



Twin Falls City Council Agenda

Monday, October 13, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council October 06, Minutes.
By: Rachael Long, Deputy City Clerk
 - b) **ACTION ITEM:** Approve Accounts Payable for October 2 to October 08, 2025.
By: Rachael Long, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve October 08, 2025, Travel Requests.
By: Amy Luna, City Clerk
 - d) **ACTION ITEM:** Consideration of a request to accept public right-of-way.
By: Troy Vitek, City Engineer
 - e) **ACTION ITEM:** Consideration of a request to accept public right-of-way.
By: Troy Vitek, City Engineer
 - f) **ACTION ITEM:** Consideration of a request to accept public right-of-way.
By: Troy Vitek, City Engineer
 - g) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing Calistoga Springs Subdivision No. 3 public infrastructure for a future subdivision.
By: Troy Vitek, City Engineer
 - h) **ACTION ITEM:** Request to approve a Trust Agreement for the Calistoga Springs Subdivision No. 3, placing all lots in trust.
By: Troy Vitek, City Engineer
 - i) **ACTION ITEM:** Motion to declare city equipment #8610 1993 Ford dump truck and #8183 2001 Ford 350 surplus and authorize the sale by online auction.
By: Gretchen Scott, Deputy City Manager
 - j) **ACTION ITEM:** Motion to declare two pieces of Airport equipment surplus and authorize its sale by online auction to include #9137, a 2006 International truck with a 20-ft straight edge snowplow, and #9148, a 2010 Wausau truck with a 20-ft front-mounted broom.
By: Bill Carberry, Airport Manager
- 4) Items of Consideration
 - a) **ACTION ITEM:** Request to enter negotiations with Travis Hoffland Golf, LLC for Operation and Management of Twin Falls Golf Club.
By: Wendy Davis, Parks and Recreation Director
- 5) General Public Input
- 6) Advisory Board Report/Announcements
- 7) Work Session
 - a) **DISCUSSION:** A discussion regarding the 2040 Strategic Plan update.
By: Travis Rothweiler, City Manager
 - b) **DISCUSSION:** Review of the 2025 Snow & Ice Control Policies and Procedures Manual and discussion of a potential new Snow Removal (Right-of-Way) permit process.
By: Josh Baird, Public Works Director, Mark Thomson, Street Superintendent
 - c) **DISCUSSION:** A discussion regarding the merits of providing water and wastewater services to developments in the City's area of impact and inside the City's water-sewer service boundary.
By: Travis Rothweiler, City Manager

8) Executive Session

a) **ACTION ITEM:**

Request to adjourn to Executive Session pursuant to Idaho Code § 74-206(1)(c) To acquire an interest in real property not owned by a public agency; (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

9) Adjournment

Any person needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why is the request being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - The written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicants or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman