*.

We partner with Idaho Public Television, ITVS, Idaho Humanities Council and various community organizations when we host *Indie Lens Pop-Up* free documentary film screenings.

MVAC also partners with the Idaho Nonprofit Center providing space for their annual regional conference, uniting numerous nonprofit organizations in our region.

We also serve the Kiwanis Club's weekly meetings.

Additionally, a member of MVAC also serves on the City's Public Arts Commission.

- **Show how the mission of the organization could be furthered by establishing new partnerships.**

Through the partnership named above we have been able to further the MVAC mission, while also helping other organizations further their mission. In the past 13 years, MVAC has been able to add the following programs: *Indie Lens Pop-Up* Free Film Screenings; expand *Missoula Children's Theatre* workshops free

to local schools – providing a theatre experience to over 1,000 kids; increase Guest Artist opportunities in our *Full Moon Gallery* by 64%, from 150 per year to 245 - providing opportunity for local authors and artists to sell their work; added *Art & Soul of the Magic Valley*, *Thousand Springs Festival of the Arts*, and *Second Saturday* free art class for children..

Demonstrated Outcomes

- **How will the organization measure successful use of City funds?**

The Magic Valley Arts Council will be able to measure the success of increased promotion by tracking how many artists enter from identified markets; track visitors who register to vote in *Art and Soul of the Magic Valley* and compare any increase from identified areas, as well as review hotel room occupancy numbers compared to 2024 data.

- **Provide at least one outcome against which performance can be measured.**

Outcomes MVAC will measure are: Increased artist participation from identified areas: Boise Metro, Eastern Idaho, Wood River, and Northern Utah and from other states.

Work Plan and Budget

- **State how the funds will be used by the organization, including specific projects or activities if applicable**

Grant funds will be used to increase our promotional outreach utilizing print, social media, TV and radio advertising to Boise Metro, Eastern Idaho, Wood River, Northern Utah and Northern Nevada and through a nation-wide Call for Entry platform called CaFE.

- **Provide a timeline of activities that will be funded by City funds.**

Promotion for *Art & Soul of the Magic Valley* begins annually in December and runs through the end of June of each year. The 2025 event will be June 6-28.

December - March: Artists, arts organizations and galleries begin receiving “Save the Date” information to remind them that *Art & Soul of the Magic Valley* registration opens January 1.

January - March: Artists, arts organizations and galleries receive reminders to register for *Art & Soul of the Magic Valley*, which closes March 30.

February: Advertising campaign developed

March: Marketing materials created

May - June: Marketing campaign launches in target markets

- **Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant.**

2025 Budget:

Income: Total: \$87,900

Major Support: \$12,600, Artist/Sponsor entry fees: \$33,900, Venue entry fees: \$28,250, Sales of Souvenir Programs and merchandise: \$2,750, Youth Contest registration fees: \$700, and MPOG funds: \$9,700

Expense: Total: \$87,350

MPOG funds help cover- Call for Entry platform: \$1,700; Voting platform: \$1,950; Marketing: \$9,300

Other expenses include - Printing: \$4,200; Contract Services (website tech support and banner installation): \$3,900; Materials/supplies: \$1,200; Unveiling/Kickoff/Awards Ceremony events: \$2,000; Awards to Participants: \$50,000; Ribbons and artist reception for Youth participants: \$300, Staff Salaries: \$12,800

- **Include costs for any materials and/or services.**

Included above budget

- **Is the organization and its programs sustainable?**

As with most nonprofit organizations, securing funding is a constant focus for MVAC. Luckily, we have a strong Board of Directors, an army of supporters, have secured several grants, and are tenaciously frugal. As we move into our 37th year in operation, MVAC continues to be mission driven while fiscally responsible. We are grateful to be able to fulfill our mission, vision and values to bring art and cultural opportunities to our area.

Art & Soul of the Magic Valley exceeded our growth expectations. We know this beloved community event is sustainable. However, the growth of our economic impact is directly linked to the MPOG support we receive, allowing for expansion of marketing efforts. Without these funds, we will be forced to abandon the effort to extend our reach and increase tourism or cut support of youth programs.

Documentation

- **Most recent financial statements and a copy of the last three Form 990 Return for Organizations Exempt from Income Tax or equivalent filing for your organization.**

Included: PNL and Balance Sheet through March 2025, Form 990 for years 2024, 2023 and 2022.

2025 Municipal Powers Outsource Grants Application

Organization: Twin Falls Zoological Center

Contact:

- Rachael Dowding
- Sinuhe Montoya

Phone:

- 208-732-2702,
- 208-944-1497

Email:

- management@twinfallszoo.com,
- sponsorships@twinfallszoo.com

Budget Request: \$9,996

Strategic Plan

The Twin Falls Zoo's proposed program aligns with three focus areas of the City's Strategic Plan:

1. **Learning Community** – By offering free field trips to 1,176 elementary students, we are directly supporting access to quality, hands-on education. Students will learn about animal biology, conservation, and environmental stewardship in a living classroom.
2. **Responsible Community** – Our curriculum includes educating children about responsible pet ownership, including the dangers of releasing invasive species like red-eared slider turtles into local waterways.
3. **Environmental Community** – The zoo serves as a sanctuary for surrendered and invasive species, preventing ecological harm and educating the public about environmental responsibility.

Each of these goals is embedded in our mission: *“Teaching conservation through education.”* This program exemplifies public-private collaboration to foster long-term community sustainability and youth development.

Demonstration of Need

While the zoo is sustained by general admission and sponsorships, those funds cannot cover free access for all public elementary students in Twin Falls. Many students, especially those from lower-income families, do not have the opportunity to visit the zoo without a field trip. School budgets often do not cover the full cost of such enrichment experiences.

We have received letters of support from multiple school principals confirming both interest in and barriers to bringing students to the zoo. No other organization in the city provides this type of animal sanctuary or education.

City funding is critical to this program's success. It enables inclusive access to a resource that would otherwise be out of reach for many students. This program is new and expands access to a uniquely local educational asset.

Partnerships

Current and Potential Collaborations:

We have established partnerships with multiple elementary schools across Twin Falls and regularly collaborate with educators on in-class visits. This grant will strengthen our ties with local schools by formalizing a recurring field trip opportunity.

The program also lays the foundation for future partnerships with additional government agencies, private sponsors, and local nonprofits interested in STEM education, environmental conservation, or youth enrichment.

Demonstrated Outcomes

Measurable Results:

We will measure the success of this program using the following metrics:

- **Primary Outcome:** 1,176 elementary students and their chaperones will receive free admission to the Twin Falls Zoo during the 2025–2026 school year. Each field trip will be accounted for and tracked in a log against the 1,176 objective.
- **Secondary Outcomes:**
 - Number of schools participating
 - Post-visit teacher and student satisfaction surveys, including the count of students they brought in.
 - Number of guided educational sessions delivered by zoo staff

These are objective, trackable metrics that will be compiled and reported to the City to demonstrate program effectiveness.

Work Plan and Budget

Use of Funds:

- **Purpose:** The full \$9,996 will be used to fund admission for 1,176 students and chaperones at a per-person cost of \$8.50.
- **Activity Timeline:** The field trips will be conducted during the 2025–2026 school year.

- **Budget Breakdown:**

- $\$8.50 \times 1,176$ attendees = \$9,996
- No administrative overhead is included—100% of funds go directly to student access.

Sustainability:

The zoo is financially sustainable through regular ticket sales, private sponsorships, and merchandise. This program is a targeted expansion aligned with our mission and only requires City funding for one school year to make a transformative impact on Twin Falls students.

Duplication of Services

No Overlap in Services:

There is no other zoo or animal education sanctuary within Twin Falls offering this type of guided learning experience for elementary students. While some school programs address environmental science or biology in the classroom, none offer a live, interactive experience with rescued or surrendered animals in a sanctuary setting.

This program is unique in scope and delivery, and directly responds to a citywide need for experiential, place-based learning.

Documentation

- Please see the attached 990 for 2023. We have filed an extension for the year 2024.
- Please see attached letters of support from local schools.

Organization: United Way of South Central Idaho

Contact: Kara Fort

Phone: 208-733-4922

Email: kara@unitedwayscid.org

Budget Request: \$9,084.81



Strategic Plan: Imagine a place where a toddler's first words and a senior's treasured memories are strengthened side by side. That's the power of United Way's Born Learning and Brain Health Trails—two permanent, 10-station pathways in English and Spanish are designed by child-development experts and brain health experts from the Alzheimer's Association to spark growth at every stage of life.

Why it matters:

- **A head start that lasts a lifetime.** During the first five years, a child's brain forges more than one million neural connections per second and 90% of their brain is developed by age 5. Our kid-friendly trail transforms an ordinary park stroll into a fun and immersive lesson in language, counting, and social-emotional skills—giving parents simple prompts that turn “walk time” into “brain-building time.”
- **A safeguard against cognitive decline.** For older adults, engaging the mind and body together can slow memory loss and sharpen mood, balance, and sensory awareness. Our brain-health trail blends gentle movement with tactile, emotional, and problem-solving cues that caregivers can enjoy alongside their loved ones.

Your legacy, in living color:

Sponsor both trails at a Twin Falls City park of your choosing and your organization's logo will appear, on 40 beautifully illustrated signs standing in perpetuity as a daily invitation to wellness. This innovative idea is not replicated anywhere in the Magic Valley.

Community impact:

- Advances City of Twin Falls' Strategic Plan's Health & Community objectives (HC1.2.2 and HC1.2.3) by embedding active-living opportunities where families already gather.
- Supports employee wellness goals (IO1.2.2) by encouraging city staff and residents alike to take restorative walks with children and aging parents.
- Signals your commitment to a cradle-to-golden-years culture of health—one step, one smile, one strengthened brain at a time.

Let's turn a simple path into a lifetime of possibility—together.

Demonstration of Need:

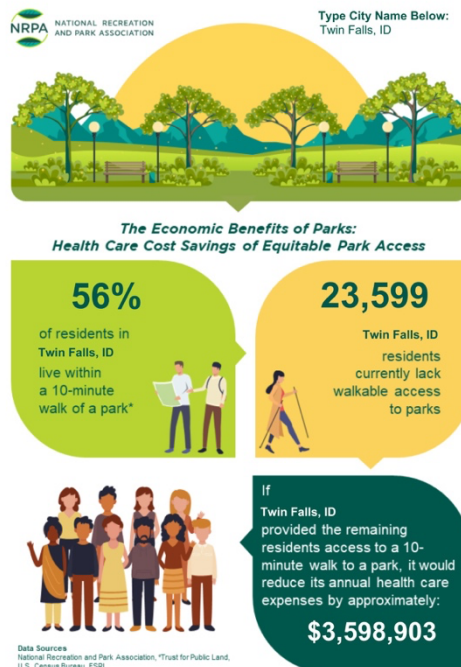
The City of Twin Falls is looking for expansive ways to improve and promote healthy, active lifestyles—and the local data show why decisive action is urgent.

