



Twin Falls City Council Agenda

Monday, November 3, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Invocation
 - a) **PRESENTATION:** Chuck Swoboda, Twin Falls Reformed Church.
- 4) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council October 27, 2025, minutes.
By: Rachael Long, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for October 23-29, 2025.
By: Amy Luna, City Clerk
 - c) **ACTION ITEM:** Consideration of a request to accept public right-of-way
By: Erin Steel, Assistant Public Works Director
 - d) **ACTION ITEM:** Request to approve the Findings of Facts and Conclusions of Law for the following:
PZ25-0104 - Vacation
PZ25-0131 - Final Plat
By: Jonathan Spendlove, Planning and Zoning Director
 - e) **ACTION ITEM:** Request City Council to approve the Special Event Permit for the organizers of the Veterans Day Celebration.
By: Wendy Davis, Parks and Recreation Director
- 5) Items of Consideration
 - a) **PRESENTATION:** Swearing in of Deputy Prosecuting Attorney - Meghan Godfrey
By: Bruce Castleton, City Attorney
 - b) **PRESENTATION:** Twin Falls Gun Club pathway project update.
By: Erin Steel, Assistant Public Works Director
 - c) **ACTION ITEM:** Request for Council to Authorize the City Engineer to sign a change order for the Hankins Pump Station to install an additional pump contingent on receiving payment for the pump from developer.
By: Lee Glaesemann
 - d) **ACTION ITEM:** Request to adopt ordinance O-2025-024 for Annexation on property located at 2521 Stadium Blvd.
By: Jonathan Spendlove, Planning and Zoning Director
- 6) General Public Input
- 7) Advisory Board Report/Announcements
- 8) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman

TWIN FALLS CITY COUNCIL – INVOCATION RULES AND GUIDELINES

1. There shall be only one invocation per month, and it will be placed on the City Council meeting agenda that occurs on a Monday. The invocation of each preceding all legislative business, which invocations should not exceed two (2) minutes.
2. Any person may volunteer to provide an invocation. No remuneration or other compensation shall be given for providing an invocation.
3. Invocations shall be scheduled on a "first come, first serve" basis. To allow for individuals with different beliefs to participate, preference shall be given to persons who have not given an invocation in the previous twelve (12) months.
4. To avoid the appearance of establishing or promoting a certain religion or belief, if a City Council member or City employee desires to provide an invocation, the agenda shall state the following next to his/her name: "Mr./Mrs. (Name) is delivering the invocation today in his/her capacity as a private citizen, and not in his/her official capacity as a City Council member/City employee."
5. Anyone interested in providing an invocation may contact the City Manager's Office to be placed on the calendar. Individuals wishing to provide the invocation may also call City staff at the Twin Falls City Hall (208-735-7245) or rlong@tfid.org.
6. An individual's faith shall not preclude his/her ability to give an invocation. The Council serves constituents of all faiths, expresses no faith preference, and recognizes no faith as superior or inferior to others.
7. All invocations or other statements shall be positive and uplifting and are not an opportunity to disparage other people, organizations, or beliefs. No invocation shall be used to lobby or request funding or support. Should the individual's invocation be considered offensive, he/she will not be able to offer an invocation again for a period of 2 years.
8. The Mayor will introduce a person by name and preferred title prior to an invocation.
9. Some Council meetings will not have a person scheduled to give an invocation. In such cases, the Mayor, at his/her discretion, may ask for a moment of silence.
10. No member of the Council, public or City staff present at the Council meeting shall be required or expected to participate in an invocation.

I Rev. Chuck Swoboda, have read, understand, and agree to adhere to the rules and guidelines as described above.

Signed: Rev. [Signature]
Date: 7/9/25



Twin Falls City Council Minutes

Monday, October 27, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) Call Meeting to Order/Confirmation of Quorum

Present: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Christopher Reid, Spencer Cutler, Cherie Vollmer & Grayson Stone.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Gretchen Scott, City Attorney Bruce Castleton, Deputy City Clerk Rachael Long, Staff Engineer Trent Essex, Airport Manager Bill Carberry, Wastewater Collection Superintendent Doug Gonzales, Streets Superintendent Mark Thomson, Police Captain Brent Wright, Parks & Recreation Director Wendy Davis, Police Chief Matt Hicks, Captain Mitchell Brooks, Public Works Assistant Director Erin Steel. Public Works Director Josh Baird, Public Information Coordinator Joshua Palmer, Network Administrator Adam Day

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) Pledge of Allegiance

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) Consent Calendar

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- a) Request to approve City Council 2025 October 13, Minutes.
- b) Request to approve Accounts Payable for October 09-22, 2025.
- c) Request to approve 2025 August & September Wells Fargo Credit Card Summary.
- d) Request to approve October 15, 2025, Travel Requests.
- e) Request for approval of a Final Plat for Easternsun Subdivision No. 2 consisting of 58 lots on 23 (+/-) acres on property located at approximately the 700-1000 Block of Hankins Road. (PZ25-0131).
- f) Request to approve an airport hangar ground lease assignment between Darrell & Cindy Schmidt and Jerry Jaques and authorize the mayor to sign.
- g) Motion to declare city equipment #8214, #8223, #7238 and #5585 surplus and authorize sale by online auction.

4) Items of Consideration

- a) Request to sign a contract with JUB Engineers for Pole Line Road widening improvements in the amount of \$245,000 with funds coming from the Street Departments new budget.
Staff Engineer Essex made a request to sign a contract with JUB Engineers for Pole Line Road widening improvements in the amount of \$245,000 with funds coming from the Street Departments budget.

Discussion ensued on the following:

Council Member Stone asked if 5% contingency is enough.

Vice Mayor Brown asked for clarification on the exact location.

MOTION: Vice Mayor Brown moved to approve the request to sign a contract with JUB Engineers for Pole Line Road widening improvements in the amount of \$245,000 with funds coming from the Street Department's new budget. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- b) Presentation of the airport's upcoming FAA capital improvement projects.
Airport Manager Carberry introduced a presentation of the airport's upcoming FAA capital improvement projects by JUB Engineer Kent Atkin.

Discussion ensued as follows:

Council Member Hawkins asked if the length of our runway is good for future use.

Council Member Stone asked if the grants are delayed due to the federal shutdown.

Mayor Pierce thanked Kent for his presentation.

- c) Request to award the bid and contract in the amount of \$1,427,165.00 to Idaho Materials & Construction, Inc. for the FAA Northwest Aircraft Apron Pavement Project and authorize the mayor to sign the contract.

Airport Manager Carberry requested to award the bid and contract in the amount of \$1,427,165.00 to Idaho Materials & Construction, Inc., for the FAA Northwest Aircraft Apron Pavement Project and authorize the mayor to sign the contract.

Discussion ensued on the following:

Council Member Reid asked when this will take place.

Airport Manager Carberry clarified it will be this spring.

MOTION: Council Member Vollmer moved to approve the request to award the bid and contract in the amount of \$1,427,165.00 to Idaho Materials & Construction, Inc., for the FAA Northwest Aircraft Apron Pavement Project and authorize the mayor to sign the contract. **Council Member Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- d) Request to approve the purchase of a 2026 Vactor Jet truck at a cost of \$327,000.00 using a Cooperative Purchasing agreement with Sourcewell and authorize the public works director to execute the contract.

WWC Superintendent Gonzales requested to approve the purchase of a 2026 Vactor Jet Truck at the cost of \$327,000.00 using a Cooperative Purchasing agreement with Sourcewell and authorizing the public works director to execute the contract.

