

# Magic Valley Airport Advisory Board Minutes

Tuesday, March 4, 2025, 11:00 AM

Joslin Room (Terminal)  
492 Airport Loop  
Twin Falls, ID 83301



JOSLIN FIELD

MAGIC VALLEY REGIONAL AIRPORT

TWIN FALLS, IDAHO

**Members:** Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison : Chris Reid County Liaison: Brent Reinke

1) **\*\*PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT\*\*\* PHONE # 208-735-3474**

2) **Confirmation of Quorum/Call Meeting to Order**

Present: Jim O'Donnell, Dan Olmstead, Taylor Morgan, J.P. O'Donnell, Scott Martin, Sherry Olsen Frank

Absent: Brent Reinke, Chris Reid

Staff Present: List Bill Carberry, Airport Manager

Guests: Kent Atkin, Christine Roemeling (phone), Thomas Leija - J-U-B Engineers, Inc, Mike March, Tom Frank, Gary Theitten, Andrew Dipietro - Suburban Construction.

Jim O'Donnell called the meeting to order at 11:01 AM.

A quorum was present.

3) **Consideration of Amendments to the Agenda**

None

4) **Approval of Minutes**

a) Request to approve the Airport Advisory Board meeting minutes of February 4, 2025.

**MOTION:** Dan Olmstead moved to approve February 4, 2025 minutes. J.P. O'Donnell seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

5) **General Public Input**

None

6) **Status**

Information:

Bill Carberry shared that Donna should be back soon.

- a) **Air Service Update**  
Bill Carberry updated on the Delta meeting regarding Air Service. Delta is pleased with where the airport is at. Hoping to eventually increase enplanements to get back to 2019 levels. There was a small dip in January, but mid-February seems to be picking up, currently showing a daily average of approx. 100 people a day.
- b) **Civil Air Patrol Building Improvement Project**  
Bill Carberry introduced Gary Thietten. Gary now lives in St George, Ut. He was the original benefactor & volunteer in the 1990's that organized the building of the Civil Air Patrol Building at TWF.  
Gary discussed his plan to upgrade the Civil Air Patrol building (new sign, new siding, updating the buildings, lighting and plumbing). Gary is hoping that updating the building will make it more visible and help increase participation. Bill Carberry discussed the airports plans to assist with upgrading the landscaping. The Airport Board was in full support of the plans and thanked Gary for his efforts.
- c) **Reeder Jet Center Hangar Project Update**  
Bill Carberry gave an update on the building plans; he and Kent Atkin reviewed plans with Jared and the development team. Bill Carberry discussed the high quality of the plan and is looking for the final design sheet of plans to be submitted to him for further review. Andrew Dipietro, construction manager for the project, indicated they are ready to submit plans to the building department. Even though the City Bldg. Dept. could take 2 months to approve the plans. They are estimating a May or June start and completed by year's end.
- d) **FAA Grant Program Update**  
Bill Carberry gave an update on the following in pursuit of the transition to the City becoming the sole sponsor of the FAA Airport Improvement Program responsibilities.
- **SPONSORSHIP ASSIGNMENT AND ASSUMPTION AGREEMENT:** The County and City have the sponsorship Assignment and Assumption Agreement on the agendas, next week, for approvals and signatures.
  - **GRANTS:** Bill Carberry gave an update on the status of FAA Grants with the current state of the Federal Government. The government is planning a CR (Continuing Resolution) to fund the budget through September. Kent Atkin updated on the Team's meeting with the FAA held on February 27th, and the FAA's commitment to the Airport and their projects. Discussed design and plans for Runway project.
  - **LONG RANGE PLANNING:** Bill Carberry led a brief discussion on the Long- Range Planning process that the Airport goes through and how valuable it is to help with successful projects.

**Update on an off-airport forced landing in February.**

JP O'Donnell presented a PowerPoint presentation on the emergency landing that occurred in a field, one (1) mile north of the airport on February 4, 2025. Both the pilot and passenger were able to walk away without injuries. The local Police, Sheriff, and Fire Department provided a response to the scene. Bill Carberry commented that the pilot did an amazing job

of safely landing the aircraft and that his actions and the emergency response were textbook in their execution.

**7) Items of Consideration**

a) Magic Valley Airshow Update

JP, Jim, Mike, and Kent gave brief committee updates on the upcoming airshow.

**8) General Input/Announcements - Public/Staff**

None

**9) Upcoming Meeting(s)**

a) The next meeting of the Airport Advisory Board will be Tuesday, April 1, 2025.

**10) Adjournment**

a) Move to Adjourn

**MOTION:** J.P. O'Donnell moved to adjourn. Sherry Olsen Frank seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

Meeting Adjourned at 12:08 PM