



Twin Falls Historic Preservation Commission Minutes

Monday, June 2, 2025, 3:00 PM

203 Main Ave East
Twin Falls, ID 83303

Members: Doug Baughman Chairperson, Jennifer Shaffer Vice Chairperson, Terry McCurdy, Sharon Dowdle, Gary Sipe

Council Liaison: Spencer Cutler

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Baughman called the meeting to order at 03:00 PM

A quorum was present.

2) Consent Calendar

- a) Approve minutes from the following meeting: May 5, 2025.

Commissioner McCurdy made a motion to approve the consent calendar, as presented. Commissioner Dowdle seconded the motion.

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness to install signage on property located at 136 Main Ave N. c/o Lytle Signs on behalf of West Wood Coffee & Social (PZ25-0057)

Staff Presentation:

Planner Strickland presented the request for a Certificate of Appropriateness to install signage on property located at 136 Main Ave N. c/o Lytle Signs on behalf of West Wood Coffee & Social (PZ25-0057)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application. The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request. Any conditions placed by Commission shall be specifically listed on the certificate and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

This building was considered a contributing building on the National Historic Registry and was constructed as an addition to the Cotillion Hall (aka The Paris Building) in 1915. This structure has housed a multitude of businesses, most recently a restaurant.

Approval of a Certificate of Appropriateness is required by the Commission, staff has provided the necessary information and the applicable guidelines for a decision to be made.

Per the Twin Falls Downtown Historic Guidelines the following guidelines apply: 2.1 General Guidelines and 3.5 Signs are applicable to this request. These guidelines have been provided by staff and used to review the request.

While signs are required to be reviewed for properties in the historic districts, it is important to understand that signs are somewhat of a temporary change to buildings when compared to changing the structure. When reviewing this type of request, staff takes into consideration the character of the district, the proposed materials and the design of the sign. The proposed sign will consist of an aluminum background, powder-coated with copper logo, and halo illumination around the border of the sign offering a small amount of soft lighting. The materials are considered durable with a compatible design that seems appropriate for the building and the district.

Discussions Followed:

Commission likes the look and feels this is appropriate for this location.

MOTION: Commissioner Sipe moved to approve the request for a Certificate of Appropriateness to install signage on property located at 136 Main Ave N. c/o Lytle Signs on behalf of West Wood Coffee & Social (PZ25-0057). Commissioner Dowdle seconded the motion. Roll call vote showed all members present voted. Approved 4 to 0.

4) Old Business

The walking tour was a success with a good turnout. Maybe doing a different area to do the next walking tour.

5) New Business

Set up a special meeting for possibly 3 new applications on June 23.

6) Upcoming Meeting(s)

a) July 7, 2025.

7) Adjournment

The meeting adjourned at 03:11 PM

Jody Green

Jody Green, Planning Technician