Discussion ensued on the following:

Mayor Pierce asked how long after approved would we get the truck.

MOTION: Vice Mayor Brown moved to approve the request for the purchase of a 2026 Vactor Jet Truck at the cost of \$327,000.00 using a Cooperative Purchasing agreement with Sourcewell and authorizing the public works director to execute the contract. **Council Member Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- e) Request to approve the purchase of a 2026 John Deere 524P wheel loader at the cost of \$146,215.00 using a Cooperative Purchasing Agreement with Sourcewell and authorizing the Public Works Director to execute the contract.

Streets Superintendent Thomson requested to approve the purchase of a 2026 John Deere 524P wheel loader at a cost of \$146,215.00 using a Cooperative Purchasing Agreement with Sourcewell and authorize the Public Works Director to execute the contract.

Discussion ensued on the following:

Council Member Reid asked if we are trading in a 2014 loader for this one.

MOTION: Council Member Vollmer moved to approve the request to the purchase of a 2026 John Deere 524P wheel loader at a cost of \$146,215.00 using a Cooperative Purchasing Agreement with Sourcewell and authorize the Public Works Director to execute the contract. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members

present voted in favor of the motion, 7 to 0.

- f) Request for City Council to authorize the use of 911 funds to purchase software that will further enhance dispatch capabilities in the amount of \$43,184.02.
Police Captain Wright requested authorization to use 911 funds to purchase software that will further enhance dispatch capabilities in the amount of \$43,184.02.

Discussion ensued on the following:

Council Member Reid asked what the turnaround on the training for this and how soon they could go.

Council Member Stone asked if this would increase the City's liability if something was to go wrong.

MOTION: Council Member Stone moved to approve the request to use 911 funds to purchase software that will further enhance dispatch capabilities in the amount of \$43,184.02. **Council Member Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- g) Request for Council input regarding proposed changes to City Code Title 8-3: Public Parks
P&R Director Davis & Police Captain Hicks requested input regarding proposed changes to City Code Title 8-3: Public Parks.

Discussion ensued as follows:

Council Member Reid asked the Chief to clarify what a public space is.

Council Member Spencer thanked Wendi and Matt for their hard work on this.

Council Member Stone thanked them for bringing the Ebikes into this because he has seen dangers on the bikes and the trails.

Mayor Pierce asked what the biggest violations are seen right now on the trails.

Council Member Cutler spoke about the calls he has gotten at CSI from citizens complaining that they almost got hurt.

Council Member Reid asked about the enforcement side of this and how the police are going to patrol the trails.

Council Member Reid mentioned he receives complaints a lot about the dog poop on the trails.

Council Member Stone asked if parks had safety concerns about allowing bikes in general.

City Manager Rothweiler mentioned that he appreciates the sensitivity of the short staff to the police, but he wants the council to think of what's best for the community, and we will apply resources where needed.

Council Member Reid said he fully supports that in a few months he would support coming back to excluding bikes from the trail.

Council Member Cutler stated that he likes the enforcement side on the trail to help with bad behavior.

Council Member Hawkins stated he likes all of this moving forward and giving us something to fall back on to.

- h) Request to adopt Ordinance #O-2025-020 for Rezoning and Zoning Development Agreement on property located at 807 Wendell St.
P&Z Director Spendlove requested to adopt **Ordinance #O-2025-020** for rezoning and Zoning Development Agreement on property located at 807 Wendell St.

Discussion ensued on the following: None

MOTION: Council Member Reid made a motion to dispense with reading the rules and put **Ordinance #O-2025-020** on third and final reading by title only. **Council Member Vollmer** seconded the motion. The Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Pierce read **Ordinance #2025-020** by title only.

Discussion ensued on the following: None

MOTION: Council Member Reid moved to approve the request to adopt **Ordinance #O-2025-020** for rezoning and Zoning Development Agreement on property located at 807 Wendell St. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- i) Request to adopt Ordinance #O-2025-021 for Rezoning of property located the 900 block of Falls Ave W.

P&Z Director Spendlove requested to adopt **Ordinance #O-2025-021** for rezoning of property located at the 900 block of Falls Ave W.

Discussion ensued on the following: none

MOTION: Council Member Reid made a motion to dispense with reading the rules and put **Ordinance #O-2025-021** on third and final reading by title only. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Pierce read **Ordinance #2025-021** by title only.

Discussion ensued on the following: none

MOTION: Council Member Reid moved to approve the request to adopt **Ordinance #O-2025-021** for rezoning of property located at the 900 block of Falls Ave W. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- j) Request to adopt Ordinance #O-2025-022 for Vacation on property located within Block 18 of the Perrine Point Subdivision.

P&Z Director Spendlove requested to adopt **Ordinance #O-2025-022** for vacation of property located within Block 18 of the Perrine Point Subdivision.

Discussion ensued on the following: none

MOTION: Council Member Reid made a motion to dispense with reading the rules and put **Ordinance #O-2025-022** on third and final reading by title only. **Council Member Vollmer** seconded the motion. The Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Pierce read **Ordinance #2025-022** by title only.

Discussion ensued on the following: none

MOTION: Council Member Reid moved to approve the request to adopt **Ordinance #O-2025-022** for vacation of property located within Block 18 of the Perrine Point Subdivision. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

- k) Request to adopt Ordinance #O-2025-023 for Vacation on property located within Block 4 and Magic Road right of way, located within the Perrine Point Subdivision.

P&Z Director Spendlove requested to adopt **Ordinance #O-2025-023** for vacation of property located within Block 4 of Magic Road right of way, located within the Perrine Point Subdivision.

Discussion ensued on the following: none

MOTION: Vice Mayor Brown made a motion to dispense with reading the rules and

put **Ordinance #O-2025-023** on third and final reading by title only. **Council Member Hawkins** seconded the motion. The Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Pierce read **Ordinance #2025-023** by title only.

Discussion ensued on the following: none

MOTION: Vice Mayor Brown moved to approve the request to adopt **Ordinance #O-2025-023** for vacation of property located within Block 4 of Magic Road right of way, located within the Perrine Point Subdivision. **Council Member Reid** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

5) General Public Input:

Frances Alves spoke about the signing ordinance and if P&Z could re-look at it.

6) Advisory Board Report/Announcements

Council Member Hawkins attended a meeting last Thursday and mentioned the ADA compliance coming up for the website.

7) Public Hearings

- a) Request for recommendation to City Council for a Vacation of alley on property located at 1600, 1608, 1638 2nd Ave E. E. c/o EHM Engineers, Inc on behalf of River Sound Investments, LLC (PZ25-0104).

City Planner Strickland made a request for a vacation of alley on property located at 1600, 1608, 1638 2nd Ave E. c/o EHM Engineers, Inc. on behalf of River Sound Investments, LLC (PZ25-0104).

The applicant's representative spoke about the request.

Discussion ensued on the following:

Council Member Cutler asked if the same owner owns all the properties.

Public Hearing Opened: 6:32 pm.

Public Hearing Closed: 6:33 pm.

Discussion ensued on the following: none

MOTION: Vice Mayor Brown moved to approve the request to for a vacation of alley on property located at 1600, 1608, 1638 2nd Ave E. c/o EHM Engineers, Inc. on behalf of River Sound Investments, LLC (PZ25-0104). **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 7 to 0.