Twin Falls' health indicators lag behind its aspirations. More than one-third of adults (37.3%) live with obesity, ranking the county 12th-worst in Idaho.¹ A full quarter of city residents (25.6 %) report getting no leisure-time physical activity², echoing the county's 24.4 % rate³. These behaviors fuel chronic disease: 16.9 % of adults already describe their health as “poor or fair,” above the U.S. News “healthy county” benchmark.⁴

Opportunity gaps are structural, not just personal. Twin Falls provides only 3.42 park acres per 1,000 residents—below the 4-to-6-acre standard common in peer cities—and barely one-third of residents live within a half-mile walk of a neighborhood park⁵. Limited sidewalks and disconnected streets further constrain walkability, especially on the fast-growing western and southern edges of town.

The populations most sensitive to inactivity are sizable and growing. Children under five make up 6.8 % of city residents (3,619 kids)⁶, while older adults (65 +) account for 16.36 %⁷. Both age groups need safe, easily accessible spaces to move: toddlers and children for healthy motor development and seniors to maintain mobility and prevent chronic disease. Yet current park distribution leaves many households—particularly low-income ALICE families (Asset Limited, Income Constrained, Employed), who already comprise 48.5 % of area households—without affordable options for daily activity.

Growth is outpacing infrastructure. Since 2010 the county population has risen 20.8 %⁸, and build-out projections show demand for hundreds of additional park acres to maintain levels of service⁹. Without intervention, physical-activity deficits will widen, straining healthcare systems and workforce productivity.



¹<https://datacommons.org/explore#q=Ranking%20by%20Percentage%20of%20Adults%20with%20Obesity%20by%20Twin%20Falls%20City>

²https://datacommons.org/ranking/Percent_Person_PhysicalInactivity/City/geold/16083?h=geold%2F1613240&unit=%25&utm_source=chatgpt.com

³https://datacommons.org/ranking/Percent_Person_PhysicalInactivity/County/geold/16?utm_source=chatgpt.com

⁴https://www.usnews.com/news/healthiest-communities/idaho/twin-falls-county?utm_source=chatgpt.com

⁵https://twinfalls.granicus.com/MetaViewer.php?clip_id=439&meta_id=21122&view_id=2

⁶https://www.census.gov/quickfacts/fact/table/twinfallscityidaho/PST045224?utm_source=chatgpt.com

⁷https://www.neilsberg.com/insights/twin-falls-id-population-by-age/?utm_source=chatgpt.com

⁸https://usafacts.org/data/topics/people-society/population-and-demographics/our-changing-population/state/idaho/county/twin-falls-county/?utm_source=chatgpt.com

⁹https://twinfalls.granicus.com/MetaViewer.php?clip_id=439&meta_id=21122&view_id=2

2025 Municipal Powers Outsource Grants Application

In short: Twin Falls' high obesity and inactivity rates are reinforced by inadequate recreation acreage and unequal access, affecting nearly 1 of 6 seniors and 1 in 12 preschoolers. An expansive, equity-focused initiative like United Way's trails is currently not provided by local government but would expand access to existing services related to the City's Strategic plan. Our trails provide multi-generational brain health programs—to close these gaps, slow preventable chronic disease, and give every resident a fair shot at a healthy, active life.

City leaders set strategic plans and policy goals—healthy neighborhoods, a prepared workforce, resilient families—that mirror United Way's purpose to create a healthy and resilient community, helping all people realize their full potential.

2024-2025 Partnerships:

Key Partnerships:

- 1) **Private/Public Partnership with Chobani:** Through Chobani grant support, we've helped deliver and help feed more than 400,000 meals in the Magic Valley in 2024. Through additional support, United Way will help expand the Chobani Summer Feeding Program into Buhl and Jerome, feeding an additional 500 meals per week during the summer.
- 2) **Non-Profit Partnership with St. Luke's Medical Center:** Through CHIF grant funding and additional discretionary funds, St. Luke's has invested in healthy social-emotional learning outcomes for children 0 to 5 by ensuring a monthly subscription to high-quality books. A subscription to the Dolly Parton Imagination Library is delivered to children at home providing a reoccurring family reading opportunity to spark the joy of reading and develop stronger long-term kindergarten outcomes. Additionally, St. Luke's supports our shared community resource of findhelpidaho.org underwritten by the United Ways of Idaho with communications to patients and shared training for non-profit partners.
- 3) **Community Organization Partnership with Magic Valley Early Learning Collaborative:** This group of stakeholders in our community work together to pool resources to build up quality early learning opportunities for our children in the Magic Valley. Together, we've developed a needs assessment presenting the current status of what families and children in our community need for success, which detail how our collaborative intends to fulfill those needs. Additionally, we purchase and distribute Idaho Kids Love to Learn and READY for Kindergarten kits and partner in family engagement events.

Grant Supporters include: BMO Bank, Chobani, GroMoreGood Grassroots, Idaho Community Foundation, Idaho Food Bank, Idaho Out of School Network and St. Luke's Magic Valley.

Community Organizations include: Ageless Senior Citizens, Boys & Girls Club of Magic Valley, CASA, Castleford Community Center, Center for Independent Living, Clothes Helpers, Cultural Foundation for Change, Everybody Eats, Filer Senior Haven, Hagerman Senior Center, Jerome Senior Center, Magic Valley Early Learning Collaborative, Mary & Martha's Food Bank, Minidoka County Senior Center, Mustard Seed, Realcovery, Silver and Gold Senior Center, South Central Community Action Partnership, South Hills Retreat Center, St. Joseph's Closet, St. Vincent de Paul, Twin Falls Warming Center, U.S. Committee for Refugees and Immigrants, Valley House, Voices Against Violence.

Community Partners include: DOT Foods, D.L. Evans Bank, First Federal Bank, Costco, U.S. Bank, Target, ITW, IEC, 208 Real Estate, Ashley Caldwell Farmers Insurance, Ashley Furniture, Albertsons,

2025 Municipal Powers Outsource Grants Application

BBSI, Berkshire Hathaway Home Services, Chick-fil-A, Chobani, Claude Brown's, Core Cycle, CPR Performance, D&B Supply, Domino's Pizza, Falls Brand Independent Meat Co, Family Dollar, Gemstone Climbing, Glanbia, Golf IN, H&S Custom Works, ICCU, Idaho Power, IT83 Fitness, Jae Foundation, Kiwi Loco, La Fiesta, Legends Real Estate, Magic Valley Arts Council, Mondelez International, Moss Greenhouse, Perrine Man Press, Plant Therapy, Premier Mortgage, Putter's Mini Golf, Rain Guard Roofing, ReOrganize, Riverance, Scentsy, Southern Idaho Volleyball Academy, Smiles for Kids, Southern Idaho Landscaping Center, St. Luke's Magic Valley Medical Center, State Farm, Stella's Ice Cream & Coffee, Swire Coca-Cola, Times-News, TitleOne, Tony's 2T Auto, TruLeap, Twin Falls Zoological Society, Webb Nursery, Westerra Real Estate, Wilson-Bates Appliance, Windsor's Nursery.

Government Entities include Idaho Department of Health and Welfare, Idaho AEYC, Idaho Rangeland Commission, Twin Falls City Police Department, Twin Falls Public Library, U.S. Fish & Wildlife Office.

Educational Institutions include College of Southern Idaho, Cassia County School District, Filer School District, Jerome School District, Twin Falls School District, Kimberly School District, Hansen School District.

We know we cannot beat today's issues with yesterday's thinking. Change demands bold new solutions with equally bold new partners. Establishing new partnerships with local governments like the City of Twin Falls would significantly advance United Way's mission to build stronger, more resilient communities. Government collaboration enables stronger alignment with public priorities, expands access to shared data like United for ALICE¹⁰, and opens doors to developing deeper understanding of education, housing/homelessness, health and workforce development needs.

Together, we can collaborate and potentially co-design targeted, place-based solutions—such as neighborhood literacy/resource hubs, homelessness coalition collaboration, or coordinated food access strategies—that directly respond to the needs of underserved populations. These partnerships also enhance accountability, allowing both entities to measure and communicate progress in ways that build public trust and long-term sustainability.

Demonstrated Outcomes:

United Way will measure the successful use of City funds through specific, data-driven outcomes related to engagement, early learning, and senior wellness. Key performance measures include:

- **Trail Utilization:** Reach a minimum of **2,800 unique users** (children, parents, and seniors) within the first 12 months, tracked through direct observation, QR code check-ins, and attendance at two facilitated community events hosted at the park (spring and fall).
- **Early Childhood Development:** Distribute **100 early learning toolkits** at trail events, with at least **50% of surveyed parents** reporting improved awareness of brain-building activities and increased use of language and counting prompts with their child.
- **Senior Health Engagement:** Collect feedback from at least **100 senior trail users or caregivers** via QR code or in-person interviews, with a goal of 75% reporting increased physical activity, emotional engagement, or connection with a loved one after using the Brain Health Trail.
- **Public Awareness and Sponsor Recognition:** Generate at least **20 co-branded social media posts** featuring community stories and sponsor logos using testimonials gathered from trail users, supporting visibility and continued investment in the project.

¹⁰ <https://unitedforalice.org/county-reports/idaho#9/42.4559/-114.5160>

2025 Municipal Powers Outsource Grants Application

These outcomes will be monitored quarterly and included in a year-end impact report shared with the City and community partners.

Work Plan & Budget:

City funds will be used to design, install, and maintain two 10-station outdoor wellness trails—Born Learning Trail (for early childhood brain development) and Brain Health Trail (for aging adults). Funds will cover materials, signage, contractor labor, community outreach, and evaluation tools.

Timeline:

- **July–August 2025:** Park site selection, design finalization, start donation process to the City for acceptance
- **September:** Trail installation with United Way Day of Caring Team in conjunction with Twin Falls Parks and Recreation Maintenance Team. Community launch and programming kickoff
- **September 2025–June 2026:** Ongoing engagement, promotion, and evaluation

Budget:

Budget Item	Cost
Born Learning Trail Kit- English (10) with shipping 12"x24" .80 inch thick aluminum sign	\$1,530.00
Born Learning Trail Kit-Spanish (10) with shipping 12"x24" .80 inch thick aluminum sign	\$1,530.00
Brain Health Trail Kit-English (10) with shipping 18"x24" .80 inch thick aluminum sign	\$792.45
Brain Health Trail Kit-Spanish (10) with shipping 18"x24" .80 inch thick aluminum sign	\$792.45
Park Overview Welcome Sign (1) with shipping 24" x 36", Reflective Aluminum Sign, Engineer Grade Reflective Aluminum Sign, .80 inch thick with anti-theft post attachment kit	\$126.26
Powder-coated steel posts (20) 8', silver	\$763.20
Galvanized Nuts and Bolts (100)	\$59.59
QuickKrete 50lbs bags	\$318.00
3 Gallons of Heavy-Duty, Road-Marking Paint (3 colors)	\$91.00
Misc. Painting Supplies	\$31.86
Launch Event Marketing/Outreach Collateral Bilingual flyers, QR decals, branded signage for launch, social media promotions, incentives for participation	\$2,250.00
QR Code Feedback platform	\$800.00
Total	\$9,084.81

Sustainability:

Trail components are weatherproof and designed for low-maintenance longevity. Once donated to the Twin Falls Parks & Recreation Department and accepted by its committee, the City will assume responsibility for normal maintenance of the amenity. United Way will help maintain stenciling and paint on the sidewalks in relation to the Born Learning Trails.

