



## Twin Falls Parks and Recreation Commission Agenda

Tuesday, October 14, 2025, 11:30 AM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Corey King; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input  
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
  - a) **ACTION ITEM:** Approve minutes from the following meeting: September 9, 2025.  
By:
  - b) **ACTION ITEM:**  
Consider a request to remove one Poplar at 246 9<sup>th</sup> Ave N.  
By: Chance Munns
- 4) Items of Consideration
  - a) **ACTION ITEM:** Consider a request from Chance Munns to donate a spruce tree and plaque in memory of late Park employee Jacob Thompson at Thomsen Park.  
By:
  - b) **ACTION ITEM:** Consider a proposal from Recreation Supervisor Stacy McClintock to raise youth sports fees.  
By:
  - c) **INFORMATIONAL:** Presentation on Park In Lieu fees and proposed project list  
By: Wendy Davis, Chance Munns
  - d) **DISCUSSION:** Discuss Parks and Recreation Master Plan  
By: Wendy Davis
- 5) Department Updates
  - a) **PRESENTATION:** Department update: October 2025
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

### **Public Input Procedures**

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
    - wait to be recognized by the Mayor or Chairman
    - approach the microphone/podium
    - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
  - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



**Date:** Tuesday, October 14, 2025  
**To:** Parks and Recreation Commission  
**From:**

### **ACTION ITEM**

**Request:**

Approve minutes from the following meeting: September 9, 2025.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. 090925 Minutes-WD



## Twin Falls Parks and Recreation Commission Minutes

Tuesday, September 9, 2025, 11:30 AM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Corey King; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler

### 1) Confirmation of Quorum/Call Meeting to Order

Commissioner Metcalf called the meeting to order at 11:39 AM

A quorum was present.

Members Present: Micheal Metcalf, Todd Shaw, Christiana Sipe-Pauley, Olyvia Meyer, Debbie Van Engelen, Steve Hayes, Tom Bixler, Paul Melni

Members Absent: Corey King

Staff Present: Wendy Davis, Mitch Humble, Council Liaison Cherie Vollmer, Chance Munns, Stacy McClintock, ,Kate Etzold, Mable Shurtleff

### 2) General Public Input

No public present.

### 3) Consent Calendar

a) Request to approve the minutes from the following meeting: August 12, 2025.

Commissioner Meyer entered the meeting at 11:34 am.

**MOTION:** Commissioner Melni moved to approve the consent agenda. Commissioner Sipe-Pauley seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0.

### 4) Items of Consideration

a) Donation policy inscription discussion.

Commissioner VanEngelen entered the meeting at 11:42 am.

Director Davis introduced Deputy Prosecuting Attorney Nicole Swafford to address the Commission's questions regarding the current donation policy and inscription requirements.

Counselor Swafford presented recent supreme court case addressing government speech and it's definition. She described the difference between private speech and government speech. Discussion ensued.

Clarification of what types of language and/or logos should be allowed in public spaces and deemed government speech was requested. It was determined that Commission approval and recommendation to council of the wording on a plaque becomes government speech.

Counselor Swafford noted that the current policy puts the protections in place to limit speech and sets acceptable parameters for government speech. She described the concern with lifting the current limitations.

Next, the Commission discussed logos. A logo for a service club was allowed, and concern was raised if that needed to be revisited. Counselor Swafford stated that most cities do not

retroactively correct any that had been approved in the past and suggested it may be a good idea to revisit the policy to ensure that logos are addressed.

- b) Update on Recreation Program Survey  
Recreation Supervisor McClintock presented:

Sample questions:

- Sports-specific questions are for Baseball/Softball, Soccer, and Basketball.
- A community recommendation survey/ weekly surveys are to be posted on our website, Instagram and Facebook page in the near future.

There was discussion about QR Code on business cards, which will be revisited.

Commissioner Metcalf and the commission thanked Recreation Supervisor McClintock for her hard work. He stated that the survey looks really good and will gather a lot of useful information.

- c) Presentation on implementation of park impact fees collected for park development in lieu of requiring property donations or collecting fees.