8) Adjournment

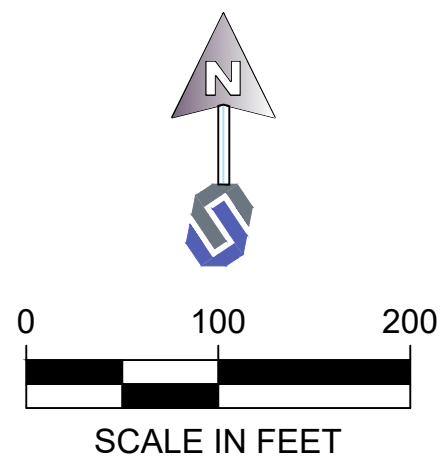
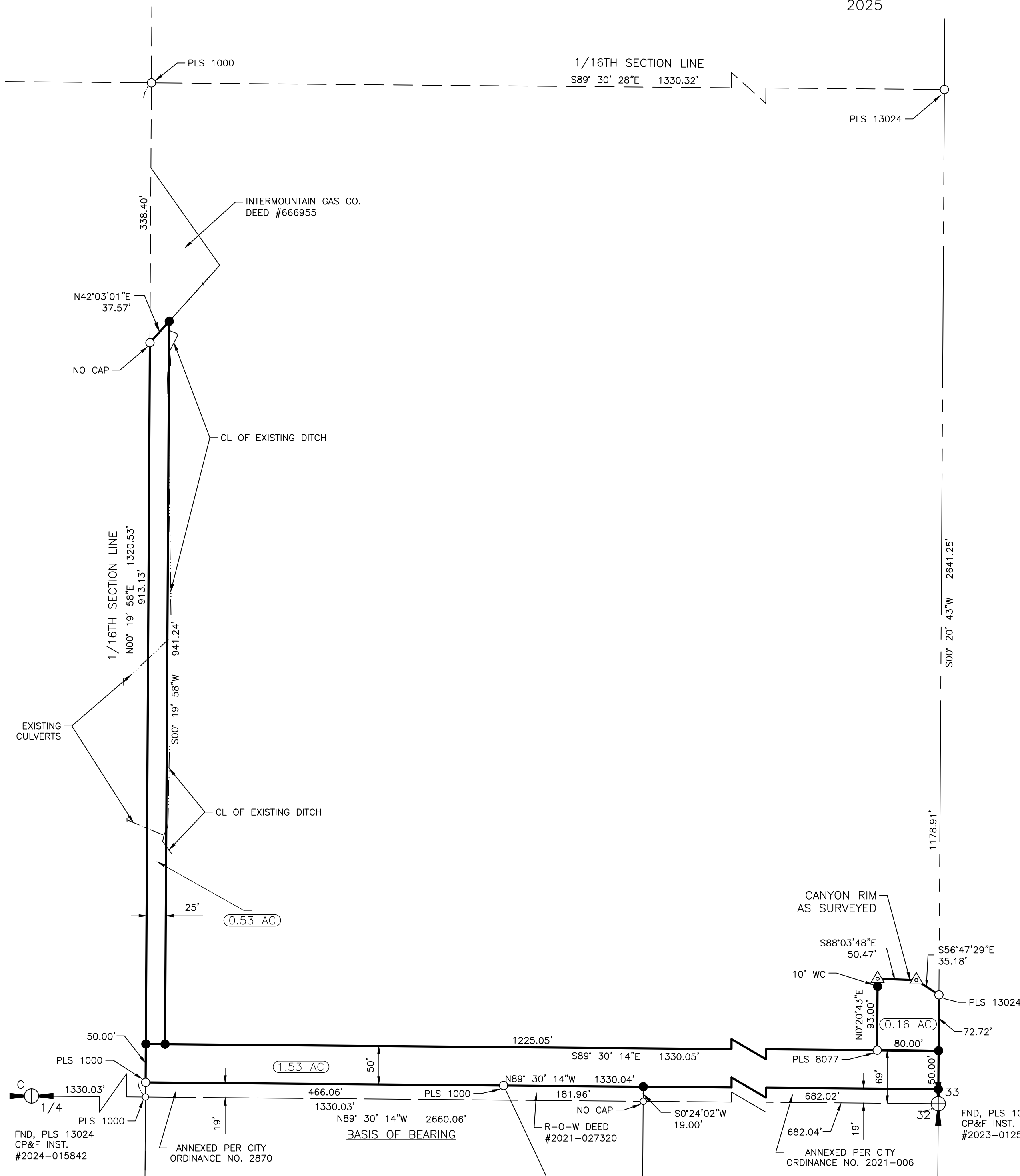
The meeting adjourned at 06:33 PM

Rachael Long, Deputy City Clerk

****If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. **** [Tfid.org](https://www.tfid.org)

RECORD OF SURVEY

PART OF THE SE¼ NE¼, SECTION 32
TOWNSHIP 9 SOUTH, RANGE 17 EAST
B.M., TWIN FALLS COUNTY, IDAHO
2025



LEGEND

- SURVEYED BOUNDARY
- ADJACENT PROPERTY
- SECTION LINE
- QUARTER LINE
- SIXTEENTH LINE
- APPROX. CL OF DITCH
- FOUND ALUMINUM CAP
- CALC POINT
- FOUND 1/2" REBAR, AS NOTED
- FOUND 5/8" REBAR, AS NOTED
- SET 5/8" REBAR, PLS 13024
- SECTION QUARTER MON.

NARRATIVE

THE PURPOSE OF THIS SURVEY IS TO IDENTIFY THOSE LANDS OWNED BY THE COUNTY OF TWIN FALLS AND PREPARE IT TO BE GRANTED TO THE CITY OF TWIN FALLS. THE CANYON RIM WAS PREVIOUSLY SURVEYED IN ROS INST. #2024-016007 AND THIS WAS USED TO HELP ESTABLISH THE NORTHERLY BOUNDARY OF THE 0.16-ACRE PARCEL. TO ESTABLISH THE MOST NORTHERLY BOUNDARY OF THE 0.53-ACRE PARCEL, THE BOUNDARY OF THE PARCEL OWNED BY INTERMOUNTAIN GAS CO. WAS FIRST LOCATED USING WARRANTY DEED INST. #666955, SURVEY MONUMENTS, AND AN EXISTING FENCE FOR OCCUPATION. AN EXISTING DITCH PASSES OUTSIDE OF ITS GRANT OF EASEMENT (INST. #335152) AND ONTO THE 0.53-ACRE PARCEL AS SHOWN. LIKEWISE, EXISTING IRRIGATION STRUCTURES CONNECTING TO THIS SAME DITCH ARE SHOWN ON THIS SURVEY. THE BASIS OF BEARING FOR THIS SURVEY IS THE CENTER SECTION LINE BETWEEN THE EAST ¼ CORNER, WHICH IS AN ALUMINUM CAP, AND THE CENTER ¼ CORNER, WHICH IS AN ALUMINUM CAP, BEING N 89°30'14" W A DISTANCE OF 2660.06 FT.

REFERENCE DOCUMENTS

- | | |
|--|---|
| ROS INST. #841036 | 1930 DEED INST. #230406 |
| ROS INST. #2004-010579 | 1930 DEED INST. #230535 |
| ROS INST. #2024-016007 | 1930 DEED INST. #230890 |
| | 1940 DEED INST. #30875 |
| CANYON TRAILS SUBD. NO. 1, INST. #2000-009894 | 1943 GRANT OF EASEMENT INST. #335152 |
| SETTLER'S RIDGE SUBD., INST. #2005-013765 | 1974 WARRANTY DEED INST. #666955 |
| NORTHERN SKY SUBD., INST. #2007-030627 | 2021 PUBLIC R-O-W DEED INST. #2021-027320 |
| SETTLER'S RIDGE NUMBER 3 SUBD., INST. #2011-010042 | CITY ORDINANCE NO. 2870, INST. #2006-022389 |
| FEDERATION POINT SUBD., A ZDA, INST. #2022-008141 | CITY ORDINANCE NO. 0-2021-006, INST. #2021-010492 |

CERTIFICATE OF SURVEYOR

I DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, LICENSED BY THE STATE OF IDAHO, AND THAT THIS MAP HAS BEEN PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION, AND THAT THIS MAP IS AN ACCURATE REPRESENTATION OF SAID SURVEY, AND IS IN CONFORMITY WITH THE CORNER PERPETUATION AND FILING ACT, STATE OF IDAHO CODE 55-1601 THROUGH 55-1613 AND TO THE IDAHO CODE RELATING TO SURVEYS.



RECORD OF SURVEY FOR

City of Twin Falls

LOCATED IN THE SE¼ NE¼, SEC. 32
TOWNSHIP 9 SOUTH, RANGE 17 EAST
BOISE MERIDIAN, TWIN FALLS COUNTY, IDAHO

FILE : TFC ROW ANNEX
CSI PROJ. # : 23388.00
DRAWN BY: SG
DESIGN BY: XXX
CHECKED BY: MB
ONE INCH
AT FULL SIZE, IF NOT ONE INCH, SCALE ACCORDINGLY
LAST UPDATED: 3/12/2025

SHEET NUMBER:

1

PUBLIC RIGHT-OF-WAY DEED

The Twin Falls Highway District, a municipal corporation of the State of Idaho, (Grantor), does hereby grant, convey and dedicate fee simple title to the public as public right of way under the jurisdiction of **The City of Twin Falls**, A Municipal Corporation, whose address is P.O. Box 1907, Twin Falls, Idaho, 83303, (Grantee) a permanent and perpetual public right-of-way, for construction, continued operation, maintenance, repair, alteration, inspection and replacement of a public street and utilities, and legally described as follows:

See attached "Exhibit A"

And the said Grantor does hereby covenant that the Grantor is the owner in fee simple of said premises; that they are free from encumbrances, and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Executed and delivered this 21st day of May, 2025.

Grantor



David Burgess
Commissioner, Chairman
Sub District 1

ACCEPTANCE OF PUBLIC RIGHT-OF-WAY

The City of Twin Falls (Grantee), does hereby accept dedication of the public right-of-way.

Ruth Pierce, Mayor

STATE OF IDAHO

) ss.

County of Twin Falls

On this 21st day of May, 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared David Burgess, Commissioner Chairman Sub District 1 for The Twin Falls Highway District, a municipal corporation of the State of Idaho, known or identified to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Melissa Baecht
NOTARY PUBLIC
Residing at: Twin Falls, ID
Commission expires: 10/29/2025

STATE OF IDAHO

) ss.

County of Twin Falls

On this _____ day of _____, _____, before me, the undersigned, a Notary Public in and for said State, personally appeared **Ruth Pierce, Mayor of the City of Twin Falls**, known to me to be the person whose name is) subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the **City of Twin Falls**.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

NOTARY PUBLIC

Residing at: _____

Commission expires: _____

Exhibit "A"

Legal Description – Right of Way

A parcel of land located in the SE 1/4 NE 1/4, Section 32, T. 9 S., R. 17 E., Boise Meridian, Twin Falls County, Idaho, more particularly described as follows:

Commencing at the East Quarter Corner of Section 32, which is an aluminum cap, from which the Center Quarter Corner of Section 32, which is an aluminum cap, bears N 89°30'14" W a distance of 2660.06 ft., the Basis of Bearing of this description, run thence N 00°20'43" E along the easterly boundary of Section 32 for a distance of 19.00 ft. to a 5/8" rebar and being the POINT OF BEGINNING;

Thence along a line that is parallel to and 19 ft. off of the said center section line N 89°30'14" W for a distance of 1330.04 ft. to a point on the east 1/16 line of said Section 32, which is a 5/8" rebar;

Thence continuing along said east 1/16 line N 00°19'58" E for a distance of 50.00 ft. to a 5/8" rebar;

Thence along a line that is parallel to and 69 ft. off of the center section line of said Section 32 S 89°30'14" E for a distance of 1330.05 ft. to a 5/8" rebar;

Thence S 00°20'43" W for a distance of 50.00 ft. to the POINT OF BEGINNING.

PARCEL CONTAINS 1.53 ACRES

QUITCLAIM DEED

FOR VALUE RECEIVED, The Twin Falls Highway District, a municipal corporation of the State of Idaho ("Grantor"), a municipal corporation, hereby conveys, releases, remises and forever quit claims unto The CITY OF TWIN FALLS, IDAHO ("Grantee") whose address is 203 Main Avenue East, Twin Falls, Idaho 83301, all its right, title and interest in the following described premises situated in Twin Falls County, Idaho to wit:

(See attached Exhibit A - Legal Description)

And the said Grantor does hereby covenant that the Grantor is the owner in fee simple of said premises; that they are free from encumbrances, and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Executed and delivered this 21st day of May, 2025.

Grantor



David Burgess
Commissioner, Chairman
Sub District 1

ACCEPTANCE OF PROPERTY

The City of Twin Falls (Grantee), does hereby accept dedication of the public right-of-way.

Ruth Pierce, Mayor

STATE OF IDAHO

) ss.

County of Twin Falls

On this 21st day of May, 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared David Burgess, Commissioner Chairman Sub District 1 for The Twin Falls Highway District, a municipal corporation of the State of Idaho, known or identified to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Melissa Baecht
NOTARY PUBLIC
Residing at: Twin Falls, Idaho
Commission expires: 10/29/2025

STATE OF IDAHO

) ss.

County of Twin Falls

On this _____ day of _____, _____, before me, the undersigned, a Notary Public in and for said State, personally appeared **Ruth Pierce, Mayor of the City of Twin Falls**, known to me to be the person whose name is) subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the **City of Twin Falls**.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

NOTARY PUBLIC
Residing at: _____
Commission expires: _____

Exhibit "A"

Legal Description – Parking Lot

A parcel of land located in the SE 1/4 NE 1/4, Section 32, T. 9 S., R. 17 E., Boise Meridian, Twin Falls County, Idaho, more particularly described as follows:

Commencing at the East Quarter Corner of Section 32, which is an aluminum cap, from which the Center Quarter Corner of Section 32, which is an aluminum cap, bears N 89°30'14" W a distance of 2660.06 ft., the Basis of Bearing of this description, run thence N 00°20'43" E along the easterly boundary of said Section 32 for a distance of 69.00 ft. to a 5/8" rebar and being the POINT OF BEGINNING;

Thence N 89°30'14" W along a line parallel to the center section line for a distance of 80.00 ft. to a 5/8" rebar;

Thence N 00°20'43" E for a distance of 93.00 ft. to a point landing on the rim of the Snake River Canyon;

Thence continuing along said canyon rim:

S 88°03'48" E for a distance of 50.47 ft. to a point;

Thence S 56°47'29" E for a distance of 35.18 ft. to a point located on the said easterly boundary of Section 32, which is a 5/8" rebar;

Thence S 00°20'43" W along said easterly boundary of Section 32 for a distance of 72.72 ft. to the POINT OF BEGINNING.