United Way will integrate the trails into annual programming and pursue additional sponsors to expand or replicate the project in additional local and regional parks. Trails align with our mission and will be promoted through existing partnerships to ensure continued use.

Documentation:

After a decade under previous leadership, United Way of South Central Idaho stands at a pivotal turning point—a rare opportunity to reimagine what is possible. New leadership brings a renewed energy to rebuild the organization’s internal strength, rebrand its outward voice, and realign its strategies with the urgent needs of today’s families and communities. This is more than a leadership change; it is the launch of a new era driven by innovation, measurable results, and bold collaboration. By investing now, supporters aren’t just funding operations—they are fueling a future where a revitalized United Way leads with vision, builds stronger partnerships, delivers greater impact, and transforms the trajectory of countless lives across our 12-county region.

Please find 2021 and 2022 copies of returns [here](#). 2023’s return is attached.

2025 Municipal Powers Outsource Grants Application

Organization: Volunteers Against Violence, dba Voices Against Violence

Contact: Joseph Simonson, Director of Grants & Finance

Phone: (208) 613-9113

Email: joseph@vavmv.org

Budget Request: \$10,000

Strategic Plan

The Municipal Powers Outsource Grant has proven to be a perfect match for the Medical Special Request program of Voices Against Violence (VAV). The Twin Falls Strategic Plan is committed to building a healthy community with area organizations, stating the need to “work with partners to promote programs and services designed to build a culture of well-being and target specific health needs” (Goal HC1.2.2). VAV’s vision for a community free from abuse and violence, and its mission to empower individuals who have experienced violence through safety and healing, fits right in with this objective.

Over the three years that we have partnered together on this initiative, dozens of survivor families have been enabled to access medical services that have protected and renewed their health and safety. As we enter our fourth year of partnership, VAV is excited to help new families participate in the City’s culture of well-being.

In our work with survivors, case managers identify and resolve barriers to safety, health, and independence. Unfortunately, there are fewer funding opportunities for medical care than for other services such as shelter or food assistance. It is this service gap that the MPOG grant fills, allowing survivors of violence to request help with specific medical needs that stand as roadblocks to them on their healing path.

Demonstration of Need

VAV serves over 1,000 survivors of violence every year, with 68% reporting abuse reaching the level of physical and/or sexual assault. These survivors need medical attention, housing, counseling, transportation, healthcare, employment, food, and more. Abusers target people with less ability to escape (language barriers, disabilities, etc.), and isolate their victims to control their behavior, whereabouts, and finances, leaving them without the resources needed to escape the abusive situation. That leaves survivors tired, injured, and traumatized – in short, needing care.

What VAV does is help survivors of violence overcome these barriers and take the needed steps to heal and get back on their feet. With few resources, our clients struggle to meet the most basic needs as they flee violent home lives, often leaving in a hurry and with nothing but what they can carry. In this

situation, they have to make difficult financial decisions, which can mean sacrificing medical necessities in order to have a place to stay or to put food on the table. By delaying or denying themselves medical care, it exacerbates their health problems and increases expenses in the long run, putting a greater burden on the City's healthcare system.

For the last three years, VAV and the City of Twin Falls have successfully helped survivors overcome medical barriers to well-being, opening medical care options to them that they were unable to pay for themselves. This care ranged from routine and preventative health care to minor surgical procedures, and was deeply appreciated by the suffering children and adults who relied on it to meet their needs.

This program offers a service that was not previously being provided in Twin Falls for survivors of violence, but does successfully advance both VAV's mission and the City's Strategic Plan. VAV has had a special requests program for some time, whereby clients are able to request assistance with specialized needs not covered by other programs or services, but medical costs were often too costly for VAV's limited funds, or these needs were deprioritized by survivors as they focused on housing, counseling, and food services. Combining the City's strategic plan with VAV's mission, we are now able to provide this crucial service for the most vulnerable in our community.

Partnerships

At VAV, we know that we cannot do it alone. In order to ensure the best possible outcomes for our clients, we have built partnerships with like-minded local organizations, businesses, and government units across our service area. This mainly includes other nonprofits such as Valley House, the Wellness Tree, Family Health Services, La Posada, and South Central Community Action Partnerships.

VAV also partners with area counselors to connect clients to mental health counseling at discounted rates, law enforcement and the court system for referrals and to protect survivors and their families, and schools at all levels to provide violence prevention education to children and youth.

For some partners, in-kind donations are the best way to participate in our mission, and we have various local individuals, businesses, and organizations who help in this way, with the most consistent being Target and the Idaho Foodbank.

As all of these organizations come together to help survivors, we accomplish more than any of us could do alone. VAV remains committed to strengthening these community relationships, and building new connections as well. The landscape is always changing, and building new relationships is key to staying up-to-date with channels for both client outreach and resources. As we explore better ways of serving the community together, these inter-disciplinary partnerships increase our impact and strengthen Twin Falls.

Demonstrated Outcomes

Last year, VAV was able to meet the established goal of zero unmet needs for valid, eligible medical special requests (valid refers to expenses that were verifiable and cost-effective; eligible refers to expenses related to the client's victimization and not elective or superfluous). Our goal this year is to maintain this level of service and again be able to help with every eligible medical request.

VAV will continue our system of measuring grant progress by tracking medical special requests received and fulfilled. We also gather client surveys for survivors to provide feedback on the quality of the services they receive. Services provided are documented in our database and included in monthly program reports given to key personnel and the board of directors.

This year, there was a balance between funding and demand, with the last MPOG funds spent as the grant cycle was coming to an end. This was a little less demand than last year, but as two of the three years have had greater demand than the \$10,000, we are requesting the same level of funding as other years.

Work Plan

Voices Against Violence has a special requests program in place to handle clients' needs not covered under other programs, but without MPOG funding there is not enough capacity to meet the health needs of survivors. With this grant, we are able to set money aside specifically for health purposes, an area often overlooked but incredibly important for long-term well-being.

When case managers meet with survivors, they explain the special requests program to them and work together to apply for any needed specialized help. The application is then reviewed by the Executive Director to ensure that funds are being allocated wisely. VAV limits spending of MPOG funds to requests that fit under the community health goals of the Strategic Plan of the City of Twin Falls, and every dollar goes directly to the clients' need, with administrative costs of this program being covered under other funding.

With regards to sustainability, VAV's special requests program has fundraising dollars ensuring base amounts, but the capacity is limited without the help of funding partners. We have been able to provide limited special request services on our own, but with the help of community partners our capacity has increased to be able to benefit more survivors of violence.

Timeline

June 2025-February 2026	Review, approve, and fulfill client special requests.
June 2025-February 2026	Track expenses, evaluate client feedback, monitor effectiveness of special requests process.
September 2025	Compile quarterly report for VAV Executive Director and the City of Twin Falls if needed.
December 2025	Compile quarterly report for VAV Executive Director and the City of Twin Falls if needed.
February 2026	Final Report on fund expenditure and grant goals given to VAV Executive Director and the City of Twin Falls.

Special Requests Budget

Item	Source	Amount	Budgeted Monthly
Medical Costs	City of Twin Falls MPOG	\$10,000	\$833
General	Donations	\$15,000	\$1,250
Immigration	Donations	\$15,000	\$1,250
	TOTAL	\$40,000	\$3,333

The Walker Center

Christine Standlee

(208) 734-4200

Christine@thewalkercenter.org

Request: \$10,000

Strategic Plan: This initiative aligns with:

- HC1.2 Goal: The City will provide facilities, programs, and services that support healthy lifestyles.
- HC1.2.2 Initiative: Work with partners to promote programs and services designed to build a culture of well-being and target specific health needs.

It also aligns with broader efforts to enhance equity, accessibility, and community health outcomes. By securing funding for the van, we aim to remove transportation barriers and empower individuals to lead healthier, more connected lives. This grant will provide financial support for The Walker Center that provide programs and services that support the mission and vision of the City.

By supporting this initiative, it will play a crucial role in helping us continue our mission of transforming lives and to overcome the obstacles of addiction and mental health issues. On average, we serve XYZ clients at any given time, with the capacity to see up to XYZ. By supporting this initiative, it will play a vital role in aligning with our ongoing mission to transform lives through compassionate and effective treatment. We respectfully request \$10,000 to implement this important improvement to our facility.

Demonstration of Need: For nearly 50 years, The Walker Center has been a beacon of hope, help, and healing for individuals and families battling addiction and mental health challenges. Our comprehensive approach to treatment combines evidence-based practices with compassionate care, creating a supportive environment where recovery and personal growth can flourish. The Walker Center is committed to enhancing community accessibility and providing the hope, help, and healing for addiction recovery and positive mental health through reliable transportation solutions. This proposal seeks funding to acquire a van designed to provide safe, efficient, and equitable transportation for individuals with mobility challenges, underserved populations, and those seeking access to addiction and mental health services. Many Twin Falls community members struggle to

have reliable transportation or afford fuel for essential travel for appointments. This grant will directly address transportation barriers, enabling recipients to access the Walker Center programs and services that improve their well-being.

Transportation remains a major challenge for clients coming to the Twin Falls outpatient office and Gooding Residential Program. We have distributed gas cards to eligible clients with transportation barriers in the past with success and would do this again with your support. There are still resource gaps even though Ride TFT has been added recently. Ride TFT was implemented in Twin Falls City Limits only and does not transport from other nearby towns or provide evening services. MTM transport for Medicaid funded providers does not provide consistent evening services and transportation continues to be a barrier.

Lack of accessible transportation remains a significant barrier to community engagement and addiction recovery and mental health access. Many individuals, including people with disabilities and low-income populations, struggle to reach essential services such as residential treatment, outpatient treatment, partial hospitalization program, and mental health services. Without adequate transportation options, community health suffers, leading to increased health disparities and isolation. By providing funding for a van or gas cards, The Walker Center will ensure that recipients can meet their travel needs and access to vital services.

Partnerships: Ride TFT was implemented in Twin Falls City Limits only and does not transport from other nearby towns or provide consistent evening services. MTM transport for Medicaid funded providers does not provide consistent evening services, is varying, and transportation continues to be a barrier.

There are several organizations that offer gas vouchers or free gas cards to individuals in need:

United Way: Provides gas vouchers to help individuals and families afford transportation.