Director Davis explained that a recent change to Title 10 in the City Code eliminated the park dedication requirement and replaced it with park impact fees, which provides funds and allows the City the discretion to negotiate with the developer for park land purchase using those funds. She shared an example of a recent instance where property within a development was identified, and the City worked with the developer to purchase four acres to be developed as a neighborhood park using park impact fees. Davis demonstrated how the Park and Recreation Master Plan was used to identify the area as a need for a park.

Discussion ensued.

Commissioner Sipe-Pauley asked if there would be changes to the properties that are currently half retention pond, half park. Director Davis explained that retention ponds are still a requirement, and the title change only applies to plats moving forward, not retroactively. Use of impact fees for improvements was defined as needing to be tied directly to impacts of growth vs capital improvement projects. Director Davis noted that replacing a playground would not be a part of the impact fee, this would be from capital improvement.

Remaining Park In Lieu fees were discussed. Commissioner Meyer asked for a list of projects and the budget available for them. It was agreed that would be added to next month's agenda.

- d) Commission orientation  
No action taken.

## 5) Department Updates

- a) Department Update: September 2025  
Superintendent Munns presented:

- Vista Bonita — project with CORE working as our GM. The design is due for review at the end of September with a cost forecast to be seen.
- Canyon Trail Junction — should start later this month. Fencing will be put up with some equipment stationed at the trail head.
- Pool — bubble in place. The pool will have the groundbreaking ceremony tomorrow for the new development and encouraged the Commission to attend.
- New approved projects — 2 new tennis courts and 4 pickleball courts as replacements at Harmon Park. Scheduled to be slated in October.
- Hankin/Elizabeth — a budget request for development has been initiated.
- Skate park — infrastructure improvement and possible future expansion.

He noted some of the skate park goers were excited about the project and asked if they were able to help with fundraising.

There was discussion about the Department being short of staff due to a recent death in the team. In a future meeting, there will be a request for a tree donation and plaque in his memory for the Commission's approval.

Council Liaison Vollmer asked about the timeline for the Canyon Trail Junction project. Superintendent Munns noted some tasks would be delayed due to the upcoming cold weather. As a result, the completion of the project is likely to be Spring 2026.

Commissioner Shaw voiced his concern about the court being too close to the road and noise pollution.

Superintendent Munns answered, we can visit that and mitigate it.

Director Davis noted there was a recent case in Boise stemming from noise, and we should conduct research to see if the planned tennis courts location would require adjustments.

Director Davis suggested a neighboring area Open House for feedback.

Recreation Supervisor McClintock presented:

- There was participant growth for team sports.
- Girls basketball registration just closed.
- The Highland game is coming up at the end of this month.
- Adult one pitch is nearing the end of the season.
- Flag football registration is in process.
- Volleyball registration is in process.
- 6 pickleball courts at Frontier Park have been resurfaced.
- The tiny robot is a positive tool for us which saves time and manpower.

Outdoor Supervisor Etzold presented:

- Summer ending soon.
- A new dog station is ready for service on the Canyon Rim Trail near the Evel Knievel Jump site.

- New Canyon Rim Trail signs are being put up at the beginning of the trail and in the parking lot which maps the whole trail.
- 4 new donation benches have been installed.
- Shoshone and Dierkes have been very popular this summer, and now we are preparing to do maintenance.
  - Replacements of gates and picnic tables.
  - Playground platforms to be placed.
  - A new gate at the boat ramp.
  - Emergency team was thanked for attending the fire that happened recently.
  - Recent underground spring pop-ups have been saturating the park and new trenches have been dug to divert water.
  - Evel Knievel has a more usable parking lot now.

Director Davis noted, the golf report has been forwarded to the Commission. She noted speaking with Aquatics Supervisor Pauley on the phone, and his update includes an open house for the groundbreaking and that the bubble is up.

Commissioner Sipe-Pauley asked for an update on the Recreation Center.

Commissioner Meyer asked for the Recreation Center Committee to attend the Parks and Recreation Commission meeting.

Director Davis answered, the Recreation Center Committee could be invited, but there is nothing to report at this time. The Committee was created to monitor a project which we no longer have funding for land purchase. We tried to get a meeting set up in August but did not have a quorum and are currently working on setting up an executive session in September. Until a location can be presented to City Council, the Recreation Center can not be built, hence the project can not proceed.

Commissioner Metcalf suggested the Commission review the maps to see what project should be worked on.