PARCEL CONTAINS 0.16 ACRES

QUITCLAIM DEED

FOR VALUE RECEIVED, The Twin Falls Highway District, a municipal corporation of the State of Idaho ("Grantor"), a municipal corporation, hereby conveys, releases, remises and forever quit claims unto The CITY OF TWIN FALLS, IDAHO ("Grantee") whose address is 203 Main Avenue East, Twin Falls, Idaho 83301, all its right, title and interest in the following described premises situated in Twin Falls County, Idaho to wit:

(See attached Exhibit A - Legal Description)

And the said Grantor does hereby covenant that the Grantor is the owner in fee simple of said premises; that they are free from encumbrances, and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Executed and delivered this 21st day of May, 2025.

Grantor



David Burgess
Commissioner, Chairman
Sub District 1

ACCEPTANCE OF PROPERTY

The City of Twin Falls (Grantee), does hereby accept dedication of the public right-of-way.

Ruth Pierce, Mayor

STATE OF IDAHO

) ss.

County of Twin Falls

On this 21st day of May, 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared David Burgess, Commissioner Chairman Sub District 1 for The Twin Falls Highway District, a municipal corporation of the State of Idaho, known or identified to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Melissa Baecht
NOTARY PUBLIC
Residing at: Twin Falls, Idaho
Commission expires: 10/29/2025

STATE OF IDAHO

) ss.

County of Twin Falls

On this _____ day of _____, _____, before me, the undersigned, a Notary Public in and for said State, personally appeared **Ruth Pierce, Mayor of the City of Twin Falls**, known to me to be the person whose name is) subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the **City of Twin Falls**.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

NOTARY PUBLIC
Residing at: _____
Commission expires: _____

Exhibit "A"

Legal Description – Bike Path

A parcel of land located in the SE 1/4 NE 1/4, Section 32, T. 9 S., R. 17 E., Boise Meridian, Twin Falls County, Idaho, more particularly described as follows:

Commencing at the East Quarter Corner of Section 32, which is an aluminum cap, from which the Center Quarter Corner of Section 32, which is an aluminum cap, bears N 89°30'14" W a distance of 2660.06 ft., the Basis of Bearing of this description, run thence N 89°30'14" W along the center section line for a distance of 1330.03 ft. to the East Sixteenth Corner of said section, which is a 1/2" rebar, run thence N 0°19'58" E along the east 1/16 section line for a distance of 69.00 ft. to a 5/8" rebar and being the POINT OF BEGINNING;

Thence continuing along said east 1/16 section line N 00°19'58" E for a distance of 913.13 ft. to a 5/8" rebar;

Thence N 42°03'01" E for a distance of 37.57 ft. to a 5/8" rebar;

Thence along a line that is parallel to and 25 ft. off of said east 1/16 section line S 00°19'58" W for a distance of 941.24 ft. to a point located on a line that is parallel to and 69 ft. off of the center section line of said Section 32, which is a 5/8" rebar;

Thence continuing along said line parallel to the center section line N 89°30'14" W for a distance of 25.00 ft. to the POINT OF BEGINNING.

PARCEL CONTAINS 0.53 ACRES



Areas deeded to the
City of Twin Falls



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
<u>Final Plat</u>	)	
Application	)	FINDINGS OF FACT,
	)	
<u>Easternsun Subdivision No. 2</u>	)	CONCLUSIONS OF LAW,
Applicant(s).	)	
	)	AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on October 27, 2025, for consideration of the final plat of the Easternsun Subdivision No. 2 approximately 23 (+/-) acres located at approximately the 700-1000 block of Hankins Rd, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following:

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the Easternsun Subdivision No. 2 approximately 23 (+/-) acres located at approximately the 700-1000 block of Hankins Rd.
2. The property in question is zoned R-2 pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Town Neighborhood in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, R-2; to the south, R-2; to the east, R-2; to the west, R-2.
4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following:

CONCLUSIONS OF LAW

1. The final plat of the Easternsun Subdivision No. 2 approximately 23 (+/-) acres located at approximately the 700-1000 block of Hankins Rd is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following:

DECISION

The request for approval of the final plat of the Easternsun Subdivision No. 2 approximately 23 (+/-) acres located at approximately the 700-1000 block of Hankins Rd is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as

though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to comply with applicable City Codes and standards.



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:

Vacation
Application,

River Sound Investments, LLC
Applicant(s)

)
) FINDINGS OF FACT,
)
) CONCLUSIONS OF LAW,
)
)
) AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on October 27, 2025, for public hearing pursuant to public notice as required by law for Vacation of a public alley located directly north of 1535 Kimberly Rd, situated between the Ritchey Subdivision Annex and Terry's Heating approximately 20' x 264' and the City Council of the City of Twin Falls having heard testimony from interested parties and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has applied for Vacation of a public alley located directly north of 1535 Kimberly Rd, situated between the Ritchey Subdivision Annex and Terry's Heating approximately 20' x 264'.
2. All legal requirements for notice of public hearing have been met with advertisement taking place on the following dates: October 9, 2025.
3. The property in question is zoned C-1 pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Commercial in the duly adopted Comprehensive Plan of the City of Twin Falls.
4. The existing neighboring land uses in the immediate area of this property are: to the north, Residential; to the south, Commercial; to the east, Residential/Commercial to the west, Residential/Commercial.

Based on the foregoing Findings of Fact, the City Council of the City of Twin Falls hereby makes the following

CONCLUSIONS OF LAW

1. The application for Vacation of a public alley located directly north of 1535 Kimberly Rd, situated between the Ritchey Subdivision Annex and Terry's Heating approximately 20' x 264' is consistent with the purpose of the XXXX Zone, and is not detrimental to any of the outright permitted uses or existing special uses in the area.

2. The proposed use is consistent with the provisions of the Comprehensive Plan and Zoning Ordinance of the City of Twin Falls, and in particular Sections 10-1-4, 10-1-5, 10-16-1 & 2, Twin Falls City Code.

3. The proposed use is proper use in the C-1 Zone, subject to the conditions which are attached as "Exhibit No. A" and incorporated by reference as though fully set forth herein.

4. The application for Vacation of a public alley located directly north of 1535 Kimberly Rd, situated between the Ritchey Subdivision Annex and Terry's Heating approximately 20' x 264' should be granted, subject to all applicable requirements of the Zoning Ordinance, Adopted Standard Drawings and City code of the City of Twin Falls.

Based on the foregoing Conclusions of Law, the City Council of the City of Twin Falls hereby enters the following

DECISION

1. The application Vacation of a public alley located directly north of 1535 Kimberly Rd, situated between the Ritchey Subdivision Annex and Terry's Heating approximately 20' x 264' is hereby granted.

2. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

APPLICATION #: PZ25-0104



Council Agenda Information

Review

Approval Process:

Consent of the City Council. This event does meet the requirements for a Special Event Permit as outlined in City Code 3-6-2

- (A) Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
- (B) Impacts city streets, sidewalks, parks and common areas, or city resources;
- (C) Unless otherwise permitted to do so, propose to sell or serve alcohol publicly; or
- (D) Intends to broadcast amplified sound or generate unusual noise.

