



JOSLIN FIELD

MAGIC VALLEY REGIONAL AIRPORT
TWIN FALLS, IDAHO

Magic Valley Airport Advisory Board Agenda

Thursday, December 4, 2025, 4:00 PM

Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison: Chris Reid; **County Liaison:** Brent Reinke

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consideration of Amendments to the Agenda
- 3) Approval of Minutes
 - a) **ACTION ITEM:** Request to approve the November 4, 2025, meeting minutes.
By: Jim O'Donnell, Chairman
- 4) General Public Input*
- 5) Status
 - a) **INFORMATIONAL:** Update on the process to hire a new Administrative Assistant and Operations Supervisor.
By: Matt Barnes, Operations Supervisor
 - b) **INFORMATIONAL:** FAA Projects and Grant status.
By: Kent Atkin, JUB Engineers
 - c) **INFORMATIONAL:** Air Service Update.
By: Bill Carberry, Airport Manager
- 6) Items of Consideration
 - a) **ACTION ITEM:** Consider approval of the Schedule of Regular Meetings for 2026.
By: Matt Barnes, Operations Supervisor
 - b) **DISCUSSION:** Airport 2025 year-end review.
By: Airport Advisory Board
 - c) **DISCUSSION:** Magic Valley Air Show - Summary/Reflection.
By: Jim O'Donnell, Chairman
- 7) General Input/Announcements - Public/Staff*
- 8) Upcoming Meeting(s)
 - a) **INFORMATIONAL:** Tuesday, February 3, 2026.

9) Adjournment

*Public Attendance via Telephone will be accessible by calling (208) 735-3474. Please be conscientious of other attendees and mute your phone during the meeting until the Chair requests **Public Input**.

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.



Magic Valley Airport Advisory Board Minutes

Tuesday, November 4, 2025, 12:00 PM

Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison: Chris Reid; **County Liaison:** Brent Reinke

1) **PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474

2) Confirmation of Quorum/Call Meeting to Order @ 12:18pm

- ✓ Sherry Olsen Frank
- ✓ Dan Olmstead
- ✓ Jim O'Donnell
- ✓ Scott Martin
- ✓ Taylor Morgan
- ✓ J.P. O'Donnell *via phone*

Council Liaison:

- ✓ Chris Reid (City)
- ✓ Brent Reinke (County)

Staff

Bill Carberry
Shawn Barigar
Matt Barnes

Visitors

Kent Atkin- JUB
Thomas Leija – JUB
Christine Roemeling – JUB
Tom Frank
Erich Gleckler – BLM
Sherm Hanson
Darral Schmitt
Bucky Whittier
Jared VanderKooi -Reeder Jet Center

3) Consideration of Amendments to the Agenda – Sherry Olsen Frank requested the Election of Chair and Vice Chair be moved up to be first on the Agenda to accommodate any board members that might need to leave. Board so moved.

4) Approval of Minutes

- a) **ACTION ITEM:** Request to approve the Airport Advisory Board Meeting minutes of October 7, 2025.

Motion – Sherry Olsen Frank. **Second** – Dan Olmstead. **Pass** – Passed 6-0.

5) Items of Consideration

- a) **ACTION ITEM:** Election of Board Chairperson and Vice-Chairperson
By: Bill Carberry, Airport Manager

Chairperson Nominations:

Carberry, Airport Manager, discussed the need to redo the board elections.

- Taylor Morgan was nominated for the Chair position by Sherry Olsen-Frank – Taylor respectfully declined the position.
- Jim O’Donnell was nominated for the Chair position by Taylor Morgan
- No other Nominees

Election:

All members voted:

Jim O’Donnell was elected Chairman of the Board 6-0

Vice Chairman Nominations:

- Taylor Morgan was nominated for Vice Chair by JP O’Donnell
- No other Nominees

Election:

All members voted:

Taylor Morgan was elected Vice Chairman of the Board 6-0

6) General Public Input - None

7) Status

- a) **INFORMATIONAL:** Update on the process to hire a new Airport Manager and Administrative Assistant.

Shawn Barigar updated the Board on the selection of Matt Barnes as the next Airport Manager beginning December 28, 2025. Reminder that Bill will be retiring at the end of the year.

Shawn also gave an update on the search for the new Administrative Assistant, which is still on going.

- b) **INFORMATIONAL:** FAA Projects and Grant status

Kent Atkin (J-U-B) gave an update on upcoming projects. The Northwest Apron reconstruction is up first in early spring

8) General Input/Announcements - Public/Staff -

Jared VanderKooi updated the Board on the new hanger construction.

9) Upcoming Meeting(s)

- a) **INFORMATIONAL:** Carberry, Airport Manager, reminded the board that the next Airport Advisory Board meeting will be **Thursday, December 4th, at 4:00 pm**, just prior to the Annual Airport Tenant and User's Year-End Dinner Meeting, scheduled for 6:00 pm at the Happy Landing Restaurant.

10) Adjournment

Motion Dan Olmstead. **Second** – Scott Martin. **Passed** 6-0.

Adjourned at 12:57



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TWIN FALLS, IDAHO

Airport Advisory Board

SCHEDULE OF REGULAR MEETINGS for 2026

Meetings are generally held on the first Tuesday of each month and begin at 11:00 a.m.
No meeting in January or July.

Meeting Location: Airport Terminal Joslin Room, 492 Airport Loop, Twin Falls, Idaho.

Tuesday, February 3

Tuesday, March 3

Tuesday, April 7

Tuesday, May 5

Tuesday, June 2

Tuesday, August 4

Tuesday, September 1

Tuesday, October 6

Tuesday, November 3

Thursday, December 3 @ 4:00 p.m.