Director Davis answered yes, and believed Commissioner Meyer wanted to see the overlay of the projects.

Commissioner Melni asked about the amount of acreage needed for the project.

Director Davis answered, about 6–7 acres minimum but has been able to locate 9–13 acres, which would allow for future phases.

There was discussion about a plot on Blue Lakes.

Council Liaison Vollmer answered that Planning and Zoning may have rezoned the location, and it will be put into use after removal of restrictions. But with limited funding to enhance, develop or repair and with costs continually climbing, this becomes a more difficult task.

Director Davis showed a project map on screen which shows neighborhood parks, community parks, and regional parks. It indicates some locations which lack services for the neighborhood, but the community parks would close the gap and provide a service to the neighborhood.

There's mention of privately owned spaces that also provide the service.

There was mention of locations for consideration of park placement due to lack of service.

Commissioner Sipe-Pauley wanted to see the list of projects that aligned with the map.

Commissioner Meyer asked if the maps shown could be found online.

Director Davis answered yes, they are a part of the master plan which can be found online and is in the Commission's shared folder.

Superintendent Munns noted there are locations that are identified as having low potential due to a lack of water or other reasons that would not be ideal for a park-related development.

Director Davis noted the Commission needs to look at this and update the master plan.

Commissioner VanEngelen asked for the number of accessible parks available in the city.

Director Davis noted some of the parks were built with accessibility while some older parks have that enhancement added. Many of the parks do have locations for inclusivity but some of the older ones may not have.

Superintendent Munns noted some of the parks have the potential to have that enhancement.

Commissioner Metcalf noted topics for the next agenda; Master plan, Recreation Center Update, and the current list of planned improvements.

Director Davis noted in the upcoming months, the Commission should begin focusing on projects and budgets.

Commissioner Metcalf asked for the design of Vista Bonita be included in the next meeting.

Commissioner VanEngelen asked about the restrooms' closure timeline.

Superintendent Munns answered, usually when it gets colder, tentatively October 15.

**6) Adjournment**

The meeting adjourned at 01:07 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator  
Parks and Recreation Department



**Date:** Tuesday, October 14, 2025  
**To:** Parks and Recreation Commission  
**From:** Chance Munns, Parks Superintendent

### **ACTION ITEM**

**Request:**

Consider a request to remove one Poplar at 246 9<sup>th</sup> Ave N.

**Time Estimate:**

0

**Background:**

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

**8-4-2: STATEMENT OF PURPOSE:**

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economic environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

**Approval Process:**

A simple majority will approve this request

**Budget Impact:**

Property owner to pay contractor for removal and replacement if approved

**Regulatory Impact:**

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

**History:**

na

**Analysis:**

na

**Conclusion:**

Parks staff does find evidence meeting tree removal criteria for proposed Two tree at 246 9<sup>th</sup> Ave N. and recommends approval.

Twin Falls City Code 8-4-8

**Attachments:**

1. 246 9th ave n tree removal request



## City of Twin Falls Permit For Tree Removal

Today's Date \*

9/15/2025

First Name \*

Gary

Last Name \*

Nelson

Phone Number \*

(208)731-5030

Email \*

libradochavez9@icloud.com

Address of work to  
be done \*

Street Address

246 Ninth Ave north

Address Line 2

City

Twin Falls

State / Province / Region

Idaho

Postal / Zip Code

83301

Country

USA

The tree(s) in  
question reside on \*

Public right-of-way

Public Property

### Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Trees and Stumps

Contractor First  
Name \*

Librado

Contractor Last  
Name \*

Chavez

**Contractor Phone  
Number \***

(208)293-5135

**Contractor Email \***

libradochavez9@icloud.com

## Tree Species

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**Tree Species \***

Poplar

**Description of This  
Tree's Location on  
Property \***

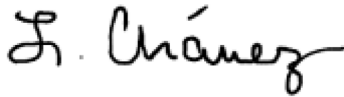
Front of property, located on right of way.

**Reason for  
Request \***

Wrong specie for its location. Roots are starting to lift sidewalk creating a trip hazard.

[Add Additional Tree](#)

**Signature**



By signing this form, I agree to abide by the conditions set herein.

## Arborist Review

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**Comments**

Poplars are prohibited in the Right of Way or within 50' of any public infrastructure (8-4-8 D, E) Removal is required.