Streets

Streets Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Streets *

Engineering

Engineering Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Engineering *

Planning and Zoning

Planning and Zoning Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Planning and Zoning *

Electrical

▼

Electrical Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Electrical *

Police

▼

Police Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Police *

Fire

▼

Fire Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Fire *

Parks

▼

Parks Recommends *

- ☒ Permit this application as is.
- ☐ Permit this application with the following conditions/comments.
- ☐ Reject this application for the following reasons.

Comments, requests and requirements from Parks *

Event Coordinator

Charges/Fees

Row	Description	Cost	Quantity
-----	-------------	------	----------

1	Application Fee	\$25.00	1
---	-----------------	---------	---

Total Due *

\$25.00

Special Event Departments *

Which departments should be asked to review this application?

- | | | |
|--|---|---|
| ☒ Streets | ☒ Engineering | ☒ Planning and Zoning |
| ☒ Electrical | ☒ Police | ☒ Fire |
| ☒ Parks | | |

Reviewer Name *

Mable Shurtleff

Initial Questions

Will you be using a Park Facility (City Pool and Ballfields included), City Trail, or Downtown Commons/Main Street? *

- ☒ Yes ☐ No

Type of Event *

Please select all that apply

- | | | |
|---|--|---|
| ☐ Car Show | ☐ Carnival/Fair | ☐ Dance |
| ☐ Concert/Performance | ☐ Exhibits/Miscellaneous | ☐ Festival |
| ☐ Parade | ☐ Picnic/Family Gathering | ☐ Pool Reservation |
| ☐ Run/Walk/Race | ☐ Special Attraction | ☐ Street Fair |
| ☐ Tournament (Sport Field/Court) | ☒ Other | |
- veterans day celebration

Estimated Number of Attendees *

50

50+ requires permission
250+ requires waste plan
500+ is a special event

Will there be amplified or unusual sound at your event? *

- ☒ Yes ☐ No

Will your event impact or require any street closure? *

- ☐ Yes ☒ No

Will alcohol be sold or served publicly at your event? *

- ☐ Yes ☒ No

Will there be tents, canopies, or other temporary structures? (includes inflatables) *

- ☐ Yes ☒ No

Will there be vendors selling goods or services at this event (including lessons or paid activities)? *

☐ Yes ☒ No

Will you be driving vehicles into the park or parking on the grass or in the park? *

☐ Yes ☒ No

Will your event require access to or use of the park after hours? (before 6am or after 11pm) *

☐ Yes ☒ No

Will you be camping overnight in any park facility? *

☐ Yes ☒ No

Will you be operating any type of motorized vehicle on any of the trail system? *

☐ Yes ☒ No

Will you be riding bicycles on any area of the park other than a paved road or trail designated for that purpose? *

☐ Yes ☒ No

Will bicycles or vehicles operate at a rate of speed exceeding fifteen (15) miles per hour? *

☐ Yes ☒ No

Will you have horses or other animals at the event? (other than dogs) *

☐ Yes ☒ No

Will there be hot air balloon(s)? *

☐ Yes ☒ No

Do you plan to scuba dive in designated swim area at Dierkes Lake? *

☐ Yes ☒ No

Will you need to park any vehicles or equipment 1 ½ ton capacity or more in any park parking lots? *

☐ Yes ☒ No

Will you require power? (There may an additional fee for power) *

☒ Yes ☐ No

Contact Information

Event Organizer

First Name *

brian

Last Name *

english

Onsite Contact

First Name *

brian

Last Name *

english

Event Information

Event Name *

Veterans day celebration

Event Location (Park or Facility Requested)

city park

Is this event indoors or outdoors? *

☐ Indoors

☒ Outdoors

Event Reoccurrence

☒ One Time Event

☐ Recurring over several weeks/months

Event Description *

Its a celebration of the area veterans and to show them that they are still appreciated.

Canyon Rim City Park Downtown Commons Sunway Soccer Park
Shoshone Falls Dierkes Harmon Park Thomsen Park Oregon Trail

Download this provided template and add your layout. Upload your completed layout below.

Event Map *

CityPark.pdf

2.24MB

Set-up Time Start *

11/11/2025 09:00:00 AM

Set-up Time End *

11/11/2025 09:30:00 AM

Event Time Start *

11/11/2025 11:00:00 AM

Event Time End *

11/11/2025 11:45:00 AM

Take Down Time Start *

11/11/2025 11:45:00 AM

Take Down Time End *

11/11/2025 12:00:00 PM

Important, PLEASE READ: Full payment of all fees, map of event layout and liability insurance (if applicable) must accompany this completed application in order to request a reservation. Complete reservation requests are processed in the order in which they are received with annual events (3 years or more) given first consideration.

Permits, Licenses and Agreements

Will goods, services, food, or beverages be sold? *

☐ Yes ☒ No

Will you have keg beer at your event? *

☐ Yes ☒ No

Will your event utilize signs, banners, flags, etc.? *

☐ Yes ☒ No

Definitions



*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such nonrigid material being for background.

*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. Only 1 allowed per business.
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit. Please provide a list of the locations of where any off premise signs will be located.

*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.

*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

*The minimum setback from the road right of way shall be one and one-half (1-1/2) times the height of the sign.

Will your event generate any type of waste? *

☐ Yes ☒ No

Is this an ongoing or seasonal request? *

☐ Yes ☒ No

Will your event include pyrotechnics or fireworks? *

☐ Yes ☒ No

Notification

Event organizers are required to notify any nearby property owners who may be impacted by the holding of their special event. This notification must be made in writing and be given to said property owners no less than fourteen (14) days prior to the planned event. The special event permit will not be issued unless this requirement has been met. The written notice must include the following information:

- Date and time of special event
- Location of the event
- Additional areas affected by the event
- Type of event
- Planned road or parking lot closures

- Noise considerations (loud music, etc.)
- Estimated number of attendees

Notification Acknowledgement *

☒ I have read and understand this requirement

Insurance

It is the responsibility of the special event organizer(s) to secure and provide a **COMMERCIAL GENERAL LIABILITY** insurance policy that covers the planned special event. This policy must provide coverage of no less than \$500,000 combined single limit per occurrence. This insurance policy must include a rider for alcohol if it is to be sold, provided or consumed. Insurance requirements may be increased upon demand of the Twin Falls City Attorney, Twin Falls City Risk Manager and/or other local government entities with jurisdiction.

Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of Insurance naming the City of Twin Falls as additionally insured and as the certificate holder must be provided with this application. Failure to provide insurance coverage will immediately terminate special event application or approval.

Insurance Documents

Security

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through pre-planning and anticipation of problems or concerns related to event activities.

Most major events require the services of approved security (either paid professional security or a law enforcement agency). The Special Events Coordinator/Sergeant will evaluate each event application and determine the necessity of and type of security. Police Officers may be required depending on the scope of event.

The organizer may also be required to provide additional services (lost child booth, trained medical personnel, etc.) at the discretion of the Special Events Coordinator.

Restrictions and Signature

Please be aware of the following restrictions:

- Fires are allowed in fireplaces or grills only.
- Dogs must be on leash in parks, with the exception of Baxter Dog Park.
- Dogs are prohibited in the grassy park area of Dierkes Lake Park.
- Alcohol is prohibited at Dierkes Lake Park, Sunway Soccer Fields, First Federal Park & St Luke's Shelter, Oregon Trail Youth Complex, and Sawtooth Softball Fields. Water slides, inflatable water features and dunk tanks are prohibited.
- Hours for amplified music are Mon—Fri 11am-9pm, Sat 8am-9:30pm, Sunday 12:15pm-8pm.