Salvation Army: Offers gas vouchers to those struggling with transportation costs.

Catholic Charities: Helps individuals with gas vouchers to ensure they can access essential services

Saint Vincent de Paul: Provides financial help for gas purchases, especially for those already receiving government assistance

Demonstrated Outcomes:

- Increased access to essential addiction recovery and positive mental health services and community engagement.
- Improved health outcomes for underserved populations.
- Enhanced quality of life for individuals with mobility restrictions.
- Success will be assessed through recipient feedback reports, surveys, and tracking transportation usage improvements. Metrics include visit frequency, transportation use surveys, and overall program satisfaction. Regular data analysis will inform future program adjustments for greater impact.

Work Plan and Budget: We are seeking a grant of \$10,000 from the City Council of the City of Twin Falls for the FY 2025 Municipal Powers Outsource Grants (MPOG) to address transportation barriers to addiction recovery and positive mental health for our residential and outpatient treatment programs by supplying a van. The money will go towards costs associated with the vehicle purchase, modifications, maintenance, insurance, and operational expenses. This addition will help overcome challenges facing the Twin Falls community of shortages in transportation. Funding will directly support sustainable transportation solutions benefiting the community.

- Purchase a van.
- Operate the van on a scheduled and on-demand basis to serve identified areas in need and the residents of Twin Falls.
- Partner with providers and community organizations to ensure efficient service utilization.
- Vehicle insurance manages the liability, and procedures call for annual review of driver's licenses and points obtained. Drivers are reminded of the point restriction and eligibility for driving as a part of employment.
- Cover the purchase and distribution of gas cards, if funds aren't granted for van, to eligible individuals who demonstrate financial need and a dependence on transportation to Walker Center facilities, programs, and community events. Partner with local gas stations to maximize benefits. Distribute gas cards based on verified need and frequency of travel requirements.

To ensure long-term viability, The Walker Center will explore partnerships, operational funding strategies, and grant renewals. Additional revenue sources may include government programs, sponsorships, and community contributions.

2025 Municipal Powers Outsource Grants Application

Organization: Wellness Tree Community Clinic

Contact: Tamara Harmon

Phone: 208-734-2610

Email: Tharmon@wellnesstreeclinic.org

Budget Request: \$9,990

Strategic Plan

Services at the Wellness Tree Community Clinic continue to support the Healthy Communities Strategic Priority. Specifically, we cover HC 1.2.2 by providing services to build a culture of well-being and health needs. The requested amount will help us meet the two principal expenses associated with running our bi-weekly Medical Walk-In Clinic from July 2025 to December 2025.

Demonstration of Need

The National Institute of Health reports the uninsured rate in Twin Falls County was 19.6% in 2022. This is a little over 11,000 people in the city of Twin Falls alone. Many people fall into this category because they are working full-time and making too much to qualify for public programs like Medicaid. However, they happen to work for an employer who cannot provide work sponsored benefits. There are options for people to sign up for benefits independently. Many of our patients find the premiums are out of the range for their budgets.

We exist to eliminate the financial barrier for seeking healthcare. We know from experience that adults who don't have insurance simply avoid seeing a professional for healthcare needs in the hope that whatever is happening will resolve itself. That is sometime the case. However, there are many healthcare needs that require intervention to avoid escalation. We work tirelessly to inform the community we can help with their healthcare needs absolutely cost free.

We typically provide medical care to over 400 people annually. It is well over half of all the patients we help each year primarily as it is the most frequently held clinic. Other services we provide are held once a month instead of eight times monthly. There is no government or other healthcare facility within 100 miles that provides healthcare with zero cost.

We have been caring for Twin Falls residents for over 20 years now. We rely heavily on funding from organizations like yours to meet our basic expenses for operation. Without community support through grants and donations we would not be able to maintain services for the community.

Partnerships

We currently partner with several difference organizations in the area. We partner with areas schools to assist in training future health care professionals. We have students that come from Canyon Ridge, the College of Southern Idaho and Idaho State University to name a few.

We also partner with a few businesses who support our mission by providing discount products and services. Kurt's Pharmacy gives us the lowest cost possible on medications we purchase to dispense to our patients. Interpath Laboratory gives us a discount on services provided. St. Luke's conducts imaging and scanning services at a fraction of the cost for our patients. Finally, Snake River Dentures discounts every pair of dentures to help us maximize the number of people we can help.

We are currently looking to build partnerships with local employers who have members in their workforce who would qualify for care. We are posting informational posters in their break rooms and talking to management to ensure people know we are here to help. We also are actively working on building partnerships with providers in the hope of recruiting more volunteers.

Demonstrated Outcomes

The success of our Walk-In Clinic lies primarily in our ability to meet the medical needs of our patients. Simply being open for two nights per week provides access for the community. Through the clinic we help people with things like diabetes, heart issues, blood pressure challenges as well as infections and other maladies. The clinic has diagnosed more serious issues that we had to refer on for help somewhere else which proved to be lifesaving.

We keep paper records of all the patients we see as well as their progress with whatever they were seen for. We report patient interactions and if they needed a medication. We also follow up with patients on continuing care. We report on the total number of patients we see monthly to our board members and calculate the value of our services annually. We are looking to increase our patient numbers by 5% in the coming year meaning our goal would be to treat 420 medical patients in 2025-2026.

Work Plan and Budget

We would use the funds to cover two of the main expenses involved with running the walk-in clinic: technology expenses and staff salaries from July 2025 to December 2025.

Although we do not hold daytime clinics often, we do have staff in the office Mon- Thurs to answer phones, monitor emails and respond to walk-in inquiries. We get daily messages and questions about all our clinics. We recently updated our phone system to an internet based one so we can access messages remotely as well. Our internet service and security are provided by small, local companies and we utilize our technology services for our day-to-day functions.

In addition, part of that staff salaries are for direct patient care and interaction related to the walk-in Clinic. We spend about 60% of our time coordinating and facilitating the clinic twice a week.

We would use the funds to cover our technology costs including phones, internet and office programs as well as a portion of staff salaries focused directly on patient care for the clinic.

We have included a detailed budget for your review. The remaining amount needed for salaries and technology is included in our annual budget and other grant considerations. In the absence of grant funding, we hold fundraisers to help raise the money needed for these critical operations. As these are the most basic costs for running our organization it has to be sustainable or else we would cease to exist.

We have had to cut programs above and beyond the basic care we provide to trim our budget in the past few years. This is not a program that would ever be cut.

Documentation

- We have included 3 years of our 990 Filings as well as a detailed budget for the grant request and the most recent financial statements. Additional documentation can be provided upon request.

Municipal Powers Outsource Grant

Walk In Clinic Support

July 2025

Expense Type	Expense Amount	Expense Paid To
Walk-In Staffing Salary	\$995.00	Wellness Tree Community Clinic Staff
Internet/Phones	\$670.00	Activity 3
July Subtotal	\$1,665.00	
Runing Total	\$1,665.00	

August 2025

Expense Type	Expense Amount	Expense Paid To
Walk-In Staffing Salary	\$995.00	Wellness Tree Community Clinic Staff
Internet/Phones	\$670.00	Activity 3
August Subtotal	\$1,665.00	
Runing Total	\$3,330.00	

September 2025

Expense Type	Expense Amount	Expense Paid To
Walk-In Staffing Salary	\$995.00	Wellness Tree Community Clinic Staff
Internet/Phones	\$670.00	Activity 3
September Subtotal	\$1,665.00	
Runing Total	\$4,995.00	

October 2025

Expense Type	Expense Amount	Expense Paid To
Walk-In Staffing Salary	\$995.00	Wellness Tree Community Clinic Staff
Internet/Phones	\$670.00	Activity 3
October Subtotal	\$1,665.00	
Runing Total	\$6,660.00	

November 2025

Expense Type	Expense Amount	Expense Paid To
Walk-In Staffing Salary	\$995.00	Wellness Tree Community Clinic Staff
Internet/Phones	\$670.00	Activity 3
November Subtotal	\$1,665.00	
Runing Total	\$8,325.00	

December 2025

Expense Type	Expense Amount	Expense Paid To
Walk-In Staffing Salary	\$995.00	Wellness Tree Community Clinic Staff
Internet/Phones	\$670.00	Activity 3
November Subtotal	\$1,665.00	
Runing Total	\$9,990.00	



Wellness Tree

COMMUNITY CLINIC



Date: Monday, June 16, 2025
To: Planning and Zoning Commission
From: William Klaver, Senior City Planner

ACTION ITEM

Request:

Request for a Zoning District Change/Zoning Development Agreement from R-2 to R-4 ZDA on property located at 807 Wendell St. c/o Sid Lezamiz (PZ25-0002)

Time Estimate:

10-15 minutes for staff presentation with questions to follow.

Background:

The applicant, Sid Lezamiz, is proposing to create a Zoning Development Agreement (ZDA), "807 Wendell Street Housing Project ZDA" located at approximately 807 Wendell Street, on one (1) parcel containing approximately 1.186 acres (more or less). This proposed ZDA will change the base zoning from R-2 to R-4, allow by right the land use dwelling-multiple household (5 units or more), allow for up to two (2) structures on 1 lot, and have a max density of 15 units on the 1.168 acre property. The applicant would agree to general architectural requirements, reconstruction to centerline of Wendell and Lawrence, construct 24 feet of Robbins Avenue, and constructing an underground water retention pit to handle the storm water needs.

This project is anticipated to be constructed in two phases, with all infrastructure being installed in the first phase.

On April 22, 2025, the Planning and Zoning Commission held a preliminary presentation on the application. On May 13, 2025 the Planning and Zoning Commission held a public hearing and forwarded a positive recommendation to the City Council by a vote of 5-1.

Approval Process:

Per City Code 10-6-1.7 (B) The applicant is required to present a preliminary review prior to a public hearing to the Planning and Zoning Commission in which the Commission may give suggestions and ask questions of the applicant about the proposed ZDA.

Per City Code 10-6-1.7(E) Approval of a ZDA shall be based on the following standards: the proposed uses are not detrimental to surrounding properties; deviations from Title 10 shall be warranted by the design of the conceptual plan; conformance to the Comprehensive Plan, and existing and/or proposed infrastructure must be adequate for the project.

Per City Code 10-14-1 thru 8 Any application for a zoning district change shall follow the procedures outlined in these sections.

Budget Impact:

N/A

Regulatory Impact:

Should this Zoning Development Agreement amendment be approved, the ZDA will become the regulatory zoning document for the property.

History:

In March 1990 the planning and zoning commission granted a Special Use Permit to operate a public swimming pool with a water slide. Around 2013-2014 the pool site was filled in and the property has been vacant since. In 2022/2023 the eastern half of Wendell Street was reconstructed.