## Tree Images

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**File Upload**

Upload

Screenshot 2025-09-25 130722.png

976.93KB



Add

Comments

2000 characters left

Approve

Reject



# TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

## DONATION POLICY

Since the founding of our city, citizens of Twin Falls have enjoyed parks and recreation facilities that have been generously supplemented with the gifts of goods and services by individuals, groups, and organizations.

### PURPOSE

To clarify existing policy and encourage the continued donation by individuals, groups, and organizations of amenities which enhance the recreational value of Twin Falls Parks and Recreation Department, managed lands and facilities, including memorials.

### TYPES OF DONATIONS

All proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Council approval shall happen through the consent calendar, unless deemed necessary for consideration.

**Park Equipment** – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

**Trees and Landscaping** – this type consists of the purchase and installation of a tree or landscaping feature. Along with the Twin Falls Parks & Recreation Department the Twin Falls Tree Commission will coordinate the location, species, and the installation of trees. Trees shall be at least a 2” caliper in diameter, and must be of a variety approved in the Twin Falls Tree Selection Guide book or approved by the Twin Falls Tree Commission.

**Major Park Amenities** – this type consists of the purchase and installation of a facility which fulfills an identified public recreation need, such as buildings, playgrounds, picnic shelters, canyon rim overlooks, park land donations and/or development, as identified by the Twin Falls Parks & Recreation Department or in the Master Plan for the Twin Falls

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*The Benefits are Endless...*

Parks & Recreation Department or as approved by the Twin Falls Parks & Recreation Commission or City Council.

Donations may dedicate to, honor, or memorialize a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

**Identification** – Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

**Inscription** –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored.

Plaque inscriptions may include the following language in addition to the name of the person and the date. “In Memorium”, “In Memory of”, “In Honor of” or “Donated by”

**Registry** – All approved donation applications will be registered in the Twin Falls Parks & Recreation office and include a description of the donation, date of installation, name and address of donor, location, and inscription.

## LOCATION AND RELOCATION

The placement of donated park amenities, such as the spacing of benches, fountains, and trees, shall be controlled by the Twin Falls Parks & Recreation Department, who shall insure that a new installation does not materially detract from or conflict with the significance, quiet, or recreational value of existing facilities nor interfere with a primary public purpose or pose a potential public safety or security risk. New auxiliary park features, such as trash receptacles and park signs will not be placed in a location or manner that will offend or violate respect for an existing memorial or the donor.

The Twin Falls Parks & Recreation Department considers the placement of donated amenities, especially memorials, to be permanent. However, should future circumstances require relocation of a memorial; the Twin Falls Parks & Recreation Department shall endeavor to locate the memorial donor or representative to arrange a satisfactory alternate location. The expense of relocation shall be borne by the Twin Falls Parks & Recreation Department.

In all cases, the Twin Falls Parks & Recreation Department will have the final decision on location.

## MAINTENANCE AND OWNERSHIP

Upon installation, the City of Twin Falls shall own the amenity donated.

The Twin Falls Parks & Recreation Department shall assume responsibility for normal maintenance of such amenities. Damaged or vandalized memorials will be repaired or replaced by the Twin Falls Parks & Recreation Department at the expense of the City. Plant material will be replaced as part of the department's replacement program and in consideration of the annual planting season.

Approved by City Council 7-20-09

Updated by City Council 8-17-20



# TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

## DONATION REQUEST FORM

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Address: \_\_\_\_\_

Street Address

City

State

Zip Code

Home Phone:   
(Area Code)

Work Phone: \_\_\_\_\_  
(Area Code)

Donation Requested: \_\_\_\_\_

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: \_\_\_\_\_

Alternative Location: \_\_\_\_\_

Plaque Inscription: \_\_\_\_\_

*Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.  
For further information, please contact the Parks & Recreation office at (208) 736-2265.*