The following are prohibited in parks and on trails:

- Glass containers
- Soliciting
- Loitering and Boisterousness
- Discharging of fireworks and explosives
- Possessing intoxicating beverages where prohibited or be under the influence in any public space
- Throwing objects other than in designated areas
- Climbing trees
- Damaging, cutting, removing, or attaching anything to any trees or plants
- Digging or disturbing grass or natural landscape
- Walking or standing on monuments, fountains, railings, fences, or other features not designed for such use
- Disfiguring or removing any buildings or park amenities
- Endangering the safety of others
- Preventing any person from using any park or its facilities
- Violating park curfew of 11pm
- Hunting, trapping, or pursuing wildlife
- Polluting waters of any kind in parks
- Dumping or depositing trash other than in proper receptacles

1. The prior named Applicant/Organization, in consideration of its use of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representative, from any and all claims, demands or lawsuits arising out of the Applicant's/Organization's use of said facilities.
2. Groups, individuals and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.
3. Effect Of A Permit: A Twin Falls park permittee shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in said permit. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person or property by reason of the negligence of the person or persons to whom such permit shall have been issued. The director, or a duly authorized representative, shall have the authority to revoke a permit upon finding of violation of any rule or ordinance, or upon good cause. (Ord. 2735, 9-16-2002)

****Based on the details of your event, a parks use permit might be issued. By signing below, I agree that this permit may be revoked for reasons outlined above. I further agree that this permit will be revoked if it conflicts with any lawful order issued by a Federal, State, or local government agency, including orders issued in response to the COVID-19 pandemic.**

By signing this application, I certify that the information contained in the foregoing application is true and correct to the best of my knowledge. I understand that this application is made subject to the rules and regulations established by the Twin Falls City Council. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be uncured by, or on behalf of, the Special Event to the City of Twin Falls.

Signature *

Brian English

Name *

Brian English

Date *

09/17/2025



Date: Monday, November 3, 2025
To: Honorable Mayor and City Council
From: Bruce Castleton, City Attorney

PRESENTATION

Request:

Swearing in of Deputy Prosecuting Attorney - Meghan Godfrey

Time Estimate:

10 minutes

Background:

In accordance with the statutory requirements set forth in Idaho Code 59-406, every deputy prosecuting attorney is mandated to take an official oath. This measure ensures that all public officials, including our newly appointed Deputy Prosecuting Attorney, Meghan Godfrey, are committed to upholding the principles enshrined in both the United States Constitution and the Constitution of the State of Idaho. Deputy prosecuting attorneys must fulfill this obligation by solemnly swearing to support these governing documents and faithfully executing the responsibilities inherent to their positions. The official oath represents a critical step in recognizing the integrity and accountability expected of our public servants, thereby reinforcing public trust in our city's legal framework.

Approval Process:

N/A

Budget Impact:

None

Regulatory Impact:

Idaho code sections 59-401 through 59-408 delineate this process.

History:

N/A

Analysis:

N/A

Conclusion:

In light of these statutory requirements and in recognition of the esteemed role Deputy Prosecuting Attorney Meghan Godfrey will play within our community, I request that the Mayor administer the oath of office. This act not only fulfills a legal obligation but reinforces the commitment of our public officers to uphold their duties with integrity. Through this ceremonial swearing-in, we further affirm our dedication to legal excellence and the upholding of justice within our jurisdiction. This occasion marks a significant milestone in public service, and by adhering to these legal protocols, we continue to foster the trust and confidence of our citizens in our city's prosecutorial process.

Attachments:

1. Oath of Office - Meghan Godfrey
2. Godfrey Meghan Resume



Office of the City Attorney
203 Main Ave E
Twin Falls, ID 83301

OATH OF OFFICE

I, MEGAHN GODFREY, DO SOLOMENLY SWEAR TO SUPPORT THE CONSTITUION OF THE UNITED STATES OF AMERICA, THE CONSTITUION AND THE LAWS OF THE STATE OF IDAHO, THE LAWS AND ORDINANCES OF THE CITY OF TWIN FALLS; AND THAT I WILL PROPERLY AND FAITHFULLY DISCHARGE THE DUTIES OF DEPUTY CITY PROSECUTOR ACCORDING TO THE BEST OF MY ABILITY.

Meghan Godfrey

Date: November 3, 2025

MEGHAN GODFREY

EDUCATION

UNIVERSITY OF IDAHO COLLEGE OF LAW, Moscow, Idaho

J.D. Recipient

May 2025

BOISE STATE UNIVERSITY, Boise, Idaho

B.S. Political Science, emphasis in American Government and Public Policy

May 2021

EXPERIENCE

Deputy Prosecuting Attorney, Twin Falls, ID

August 2025-Present

- Working with the City of Twin Falls prosecutor's office to prosecute criminal misdemeanors and infractions that occur within the city limits, and provide training to the Police Department on constitutional law updates.
- Provides legal research and advice memoranda, and answers general questions from pro se defendants and members of the public on issues related to criminal law and process.
- Working with other City departments to collaborate and advise on civil issues.
- CGIS certified to handle Personal Identification Information.

LEGAL INTERN, Garden City, ID

Summer 2024

Rule 226 Legal Intern

- Worked for the Garden City Attorney's Office as a legal intern with a limited license, and prosecuted misdemeanor crimes.
- Worked with the Garden City Police Department, drafted new city code, waivers, contracts, and legal memorandums.

EXTRACURRICULARS AND ACHIEVEMENTS

- *Idaho State Bar Member*. Sworn-in to the Idaho State Bar as an active, licensed attorney on September 26, 2025 to uphold the United States and Idaho Constitutions.
- *Idaho Veterans Law Association Secretary*. Planned and executed three pro bono wills clinics that have served over 100 community veterans and their spouses by providing basic wills and power of attorneys.
- Pro Bono Work: 280 Hours
- Achievements: Spring & Fall 2024 Dean's List, Fall 2025 Dean's List



Date: Monday, November 3, 2025
To: Honorable Mayor and City Council
From: Erin Steel, Assistant Public Works Director

PRESENTATION

Request:

Twin Falls Gun Club pathway project update.

Time Estimate:

10 Minutes

Background:

In 2024, the City Council voted to use council-directed funds to build the Twin Falls Gun Club Pathway as a two-phase effort:

1. Phase 1 (Irrigation Safety and Efficiency): Piped a portion of the open irrigation ditch running along the future path to enhance safety.
2. Phase 2 (Trail Construction): Constructed a ten-foot-wide, multi-use path along Federation Road connecting separate sections of the trail.

Over the past several years, staff, with the assistance of the city council, have worked together to advance the Twin Falls Community Strategic Plan, specifically Objective AC1.2.2: “The City will continue to expand and connect pedestrian facilities.” by funding various sidewalk and pathway projects throughout the city limits.

The Engineering and Public Works departments have worked to implement this vision through the Sidewalk Master Plan and our Sidewalk Repair Grant Program. With the allocation of council-directed capital funds, staff has delivered multiple sidewalk and pathway projects across the city. One of those projects, the Twin Falls Gun Club Pathway, stands out as a milestone in closing network gaps.

This work completed one of the last missing sections of the Canyon Rim Trail, creating a continuous trail experience from Canyon Rim Road to Shoshone Falls. This connection delivers meaningful benefits:

- Safer, more comfortable routes for people walking, biking, and running.
- Direct access to scenic and recreational destinations, supporting community health.