Analysis:

A zoning development agreement (ZDA) is designed to accommodate appropriate combinations of uses that may be planned, developed, and operated as integral land use units either by a single owner or a combination of owners. A ZDA is intended to accomplish some, or all of the following:

- A. Foster and promote a variety of appropriate land use combinations in a pre-planned development pattern;
- B. Encourage developers to use a creative approach in land development;
- C. Retain and conserve natural land and topographic features;
- D. Promote greater use of streetscape and pedestrian-oriented aesthetics;
- E. Promote the creation and efficient use of open spaces;
- F. Create flexibility and variety in the location of improvements on lots;
- G. Provide flexibility in development standards to facilitate creative land development concepts.

Typically, ZDAs need to have a minimum two (2) acres of land. However, because this is an infill property and there's three (3) street frontages, Staff and the applicant believe this would be beneficial to utilize the ZDA process.

The R-2 zoning district allows for 1 residential structure with a maximum of 2 units on the property. To get more units on this property, the developer would need to subdivide the property into various lots. With the acreage available, this would allow for 9 single-family lots or 5 duplex lots resulting in a maximum number of dwelling units of 10. Per the applicant's narrative, the infrastructure required through the subdivision process would make the project unfeasible to develop.

This ZDA proposes to have the base zoning designation of R-4. One of the first questions the Commission should weigh is whether the R-4 zoning designation is appropriate. As a base zone, this would permit 12 single-family lots or 7 duplex lots resulting in a maximum number of dwelling units of 14. Setbacks are very similar between R4 and R2; the difference being as follows: R4 Side yard = 5 ft; R2 Side Yard = 7 ft.

The ZDA proposes to modify the R-4 zoning designation by the following:

- 1. Allow by right the land use dwelling-multiple household (5 units or more),
- 2. Allow for up to two (2) structures on 1 lot, and have a max density on the 1.168 acre property 15 units.

The applicant has agreed to the following:

- 1. General architectural requirements as shown within the documents.
- 2. Reconstruction to the centerline of Wendell and Lawrence.
- 3. Constructing 24 feet of Robbins Avenue.
- 4. Constructing an underground water retention pit to handle the storm water needs.

The ITE trip generator Manual lists multifamily housing generating 0.57 trips per unit on weekdays at the

PM peak hour, and 6.74 trips per unit per day. Wendell is classified as a collector road, and will be constructed to full width. The anticipated additional trips would be negligible to the overall functionality of the City's street system in this area.

The comprehensive plan depicts this area to be Town Neighborhood. Town Neighborhood description lists appropriate uses as follows: single-family, duplexes, triplexes, townhomes, parks and recreation facilities, schools, and civic facilities. The surrounding area is characterized as mostly single-family, with public schools across Wendell St, and further south and west duplexes, multifamily, and assisted living have been constructed. Staff believe this proposal to be in line with the Town Neighborhood goals. The ZDA process was created in code to offer a process where creative solutions could be crafted to address unique properties that have limitations on development.

Conclusion:

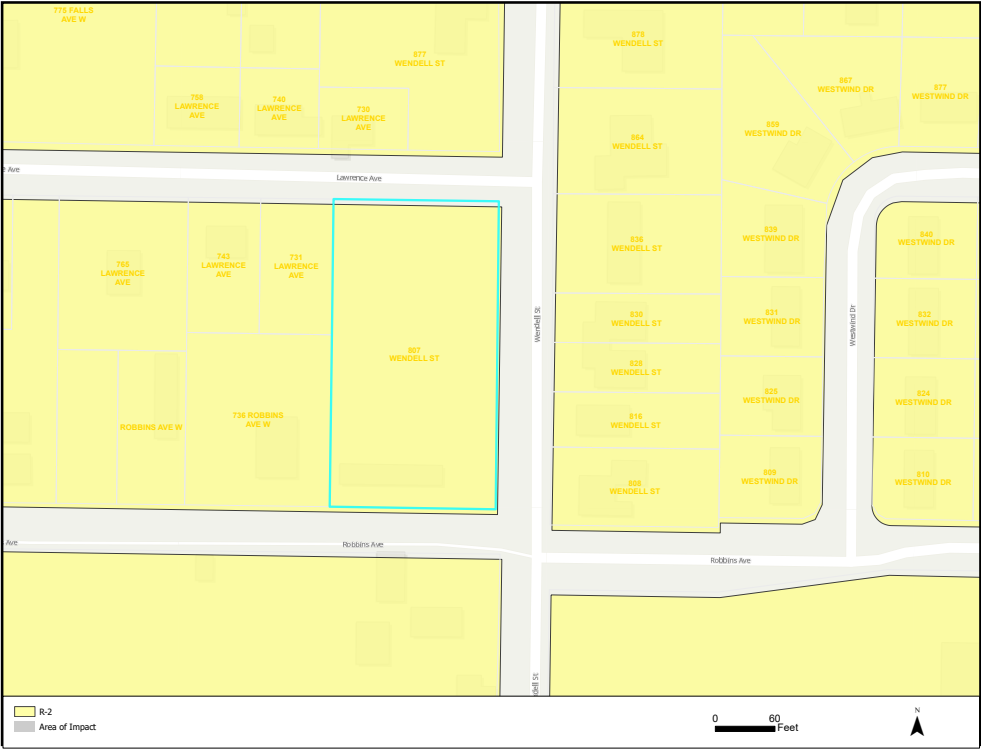
Should the Commission approve this request as presented, Staff recommends approval be subject to the following conditions:

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards; and
2. Subject to fire hydrant(s) to be installed and coordinated with the Fire Marshal at the time of development.

Attachments:

1. PZ25-0002 Presentation Map
2. PZ25-0002 Vicinity Map
3. PZ25-0002 Aerial Map
4. PZ25-0002 Proposed Zoning Development Agreement
5. PZ25-0002 Proposed Elevations
6. PZ25-0002 Proposed Site Plan
7. PZ25-0002 Applicant Narrative
8. PZ25-0002 District Comparison
9. PZ25-0002 Planning and Zoning Commission May 13, 2025, Minutes

ZONING MAP



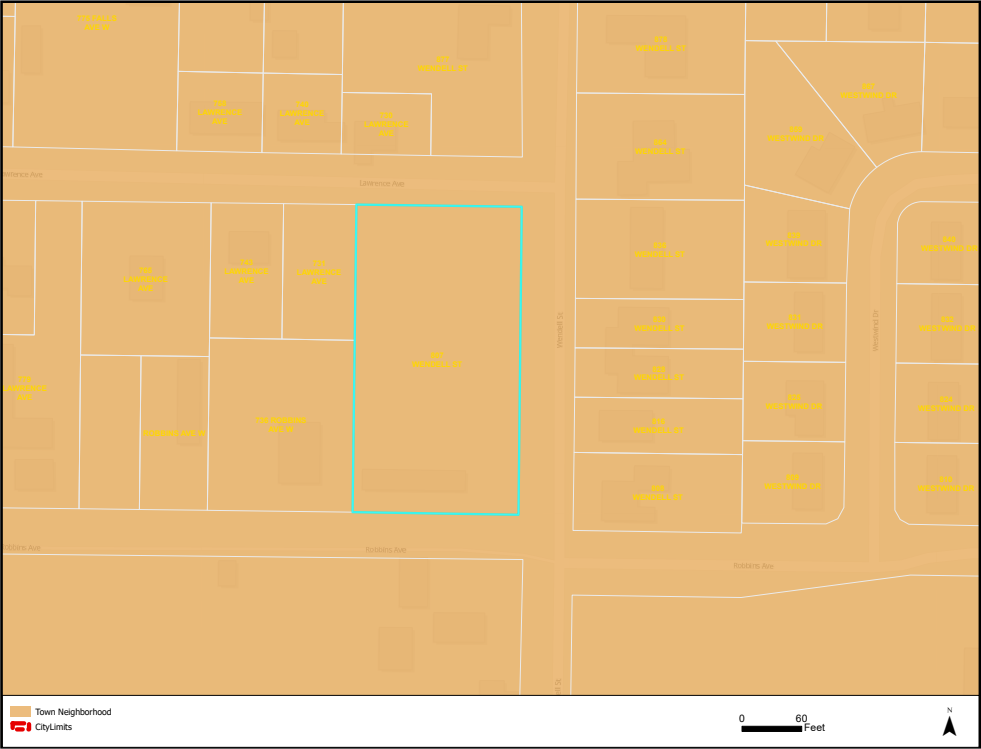
Zoning

<u>Current Zoning:</u>	R-2
<u>Current Land Use:</u>	Undeveloped
<u>Proposed Zoning:</u>	R-4 ZDA
<u>Proposed Land Use:</u>	Residential

Surrounding Area

<u>North:</u>	Residential (R-2)
<u>South:</u>	Residential (R-2)
<u>East:</u>	Residential (R-2)
<u>West:</u>	Residential (R-2)

FUTURE LAND USE MAP



Regulations

Twin Falls Municipal Code Section(s) 10-14; and 10-6-1

Future Land Use Category

Town Neighborhood: Primarily residential in character with a desired land use mixture of single family, duplex, triplex, parks and recreation facilities, schools, and civic facilities.

Vicinity Map



Aerial Map



Maxar, Microsoft, Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS

807 Wendell Street Housing Project

ZDA DEVELOPMENT COMMITMENT

Pursuant to All Parts of the Planning Exhibit

This ZDA Development Commitment is made and entered into this ____ day of ____ 202__ by and between the CITY OF TWIN FALLS, STATE OF Idaho, a municipal corporation hereinafter called "City" and Sid Lezamiz hereinafter call "Developer" for the purpose of developing 15 townhouse style units on property located generally at 807 Wendell Street and more specifically described in the Legal Description.

Legal description of the property is: See Exhibit 1

Development and Improvements shall conform to the standards and regulations of the Twin Falls City Code Title 10-4:5 R4 Residential Medium Density.

(1) Use Regulations:

- (A) Permitted Uses: Dwelling-multiple household (5 units or more)
- (B) Special Uses: None requested
- (C) Prohibited Uses: None requested

(2) Property Development Standards:

- (A) Lot Occupancy: Modified As Follows: Lot area not to exceed 15 units on the 1.6-acre parcel or eight units on .593 acres and 7 units on .593 acres
- (B) Building height: Not requested.
- (C) Yards: Modified as follows: Street setback no Change requested
- (D) Access: Will be from Robins and Lawrence.
- (E) Parking: Will be garage parking with a parking space tandem outside for 10 of the units and carport parking that is also tandem for the additional 5 units.

(3) Other Site development Criteria – if applicable

- (A) Building Elevations: Project to be Constructed in accordance with the Building Elevations Provided with This Agreement.

(4) Architectural Standards: The buildings will be constructed by the developer and/or its successors and assigns in accordance with the building elevations included with this application.