### FOR OFFICE USE ONLY

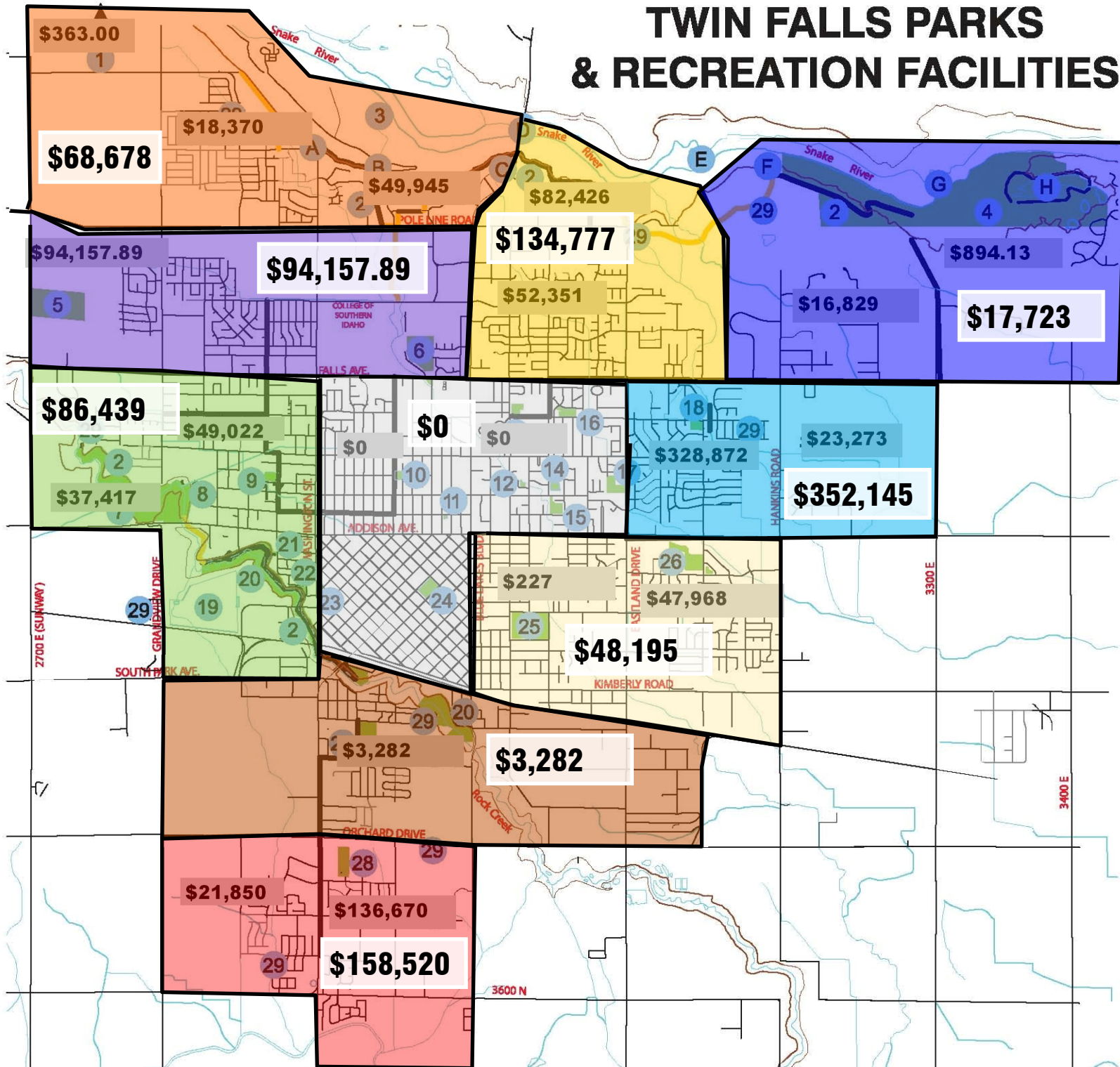
Donation Name: \_\_\_\_\_

Site: \_\_\_\_\_ Type: \_\_\_\_\_

Completion Date: \_\_\_\_\_

*The Benefits are Endless...*

# TWIN FALLS PARKS & RECREATION FACILITIES



1. Auger Falls
2. Canyon Rim Trails
3. Centennial Park (County Owned)
4. Shoshone Falls & Dierkes Lake
5. Sunway Soccer Complex
6. Frontier Field
7. Rock Creek Park (Country Owned)
8. Boyd Property (Co-owned/undeveloped)
9. Harry Barry Park
10. Harrison Park
11. Pierce St. Tennis Court
12. Willow Lane Park
13. Swimming Pool & Sawtooth Softball Fields
14. Sunrise Park
15. Teton Park
16. Cascade Park
17. Ascension Park
18. Jason's Woodland Hills Park
19. Twin Falls Municipal Golf Course
20. Rock Creek Canyon Parkway (City Owned)
21. Blake St. Trailhead
22. Russet St. (Rock Creek Canyon Rim Property)
23. Drury Park
24. City Park
25. Harmon Park
26. Clyde Thomsen Park
27. South Park & LDS Softball Complex
28. Vista Bonita Park
29. Future Parks