More broadly, this project reflects the cumulative impact of the city council's ongoing commitment to sidewalks and pedestrian facilities across the city. Together with other council-funded sidewalk projects and our sidewalk repair grant, we are steadily building a network that is more connected, more accessible, and more welcoming.

Approval Process:

NA

Budget Impact:

NA

Regulatory Impact:

NA

History:

NA

Analysis:

NA

Conclusion:

NA

Attachments:

None



Date: Monday, November 3, 2025
To: Honorable Mayor and City Council
From: Lee Glaesemann, Asst. City Engr.

ACTION ITEM

Request:

Request for Council to Authorize the City Engineer to sign a change order for the Hankins Pump Station to install an additional pump contingent on receiving payment for the pump from developer.

Time Estimate:

10 Min.

Background:

The City is currently constructing a new potable water pumping station on Hankins Rd. to provide water to a new pressure zone on the southeast side of the City. Gemini Business Park is located within the new pressure zone and needs to add a pump to the pump station to continue their development. Upon receiving payment from the developer of Gemini Business Park to install the pump, the City can issue a change order for the work.

Approval Process:

A majority vote by Council is needed to approve.

Budget Impact:

Money received from the developer will be used for the pump station improvements.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends Council to Authorize the City Engineer to sign a change order for the Hankins Pump Station to install an additional pump contingent on receiving payment for the pump from developer.

Attachments:

None



Date: Monday, November 3, 2025
To: Honorable Mayor and City Council
From: Jonathan Spendlove, Planning and Zoning Director

ACTION ITEM

Request:

Request to adopt ordinance O-2025-024 for Annexation on property located at 2521 Stadium Blvd.

Time Estimate:

Approximately five (5) minutes for presentation and questions.

Background:

On June 10, 2025, the Planning and Zoning Commission sent a positive recommendation to the City Council for this property to R-2 zoned, if annexation was approved by the City Council.

On July 28, 2025, City Council heard, deliberated and approved the Annexation of the property located at 2521 Stadium Blvd, as requested by the applicant.

Approval Process:

Idaho Code requires that an ordinance be read on three separate days prior to its passage. Two of the readings can be satisfied by reading the title only. Further, Idaho Code allows the reading rules to be dispensed if "one half (1/2) plus one (1) of the members of the full council" authorize the action. Should the council wish to approve the ordinance this evening a motion to dispense with the rules would have to be approved by five or more council members, prior to a vote on the passage of the ordinance.

Suggested motion language if dispensing the rules: *I move that we dispense with the reading rules and place Ordinance 2025-005_ on third and final reading by title only.*

If five or more council members approve dispensing with the rules, then the title must be read, followed by a motion on approval of Ordinance 2025-005: *I move that we approve Ordinance 2025-005 as presented*

Budget Impact:

N/A

Regulatory Impact:

Annexation will bring this property into City jurisdiction for all Titles listed in City Code. Whereas previously, the property had been subject to Title 10 - Land Use regulations only as required by the Areas of Impact Agreement.

History:

N/A

Analysis:

N/A

Conclusion:

All applicable conditions of approval have been met. As directed by Council, staff has prepared an ordinance to finalize the Annexation process.

Attachments:

1. PZ25-0049 Annex - Stadium Blvd

ORDINANCE NO. O-2025-024

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN
FALLS, IDAHO, **ANNEXING** CERTAIN REAL PROPERTY BELOW
DESCRIBED, PROVIDING THE ZONING CLASSIFICATION
THEREFORE, AND ORDERING THE NECESSARY AREA OF IMPACT
AND ZONING DISTRICTS MAP AMENDMENT

WHEREAS, David Kemp has made an application for annexation of property located at 2521 Stadium Blvd; and,

WHEREAS, the City Planning & Zoning Commission for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 10th day of June 2025, to consider the Zoning Designation and necessary Area of Impact and Zoning District Maps amendment upon annexation of the real property below described; and,

WHEREAS, the City Planning & Zoning Commission has made recommendations known to the City Council for Twin Falls, Idaho; and,

WHEREAS, the City Council for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 28th day of July 2025, to consider the Zoning Designation and necessary Area of Impact and Zoning Districts Map amendment upon annexation of the real property below described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF TWIN FALLS, IDAHO:

SECTION 1. The following described real property be and the same is hereby annexed into and declared to be a part of the City of Twin Falls, Idaho:

"Exhibit A"- Legal Description

AND all public streets, highways, alley and public rights-of-way adjacent and within this description.

SECTION 2. The real property described in Section 1 hereof be and the same is hereby zoned R-2.

SECTION 3. Public services may not be available at the time of development of this property, depending upon the speed of development of this and other developments, and the ability of the City to obtain additional water and/or

sewer capacity. The annexation of this property shall not constitute a commitment by the City to provide water and/or wastewater services.

SECTION 4. The Area of Impact and Zoning Districts Map for the City of Twin Falls, Idaho, be and the same is hereby amended to reflect the newly incorporated real property as hereby zoned.

SECTION 5. The City Clerk immediately upon the passage and publication of this Ordinance is required by law certify a copy of the same and deliver said certified copy to the County Recorder's office for indexing and recording.

PASSED BY THE CITY COUNCIL _____, 20____

SIGNED BY THE MAYOR _____, 20____

Mayor

ATTEST:

Deputy City Clerk

PUBLISH: Thursday, _____, 20____

Exhibit 'A'
LEGAL DESCRIPTION
Of Annexation Boundary
TWIN FALLS COUNTY, IDAHO

BEING THE NE ¼ NW ¼ OF SECTION 11, TOWNSHIP 10 SOUTH, RANGE 17 EAST, BOISE MERIDIAN, TWIN FALLS COUNTY, IDAHO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 11, SAID POINT BEARS
NORTH 88°45'59" WEST 2632.50 FEET FROM THE NORTHEAST CORNER OF SAID SECTION 11;
THENCE, ALONG THE EAST BOUNDARY OF SAID NE4 NW4 OF SECTION 11, SOUTH 00°00'25"
EAST 963.19 FEET TO THE **REAL POINT OF BEGINNING**;
THENCE, CONTINUING ALONG SAID EAST BOUNDARY, SOUTH 00°00'25" EAST 360.77 FEET TO A
POINT ON THE NORTH RIGHT-OF-WAY BOUNDARY OF STADIUM BOULEVARD;
THENCE, ALONG SAID NORTH RIGHT-OF-WAY BOUNDARY, NORTH 88°46'24" WEST 587.09 FEET
TO A POINT ON THE EAST RIGHT-OF-WAY BOUNDARY OF CENTO DRIVE;
THENCE, ALONG SAID EAST RIGHT-OF-WAY BOUNDARY, NORTH 00°01'26" WEST 231.11 FEET;
THENCE, LEAVING SAID EAST RIGHT-OF-WAY BOUNDARY, SOUTH 88°44'27" EAST 335.01 FEET;
THENCE, NORTH 00°03'06" WEST 130.00 FEET TO A POINT ON THE SOUTH BOUNDARY OF THAT
CERTAIN PLAT ENTITLED "MORNING SUN SUBDIVISION NUMBER 4", RECORDED NOVEMBER 12, 2004, AS
INSTRUMENT NO. 2004-024453, IN THE OFFICE OF THE COUNTY RECORDER OF TWIN
FALLS COUNTY;
THENCE, SOUTH 88°44'27" EAST 252.26 FEET TO SAID THE **REAL POINT OF BEGINNING**.

CONTAINING APPROXIMATELY 3.86 ACRES.

END OF DESCRIPTION