(5) Project Phasing: is intended to be built out in two phases. Infrastructure will be built in the first phase. Infrastructure to include:

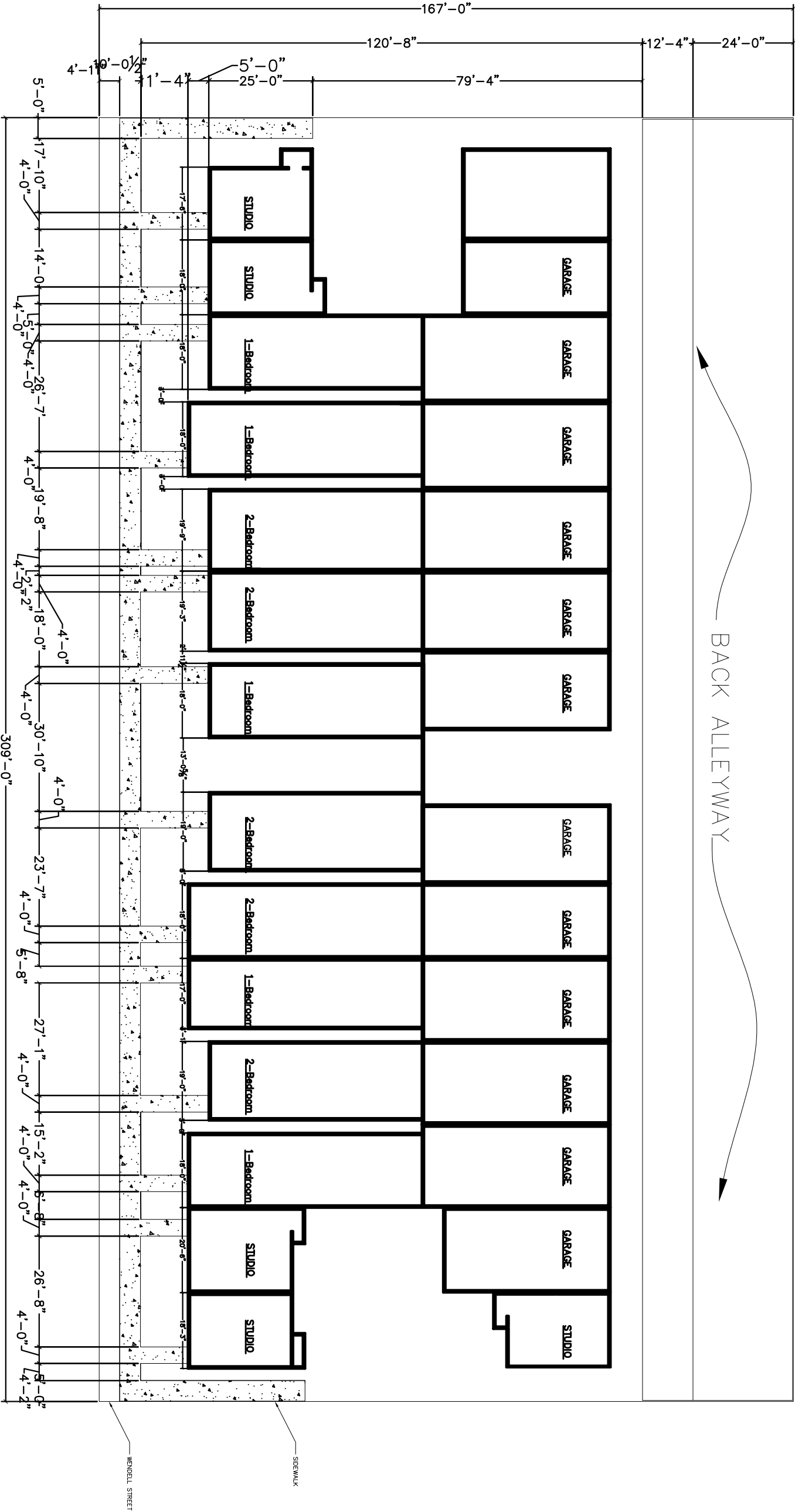
- a. Replacement and relocation of the irrigation ditch presently along Robins and Wendell Street, would be diverted to the northeast portion of the

property as suggested by the Twin Falls Canal Company and installed to their standard.

- b. Construction of underground water Retention Pit Parallel to Wendell Street and one parallel to the new Alley way along the west of the property.
- c. Installation of curb, gutter, sidewalks along Wendell and Lawrence Streets.
- d. Reconstruct Wendell Street to the centerline of the road which meets City of Twin falls Collector Street standards.
- e. Reconstruction of Residential Street, Lawrence Street to the centerline of the road which meets City of Twin falls Residential Street standards.
- f. Reconstruct Robbins St. to meet City of Twin Falls Alley standards with minimum width of 24 feet.
- g. Construction of alley along west boundary of property providing loading for units and their perspective garages. This will be maintained by the owner.



Wendell Street



WENDELL STREET

BACK ALLEYWAY

Important Additional Information

We are finding the cost to develop this infill property is cost prohibitive, such as new curbs, gutters, sidewalks, road improvement of all three bordering streets, extension of Robbins west to Alley standard. As well as installation of irrigation piping being called out, to meet city development requirements. To make the project economically viable a higher density zone is required. Most importantly, in our present inventory of approximately 200 plus Rental properties in the Greater Twin Falls area, these rental properties break down as 69 percent three-bedroom units, and 27 percent two-bedrooms units, 4 percent one-bedroom units, and only 1 studio unit in 200 plus properties.

For years we have been fielding calls for more affordable one-bedroom units, and studio apartment living, and are keenly aware of the strong **need/demand** in the rental market for studio and 1-bedroom units.

This Wendell Street 15 Unit Project is our attempt to meet the need in the Rental Market for smaller more affordable units, more 1-bedroom units, and more studio units. Additionally, our goal with this project is to also provide clean affordable housing with additional storage space, as many Tenants have a need for additional storage space. This shortcoming on the part of the Landowner, of not providing additional storage space in rental housing, often times then requires the Tenant who is already stretched to meet the ever-rising Rental Lease rates to lease storage space off site at an additional cost to store personal belongings. We have designed our garages to meet this need, as our garages are 45 feet in depth with overhead storage to accommodate our valued Tenants.

I believe we can all agree that it is harder for our kids today, to make ends meet financially, to find safe, clean, affordable housing, than it was when we were young adults attempting to break out into the world.

This Wendell Street 15 Unit Project, we feel, is a step in the right direction to bring safe, clean, affordable housing, with storage to our community. Should this project prove to be successful, as we are confident it will, we will build more housing of similar design, with hopes of others following suit, to meet the needs of our community.

The purpose of the R-2 District:

This district is intended to promote and preserve residential development and to provide a low density residential environment with a mix of both single household and duplex dwellings in an area with ample space for personal privacy, private open space and free from encroachment by commercial and industrial activities. Centralized water and sewer facilities are required.

Permitted Residential Uses:

- Dwellings - attached single household dwellings on lots fronting on an arterial or collector street.
- Dwellings - detached single household.
- Dwellings - duplex

Lot Area:

The minimum lot area per

- single household (6,000) square feet,
- duplex household (10,000) square feet

Yard Setback from property line

- Front Yard: (20') feet
- Side Yard: (7') feet
- Rear Yard: (20') feet

Note:

- On a corner lot the required front yard of twenty feet (20') shall be provided on both streets.
- On a corner lot the rear yard setback may be reduced to the side yard setback.

The purpose of the R-4 District:

This district is intended to promote and preserve medium-density residential development and to provide a residential environment to allow present and future residents to live and play in an area with space for personal privacy, minimum vehicular traffic, and free from encroachment by commercial and industrial activities. Centralized water and sewer facilities are required.

Permitted Residential Uses:

- Dwellings - attached single household dwellings on lots fronting on an arterial or collector street.
- Dwellings - detached single household.
- Dwellings - duplex

Lot Area:

The minimum lot area per

- single household (4,000) square feet,
- duplex household (7,000) square feet

Yard Setback from property line

- Front Yard: (20') feet
- Side Yard: (5') feet
- Rear Yard: (20') feet

Note:

- On a corner lot the required front yard of twenty feet (20') shall be provided on both streets.
- On a corner lot the rear yard setback may be reduced to the side yard setback.

Proposed ZDA Standards:**Permitted Residential Uses:**

- Base zoning designation permitted uses
- Dwellings - multiple household (5 units or more).

Lot Area:

The max density is 15 units on 1.16 acres

Applicants agree to:

- General architectural requirements
- Reconstruction to centerline of Wendell and Lawrence
- Constructing 24 feet of Robbins Avenue
- Constructing an underground water retention pit to handle the storm water needs.



Twin Falls Planning & Zoning Commission Minutes

Tuesday, May 13, 2025, 6:00 PM

Members -

City Limits: Cortney Campbell, Chairperson; Tiffany Zimmerman, Vice-Chairperson; Todd Rambur; Robyn Weatherford; Kelly Herrgesell; Rui Gomes

Area of Impact: Jeff Bulkley

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Campbell called the meeting to order at 06:00 PM

Members Attending: Campbell, Zimmerman, Rambur, Weatherford, Gomes, Bulkley

Staff Attending: Spendlove, Klaver, Strickland, Ebersole, Green, Stowe

2) Conflict of Interest Declaration

3) Consent Calendar

- a) Request to approve the minutes from the following meeting: April 22, 2025.

Vice-Chairperson Zimmerman made a motion to approve the consent calendar, as presented. Commissioner Bulkley seconded the motion.

4) Items of Consideration

- a) Request for the consideration of the Preliminary Plat for Cattail Subdivision, consisting of 6 lots on 5.5 (+/-) acres on property located on the 1600 block of Mountain View Dr. c/o David Thibault on behalf of Kent Taylor (PZ25-0045)

Staff Presentation:

Senior Planner Klaver presented the request for the consideration of the Preliminary Plat for Cattail Subdivision, consisting of 6 lots on 5.5 (+/-) acres on property located on the 1600 block of Mountain View Dr. c/o David Thibault on behalf of Kent Taylor (PZ25-0045)

Per City Code 10-12-2-3: The Commission shall review the preliminary plat. The Commission's decision is final unless appealed to the City Council. The final plat is reviewed by the City Council.

Commission's Findings: In determining the acceptance of a proposed subdivision the Commission shall consider the objectives of this Title and at least the following:

1. The conformance of the subdivision with a Comprehensive Plan.
2. The availability of public services to accommodate the proposed development.
3. The continuity of the proposed development with the capital improvement program.
4. The public financial capability of supporting services for the proposed development;
and
5. The other health, safety or environmental problems that may be brought to the Commission's attention.

Action On Preliminary Plat: The Commission may approve, conditionally approve, disapprove, or table for additional information when acting on the preliminary plat.

The property has been zoned C-1 with the Canyon Village PUD since January 2015. In March 2015, the lot was established as Lot 2, Block 1 of Canyon Village Subdivision, a PUD. In August 2016, the southern half was broken off and established the configuration it is in today.