**BIKE PATH/TRAIL SYSTEM**  
**PROPOSED BIKE PATH TRAIL SYSTEM**

**PARKS IN LIEU CLOSEOUT**

<i>Area</i>	<i>Amount</i>
North Ridge	\$ 20,000.00
<b>\$68,678.00</b>	\$ 20,000.00
	\$ 28,678.00
	\$0.00
Sunway/Kenny Poe	\$ 94,157.89
<b>\$94,157.89</b>	\$ 40,000.00
	\$0.00
Rock Creek/Harry Barry/ Baxter's	\$ 25,000.00
<b>\$86,439.00</b>	\$ 33,000.00
	\$ 19,439.00
	\$ 9,000.00
	\$0.00
Pheasant Meadows/Vista	\$ 100,000.00
<b>\$158,520.00</b>	\$ 58,520.00
Oregon Trail Youth Complex	\$ 3,282.00
<b>\$3,282.00</b>	
Harmon/Thomsen	
<b>\$48,195.00</b>	\$ 48,195.00
	\$0.00
Morning Sun/Jason Kelly	\$ 328,145.00
<b>\$352,145.00</b>	\$ 24,000.00
	\$0.00
Canyon Trail Junction	\$ 134,777.00
<b>\$134,777.00</b>	
	\$0.00
Evel Knievel/CRT	\$ 17,723.00
<b>\$17,723.00</b>	
	\$0.00
<b>Total</b>	<b>\$963,916.89</b>



*Location*

Northern Ridge Park  
Northern Ridge Park  
Grandview Estates WRA

Sunway  
Kenny Poe  
Kenny Poe  
Sunway

Rock Creek  
Rock Creek  
Harry Barry  
Baxter's Dog Park

Pheasant Meadows

OTYC

Harmon  
Harmon  
Harmon - Cowboy Field  
Harmon

Morning Sun  
Jason Kelly

Canyon Trail Junction  
Canyon Trail Junction

Evel Knievel  
Evel Knievel  
Evel Knievel

*Project Ideas*

Benches & walkway  
concrete at pavilion  
Shade & seating, pathway to school

Storage Unit 4-bay  
Playground  
Pavilion/picnic  
multi-use court

signs x 4, 8 markers  
14 benches, 8 tables  
basketball court  
3 tables, 3 benches

Landscape & Irrigation  
Arboretum & nature trail

Demolition of old restroom

West Courts support  
Skate Park support  
Scoreboard, \$10K + install  
Sidewalk circulation 500' worth

restroom, path, plaza, landscape, etc.  
Benches, site furnishings at both

Project support/contingency  
Monument sign

trailhead development support  
New maintenance gate  
Connect parking to trail





**Date:** Tuesday, October 14, 2025  
**To:** Parks and Recreation Commission  
**From:**

## **PRESENTATION**

**Request:**

Department update: October 2025

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. Department Update October

# Parks and Recreation Department Updates

Parks and Recreation Commission

October 2025

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## Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

**Youth Soccer:** Youth soccer ended on September 20th. Once again had little or no problems in the league this year.

**Fall Basketball:** We have 421 players signed up this year. The table below represents the registration numbers for the last three years. Practices started on Monday, September 22nd and games begin on Saturday, October 4<sup>th</sup>.