This is a six (6) lot preliminary plat that is served by a single access, that is private, off of Mountain View Drive. Each lot is approximately one (1) acre, with the smallest being 0.6 acres and the largest being 1.2 acres. A sidewalk is proposed along the west side of Mountain View Drive and dead ends at the private access. However, there is a 10 ft sidewalk on the east side of Mountain View Drive. To get people across Mountain View Dr in a safe and efficient manner, Staff would recommend a condition that the ADA ramp aligns with the ADA ramp on the NE corner of Mountain View Dr and Village Park Avenue.

The comprehensive plan calls for this area to be Town Neighborhood and Mixed Use. Mixed Use calls for a pedestrian-oriented environment. Should the condition be approved of aligning the ADA ramps, Staff believes this proposal would follow the Comprehensive Plan.

This subdivision is surrounded by development. The availability of public services is ample and should not be a hindrance to accommodate.

Staff has reviewed the preliminary plat based on the proposed development plan, zoning regulations and the Comprehensive Plan. Staff finds the preliminary plat is within compliance should the applicant conform to Staff recommended conditions.

Upon conclusion, this preliminary plat complies with the standards as outlined in the City's General Subdivision Provision of Title 10, Chapter 12, Section 3, all regulations regarding C-1 PUD zoning development standards, and the 2016 comprehensive plan. All general criteria for approval have been met, per State Statute 50 - Chapter 13.

Should the Commission approve this request as presented, Staff recommends approval be subject to the following conditions:

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards; and
2. Subject to submittal of a preliminary plat, submitted prior to final plat submittal, showing compliance with all conditions and comments in the Engineering Memorandum dated April 9, 2025.
3. Subject to the ADA ramp aligning with the ADA ramp on the NE corner of Mountain View Dr and Village Park Ave.

Applicant Presentation:

David Thibault EHM Engineers, Inc, presented on behalf of the applicant. He stated they have been working on this project since it started. They are wanting to make it similar to the property to the east. He explained more about the ADA connection and the infrastructure that will go in.

PZ/Questions & Comments:

- Commissioner Rambur asked about the property to the west and if EHM was involved.

- David Thibault replied that they are not.
- Commissioner Rambur asked about the LDS church and connecting with them.
- David Thibault replied they are not.
- Commissioner Bulkley asked what they are wanting to go in there.
- David Thibault stated a medical office is the hope. They want to be neighborly. They want to keep businesses that run 8-5 to help with residential properties.
- Commissioner Bulkley asked what the maintenance with the retention ponds look like.
- David Thibault one is maintained by the city. Will have individual detainment on site. The wetlands area is a standalone parcel. Common area maintenance is part of the development.

Public Hearing: Opened

- Shawn Whitney is in favor of this and would rather day business and not apartments. She would like to have sidewalks on the west side.
- David Thibault used the map to show the property line and will have sidewalks along the frontage, but they don't own the property to finish it.

Public Hearing: Closed

Discussions Followed:

Commission likes the proposal and feels good about this project.

MOTION: Commissioner Bulkley moved to approve the consideration of the Preliminary plat for Cattail Subdivision, consisting of 6 lots on 5.5 (+/-) acres on property located on the 1600 block of Mountain View Dr. c/o David Thibault on behalf of Kent Taylor. Commissioner Rambur seconded the motion. Roll call vote showed all members present voted.

Approved 6 to 0.

- b) Preliminary Presentation for a request for a recommendation to City Council for a Zoning Development Agreement/Zoning District Change, from Neighborhood Commercial to R6 High Density Residential, on property located at the 900 block of Falls Ave W. c/o EHM Engineers, Inc on behalf of Grandview Farms, LLC (PZ25-0039).

Staff Presentation:

Planner Ebersole presented the preliminary Presentation for a request for a recommendation to City Council for a Zoning Development Agreement/Zoning District Change, from Neighborhood Commercial to R6 High Density Residential, on property located at the 900 block of Falls Ave W. c/o EHM Engineers, Inc on behalf of Grandview Farms, LLC (PZ25-0039). Per City Code 10-6-1.7 (B) The applicant is required to present a preliminary review prior to a public hearing to the Planning and Zoning Commission in which the Commission may give suggestions and ask questions of the applicant about the proposed ZDA.

Per City Code 10-6-1.7(E) Approval of a ZDA shall be based on the following standards: the proposed uses are not detrimental to surrounding properties; deviations from Title 10 shall be warranted by the design of the conceptual plan; conformance to the Comprehensive Plan,

and existing and/or proposed infrastructure must be adequate for the project.

Per City Code 10-14-1 thru 8 Any application for a zoning district change shall follow the procedures outlined in these sections.

N/A

A full analysis of this application will be provided during the public hearing.

Upon conclusion, the preliminary presentation allows the Commission to preview the request to ask questions and give suggestions to applicants about the proposed project. The Commission may also grant the public the opportunity to do the same. A public hearing is scheduled for June 10, 2025.

At the public hearing, the Commission will hear the request, take public testimony, deliberate and make a recommendation to the Council. The Commission may recommend approval, recommend approval with conditions, recommend denial or table the request for additional information.

Applicant Presentation:

David Thibault from EHM Engineers, Inc, presented on behalf of the applicant. He explained why they are requesting the change.

PZ/Questions & Comments:

Commissioner Bulkley asked for clarification of the zoning change.
David Thibault replied that it will be like R-6.

5) Public Hearings

- a) Request for a recommendation for a Zoning District Change/Zoning Development Agreement from R-2 to R-4 ZDA on property located at 807 Wendell St. c/o Sid Lezamiz (PZ25-0002)

Staff Presentation:

Senior Planner Klaver presented the request for a recommendation for a Zoning District Change/Zoning Development Agreement from R-2 to R-4 ZDA on property located at 807 Wendell St. c/o Sid Lezamiz (PZ25-0002)

Per City Code 10-6-1.7 (B) The applicant is required to present a preliminary review prior to a public hearing to the Planning and Zoning Commission in which the Commission may give suggestions and ask questions of the applicant about the proposed ZDA.

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2. Subject to fire hydrant(s) to be installed and coordinated with the Fire Marshal at the time of development.

Applicant Presentation:

Sid Lezamiz followed up and read a narrative.

PZ/Questions & Comments:

- Commissioner Rambur asked about parking on Wendell.
- Sid Lezamiz replied there will be no parking on Wendell, garages are 45' deep.
- Commissioner Gomes asked if there is room for a car outside the garage.
- Sid Lezamiz responded there will be on the westside.
- Chairperson Campbell asked about the school with extra vehicles and congestion.
- Sid Lezamiz stated there will be no sidewalk right now and they will be adding one.
- Commissioner Bulkley stated his concerns about the current condition of the roads and that this will increase problems.
- Senior Planner Klaver clarified that the condition is rebuilding both roads to improve them. This puts it on the developer not the city.

Public Hearing: Opened

Brad Richards lives at the end of Lawrence and feels traffic is a concern. He feels this is not residential and too much traffic.

Public Hearing: Closed

- Sid Lezamiz clarified the distance from back to end - making the buildings smaller will not work. The design is for singles and couples.
- Commissioner Bulkley feels the density won't work.

- Senior Planner Klaver clarified the subdivision process, and it will allow 9 single or 5 duplex 10 max. R-4 allows 12 single or 7 duplex max 14 units. This is asking for 15.
- Chairperson Campbell asked how many are 2-bedroom vs 1.
- Senior Planner Klaver 5 of each.

Discussions Followed:

Commissioner Rambur feels what is allowed now and what is being proposed will work. He feels parking will not be an issue.

Commissioner Bulkley isn't sure about the extra traffic.

Chairperson Campbell feels that the bedrooms will have less vehicles. The sidewalk will improve the area. Feels the applicant having multiple rentals has a good idea about space for parking.

TZ

Commission Gomes feels this is a great project and his only concern is parking in back.

Director Spendlove clarified that the parking and roadway will be under review before the final building permit.

Commissioner Weatherford feels the zone change is appropriate parking is a concern.

MOTION: Commissioner Rambur moved to approve the request for a recommendation for a Zoning District Change/Zoning Development Agreement from R-2 to R-4 ZDA on property located at 807 Wendell St. c/o Sid Lezamiz (PZ25-0002). Commissioner Weatherford seconded the motion. Roll call vote showed all members present voted.

Approved 5 to 1.

- b) Request to approve a Special Use Permit to allow a drive-thru on property located at 1657 Sun West Way. c/o Matt Ahrens on behalf of Jimmy James (PZ25-0034).

Staff Presentation:

Planner Ebersole presented the request to approve a Special Use Permit to allow a drive-thru on property located at 1657 Sun West Way. c/o Matt Ahrens on behalf of Jimmy James (PZ25-0034).

Per City Code 10-13-2-2 The Special Use Permit process requires a public hearing in which interested persons have the opportunity to be heard, with regards to the application.

The Commission shall decide on the request within thirty (30) days after the public hearing. If Conditions of Approval are placed on the permit by the Commission, the Administrator shall issue the permit specifically listing such conditions. Conditions shall be implemented within 6 months, or the permit is void.

If the Commission's decision is appealed within fifteen (15) days of the signing of the Findings of Fact, City Council shall set a hearing date to consider all information, testimony, and minutes of the previous hearing to reach a decision on the appeal.

Standards Applicable to Special Uses:

- Will, in fact, constitute a special use as established by zoning requirements for the zone involved.

- Will be harmonious with and in accordance with the general objectives or with any specific objective of a comprehensive plan and/or zoning regulations.
- Will be designed, constructed, operated, and maintained to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area.
- Will not be hazardous or disturbing to existing or future neighboring uses.
- Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer and schools; or that the persons responsible for the establishment of the proposed use shall be able to provide adequately any such services.
- Will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
- Will not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any person, property or to the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.
- Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public thoroughfares.
- Will not result in the destruction, loss or damage of a natural, scenic or historic feature of major importance.

10-13-2-2: Upon Granting a Special Use Permit, Conditions May Be Attached To A Special Use Permit Including, But Not Limited To, Those:

1. Minimizing adverse impact on other developments.
2. Controlling the sequence and timing of development.
3. Controlling the duration of development.
4. Assuring that development is maintained properly.
5. Designating the exact location and nature of development.
6. Requiring the provision for on-site or off-site public facilities or services.
7. Requiring more restrictive standards than those generally required in this Title.

City Code 10-4-8(B)6a states a special use permit is required for "any facility with drive-through service."

The property is zoned C-1 PUD, Commercial Highway District, located in the Sun West Lazy J PUD, recorded in 2011.

The property is currently undeveloped, located on the southeast corner of Washington Street North and Pole Line Road.

The applicant states in their narrative that this drive-through use will be part of a multi-tenant retail strip mall in anticipation of a food related service occupying the north tenant space of the building. The anticipated hours of operation are 7:00 am – 9:00 pm for the future tenant.