Year	No. Enrolled
2025	421
2024	382
2023	359

### Youth Highland Games-

Our 5<sup>th</sup> annual event was a success attendance, and it grows in of Scottish, Irish and Welsh decent the kids participate in sack races, throwing (all kid safe), caber toss, willy throw (bean bag toss), stone put and of course the ever so popular clan vs. clan & youth staff vs. youth participants tug-o-war. The community enjoys this event and it's a fun way for our staff to engage with them in a non-team sports environment. Fun is always had by all, and clan Grant took the title by six points over clan Fraiser. Clan McClintock won the spirit award. We look forward to seeing which clan will win next year's event.

with around 40-50 kids in number each year. We had parents with some in their kilts to watch hammer throw, archery and axe

## Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

National Recreation Parks Association Annual Conference: Chance & Dustin

Aquatics Facility Operator certification: Chance

City Park: Punch list and final inspections anticipated end of October

Vista Bonita: Still in Schematic Design phase, planned construction summer '26

Frontier Restroom: Occupancy granted, landscape underway, Ribbon Cutting last Friday

Canyon Trail Junction: demolition started, completion scheduled for Spring '26

Hanging Baskets: will be removed in October

Fountains and restrooms close October 15<sup>th</sup>

Christmas Tree: found one 20'B&B

## **Open Spaces**

**Kathryn Etzold**, Open Space Supervisor

Work across the open space system has continued through October with both maintenance and project progress. On the **Rock Creek Trail (RCT)** trees were cleared from Victory Bridge and will require follow-up cleanup with the chipper/ assistance from arborists.

Along the **Canyon Rim Trail (CRT)**, maintenance has focused on trimming at viewpoints down toward Shoshone Falls and completing dog-on-leash signage. Project work remains active, with CRT signs ordered, printed, and scheduled for installation on October 1.

At **Shoshone Falls and Dierkes Lake (SSF)**, ongoing maintenance included tree trimming, runoff and ditch repair, and addressing bubbling under asphalt caused by water, with diversion measures implemented. The dock near the kayak rental station has been re-attached, and the picnic pad at Dierkes is being removed with assistance from the Streets Department. Project work included cleaning out pipe chases, the guard shack, and shop, along with continued coordination on the wayfinding project with GGLO and Trademark. The Hot Wash project with ISDA continues to progress with civil design work underway with Civil Science. Hours of operation for the Hot Wash remain 7:30 a.m. – 9:00 p.m. till most likely November. Equipment servicing has been completed for the SSF equipment (Kubota, Gator and Torro mower) and we are looking at closing most of the park facilities mid October.

## **City Pool**

**John Pauley**, Aquatic Supervisor

**Gessie Collins**, Aquatic Coordinator

## **General Public Input**

**Mable Shurtleff**, Parks and Recreation Project Coordinator

There was no public input received.

## **Municipal Golf Course**

**Steve Meyerhoeffer**

In the last month, we have fertilized the entire golf course and sprayed for weeds and dandelions. We are now ready for our leaf removal, which is just getting underway. As you recall, this is a three or four month process.

On the golfing side, we just completed our men's closing scramble and only have one outside event left this season. It is also the closing week for the high school teams.

All of the golfers have to get their Pro-Shop credit spent by December 31, because of this, we have had a large amount of special orders for clubs, clothing, shoes, etc. Going to be a busy month or so.

I am personally looking forward to slowing down a little bit and not leasing the golf course in 2026. I do plan to continue teaching, playing in pro events, and hopefully helping the next administration if needed.

We have had some great success, and looking back, I feel that we created an environment of family, belonging, and inclusion. Most of our players enjoy hanging out at the golf course and interacting with the staff. I truly hope this is the direction that the golf course tries to keep in the future.

Steve

## **Director's Update**

### **Wendy Davis**

Recreation Center Committee: Staff will meet with City Council on 10-6-25 in Executive Session to discuss an interest in real property.

The beauty of fall brings clear blue skies, cooler temperatures and vibrant colors. Old Town Parkway (rock creek trail) is bursting with color, the grass in the parks is enjoying some much needed respite and our softball players, pickleball players and tennis players are able to enjoy these fall evenings with extended play time due to the lights in those spaces. Such a great time of year to get outside!

As mentioned in the Park update, we have four projects in various stages of construction right now, including City Pool, Canyon Trail Junction, City Park and Frontier Restroom. Go check out the work being done before the snow flies.

Golf Course Concessionaire process: We received 3 proposals and conducted interviews the week of October 6 after which the proposals will be ranked and that ranking presented to City Council for approval and permission to begin negotiations with the number one ranked proposer.