The drive-through is designed to be entered from Sun West Way and continue behind the building, with the pickup window located on the north side of the building. Vehicles will exit the drive-through and continue to travel through the parking area back to Sun West Way. The drive-through lane shows an escape lane, and the queue will not interfere with the required parking location. The drive-through queue shows that it meets the minimum requirement of five (5) vehicles to the first order point/menu board.

The intersection of Washington Street North and Pole Line Road is one of the busiest

intersections in the City, with approximately 27,000 vehicles traveling through every day, according to the ITD Traffic Count map. The ITE Trip Generation Manual states the average vehicle trips generated by a restaurant with a drive-through and indoor seating is 53 vehicles during the AM Peak hour. An additional 53 vehicles through this area, during peak hours, will not overwhelm the intersection or traffic flow. Pole Line Road is a State Highway, maintained by ITD. Washington Street North is a road that is maintained and controlled by the City. According to the applicant's narrative, the proposed tenant estimates approximately 25 vehicles per peak hour through the drive-through.

There is a 35' landscape buffer requirement on both Pole Line Road and Washington Street North, as they are both arterial roads. The applicant will be required to install landscaping to the gateway arterial standards, as well as meet the requirements of the Sun West Lazy J PUD. In addition, parking islands will be installed with landscaping, based on the number of parking spaces required for the strip mall.

The 2016 Comprehensive Plan; "Grow With Us", designates this area as appropriate for "Mixed Use" serving local and regional commercial, which allows for high-density mixed-use development in a compact, pedestrian-oriented environment, sitting at intersections of major arterials.

Staff has determined the proposed use is compatible with the comprehensive plan and the area, as it is a high-density commercial center with other retail stores and restaurants serving the community at large.

Based on the standards for approval, Staff does not foresee negative impacts related to the land use.

Approval of this zoning request does not preclude the applicant from obtaining the required permits and/or licenses needed to complete the project.

Upon conclusion, should the Commission recommend approval of the request as presented, Staff recommends the following:

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards.
2. Subject to continued compliance with all local, state, and federal code requirements and other standards as applicable.

Applicant Presentation:

David Thibault from EHM Engineers, Inc. presented on behalf of the applicant. David pointed out the surrounding properties that have drive-thrus.

PZ/Questions & Comments:

- Commissioner Bulkley asked about Williams RD and where it came off.
- David Thibault stated it is a right-in right-out and is currently a road.
- Commissioner Weatherford asked about the drive-through and escape lane.
- David Thibault pointed out on the map where the lane is.
- Commissioner Zimmerman asked if there are plans for a turn lane.
- David Thibault stated the engineering office is in charge.

Public Hearing: Opened and closed with no public input

Discussions Followed:

Commission feels this is a good fit and will work in this area.

MOTION: Commissioner Bulkley moved to approve the request for a Special Use Permit to allow a drive-thru on property located at 1657 Sun West Way. c/o Matt Ahrens on behalf of Jimmy James (PZ25-0034). Commissioner Rambur seconded the motion. Roll call vote showed all members present voted.

Approved 6 to 0.

- c) Request for a Special Use Permit to allow a fourplex on property located at 1445 Washington St S. c/o Kahler Nield on behalf of Derrick Ellis (PZ25-0036).

Staff Presentation:

Senior Planner Klaver presented the request for a Special Use Permit to allow a fourplex on property located at 1445 Washington St S. c/o Kahler Nield on behalf of Derrick Ellis (PZ25-0036).

Per City Code 10-4-5 states “a special use permit is required to allow a fourplex.”

Per City Code 10-13-2-2 The Special Use Permit process requires a public hearing in which interested persons have the opportunity to be heard, with regards to the application. The Commission shall decide on the request within thirty (30) days after the public hearing. If Conditions of Approval are placed on the permit by the Commission, the Administrator shall issue the permit specifically listing such conditions. Conditions shall be implemented within 6 months, or the permit is void. If the Commission’s decision is appealed within fifteen (15) days of the signing of the Findings of Fact, City Council shall set a hearing date to consider all information, testimony, and minutes of the previous hearing to reach a decision on the appeal.

Standards Applicable to Special Uses:

- Will, in fact, constitute a special use as established by zoning requirements for the zone involved.
- Will be harmonious with and in accordance with the general objectives or with any specific objective of a comprehensive plan and/or zoning regulations.
- Will be designed, constructed, operated, and maintained to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area.
- Will not be hazardous or disturbing to existing or future neighboring uses.
- Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer and schools; or that the persons responsible for the establishment of the proposed use shall be able to provide adequately any such services.
- Will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

- Will not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any person, property or to the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.
- Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public thoroughfares.
- Will not result in the destruction, loss or damage of a natural, scenic or historic feature of major importance.

Per City Code 10-13-2-2: Upon Granting a Special Use Permit, Conditions May Be Attached To A Special Use Permit Including, But Not Limited To, Those:

1. Minimizing adverse impact on other developments.
2. Controlling the sequence and timing of development.
3. Controlling the duration of development.
4. Assuring that development is maintained properly.
5. Designating the exact location and nature of development.
6. Requiring the provision for on-site or off-site public facilities or services.
7. Requiring more restrictive standards than those generally required in this Title.

The property is zoned R-4; Residential Medium Density. According to our records, the original home was demolished in 2010 and the property has remained vacant.

Per City Code 10-13-2.2 a special use is a use otherwise prohibited by the terms of this title in a given zone, but may be allowed under specific provisions and when not in conflict with the comprehensive plan. The commission is tasked with reviewing the request based on a set of standards set forth by Title 10 and to make a final decision on whether to approve the request as presented, approve the request with conditions, deny the request or table the request for additional information.

Per City Code 10-4-5 a special use permit is required for a fourplex within the R-4 zoning district. The comprehensive plan identifies this area as neighborhood commercial and town neighborhood. Designations within the comprehensive plan are not property specific but are a guide for future development for a certain area. Neighborhood Commercial provides supporting services that complement the neighborhood character with land uses types such as small scale office/commercial, townhomes, condominiums, apartments and civic facilities. Town Neighborhood is primarily residential in nature with smaller lots of clustered development consisting of single-family, duplex, townhomes, parks, schools and civic facilities. A fourplex would be compatible with the land uses supported by the comprehensive plan and compatible with anticipated growth patterns.

The property is surrounded by a mix of single-family and multifamily residential uses. The lot is an existing residential lot that has been vacant for approximately 15 years. Adding a fourplex to the lot would revitalize the property and blend well with the surrounding area. It is located within the city limits and would be able to obtain service required by the code to adequately serve the development. Connections to these services will be the responsibility of the developer and will not be an added burden to the public or its facilities. As this property is located along an arterial that supports a high volume of traffic, the addition of the fourplex will not create a noticeable change to the surrounding area. Access to the property will be required to meet city codes and standards and designed to avoid creating undo interference

with existing traffic patterns. Considering the zoning district, comprehensive plan designation and the possible impacts related to the proposed land use Staff anticipates the addition of a fourplex will not adversely impact the surrounding area.

Approval of this zoning request does not preclude the applicant from obtaining the required permits and/or licenses needed to complete the project. Upon conclusion, should the Commission approval the request as presented, Staff recommends approval be subject to:

1. Site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards.

Applicant Presentation:

Kahler Nield from EHM Engineers, Inc presented on behalf of the applicant. He feels this is a good blend to Washington St. This lot has been vacant for over 15 years and this would be a good use for it.

PZ/Questions & Comments:

- Commissioner Bulkley asked about the plat map and what is on the back half of the lot.
- Kahler Nield replied they are only allowed to build on the front portion currently. Ty would like to leave the back big enough to build on it in the future.

Public Hearing: Opened and closed with no public input.

Discussions Followed:

Commission feels this is a good fit and shouldn't be a problem in the area.

MOTION: Commissioner Weatherford moved to approve the request for a Special Use Permit to allow a Fourplex on property located at 1445 Washington St S. c/o Kahler Nield on behalf of Derrick Ellis. Commissioner Zimmerman seconded the motion. Roll call vote showed all members present voted.

Approved 6 to 0.

- d) Request for a Zoning Title Amendment to repeal and replace Title 10. Items to include are regulations pertaining to "Supplemental Regulations" and "Wellhead Protection Overlay District". c/o City of Twin Falls

Staff Presentation:

Senior Planner Klaver presented the request for a Zoning Title Amendment to repeal and replace Title 10. Items to include are regulations pertaining to "Supplemental Regulations" and "Wellhead Protection Overlay District". c/o City of Twin Falls

Per 10-14-2, Title amendments may only be initiated by the Planning and Zoning Commission, City Council, or a property owner. This amendment was initiated by City Council in February 2018.

Per 10-14-4, Zoning amendments shall be amended in the following manner:

- A. Requests for an amendment to this title shall be submitted to the commission which shall evaluate the request to determine the extent and nature of the amendment requested;
- B. If the request is in accordance with a comprehensive plan, the commission may recommend and the council may adopt or reject the ordinance amendment under the notice and hearing procedures as herein provided; and
- C. If the request is not in accordance with a comprehensive plan, the request shall be submitted to the commission or, in its absence, the council which shall recommend and the council may adopt or reject an amendment to a comprehensive plan under the notice and hearing procedures provided in section 10-7-20 of this title.

Per 10-14-5, the Commission shall hold a public hearing and make recommendations on proposed zoning amendments.

- A. Zoning Title Amendment: The commission, prior to recommending a zoning title amendment to the council, shall conduct at least one public hearing in which interested persons shall have an opportunity to be heard. Notice for public hearings shall be provided as set forth in section 10-7-20 of this title. Following the commission's hearing, if the commission makes a material change from what was presented at the public hearing, further notice and hearing shall be provided before the commission forwards the amendment with its recommendation to the council.

N/A

N/A

The Commission is tasked with making a recommendation to Council on the proposed text amendment. The Commission may recommend approval, approval with conditions, denial, or table the item to a date certain.

Sample main motions:

1. *Move to recommend approval for the proposed zoning text amendment to the Supplemental Regulations & Wellhead Protection Overlay District chapters of Title 10 as presented;*
2. *Move to recommend approval with conditions for the proposed zoning text amendment to the Supplemental Regulations & Wellhead Protection Overlay District chapters of Title 10; or*
3. *Move to table the item to a date certain of _____*

PZ/Questions & Comments:

- Commissioner Rambur asked about panhandling and if it's addressed in Title 10 right now.
- Senior Planner Klaver replied it is not in Title 10.

Public Hearing: Opened and closed with no public input

Discussions Followed:

Commission feels this was covered well.

MOTION: Commissioner Weatherford made a motion to recommend approval of the request, as presented, with staff recommendations. Commissioner Rambur seconded the motion. Roll call vote showed all members present voted.

Approved 6 to 0.

6) Upcoming Meeting(s)

- a) June 4, 2025 - Work Session - This will be a public hearing for Title 10 rewrite.
June 10, 2025.

7) Adjournment

The meeting adjourned at 07:57 PM

Jody Green, Planning Technician